



Notes specifying changes since original posting in August are indicated below:

New faculty bios

Modern Middle East Studies course numbering adjustment

Course description updates

Name and credential updates for staff

Course listing updated



WILLIAM JESSUP UNIVERSITY

2012-2013 CATALOG

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GREETINGS FROM WILLIAM JESSUP UNIVERSITY!



You can be part of making history! William Jessup University (WJU) is experiencing record growth, record accomplishments by our alumni, and increasing impact on our world. Our graduates are transforming the world for the glory of God.

William Jessup University is growing fast. We have doubled in size the last 3 years and are on track to double again during these next few years. We fulfill our mission in the spirit of a family where we love one another and help each other to achieve God's best in our lives. Our University provides high quality Christ centered higher education. Affordable excellence is available here at Jessup.

We prayed for you. Before we knew your name, and before we even met, we prayed for you. We are looking forward to meeting you in person and joining with you to consider if it is God's will for you to become part of the Jessup family. You can be part of making history as a graduate of Jessup. We would love to have the opportunity to share in your life as we together seek to glorify God through William Jessup University.

John Jackson, Ph.D.

President



ACCREDITATIONS, RECOGNITIONS, AND MEMBERSHIPS

William Jessup University is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (985 Atlantic Avenue, #100, Alameda, CA 94501, 510-748-9001), one of the six major regional college accreditation agencies in the United States; and the Association for Biblical Higher Education (5575 S. Semoran Blvd, Suite #26, Orlando, FL 32822-1781, 407-207-0808), a national accrediting organization specializing in programs in Bible and religion; and the multiple subject credential program by the California Commission on Teacher Credentialing.

WJU is a member of the Association of Independent California Colleges and Universities (AICCU) and an affiliate of the Council of Christian Colleges and Universities (CCCU).

WJU is approved by the U.S. Department of Education and the State of California for veterans, for the training of foreign students, and to award the degrees of Bachelor of Arts, Bachelor of Science, Associate of Arts and Associate of Science; and certificates in Addiction Studies, and Teaching Credential programs. See below for a complete list of the University's institutional and individual memberships.

AACC - American Association of Christian Counselors

AACRAO – American Association of Collegiate Registrars and Admissions Officers

AAC&U – Association of American Colleges & Universities

AAR - American Academy of Religion

ABACC - Association of Business Administrators of Christian Colleges

ACA – American Counseling Association

ACL – Association of Christian Librarians

ACSD - Association of Christians in Student Development

ACSI - Association of Christian Schools International

AH - Academy of Homiletics

AHEFO - Association of Higher Educational Facilities Officers

AICCU – Association of Independent California Colleges and Universities

ALA - American Library Association

AOM - Academy of Management

APA – American Psychological Association

APM – Association of Professors of Mission

ASA - American Scientific Affiliation

ASCH - American Society of Church History

ASM - American Society of Missiology

ATLA - American Theological Library Association

AYME - Association of Youth Ministry Educators

BAS - Biblical Archaeological Society

CALPAC – California Pacific Conference

CAMFT - California Association of Marriage and Family Therapists

CAPS – Christian Association for Psychological Association

CASE – Council for Advancement and Support of Education

CASFAA – California Association of Student Financial Aid Administrators

CBE - Christians for Biblical Equality

CCAC - Credential Counselors and Analysts of California

CCCC – Council on College Composition and Communication

CCTE - California Council on Teacher Education

CHEA - Council for Higher Education Accreditation

CLA – California Library Association

CMEA - California Music Educators Association

EHS – Evangelical Homiletics Society

E&I – Educational and Institutional Cooperative

EMS - Evangelical Missiological Society

ETA - Evangelical Training Association

ETS – Evangelical Theological Society

IMCA – Investment Management Consultants Association

ISPI – International Society of Performance Improvement

LAMA – The Library Administration and Management Association (Division of American Library Association)

LITA – Library and Information Technology Association (Division of American Library Association)

MENC - Music Educators National Conference

NACAC - National Association for College Admission Counseling

NACCAP – National Association of Christian College Admissions Personnel

NACUBO – National Association of College and University Business Officers

NAEB - National Association of Educational Buyers

NAFSA – Association of International Educators

NAIA - National Association of Intercollegiate Athletics

NAICU – National Association of Independent Colleges & Universities

NAPCE - North American Professors of Christian Education

NAPS - North American Patristics Society

NARTH – National Association for the Reparative Therapy of Homosexuality

NEAS - Near Eastern Archaeological Society

NCTE - National Council of Teachers of English

PACRAO – Pacific Association of Collegiate Registrars and Admissions Officers

RSPCA - Religious Speech and Communication Association

SBL – Society of Biblical Literature

SCELC – Statewide California Electronic Library Consortium

STMA - Sports Turf Managers Association

USCAA – United States Collegiate Athletic Association

WACUBO – Western Association of College and University Business Officers

WASFAA – Western Association of Student Financial Aid Administrators



EXTRAORDINARY TIMES!

As we look to the history of William Jessup University, we see an institution with a consistent and essential purpose: to educate Christians for leadership and service in church and society.

William Jessup University began during the Great Depression of the 1930s. Dr. Eugene Sanderson, who had already started three other Bible colleges, saw the need for a Bible college in the greater San Francisco Bay Area. He purchased two large houses on adjacent lots at Fifth and San Carlos Streets, across from the campus of San Jose State Teachers College. During the next five years, he improved the property and built a chapel for the faculty and student body yet to come.

In January of 1939 Sanderson asked William L. Jessup to carry on the vision and the work of opening the College. Brother Bill, as he was fondly called, and his wife, Carrie, moved to San Jose to open the College and plant a church. On September 20, 1939, classes began with fourteen students: San Jose Bible College, and a lifelong association with church planting, was born.

During the next few years, growth at San Jose Bible College created the need for a new and larger campus. Seven and one-half acres were purchased at Twelfth and Virginia Streets where the college remained until the move to Rocklin, California, in 2004. The first three buildings were erected and put into use by February 1951. The first on-campus housing, Beach Memorial Hall, a dormitory for women, was dedicated in 1960.

During the 1960s and 1970s new buildings included a second dormitory, a cafeteria, a library, the Tiffin Center, a multipurpose gymnasium, and a classroom building. The College received accreditation with Accrediting Association of Bible Colleges (AABC), presently known as Association of Biblical Higher Education (ABHE), in 1962.

Since our founding with William L. Jessup and prior to this year, we have been served by 4 other presidents, most notably being Dr. Bryce Jessup. Bryce served as President from 1984 through his retirement in 2010. During his tenure, the University saw great growth in enrollment, facilities and curriculum. San Jose Bible College became San Jose Christian College on July 1, 1989. Regional accreditation was granted by the Western Association of Schools and Colleges in 2002. The name was changed to William Jessup University in 2003, and the main campus was moved to Rocklin, CA in 2004. The School of Professional Studies continues to have a presence in the San Jose area with a site on Saratoga Ave. Bryce actively continues his association with the University as President Emeritus.

Our current president, Dr. John Jackson, is the sixth president of William Jessup University. John was selected as President after an extensive national search with over 250 applicants. John brings his strategic leadership gifts and passion for Christian Liberal Arts to us at a significant and historic moment in our growth as a University.

Reconstruction of the Herman Miller complex in Rocklin now provides more than 250,000 sq. ft. of finished space on the 125-acre campus. Current facilities include classrooms, library, faculty and administrative offices, student residence halls and apartments, student center, bookstore, prayer chapel, cross country course, soccer field and athletic practice/training facilities. Come visit campus to experience our new dining facility, gymnasium, visual and performing arts suite and new classrooms. Future planned construction includes more classrooms, student residential spaces, science labs, sports and recreation facilities, event center and performing arts facilities.

With the provision of continued growth, we see God's faithful hand over seven decades, and yet we are brand new! We celebrate the past, are grateful for the present, and are confidently expectant of our future. God is calling us to His future and we are leaning in to His call. Jessup is on the move ... watch us grow to Transform Tomorrow, Today!



GREATER SACRAMENTO AREA

Rocklin, CA - Placer County

In 1839 Johann Augustus Sutter settled at the point where the American and Sacramento Rivers converge. Sutter was later granted 48,000 acres by the Mexican Government – little did they realize they had given away a goldmine! In 1848, just thirty miles east of Sacramento, gold was discovered. The news quickly spread and soon fortune hunters from around the world were flocking to the area in what was recorded as the largest human migration in history.

Sacramento became the State Capital in 1854 and also serves as the county's seat. Today, gold is still being discovered in the area, only now it is in the form of beautiful architecture, exciting recreational attractions, and a culturally rich and diverse world-class city!

With a fast-growing population of almost 1.8 million people, the Greater Sacramento area is a thriving metropolis. Sacramento has many professional sports teams, including the Sacramento Kings, the Monarchs, the Rivercats, and the Knights. Performing arts are also important, and residents can enjoy the ballet, opera, symphony, and theater.

William Jessup University is located in Rocklin, CA a beautiful town of 53,000 nestled at the base of the Sierra Nevada foothills in Placer County, 20 miles northeast of Sacramento. The University's location, halfway between San Francisco and Lake Tahoe and only minutes from downtown Sacramento, provides WJU students with a wide range of service and recreational options.

Placer County offers both urban and rural recreation opportunities. You can catch a play and dinner in Sacramento, or head up to Lake Tahoe for fishing, boating, or camping. World class ski resorts are only a short drive away and an extensive regional mall called the Roseville Galleria is just a few minutes from the University.

The county is one of the fastest growing in California. This popularity is not only because of the various recreational attractions, but the strong and diverse economy. Computer and technological companies, business services, medical, freight, and recreation industries are just some of the top employers in the area.

Rocklin and its surrounding area hold many opportunities for service and outreach to people in need. Placer and Sacramento Counties are exciting places to be to learn more about the Lord and serve His people!



VISION STATEMENT

The William Jessup University vision is that our graduates will be transformed and help redeem world culture by providing notable servant leadership; by enriching family, church and community life; and by serving with distinction in their chosen career.

MISSION STATEMENT

In partnership with the Church, the purpose of William Jessup University is to prepare Christians for leadership and service in church and society, through Christian higher education, spiritual formation, and directed experiences.

Education at William Jessup University is:

Christ-centered
Biblical
Liberal Arts
Applied
Missional

STATEMENT OF FAITH

William Jessup University is committed to an evangelical expression of Christian faith:

We believe in the one God, the maker of heaven and earth: Father, Son and Holy Spirit, as revealed in the Holy Bible and made known in Jesus Christ our Lord,

We believe that Jesus the divine Son became human, was born of a virgin, ministered in word and miracle, died for our sin, was raised bodily from the dead, ascended to God's right hand and is coming again for his people,

We believe that the Holy Spirit is presently ministering through the Christian community, empowering lives of godliness and service,

We believe that the Holy Bible is completely God breathed, true in all its teaching, and the final authority for all matters of faith and practice,

We believe that Jesus Christ established his church on earth to carry out his saving mission among all ethnic groups and formed her to be one holy people,

We believe in God's saving grace that calls forth from all people: faith, repentance, confession, baptism, and new life and ministry through the Spirit,

We commit ourselves to the teaching, practice and defense of these truths until the coming of our Lord Jesus Christ.



University Learning Goals

William Jessup University desires that its graduates will exemplify transformational leadership in church and society through the integration of their faith, learning, and critical thought in the arenas of Christian literacy, communication and intellectual skills, professional competence, and global citizenship.

WJU students will be prepared to:

- Articulate the relevance of Jesus Christ, His teachings, and a Biblical worldview to their personal and professional lives.
- Communicate effectively across cultures.
- Demonstrate critical, analytical, and creative thinking.
- Exhibit competence in their chosen disciplines.
- Engage in a lifelong pursuit of knowledge, character formation, and service to their local and global communities.

MULTICULTURAL EDUCATION AT WJU

William Jessup University encourages a multicultural environment where all cultural groups are celebrated and honored. Multicultural education at WJU seeks to remove the barriers of culture and language that would prohibit the contextualization of the gospel of Jesus which is crucial to the ethnically diverse world in which we live.

All students at WJU are expected to acquire skills in cross-cultural communication in order to proclaim the Christian story in our world of many ethnic groups. Students with particular interest in multicultural or cross-cultural education are encouraged to pursue a degree in Intercultural Studies. In this way, students from the dominant culture are equipped not only to appreciate cultural diversity in America but to experience cross-cultural ministry within or beyond our borders.

This rationale for multicultural education is consistent both with our view that God honors people from all cultural heritages without showing favoritism and with our Christian commitment to giving all people an opportunity to respond to the good news of Jesus.



Admission – Traditional Undergraduate Program

Rocklin Main Campus

333 Sunset Blvd. Rocklin, CA 95765 916.577.2222

VISITING THE CAMPUS

We encourage you to visit our campus! We host two main events, "Preview Days" and "Transfer Day." Check our website or call the Admission Department at 916.577.2222 for dates. These events are a time for prospective students and their families to visit the WJU campus, meet students and faculty and receive valuable information about the WJU experience. There is one significant difference between the two events: Transfer Day is entirely focused on assisting college students make the transition from their former college or university to WJU. Transfer students are encouraged to attend both a Preview Day and the Transfer Day. There is no cost for either event and an RSVP is required. Please contact the Admission Office or check our website for details. If you are unable to attend either event, we also offer a personalized "Jessup Visit" arranged by the Admissions Office to serve you best. Simply contact us 7-10 days in advance through the online sign-up, by email or by phone, and we will gladly arrange for a meeting with an Admission Counselor, a campus tour, sitting in on a class, eating in the café and even staying overnight in the residence halls! "Seeing is believing" and we hope you will take advantage of a visit to our campus.

APPLICATION PROCEDURES

The following is needed to complete an application for the Traditional Undergraduate Program, only:

- 1. Completed formal application.
- 2. A non-refundable application fee of \$45.00 (U.S. Dollars).
- 3. Official high school transcript for entering first-year students. (GED or State High School Proficiency Exam may serve as equivalence).
- 4. Official reports of the Scholastic Aptitude Test (SAT) scores or the American College Test (ACT).
- WJU's college number for the SAT is 4756 and for the ACT is 0417.
- 5. Official college transcript(s) for a transfer student. **Note**: If a transfer student has less than 24 academic semester units completed at the time of application, a final official high school transcript, with graduation date, and SAT/ACT score are required.

PRIORITY FILING DATES:

Application for admission for subsequent semester:	Fall Semester	Spring Semester
Begin taking applications	September 1 (postmarked)	September 1 (postmarked)
Priority filing date	April 1 (postmarked)	December 1 (postmarked)

ADMISSION CRITERIA

WJU seeks to admit applicants committed to a Christ-centered environment, who can demonstrate solid academic preparation reflected through their transcript and SAT/ACT scores, and who value a traditional undergraduate experience marked by campus community living and involvement. Although WJU does not set minimum academic GPA or standardized test criterion to apply, we practice selective admission. An interview is recommended and may be required.

William Jessup University may choose to not offer admission or not honor any request for readmission for any reason it may consider valid. Following are examples of reasons that a student may be refused admission to WJU:

- Academic record deemed deficient.
- 2. Substance abuse.



- 3. Mental illness. Students who apply to WJU following a hospitalization must sign a release to allow school officials to confer with appropriate professionals. The University reserves the right to be informed of a student's after-care plan and to determine if a student is ready for the academic and social environment at WJU. The University requires that students wait one year between completing hospitalization and applying for admission.
- 4. Moral objections. Persons who show a lack of Christian character by practicing criminal acts of any kind, sexual immorality, witchcraft, or any other immorality and unchristian acts are requested not to apply for admission.

Admission decisions are determined by the Director of Admission, under the advisement of the Provost's Office, in accordance with standards established in the best interest of the applicant and the University. All enrolled students agree to abide by the University standards of conduct as outlined in the Student Handbook.

FRESHMAN

It is recommended that a high school student follow a competitive college preparatory plan that most high schools have established.

WJU Recommended Core Curriculum

- 4 years of English w/Literature and Composition
- 3 years of Math (minimum Algebra I & II, Geometry)
- 3 years of Science (Gen. Science & 2 of Biology, Chemistry or Physics)
- 3 years of Social Science (US & World History, Government/Economics)
- 2 years of one Foreign Language (Sign Language is accepted)
- 1-4 years of an Academic elective (i.e. Math/Science/Social Science/Religion)

TRANSFER

WJU welcomes transfer students regardless of the number of units completed at other accredited colleges and universities. A "transfer" student is defined as a high school graduate who then attends college following the summer of graduation. Applicants who have completed more than 24 solid academic semester units at the time of application will have their admission evaluation done primarily on the basis of college work. On the other hand, if you have completed less than 24 solid academic semester units at the time of application, your admission evaluation will be done primarily on the basis of your final high school transcript, SAT/ACT scores and completed college work. **Note:** the coursework considered for admission may differ from what coursework is actually transferable. In most cases, a transfer student will transfer in more semester units than were used for the admission decision. Visit our website, or contact the Traditional Undergraduate Admission Office or Registrar's Office to obtain a copy of a community college general education articulation of coursework to help you register for the proper classes.

Non-US CITIZEN/INTERNATIONAL STUDENT

William Jessup University is approved by the U.S. Citizenship and Immigration Services for the admission of non-US citizen/international students. Non-US citizen/international students play an important role in enhancing the cross cultural experience of the student body.

There are specific entrance requirements and procedures for non-US citizen/international student applicants that may differ from an applicant who is a U.S. citizen. The strength of the high-school equivalent or college/university program, the record of academic aptitude demonstrated by SAT or ACT results, the TOEFL results and questions on the application are important in determining admission. *W/U applicants who submit academic records for coursework taken outside the United States* must submit those records to any credential evaluator approved by the National Association of Credential Evaluation Services (NACES). To view a list of approved service providers, visit the following link: Credential Evaluator Services. *The student is responsible for paying the credential evaluation and translation fees*.

Carefully consider the following:



• The TOEFL (Test of English as a Foreign Language) exam is required of all international students and must be taken before acceptance to the university is granted. NOTE: Student can be exempt from taking the TOEFL if they have completed at least 4 years of full-time study at a secondary or post-secondary level in which English was the language of instruction, and can provide a letter from the institution stating English is the primary language of instruction. If this is the case, then the student must submit either the SAT or ACT instead, unless they are a college transfer with greater than 24 academic solid semester units completed. See the requirements for the SAT and ACT below.

On the TOEFL exam the <u>minimum score</u> requirement is a 500 on the paper-based test or a 61 on the internet based test (iBT). General information inquiries about the TOEFL test can be forwarded to:

TOEFL Service Educational Testing Service P.O. Box 6151 Princeton, NJ 08541-6151, USA 1-609-771-7100

Contact: www.ets.org/toefl/contact

Website: www.ets.org/toefl

- No U.S. government aid is available to foreign students, including student loans. However, we do offer a \$3,500 International Student Grant and other WJU institutional aid for which the student may qualify. We do not offer full scholarships. WJU institutional aid is only partial awards and will not cover the entire cost of an education at WJU. The student will be responsible for any remaining tuition, fees, room and board, books and supplies, and miscellaneous expenses.
- The student must provide official evidence of complete financial support for the annual educational costs at WJU. The annual tuition, fees, room and board for the 2013-'14 academic year is \$33,560. This does not include books, supplies, transportation and miscellaneous expenses. The estimated total budget is \$38,447. The official evidence that the funds are available must be shown by monthly bank statements for one year with the total amount in U.S. dollars; it can be from more than one source. Following is a further breakdown according to living situation:

ESTIMATED COST OF ATTENDANCE (COA) ACADEMIC YEAR 2013-2014

*NOTE: If you are coming to the U.S. with dependents, add \$2,000 for spouse and add \$1,000 per child.

	ON CAMPUS RESIDENCE HALL	OFF CAMPUS W/FAMILY NOT PAYING RENT	OFF CAMPUS PAYING RENT
Tuition	24,040.00	24,040.00	24,040.00
Room & Board	9,520.00	4,518.00	11,268.00
Books & Supplies	1,710.00	1,710.00	1,710.00
Transportation	900.00	1,179.00	1,323.00
Personal Expenses	2,277.00	3,096.00	2,844.00
TOTAL BUDGET	\$38,447.00	\$34,543.00	<u>\$41,185.00</u>

• The *U.S. "Affidavit of Support"* (form I-134) is the most common form used for official evidence. An Affidavit of Support (form I-134) may be requested from the WJU Admissions Office. On this document the parent/sponsor must state the exact duration and amount of money or provisions the parent/sponsor intends to provide, and the document must be officially witnessed or notarized. If the student has more than one parent/sponsor, they must provide an Affidavit of Support form for each one.

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• If the student's personal funds are going to be used to pay for all or a portion of their educational costs at WJU, then official monthly bank statements for one year or certificate of deposit in U.S. dollars of those funds totaling one of the budgeted amounts must be submitted to WJU.

IMPORTANT NOTICE: Once the admissions requirements are completed and official documentation of complete and sufficient financial support for an I-20 are provided, the admission application will be submitted for consideration. If accepted, the student must pay a \$5,000 (US Dollars) enrollment deposit in order to reserve a spot and be eligible to register for classes. If the student cancels before starting classes, WJU will fully refund the \$5,000. Upon receipt of the enrollment deposit, an I-20 will be issued to the student. Each semester balance owed must be paid before starting classes or else be reported to INS.

FORMER JESSUP STUDENT

A WJU student who withdraws without being granted an approved "Leave of Absence", or the approved "Leave of Absence" time lapses, will be required to reapply to return. As part of the reapplication process, the student will be asked to update their original application materials. A reapplicant must be cleared by the following three departments: Business Office (no balanced owed), Registrar' Office (not academically suspended), and Student Life (not expelled). An APPLICATION FOR READMISSION may be obtained from our website or by contacting the Traditional Undergraduate Admission Office.

ADMISSION ON "ACADEMIC SUPPORT"

A student's academic record may indicate potential scholastic difficulties at WJU and the student may be accepted on "Academic Support". Following are the academic support strategies for First-time Freshmen and for Transfers:

First-Time Freshman:

Under academic support acceptance, there are necessary requirements to facilitate your success:

- During your first year at WJU, you will be required to enter into our *Freshman Academy* which will include valuable tools such as a dedicated academic support professional to come along side and a specific course rooted in strengthening personal and academic success.
- You will be assigned a prescribed set of courses according to your individual graduation plan (15 semester unit maximum).
- You are required to achieve minimum satisfactory academic progress towards graduation, in accordance with the catalog with which you enter Jessup, in order to continue attendance.

Confirmation of your admission, by submitting your enrollment deposit, is your covenant to fully and faithfully commit to the requirements of the *Freshman Academy* program.

Transfers:

Under academic support acceptance, there are necessary requirements to facilitate your success:

- During your first semester at WJU, you will be allowed to take a maximum of 15 semester units; of which 1-2 units will be a specific course rooted in strengthening personal and academic success.
- You are required to achieve minimum satisfactory academic progress towards graduation, in accordance with the catalog with which you enter Jessup, in order to continue attendance.
- We recommend you introduce yourself to Dr. Hank Gardner, Academic Specialist Liaison, who is available to assist your transition to Jessup.

NOTE: Transfers with less than 30 transferrable semester units towards a degree at Jessup may be placed into our *Freshman Academy* for directed support.

Any students who do not satisfy the above requirements may be subject to dismissal.

CONFIRMATION DEPOSIT

Once offered admission, applicants are required to submit a \$250 tuition deposit and either a housing application or application for commuter status to the Admission Office. For fall semester starts, it is non-refundable after June 1, or by the date indicated in



the Acceptance Letter, thereafter. For spring semester starts, it is non-refundable after December 15, or by the date indicated in the Acceptance Letter, thereafter. Priority consideration for housing, registration, and financial aid is given to those students who submit the deposit postmarked by their stated deadline. The \$250 tuition deposit is applied directly to the first term of attendance.

CANCELLED APPLICANTS

An applicant who does not enroll for the semester in which they are offered admission, will be cancelled and placed in an "inactive" status. In order to be reconsidered for a future semester, the applicant must submit in writing the desire to have their file "reactivated" and do so by the subsequent deadline.

ENGLISH PROFICIENCY

All degree-track students must satisfy the University's General Education requirements. Completion of English Composition I and II or their equivalents (as determined by the General Education Department), is required of every candidate for a degree at WJU. Courses in English as a foreign language taken at an overseas school may not be used to satisfy English composition requirements at WJU.

ON-CAMPUS HOUSING

An important aspect of William Jessup University is a student's residence life experience. Holistic education seeks to develop well rounded individuals, and living in a WJU residence hall provides opportunities for growth and development outside the classroom. As a residential university WJU desires to have its students live in campus housing. All non-commuting students are required to reside in residence halls unless permission is granted by the Dean of Students based upon adequate grounds for residence elsewhere.

A commuting student is understood to be a married student, or an unmarried student living at home with his/her parents. All other exceptions require the approval of the student life office, and may be granted if:

- 1. A student is above 22 years of age.
- 2. A student's parents request permission for her/him to live with a close relative who is married and has an established home in or near Rocklin.
- 3. Required by a physician for health reasons (please contact the Dean of Students for appropriate documentation).
- 4. Students with more than 90 units.
- 5. Off-campus program/internship/student teaching.

All students who will not be living in one of the residence halls must complete the form "Application for Commuter Status" as part of the registration process. Students will not be allowed to register for courses until this application is submitted to the Student Life office. It is the expectation of the university that all students paying room and board costs will live in residential housing. In the event campus housing exceeds capacity a selection process based on academic seniority will be initiated for off-campus housing.

PLACEMENT TESTING

ENGLISH

Placement into English 092 and English 101a will be determined by ACT and SAT verbal scores. A student must attain either score of ACT VERBAL-20 or SAT VERBAL-500 in order to be placed into English 101a. Scores below this will require students to take the remedial class of English 092. If a student does not believe that they are placed correctly, they are allowed to challenge this decision by taking the English Placement Test for \$30.

Матн

SAT/ACT scores will be used to determine placement into Math 092 or 200 or above. A student must attain either a score of ACT MATH -20 or SAT MATH -520 in order to be placed into Math 200 or above. Lower scores will require students to take the remedial class of Math 092. If a student scores exceedingly high on the math section of the SAT or ACT, we recommend the



student consider taking the College Algebra CLEP test in order to meet the WJU requirement. If a student does not believe that they are placed correctly, they are allowed to challenge this decision by taking the Math Placement Test for \$30.

CHALLENGING A PLACEMENT

Students may pay a \$30 fee per subject to use this testing to challenge their course placement. These tests are written and must be scheduled through the Registrar's Office by calling (916)577-2246.



ADMISSION - SCHOOL OF PROFESSIONAL STUDIES (SPS)

Greater Sacramento Area 333 Sunset Blvd Rocklin, CA 95765 888.883.ICAN 916.577.2282 Bay Area Center
1190 Saratoga Avenue, Suite #210
San Jose, CA 95129
800.205.6100
408.278.4346

Admission Criteria for School of Professional Studies

To be admitted to the School of Professional Studies, a student must meet or exceed the following requirements:

- 1. Completion of a minimum of 12 transferable semester hours credit from an accredited college or post-secondary institution acceptable to WJU.
- If a student has less than 60 semester hours the State of California requires that he/she submit a high school or other transcript proving high school graduation equivalency in addition to other post-secondary transcripts.
- If a student is admitted with less than 60 semester hours transferred into the program, he/she may begin their studies in the SPS Bridge Program.
- 4. Completion of a minimum of 60 semester hours through either transferable application or in combination of units obtained through Bridge are required to begin courses in the major.
- 5. Completion of two years of full-time work experience post high school.
- 6. Cumulative grade point average of 2.0 (4.0 scale) or higher on all prior post-secondary academic work.
- 7. A willingness to study in a Christian university with requirements including Bible.
- 8. Completed English Composition I and any program specific prerequisites.

ADMISSION PROCEDURES

Application is a simple process that can lead to a quick decision concerning your eligibility for enrollment. The process requires the submission of the following:

- 1. A completed application and payment of the nonrefundable application fee.
- 2. Official transcripts from all colleges and universities previously attended. If you do not have 60 transferable units, you are required to submit an official high school transcript verifying graduation, in addition to other post-secondary transcripts. Official transcripts must be sent directly from the institution to the SPS office. Transcripts that pass through a student's hands (even if in a sealed envelope) are considered unofficial.
- 3. Satisfactory personal recommendation.
- 4. A personal letter of introduction describing the applicant's academic preparation and services to his/her community.
- 5. Complete the Free Application for Federal Student Aid (FAFSA), online. Online filing is faster and the preferred method. Contact the Financial Aid Office with any questions.

Upon meeting all the above criteria, the SPS Admissions Committee will consider the admission application. William Jessup University reserves the right to reject any applicant or any request for readmission for any reason it may consider valid.

WRITING PROFICIENCY

Writing Proficiency at WJU is assessed in a 300-level writing intensive course that is required in each major. Courses that are writing intensive are indicated in the Catalog. Upon completing the course, each student will be given a score for writing proficiency using the institutional rubric. Students who obtain a composite score of 4, 5, or 6 based on their writing for the semester will be designated proficient. Students who obtain a score lower than 4 will be required to take ENGL 362 Advanced Academic Writing as an elective. This requirement is for all undergraduate students, whether traditional, transfer, or SPS. If a student has already obtained a Bachelor's degree from an accredited institution whose accrediting agency is approved by CHEA, WJU will not require the student to be assessed for writing proficiency. A lenotes a writing intensive course and can be found under "Course Descriptions."



BRIDGE PROGRAM

Bridge classes focus on General Education and Free Electives and are offered in the same accelerated format as major courses. These classes serve as a "bridge" to students seeking to enter their major program (pre-major classes) or for completion of degree requirements (post-major) after a student has completed their major program. Bridge classes are scheduled in a manner consistent with major courses, allowing students to complete all their degree requirements at WJU in a time effective and continuous manner.

PETITION TO CHANGE COHORT

Students who wish to change cohorts must obtain the approval of the SPS Director or Associate Director. A Petition to Change Cohort form must be completed, including SPS Director or Associate Director signature, and submitted to the SPS or Registrar's Office. A \$120.00 processing fee will be added to the student's account. Depending on the student's circumstances they may also need to file a Petition to Add/Drop form and/or a Leave of Absence form.



STUDENT DEVELOPMENT, ACTIVITIES, AND RESOURCES

STUDENT LIFE

In order for students to be prepared as Christian leaders, they must continue to develop their integrity and Christian character. Intellectual growth without personal growth is of limited value for leadership and service. The right balance of hard work, academic study, spiritual discipline, relationship building, mentoring, and involvement in service is important to develop at an early stage in one's university experience. As faculty, staff, and administration work together for the development of the whole person, students develop a deep and meaningful commitment to our Lord while understanding their own particular calling to Christian character and career. Student Development partners with faculty to help students round out and balance their university experience with growth opportunities beyond classroom and coursework.

Student Development at WJU exists to:

- 1. Foster a community of learning where intellectual, emotional, spiritual, and physical dimensions of life can be developed.
- 2. Provide opportunities which enable students to grow in their understanding of and ability to confront values, ideas, and cultures which may be new and different.
- 3. Create an atmosphere in which students can cultivate and refine their temperaments and abilities and are empowered with life skills.
- 4. Encourage students to pursue the goal of Christian servanthood on campus, in the church, in the community, and around the world.

STUDENT ATTITUDES & BEHAVIOR

Students at WJU are individuals who want to push intellectual, spiritual, and emotional growth to the edges, not push the limits of extreme behavior. WJU emphasizes positive attitudes and values based on biblical understandings of how to live in obedience to Christ, according to God's grace. The rule of conduct has been described as simply to live in a way which would bring glory to Christ and would be in the best interest of the campus community. The University community seeks to foster responsible Christian freedom, which requires a wise stewardship of mind, body, time, abilities, and resources. However, since all of us are in process and may need some direction, the University makes clear some additional expectations, which are outlined in the Student Handbook.

CAMPUS MINISTRIES

William Jessup University is committed to being Christ-centered in both our academics and co-curricular programs. Campus Ministries exists to fulfill the mission and educational objectives of WJU by providing a foundation for spiritual growth and leadership in three areas: community worship, service/outreach and discipleship. Traditional full-time students are expected to attend chapels regularly, participate in Service, as well as attend a spiritual formation group while attending WJU.

CHAPEL – TRADITIONAL STUDENTS

Chapel is at the center of our community expression of worship as a university and includes a broad diversity of speakers, artists and offerings of worship. Chapel is held on campus in the academic warehouse almost every Wednesday & Friday from 9:30am – 10:20am during the traditional fall & spring semesters at William Jessup University (major holidays excluded). Regular chapel attendance is required every semester for full-time (12+ units) traditional students at WJU. Some exemptions can be petitioned using the "Chapel Waiver Form" and include student teaching and study abroad semesters. Chapel credit is attained by attending a total of 23 regular chapels in a given semester. Additional Monday evening chapels are now available twice a month to offer students more options for chapel attendance. Additional absences for doctors' appointments, sickness, etc. are not generally granted except in severe circumstances (e.g. hospitalization). Because chapel attendance is an enrollment requirement, students who do not attain credit will be required to meet with the Dean of Students regarding dismissal and appeal options. Please refer to the Student Handbook for more details on chapel policies and requirements for those who enrolled before fall 2008. All chapel credit must be completed prior to the student's degree posting date. A delay in completion will result in the degree being posted for a subsequent date.

SERVICE - TRADITIONAL STUDENTS

Service hours are required for all full-time traditional students (12+ units) desiring to receive a degree or certificate at WJU. These may be earned through various areas of service within the community which may include church ministry, civic ministry, missions, other areas of outreach, or enrollment in designated service learning courses. To receive a semester of service credit, a student must serve in a volunteer ministry for which they do not receive pay or other academic credit for a minimum of thirty (30) hours during a given term (spring, summer, or fall). Only 15 hours out of your 30 hours in a semester may be earned for on-campus service. Service Report forms need to be turned in no later than the Friday before finals week for eligibility. A late fee will be charged for forms turned in after that date. Summer Service Report forms can be submitted up until the Fall add/drop deadline. Service performed prior to enrollment is not eligible for approval. Traditional students are required to attain service credit for one half (1/2) of the time they are enrolled full-time at WJU. Please refer to the student handbook for more details on Service policies and requirements for those who enrolled before fall 2008. All service and outreach credit must be completed prior to the student's degree posting date. A delay in completion will result in the degree being posted for a subsequent date.

SPIRITUAL FORMATION GROUPS - TRADITIONAL STUDENTS

Spiritual Formation Groups (SFGs) are small groups of students led by faculty, staff & student leaders. The purpose of these groups is to engage students in an intentional interactive setting where they can pray for one another, share joys and challenges, discuss ideas and find support. SFGs are normally held during the Monday chapel hour and students may register for SFGs as they register for classes. Traditional students must attain SFG credit for one half (1/2) of the time they are enrolled full time at WJU. A "Credit" or "No Credit" grade will be given at the end of the semester solely based on group attendance. Students may not miss more than 3 SFG meetings to receive credit for the semester. Freshman students are automatically placed in a Contemporary Discipleship class which fulfills the SFG requirement for their 1st semester. Students must be registered for the SFG they attend in order to receive credit. Students should check with Student Life to ensure they are meeting the proper requirements. Please refer to the student handbook for more details about SFG policies. All SFG credit must be completed prior to the student's degree posting date. A delay in completion will result in the degree being posted for a subsequent date.

CHAPEL, SFG, & SERVICE DISPUTES - TRADITIONAL STUDENTS

It is the student's responsibility to keep track of their chapel attendance and service hours throughout the semester found in their Student Portal. SFG credit is reported on the regular grade reports after each semester. Any disputes regarding credit must be submitted in writing using the Campus Ministries General Petition form NO LATER than the last Friday of December (for fall semester credit appeals) and the last Friday of May (for spring semester credit appeals). General Petition forms are available in the Womack Student Life Building.

STUDENT LEADERSHIP - TRADITIONAL STUDENTS

The development of strong leadership skills among our student body is an important purpose of the University; the Student Leadership program provides practical, focused opportunities for leadership development.

The WJU Student Leadership program consists of five major components:

- 1. Student Government is composed of an executive council including a president, vice president, business manager, and representatives. These executive officers are elected in the spring semester prior to their year of service and representatives are elected early in the fall semester of the year of their service. The primary purpose of Student Government is to provide the student body with representation to the University, as well as provide valuable information back to the student body.
- 2. The Orientation Leader position is designed to assist new students in the transition to University life and the WJU community through programs such as New Student Orientation and by leading cohort groups. In doing so, Orientation Leaders (OLs) play a vital role in providing academic, social, and spiritual support for new students and the University community.
- 3. Campus Ministries student leaders work together with the Director of Campus Ministries and Assistant Director of Campus Ministries-Outreach to promote spiritual development and provide opportunities to serve others. They provide leadership



through programs such as Chapel, Service, Outreach, Spiritual Formation Groups, Prayer Groups, Missions, and special events.

- 4. Resident Assistants provide on-campus students with service related to campus residence halls. Their primary purpose is to assist the Resident Directors with building a Christian residential community through implementing residence life policy and providing residence programming. They are available around the clock to assist resident students with any issue related to on-campus living.
- 5. Student Activities and Intramurals programs provide the university with a wide variety of activities that range from engaging discussions of social issues to night games, movies, and outdoor adventures. The intramural program provides regular athletic events for all students to participate such as: Volleyball, Basketball, Ultimate Frisbee, Flag Football, and Dodgeball.

STUDENT ACTIVITIES

Student Activities exists to fulfill the mission and educational objectives of William Jessup University by providing activities and educational programs that emphasize the priority of relationship building and community development, encourages the development of integrated values, systems, and beliefs, as well as promotes a holistic perspective of health and wellness.

University Music Activities

The William Jessup University Music Department provides opportunities for student, faculty and staff involvement in musical activities. Participating in a WJU music group is a great way to make new campus friends, experience excellent musical training, perform, and serve the University. The campus community is welcome to perform in any of the performing groups and ensembles:

- University Choir: open to all WJU students.
- University Instrumental Ensemble: open by audition to all WJU instrumentalists.

INTERCOLLEGIATE ATHLETICS

Intercollegiate athletics at WJU provides development for the body, mind, and spirit of each student athlete. It is the goal of the Athletic Department to train athletes in sportsmanship, assist their growth in character, leadership, athletic ability, and provide opportunities for Service. More important than wins and losses, student-athletes are encouraged to develop an ability to "Champion Christ through Sport" both locally and globally.

Athletic programs include varsity intercollegiate teams in Men's and Women's Basketball, Men's and Women's Soccer, Men's and Women's Cross Country, Men's and Women's Track & Field, Men's Golf, Women's Volleyball, and Women's Softball. The University is a member of the NAIA (National Association of Intercollegiate Athletics), competing in the Cal Pac (California Pacific) Conference.

New Student Orientation – Traditional Students

Transition to University life is filled with many significant changes and challenges. In order to help students make these changes, the New Student Orientation (NSO) program introduces students and their families to the WJU community, campus facilities, campus services, and most importantly, to fellow students and WJU staff. We believe the development of meaningful and healthy relationships is a key to making a smooth transition into the university experience. The orientation program helps develop strong friendships, which often last a lifetime and provide the support needed for the tougher moments of life. During the week of New Student Orientation, required of all new students enrolled in six or more units, students will be involved in a welcome dinner, worship, community service project, and various interactive activities. Student leadership members play a vital role in New Student Orientation by facilitating directed programming, sharing their personal college experiences, and building relationships with new students.

STUDENT LIFE OFFICE

The goal of the Student Life Office is to facilitate opportunities beyond the classroom experience that will impact a student's social, personal, physical, and spiritual development. We believe that the development of relationships and the building of

community are essential elements of the overall educational experience and will aid in both success at the University and success in life. As such, we encourage students to benefit from involvement and participation in campus community activities and programs aimed to assist in the development of relationships and provide experiences that will reinforce the value and importance of community involvement and service.

The Student Life Offices are the focal point of all departments and programs within the Division of Student Development. Here students will find the offices for the Dean of Students, Campus Ministries, Residence Life, Student Activities, Student Leadership, and Student Government.

In addition to our primary goal, a number of services are also provided through the Student Life Office:

- 1. Distribution of student identification cards.
- 2. Determination of Chapel attendance and completion of SFG and Service requirements.
- 3. Assistance with housing and commuter status processes.
- 4. Coordination of student activities calendar.
- 5. Publication of student, parent, and residence life handbooks.
- 6. Enforcement of University student policies.
- 7. Management of Student Insurance Policy and Information.
- 8. Assistance with Campus Mail Services.

STUDENT UNION AND STUDENT COMMONS

The Student Union and Student Commons provide space where students may relax, watch TV, participate in student clubs and organizational meetings, study, or visit with fellow students. They provide accessible, fun, and inviting settings for the campus to enjoy and a comfortable social outlet for all WJU faculty, staff, and students. Board games, pool tables, foosball, and ping-pong tables are available to all current University students.

CROSSROADS CAFÉ

The café is not only a place to enjoy a meal at WJU, but also a place for fellowship and interaction with the University community. Students, faculty, and staff gather in the cafeteria to spend time with one another, reflect on class discussions, or just relax. Please check for meal times at the café, or online at www.jessup.edu. Meals are not served during vacations or recesses.

BOOKSTORE

The William Jessup University Bookstore is available to meet the student's needs for textbooks, WJU attire, and a wide variety of supplies to aid a student's experience.

INSTRUCTIONAL RESOURCES

One of the best theological libraries in the Sacramento area, the Paul Nystrom Library of William Jessup University houses hundreds of thousands of books, periodicals, journals, CDs, DVDs, and streaming music and video in our physical and electronic collections. Collection strengths include Biblical Studies, Counseling Psychology, and the Restoration Movement. The electronic library collections are accessible to students 24/7, on or off campus through the library's website at http://www.jessup.edu/library.

The library also makes equipment available for student use: personal computers, WiFi and power outlets for laptops, a copy/printer room, a media lab, three group study rooms and a variety of study seating throughout. The library is open year-round; check the library's website for a current schedule.

Whether you are looking for reference help, deciding where to begin your research, or simply searching for a book or article recommendation, the library staff wants to help. Feel free to make an in-person appointment with a librarian or chat with a librarian online while browsing the website, and if the library doesn't have a particular book you need, you can even request it through us from another library.



STUDENT DEVELOPMENT APPEAL PROCESS

In the event a student has specific concern regarding a policy or procedure of the University, the student is encouraged to communicate the concern in writing to the Dean of Students. The Dean of Students will act to bring formal resolution to the stated grievance either by addressing the issue directly, or, if necessary referring the issue to another University official. If satisfaction is not achieved, the student may appeal directly to the President.

STUDENT SUCCESS INITIATIVE

William Jessup University is committed to the satisfactory academic progress of all students. In striving for a successful college experience, WJU offers the following resources to all students:

EQUITY AND INCLUSION

The mission of the Office of Equity and Inclusion through the Division of Academics is to promote, plan and monitor academic support programs for freshman who are academically vulnerable; who feel disenfranchised and who are committed to obtaining a Christian based education at William Jessup University.

The Office of Equity and Inclusion, with the cooperation of faculty, students, staff and administration, will commit to the following goals:

- Promote respect for individual differences and promote Christian values that individuals be treated with respect and civility;
- Assure equity and inclusion services to all domestic and international students.
- Assist in the creation of a campus climate that is conducive to the optimal learning and development of all people at Jessup University.
- Provide institutional leadership from Academics in fostering policy and transformative program development with and supporting equity, inclusion and diversity of students, faculty and staff in departments and offices within the Division.
- Provide confidential support services to address concerns and allegations of harassment or discrimination within the Division of Academics.
- Develop, implement and support programs that celebrate the contributions and perspectives of underrepresented groups at the University.
- Comply with all state, federal and institutional laws that protect the rights of students and staff including the following: Our commitment is guided by three overriding principles:
 - 1. Equity Ensuring institutional equality of opportunity for prospective students, faculty and staff who desire to become official members of the student body, faculty or staff.
 - 2. Inclusion Demonstrating and manifesting a welcoming campus environment; seeking to understand the experiences of the campus community and promoting institutional efforts to break down barriers to inclusion.
 - 3. Diversity Recognizing that a diversity of people, perspectives, experiences and thought is essential to effective teaching, learning, research, and service.*

ADVISING

Students are expected to take an active role in their educational planning. Advising and mentoring programs are provided as assistance in understanding degree requirements and program objectives.

Incoming traditional students will meet with the Academic Advising office for their first year of attendance. After a major is declared and a year of residency is met, students are assigned a Faculty Mentor. Students meet with their advisor before registration each semester to develop direction for their academic program. Faculty and Academic Advisors are available to discuss career goals, assist in choosing classes and selecting a major, give counsel about grades and any other aspect of University life, and plan graduation programs.

^{*}Some language used in above statements adapted from UC Berkeley and Oregon State.

To ensure the success of students with special needs, students may be assigned to a personal advisor to guide their progress in the admissions, advising, or academic skills process.

SPS advising questions can be directed to the main office at 888.883.ICAN.

CAREER GUIDANCE

Career and Internship Services is geared to assist the students of William Jessup University in finding gainful employment. There is a special emphasis toward students who are near graduation or those who have recently graduated. In an effort to make the education students receive as marketable as possible, this department offers multiple services to assist students. Key features of this service are resume and cover letter creation, interview techniques, vocational exploration and job market analysis, job search strategies, dressing for success and current job postings available to WJU students. If these services can assist you in reaching your vocational goals, please call the Director of Career and Internship Services at 916.577.1815.

Administrators and faculty members are interested in supporting students as they pursue their life and ministry goals. Career testing and guidance resources are available to help students explore strengths and to help make career decisions. Personal assistance in these areas can be requested through the Success Center 916.577.2253.

Personal Counseling

Personal life and growth is an important part of any student's total University experience and preparation for ministry. WJU offers several opportunities to encourage personal mental health. Counseling can be sought through meetings with faculty, staff, administration, or by request in the Student Life Office. In addition to on-campus counseling, the University maintains a network of professional counseling services off-campus. For referrals or other information, please call the Student Life Office at 916.577.2321.

DISABILITY AND ACADEMIC SUPPORT

The goal of the Success Center is to serve as a resource that promotes access and achievement to the William Jessup University community as a whole, bringing glory to God's name.

"Forgetting what lies behind and reaching forward to what lies ahead, I press on toward the goal for the prize of the upward call of God in Christ Jesus." Philippians 3:13-14

All students are served at the Success Center. We also have specialized assistance for students with documented disabilities, including those "hidden" disabilities. The Success Center is here to promote equal access to programs and facilities at William Jessup University, thereby insuring that students with disabilities experience the opportunity to participate fully in campus activities. The philosophy of the Success Center is to encourage maximum independence and personal empowerment through a successful educational experience. Specialized services and academic accommodations are provided to meet the individual needs of students with disabilities to help them achieve successful completion of their college goals.

FRESHMAN ACADEMY

The goal of the Freshman Academy is to assist students in achieving success in their educational pursuits. We are here to serve you and only ask that you agree to accept the responsibility and opportunity that God has provided for you to succeed. Academic support services through our newly developed Learning Commons unit are services including individual and/or group tutoring in math, English, content courses to help students to maximize their abilities given past experiences, educational assistance to students who have special needs and career development consultation. Central to the Freshman Academy is the Freshman Seminar which is designed to introduce you to university life through classroom participation, discussion and interactions with invited University officials.

The Freshman Academy is established to assist first-year students who have been admitted under "Academic Support" and who agree to comply with support services rendered through the Academy. Students not selected for the Freshman Academy will



matriculate as traditional undergraduate students with privilege to use current university support services through the Learning Commons Unit.

To ensure a quality learning experience for new Freshman Academy students, Academy students will participate as a cohort for a full academic year pending successful academic completion at the end of each semester. Freshman Academy students will be registered into a core freshmen semester curriculum not to exceed 15 units per semester as approved by the Office of the Registrar.

WJU ACADEMY

Students who accumulate 2 points in the Academic Probation system will be provided with an opportunity for a one semester extension, with extraordinary University support, to improve their academic standing to prescribed levels. The WJU Academy will require participation in coaching, mentoring, success classes and working groups. Involvement in the WJU Academy is available through an application process. For more information, contact Hank Gardner, hgardner@jessup.edu.



WILLIAM JESSUP UNIVERSITY

TIMELESS TRUTH...

Timeless Truth in a Changing World - Education for Life

Education at William Jessup University offers students the opportunity to seek meaning, truth, and direction for their lives through a curriculum that is both classic – rooted in the educational traditions of the past – and relevant – vital for success today.

Stimulated by the challenge of educating a new generation of students, the faculty has explored the question: What does it mean to educate Christians in the twenty-first century? Ironically, the answer is found in a first century tale, as the story of Jesus' encounter with his disciples on the road to Emmaus, recorded in the gospel of Luke, provides the metaphor for Christian higher education at William Jessup University.

Emmaus is a story about one day in the life of two people. Walking together toward a town called Emmaus, they were talking about everything that had happened. At that moment, life was uncertain, the future unsure, and trust in anything or anyone seemed a precious risk. As they talked and discussed these things with each other, Jesus himself came up and walked with them. He listened to their concerns, shared biblical truth, and spent time with them. An encounter with truth and compassion radically changed their lives.

Education at WJU offers our students an Emmaus experience – the opportunity to seek meaning in the person of Jesus Christ, explore truth in both His world and His world, and find direction for their personal and professional lives.

Central to each student's course of study are the Foundational Studies, a core of classes that position students as leaders in their world. WJU seeks to develop the whole person by developing skills in communication, quantitative reasoning, and critical thinking and by exposing students to a broad cross-section of knowledge in the sciences, social sciences, and humanities. Through their study, students:

- Gain the knowledge and skills to stand firm on an unshakable foundation, strengthened for the challenges ahead;
- Grow as an individual of spiritual and moral integrity who cares for other people, other cultures, and the natural world; and
- Develop a voice of advocacy and compassion.

The individual majors offer students opportunity to focus their education and gain expertise in a particular area. All degree programs at William Jessup University equip the student to apply the principles in their field to positions of leadership in church and society. In these classes students test their interest, develop their skills, and discern God's direction in their lives.



ACADEMIC PROGRAMS & DISTINCTIVES

An education at WJU offers students the opportunity to seek meaning, explore truth, and find direction for their lives.

Community in Learning. The first century disciples returned to join their friends in Jerusalem, and together they reflected upon the meaning of Jesus' words to them. Together they moved out to change the world. Our curriculum includes intentional opportunities for students to join a community of seekers, who enjoy laughing, talking, studying, playing, thinking, and sharing. Students are invited to voice fears and doubts in an environment which values growth, as they study with men and women of God who model thoughtful, engaged lives.

Individual majors offer students opportunity to focus their education and gain expertise in a particular area. All degree programs at William Jessup University require a minimum of 128 semester units to equip the student to apply the principles in their field to positions of leadership in church or society.

WJU has a strong heritage in preparing leaders for ministry in the local church around the world and leadership in the workplace. Each major, core requirements, and our co-curricular requirements help prepare our students for servant leadership in the community and their chosen field of study.

Students may choose to complete a minor of in an area or by transfer of units in a field of study other than one at WJU. We also offer minors in Biblical Archaeology and TESOL. Depending on your major, additional courses may be required to meet the minimum of 128 units for graduation.

Two Associate of Arts degrees of 64 semester units are offered. The AA in Bible offers students a foundational education to formulate a biblical worldview in a multicultural society. The AA in Ministry includes an area of concentration in practical ministry.

Experiential Learning. Because education must be both practical as well as theoretical, most bachelor's degree program includes a required service learning component. All degree-seeking students will be expected to spend from three to nine months in a practical, supervised ministry for which they will receive academic credit and a grade. In an internship, practicum, or other experiential learning opportunity, opportunities to be involved will vary according to their major program. For example, a Christian Education major may spend a semester or more student teaching at a local Christian school; an Intercultural Studies major may spend a summer overseas interning with a missionary; a Pastoral or Youth Ministry major may spend a summer or the school year in a local church ministry. Psychology majors will be placed in a setting where the focus of work will be personally assisting troubled individuals. The goal of this comprehensive internship program is that each student graduates with practical experience in their specialized field.

Capstone Courses. In their senior year, students measure their own learning and growth in a capstone course within their major.



FOUNDATIONAL STUDIES CORE - TRADITIONAL

The primary goal of education at William Jessup University is the integration of faith and learning. In pursuing this goal, we accept the unity of all knowledge under God and perceive no contradiction between the truth of the Christian revelation and that of scholarly investigation. WIU offers a 66 unit Foundational Studies Core that emphasizes the content, thinking patterns, and worldview integration to be found in our version of the Trivium: Biblical Studies, History, and English, along with exposure to content areas in the humanities, social, and natural sciences, and skills in communication, quantitative reasoning, and critical thinking.

The Foundational Studies Core is fundamental to the development of the WJU graduate. Students who complete more than 68 units at WJU will receive a minor in Biblical Studies as a part of the Core, and all students, whether transfer or not, will complete integrative studies of Scripture that ground and bring coherence to their life. Required core courses emphasize development of a personal Christian worldview, as students address issues of personal spiritual formation and societal engagement.

Students who transfer from other institutions will add the flavor of the WIU distinctive courses to their readily transferable units.

Core 11 units Contemporary Discipleship (LDRS152a and 152b)*..... 5 Christian Perspective (PHIL452) 3 Upper Division Depth Elective (300 + level not in major)....... 3 *Students who transfer in 30 units or more toward degree will take 3 units of Contemporary Discipleship Praxis. Biblical Studies 18 units All programs at WJU are based upon an 18-unit minor* in Bible and Theology, which include the following core courses: Christian Foundations - Old Testament (BIBL101)..... 3 Christian Foundations - New Testament (BIBL104)..... 3 The Art of Interpretation (BIBL249) or..... 3 Hermeneutics (BIBL349) for ministry majors Christian Theology (THEO451)..... 3 Bible Elective 6 *Students who transfer in 60 units or more toward degree may elect to take 9 units of Biblical Studies; BIBL101, BIBL104, and BIBL249. Communication 9 units English Composition (ENGL101A) 3 English Composition (ENGL101B) Communication Elective (choose one of the following, some are major specific) Mathematics and Quantitative Reasoning 3 units Must meet WJU MATH100 or above, some are major specific... 3 Arts and Humanities 6 units (including topics such as Literature, Philosophy, and Ethics)..... 6 Social and Behavioral Science 12 units Western or World Civilization I (HIST221/HIST231)..... 3 Western or World Civilization II (HIST222/HIST232)..... 3 Social and Behavioral Science Electives (including topics such as Sociology, Psychology, Business,)..... 6 Physical and Biological Sciences 7 units

Minimum of two courses and one lab in the Biology, Chemistry, and Science categories

General Education and Bible Options for Transfer Students



Transfer students may fulfill their general education requirements by completing William Jessup University's General Education Curriculum or, prior to enrolling at WJU, completing the Intersegmental General Education Transfer Curriculum (IGETC).

The IGETC model for the California State University (CSU) and University of California (UC) systems is accepted by WJU with the following provisions:

- 1. Students who have completed IGETC must also satisfy 6 units of upper division core courses which are required for a bachelor degree: Contemporary Discipleship Praxis and Christian Perspective.
- 2. The minimum of 128 units for graduation remains the same.
- 3. In addition to the IGETC, all prerequisites and support courses for existing majors must be met.
- 4. Transfer students following the IGETC should plan to complete it before they enroll at WJU. A signed IGETC agreement must be in the students' file before enrolling for classes. Students who do not complete it before they enroll will follow the WJU General Education curriculum.

*Transfer students who have, upon entry, completed a minimum of 60 units toward their degree and who pursue a non-ministry degree program may choose to satisfy 9 units of Bible and Theology rather than complete a minor:

- 1. Christian Foundations Old Testament (BIBL101)
- Christian Foundations New Testament (BIBL104)
- 3. The Art of Interpretation (BIBL249)

These students would gain 9 units of electives in any area.



BACHELOR OF ARTS BIBLE AND THEOLOGY

The Bible and Theology major builds upon the core curriculum requirements to prepare students for seminary training or for graduate work in theology, ethics and philosophy. The major may be used to prepare students for employment in church and parachurch agencies by achieving a level of biblical literacy that will enable them to be active in local church leadership and teaching ministries.

The degree, likewise, may be taken by those planning a teaching career in Christian schools, colleges and universities, students preparing for Pastoral and Teaching ministries in the church or those already in the pastorate. Also, Christian grade school teachers of the Bible would find this an excellent complement to the teacher education program. Other possible vocational uses of the major include Intercultural studies professional, Christian missionaries, those interested in language study and Bible translation, and Christian church leaders desiring a thorough biblical education.

Students who graduate with a Bible and Theology major will demonstrate the ability to:

- 1. Articulate a biblical theology of ministry from the context of his or her chosen ministry discipline.
- 2. Be conversant in the basic elements of Christian theology and effectively present biblical truths in individual conversations and group settings.
- 3. Evaluate all of life and thought from a biblical perspective, discerning truth and falsehood, essential and non-essential in matters of Christian faith and practice.
- 4. Defend the inspiration and authority of the Bible and evangelical Christian doctrine.
- 5. Critically examine one's own assumptions and those of others that influence the way in which the Bible is interpreted.
- 6. Exercise critical thinking regarding biblical content and its integration with the entire spectrum of human learning.

DEGREE REQUIREMENTS

Foundational Studies 48 units
Bible and Theology Major 39 units
Free electives/Minor 41 units
Degree total 128 units

BIBLE AND THEOLOGY MAJOR (FOUNDATIONAL BIBLE + MAJOR REQUIREMENTS)

Christian Foundations – Old Testament (BIBL101)	3
Christian Foundations – New Testament (BIBL104)	3
Hermeneutics (BIBL349)	3
Romans (NT308)	3
Christian Theology (THEO451)	3
Acts (NT210)	3
Greek (BLG215a & BLG215b) or Hebrew (BLG225a & BLG225b)	6
Capstone	3
Bible and Theology Elective (any level)	3
Upper Division Bible and Theology Electives	9
Total units for Bible and Theology Major	39



BACHELOR OF ARTS BIOLOGY

"Great are the works of the Lord, they are pondered by all who delight in them" (Psalm 111:2).

Students with a BA in Biology will acquire the knowledge and develop the skills to explore and reveal God's Creation at the community, population, organismal and bio-molecular level. This four year degree program will provide students with a broad, trans-disciplinary perspective on life-sciences in one of three course concentrations, *General Biology*, *Human Biology*, and *Health and the Environment*. The BA major in Biology will consists of lower and upper division course work in Biology and supporting physical sciences and mathematics. The program is designed to give students rigorous preparation in Biology while also providing a broader exposure to courses outside the major than is generally possible with a Bachelor of Science degree

Students who graduate with a Bachelor of Arts in Biology from William Jessup will be able to:

- 1. Demonstrate both a theoretical and a practical mastery of biology across a broad scope of disciplines, ranging from molecular to ecosystem biology.
- 2. Demonstrate scientific literacy including strategies for review and evaluation of the primary literature, in depth knowledge of experimental design and application, and careful evaluation of content information.
- 3. Demonstrate appropriate laboratory techniques and mastery of basic laboratory skills in multiple fields of biology.
- 4. Demonstrate mastery of scientific method and the art of critical thinking, associated cognitive skills in the formulation of a problem, data gathering and analysis, and interpretation of results to address practical questions in biology.
- 5. Effectively describe scientific concepts and discoveries through oral, written and visual communication.
- 6. Recognize and develop connections between other academic disciplines and the biological sciences and appreciate the social relevance of biology.
- 7. Recognize and articulate how the created world reflects God's goodness and wisdom, in its richness, order, beauty, diversity, and interconnectivity.
- 8. Develop a worldview that weighs and integrates scientifically informed perspectives with God's Word and a respect for His creation.

DEGREE REQUIREMENTS

Foundational Studies 66 units

Biology Major 62 units (27 Core Units and 35 Concentration Units)

Degree total 128 units

The following courses are part of the requirement for this major and are recommended to fulfill General Education requirements.

Principles of Biology | & II (BIOL 101 & 102) 10 (7 units towards Physical and Biological Sciences)

Calculus | (MATH 140) 4 (Mathematics and Quantitative Reasoning)

Origins; (BIOL 176) 3 (Bible)

Required Core Courses

Intro to Inorganic Chemistry I w/ lab (CHEM 105)	5
(or CHEM 110; req'd for Human Biology)	
Intro Organic and Biochemistry w/ lab (CHEM 106)	5
(or CHEM 111; req'd for Human Biology)	
Physics I w/lab (SCI 221)	4
Introduction to Statistics (MATH 200)	3
(or BUS 190 or MATH 320)	
Genes and Gene Expression (BIOL 341)	4
Bioethics (BIOL 478)	3



Units left over from gen. ed. courses in Biology that can be applied to the Core -

Core Total 27

BIOLOGY CONCENTRATIONS

The **Human Biology** concentration involves the integration of disciplines that collectively define what it means to be human. This concentration incorporates studies in chemistry, basic, cellular and molecular biology, physiology, anthropology, psychology, sociology, philosophy, and religion. Human Biology approaches the study of man from a *biopsychosocial* perspective. This holistic approach to understanding the human condition is critical as current trends in medicine and health care move beyond a strictly biomedical model. This concentration will satisfy prerequisites for many professional schools including doctoral programs in medicine, dentistry, and physical therapy and provide training for skills desired by biomedical/biotechnology industries and for graduate studies in the life sciences. Students taking the Human Biology concentration should substitute CHEM 105 & 106 with CHEM 110 & 111.

3

Probability & Statistics: Adv. Methods (MATH 320)	3
(or MATH 141 - Calculus II)	
Organic Chemistry I w/lab (CHEM 210)	5
Organic Chemistry II w/lab (CHEM 211)	5
Physics II w/lab (SCI 221)	4
Advanced Biochemistry w/ lab (BIOL 338)	4
Systemic Physiology (BIOL 346)	4
Upper Division Biology Elective	4
Upper Division Biology Elective	3
Upper Division Biology Elective	3
(or BIOL 475 –Internship)	
Concentration Total	35

The Health and the Environment concentration explores the key determinants of human health, including physiological, social, psychological, spiritual, dietary and environmental factors. This concentration incorporates studies in chemistry, basic and environmental biology, human development, sociology, cultural anthropology, psychology, and religion. Biology graduates completing the Health and the Environment concentration will be prepared for entry into Allied Health programs including accelerated or second degree BS programs or direct-entry MS programs in nursing. Graduates with the Health and the Environment concentration will also be prepared for advanced training in nutrition and diatetics (students should substitute CHEM 106 with CHEM 205 and BIOL 238) health education, public policy, and clinical study management.

Nutrition, An Applied Approach (BIOL 161)	3
Human Development (BIOL 166)	3
(or PSYC 141 -Developmental Psychology)	
Human Anatomy (BIOL 225)	4
Human Physiology (BIOL 246)	5
Microbiology w/lab (BIOL 336)	4
Nutrition and Metabolism (BIOL 361)	4
Enviro. Contam. & Human Health (BIOL 369)	3
Ecology & Evol. of Human Disease (BIOL 468)	3
Upper Division Biology Elective	3
Upper Division Biology Elective	3
(or BIOL 475 –Internship)	



Concentration Total

35

The **General Biology** concentration is designed to give students a broad perspective on the life sciences, permitting more free electives and a greater exposure to courses outside the major than either Human Biology or Health and the Environment concentrations. While not recommended for students who wish to pursue a career in medicine or health-related fields, the General Biology concentration allows students to pursue a variety of specific interests that may lead directly to or advanced studies for positions in government, industry, environmental fields, public policy, and teaching. Students should work closely with academic advisors and department mentors to devise appropriate course paths for specific career directions.

Biology Elective w/ lab	5
Biology Elective w/lab	4
Biology Elective w/lab	4
Biology Elective w/lab	4
(or upper division biology elective)	
Upper Division Biology Elective	3
Upper Division Biology Elective	3
Upper Division Biology Elective	3
(or BIOL 475 –Internship)	
Free General Education Elective*	3
Free General Education Elective*	3
Free General Education Elective*	3
Concentration Total	35

^{*}Students must complete a minimum of 36 units of upper division course work in order to graduate. To meet this requirement, some or all of the 9 units of Free Electives taken for this concentration may need to be at the upper division level.



BACHELOR OF SCIENCE BUSINESS

The Business Administration major is designed to develop an individual's leadership capabilities for a career either in business or in ministry. For some students, the program will provide the preparation for a Masters of Business Administration (MBA) or other graduate program. Other students will use this degree to directly enter either business or ministry fields.

Students who graduate with a Business Administration major will demonstrate the ability to:

- 1. Integrate faith in Jesus Christ in the business environment as a highly-competent, relevant, and ethical servant-leader.
- 2. Professionally communicate accurately, creatively, and analytically, both orally and in writing.
- 3. Deploy critical thinking skills to properly analyze business opportunities, utilizing content-specific knowledge, to make and implement successful business decisions.
- 4. Effectively collaborate within a team environment to produce superior deliverables.
- 5. Understand and navigate effectively in the growing global economy and the highly competitive business environment.

The Bachelor of Science in Business program is designed to prepare its graduates for careers in management in any organization: business and non-business, public or private, foreign or domestic, ministry or non-ministry. Students will learn the fundamental principles underlying organizations, improve their critical thinking, develop knowledge of analytical tools of management, and develop skills in analyzing and evaluating managerial problems.

DEGREE REQUIREMENTS

Foundational Studies 66 units
Business Major 50 units
Free electives 12 units
Degree total 128 units

Transfer students may refer to "General Education and Bible Options for Transfer Students" for optional requirements under Foundational Studies.

BUSINESS MAJOR

The following courses are part of the requirement for this major and are recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

Organizational Communication (BUS302) (Communication)	3
Microeconomics (BUS241) (Social Science)	3
Business Statistics (BUS190) (Mathematics)	3

BUSINESS CORE

Management & Organizational Behavior (BUS140)	3
Management Information Systems (BUS 210)	3
Macroeconomics (BUS240)	3
Financial Accounting (BUS245)	3
Managerial Accounting (BUS246)	3
Legal Implications for Business (BUS260)	3
Marketing (BUS320)	3
Financial Management (BUS342)	3



International Business (BUS372)	3
Operations Management (BUS381)	3
Business Internship (BUS475)	2
Strategic Management (BUS498)	3
Business Electives (choose 3 units from the following):	
Cost Accounting (BUS345)	3
Non-Profit Management (BUS373)	3
Human Resource Management (BUS382)	3
Total Quality Management (BUS383)	3
Project Management (BUS385)	3
Entrepreneurship (BUS388)	3
Marketing Research (BUS492)	3
Investment Analysis (BUS495)	3
Concentration	12 - 15
Total for Business Major	50 - 53

BUSINESS CONCENTRATIONS

Students must choose a concentration listed below:

Accounting Concentration (15 units)

Intermediate Accounting I (BUS343)	3
Intermediate Accounting II (BUS383)	3
Cost Accounting (BUS3xx)	3
Auditing (BUS441)	3
Federal Tax (BUS442)	3

General Business Concentration (12 units)

Choose 12 units of Business Electives not found in the Business core requirements.

Management Concentration (12 units)

Human Resource Management (BUS382)	3
Total Quality Management (BUS383)	3
Project Management (BUS385)	3
Entrepreneurship (BUS388)	3

Marketing Concentration (12 units)

Marketing the Nonprofit (BUS323)	3
Marketing Communication (BUS420)	3
International Marketing (BUS421)	3
Marketing Research (BUS492)	3

Nonprofit Management Concentration (12 units)

Marketing the Nonprofit (BUS323) Nonprofit Management (BUS373)	3
Community Psychology (PSYC430)	3



BUSINESS MINOR

Total for Business Minor	21
Operations Management (BUS381)	3
Financial Management (BUS342)	3
Marketing (BUS320)	3
Legal Implications for Business (BUS260)	3
Managerial Accounting (BUS246)	3
Management Information Systems (BUS210)	3
Management & Organizational Behavior (BUS140)	3



BACHELOR OF ARTS CREATIVE ARTS

The Bachelor of Arts in Creative Arts with concentrations in Arts Management, Theatre and Visual Arts is a groundbreaking degree. This multi-disciplinary exploration of creativity viewed through the lens of a Judeo-Christian Worldview is a synergistic fusion of the arts. Through both theoretical and practical coursework, the students will immerse themselves in the business of visual artistry, music, and theatre and discover the importance of these disciplines in the context of their faith. The students will also take business related courses in order to learn how to market themselves. The ultimate goal of the program is to produce highly employable, Christian leaders and entrepreneurs capable of vast, positive influence within the areas of the arts, entertainment, and media.

The curriculum of this program is imbedded in such a way that it becomes a fully integrated, arts survey with a focus on practical application, arts history, aesthetic analysis and management. The core offers a combination of experiential and theoretical classwork so that a student not only advances skill in the arts but also understands the context of the arts in culture from a Judeo-Christian perspective. The concentrations offer a more in-depth study in one of three areas: Arts Management, Theatre and Visual Arts.

A BA in Creative Arts graduate will have:

- 1. An informed Christian aesthetic and possess the ability to apply their aesthetic to various art forms and artistic media.
- 2. An increased knowledge of the history of the arts and/or specific media and practices.
- 3. The ability to effectively analyze art forms from an informed artistic sensibility as viewed through the lens of a Judeo-Christian worldview.
- 4. Cultivated technical skill sets in various artistic areas.
- 5. The ability to effectively serve the church and/or the community through practicing his or her art form.

DEGREE REQUIREMENTS

Foundational Studies 66 units
Creative Arts Major 50 units
Free electives 12 units
Degree total 128 units

Transfer students refer to "General Education and Bible options for Transfer Students" for optional requirements under Foundational Studies.

The following courses are recommended to fulfill General Education requirements or as part of a student's elective choices.

Introduction to Theatre (Humanities) 3 units

CREATIVE ARTS CORE

CART 101 – The Creative Christian <i>(Cornerstone)</i>	3
CART 132 – Practicum in Production <i>(must be taken at least twice)</i>	1
CART 133 – Practicum in Performance <i>(must be taken at least once)</i>	1
CART 171 – Music Fundamentals	3
CART 176 – Acting I – Fundamentals	3



CART 245b – Text Analysis	3
CART 260 — Drawing I	3
CART 340a – Theatre History I	3
CART 340b – Theatre History II	3
BUS 388 – Entrepreneurship	3
CART 475 — Internship	2
CART 477 – Senior Project <i>(only taken if no internship can be found)</i>	2
CART 497 – Applied Aesthetics Lab. <i>(taken with CART 498)</i>	0
CART 498 – Applied Aesthetics <i>(Capstone)</i>	3
CART -CORE Elective (Must take at least two of the following)	3
MUS 190P – Class Piano	
CART 360 – Drawing II	
CART 393 – Unarmed Combat for the Stage	
CART 395 – Improvisation	
CART 468 – Web Design and Presence	

THEATRE CONCENTRATION ELECTIVES:

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CART 276 - Acting II - Realism
                                                                  3
CART 376 - Acting III - Period and Style
                                                                  3
CART Theatre Elective (choose one of the following):
                                                                  3
        CART 380 - Musical Theatre Dance Styles
        CART 390 - Musical Theatre Workshop
        CART 393 - Unarmed Combat for the Stage
        CART 395 – Improvisation
        CART 476 - Screen Acting
        CART 480 - Directing for the Stage
CART 468 – Web Design and Presence
                                                                  3
Total:
                                                                  12
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BA Creative Arts – Visual Arts Core:

CART 101 – The Creative Christian <i>(Cornerstone)</i>	3
CART 171 – Music Fundamentals	3
CART 176 – Acting I – Fundamentals	3
CART 245b – Art Criticism and Analysis	3
CART 263 – Painting I	3
CART 260 — Drawing I	3
CART 340a – Arts History I	3
CART 340b – Arts History II	3
CART 361 – Graphic Design I	3
BUS 388 – Entrepreneurship	3



CART 468 – Web Design and Presence	3
CART 475 – Internship	2
CART 477 – Senior Project (only taken if not enrolled in an internship)	2
CART 498 – Applied Aesthetics <i>(Capstone)</i>	3
CART 497 – Applied Aesthetics Lab. (taken with CART 498)	3

VISUAL ARTS CONCENTRATION ELECTIVES:

CART Fine Art <i>(choose two of the following)</i>	6
CART 350 – Drawing II	
CART 363 – Painting II	
CART 365 – 3-Dimensional Design	
CART Technological Art (choose one of the following)	3
CART 373 – Digital Photography	
CART 461 – Graphic Design II	
CART 473 – Digital Video	
CART Art elective <i>(choose one from the prior art electives)</i>	3
Total:	12

BA CREATIVE ARTS – ARTS MANAGEMENT CORE:

CART 101 – The Creative Christian <i>(Cornerstone)</i>	3
CART 137 – Practicum in Management (must be taken 3 times)	3
CART 171 – Music Fundamentals	3
CART 176 – Acting I Fundamentals	3
CART 245 a, b, or c – Arts Analysis (Art Criticism and Analysis, Text Analysis, or Music Criticism and Analysis)	3
CART 260 – Drawing I	3
CART 340a, CART 341a or MUS 340 (Art History I, Theatre History I or Western Music to 1750)	3
CART 341a, CART 341b or MUS 341 (Art History II, Theatre History II or Western Music from 1750)	3
BUS 388 – Entrepreneurship	3
CART 475 – Internship	3
CART 477 – Senior Project <i>(only taken if no internship can be found)</i>	2
CART 498 – Applied Aesthetics <i>(Capstone)</i>	3
CART 497 – Applied Aesthetics Lab. (taken with CART 498)	0
CART -CORE Elective (Must take at least two of the following)	3
MUS 190P – Class Piano	
CART 360 – Drawing II	
CART 393 – Unarmed Combat for the Stage	
CART 395 – Improvisation	

CART 468 - Web Design and Presence

ARTS MANAGEMENT CONCENTRATION ELECTIVES:

Total:	12
BUS 385 – Project Management	3
BUS 373 – Non-Profit Management	3
BUS 320 – Marketing	3
BUS 260 – Legal Implications	3

BA CREATIVE ARTS – MINOR:

The following courses are part of the requirement for this minor and are recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

CART 101 – The Creative Christian (Cornerstone)	3
CART 245 a, b, or c	2
(Art Criticism and Analysis, Text Analysis, or Music Criticism and Analysis)	3
CART 340a, CART341a or MUS 340	3
(Art History I, Theatre History I or Western Music to 1750)	,
CART 340b, CART341b or MUS 341	3
(Art History II, Theatre History II or Western Music from 1750)	-
CART 132 – Practicum in Production <i>(must be taken at least once)</i>	1
CART 133 – Practicum in Performance <i>(must be taken at least once)</i>	1
CART 137 – Practicum in Management <i>(must be taken at least once)</i>	1
CART Theatre Elective (must take at least two of the following):	6
CART 121 – Introduction to Theatre	
CART 165 – 2-Dimensional Design	
CART 176 – Acting I – Fundamentals	
CART 263 – Painting I	
CART 260 – Drawing I	
CART 276 – Acting II – Realism	
CART 360 – Drawing II	
CART 361 – Graphic Design I	
CART 363 – Painting II	
CART 373 – Digital Photography	
CART 380 – Musical Theatre Dance Styles	
CART 390 – Musical Theatre Workshop	
CART 393 – Unarmed Combat for the Stage	
CART 395 – Improvisation	
CART 468 – Web Design and Presence	
CART 476 – Screen Acting	
Total	21

Total



BACHELOR OF ARTS ENGLISH

The English program at WJU offers several distinctives. First of all, we approach the study of literature and writing with a Christian worldview. We believe that all truth is God's truth, and that the study of great writings throughout the ages can give us a glimpse of God's interaction with the world that He created. Secondly, we offer a concentrations in both creative and professional writing—a rarity in undergraduate programs at Christian colleges—because we are committed to the highest standards for Christian writers. Finally, we know that the study of literature and of writing can be, and should be, a transformative experience, and we desire that all students should grow to know themselves, others, and God more deeply through their study of English.

Although many English majors go on to be teachers, the major also is excellent preparation for other fields. Many English graduates go on to law school or to graduate work in the humanities or education. Others find satisfying careers in fields where good communication and people skills are important, such as ministry, human resources, or technical writing. And of course many go on to become writers themselves.

Students who graduate with an English major will demonstrate the ability to:

- 1. Critically analyze works of poetry, fiction, and drama from various eras of American and English literature.
- 2. Think and write clearly and analytically.
- 3. Integrate aesthetic appreciation and evaluation in a wide variety of written genres.
- 4. Be prepared for entrance into a single-subject credential program in English.
- 5. Integrate their faith and their learning in the discipline.

Students who choose the concentration in Literature will be able to:

- 1. Complete an original work of criticism.
- 2. Be prepared for graduate study in literature.

Students who choose the concentration in Creative Writing will be able to:

- 1. Create an original work of literature.
- 2. Workshop their own work and the work of others.
- 3. Be prepared for graduate study in a fine arts writing program.

Students who choose the concentration in Teaching will be able to:

1. Be prepared for entrance into a single-subject credential program in English.

Students who choose the concentration in Professional Writing will be able to:

- 1. Complete an original work of professional writing.
- 2. Participate in a variety of contemporary professional writing endeavors.

Students who choose the concentration in TESOL will be able to:

1. Qualify for TESOL certification.



2. Be prepared to teach English to speakers of other languages in a wide variety of domestic and foreign situations.

DEGREE REQUIREMENTS

Foundational Studies 66 units
English Major 42-45 units
Free electives 17-20 units
Degree total 128 units

Transfer students refer to "General Education and Bible options for Transfer Students" for optional requirements under Foundational Studies.

ENGLISH MAJOR

The following courses are recommended to fulfill General Education requirements or as part of a student's elective choices.

18-21

42-45

American History (Social Science) 3
Introduction to Philosophy (Humanities) 3
Introduction to Psychology or Developmental Psychology (Behavioral Science) 3

ENGLISH CORE

ENGEISTI CORE	
Introduction to Literary Studies (ENGL160)	3
Foundations of British Literature (ENGL220)	3
British Literature from 1800 (ENGL221)	3
American Literature Colonial to 1865 (ENGL231)	3
Or American Literature 1865 to present (ENGL232)	
Shakespeare (ENGL320)	3
British Literature (choose 1)	3
Topics in British Literature (ENGL226)	
C.S. Lewis (ENGL321)	
Special Studies in British Literature (ENGL426)	
Major British Authors (ENGL429)	
American Literature (choose 1)	3
Topics in American Literature (ENGL236)	
Special Studies in American Literature (ENGL436)	
Major American Authorss (ENGL439)	
World Literature (choose 1)	3
Topics in World Literature (ENGL256)	
Mythology (ENGL355)	
Special Studies in World Literature (ENGL456)	
Major World Authors (ENGL459)	

ENGLISH CONCENTRATIONS

Students must choose a concentration listed below:

Literature Concentration-18 units

Total units in English major

Concentration

Critical Analysis of Literature (ENGL360) 3
Advanced Seminar in Literature (ENGL497) 3



Upper Division English Electives	12
Creative Writing Concentration-18 units	
Creative Writing (ENGL286)	3
Advanced Creative Writing (ENGL386)	3
Advanced Seminar in Creative Writing (ENGL498CW)	3
Upper Division English Electives	9
- 1	
Teaching Concentration—18-21 units	
Public Speaking (COMM180)	3
(may be taken as part of student's Gen Ed requirements)	
Creative Writing (ENGL286)	3
Children's Literature (ENGL350)	3
Language, Culture, and Literacy (TEDU 323)	3
Critical Analysis of Literature (ENGL360)	3
Linguistics (ICS352)	3
Advanced Seminar in English Ed (ENGL498T)	3
Professional Writing Concentration-18-21 units	
Introduction to Professional Writing (ENGL363)	3
Organizational Communication (BUS302)	3
(may be taken as part of student's Gen Ed requirements)	
Practicum (ENGL475)	6
Advanced Seminar in Professional Writing (ENGL498PW)	3
Upper Division English Electives	6
TESOL Concentration19 units	
Linguistics (ICS352)	3
Second Language Acquisition (ICS353)	3
TESOL Methdology (ICS354)	3
TESOL Classroom Practices (ICS355)	3
TESOL Observation (ICS356)	1
TESOL Practicum (ICS357)	3
Advanced Seminar in Teaching (ENGL498T)	3
English Minor	
Foundations of British Literature (ENGL220)	3
British Literature since 1800 (ENGL221)	3
American Literature (ENGL231 OR 232)	3
Creative Writing (ENGL286) OR	
Critical Analysis of Literature (ENGL360)	3
Shakespeare (ENGL320)	3
Upper Division English Electives	6
Total for English Minor	21



BACHELOR OF ARTS FAMILY AND CHILDREN'S MINISTRY

The Family and Children's Ministry program integrates the disciplines of Biblical studies, education, and psychology to offer a holistic approach to ministry and life, establishing a firm foundation through often turbulent cultural challenges. Students will learn to structure creative experiences that contribute to the spiritual development of persons of all ages and to serve as an effective and supportive member of the total pastoral team. As part of the Practical Theology department, we continue the longstanding heritage of the University to partner with the local church to evangelize, disciple, edify and unify believers to maturity in Christ.

The Family and Children's Ministry program excels in educating, equipping, and preparing the student to engage others in the transformative process of spiritual formation. By sharing courses in the same department with pastoral and Intecultural studies majors, students experience a strong theoretical and practical model for church leadership.

- 1. In-depth biblical studies to support a Scriptural understanding of ministry.
- 2. Internship opportunities working directly with local church and parachurch ministries.
- Courses available in Christian education, pastoral work, intercultural studies, and psychology.
- 4. Specializations available in ministry with children, families, small groups, and spiritual formation.
- 5. Program approved by the Association for Biblical Higher Education.

Students who graduate with a Family and Children's Ministry major will demonstrate the ability to:

- 1. Articulate a biblically-based rationale for Christian formation and discipleship.
- 2. Structure creative experiences that contribute to a person's spiritual development.
- 3. Choose and employ different methods available for teaching and learning in a variety of settings.
- 4. Serve as an effective and supportive member of the total pastoral team.

DEGREE REQUIREMENTS

Foundational Studies 66 units*
Family and Children's Ministry Major 42 units
Free electives 20 units
Degree total 128 units

FAMILY AND CHILDREN'S MINISTRY MAJOR

Developmental Psychology (PSYC141) (Behavioral Science)

The following course is a part of the requirement for this major and is recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

3

Gospels course (NT241-244)	3
Acts (NT210)	3
Marriage & Family (PSYC200)	3
Pastoral Epistles (NT311)	3
Effective Bible Teaching (CEDU372)	1

^{*}Transfer students must complete all of the Bible core courses to complete a ministry degree (18 units total): Christian Foundations-OT, Christian Foundations-NT, Biblical Interpretation, Romans, Christian Theology, and a Bible elective.



Creative Communication (COMM320) OR	
Educational Psychology (TEDU310)	3
Children's Ministry (CEDU321)	3
Family Ministry (CEDU337)	2
Pastoral Care & Counseling (PMIN423)	3
Christian Formation & Discipleship (CEDU472)	3
Internship (CEDU475)	3
Church Administration (PMIN480)	3
Electives (choose 9 units from the following):	
Ministry with Families w/Teenagers (YMIN237)	2
Educational Psychology (TEDU310)	3
Small Group Dynamics (PSYC322)	3
Human Sexuality (PSYC333)	3
Child & Adolescent Psychology (PSYC342)	3
Fundamentals of Worship (PMIN350)	3
Christian Spirituality (CEDU453)	3
Spiritual Direction (CEDU454)	3
Total for Family and Children's Ministry Major	42
Suggested 'free' electives, in addition to those listed above:	
Foundations of Education (TEDU301)	3
Non-Profit Management (BUS373)	3
Adult Development and Aging (PSYC346)	3

FAMILY AND CHILDREN'S MINISTRY MINOR

Children's Literature (ENGL350) Psychology of Addiction (PSYC352) Bible and Literature (ENGL330)

Marriage and Family (PSYC200)	3
Children's Ministry (CEDU321)	3
Child & Adolescent Psychology (PSYC342)	3
Family Ministry (CEDU337)	2
Effective Bible Teaching (CEDU372)	1
Christian Formation & Discipleship (CEDU472)	3
Family and Children's Ministry Electives	3
Total for Family and Children's Ministry Minor	18



BACHELOR OF ARTS HISTORY

The History major at WJU is unique in that it not only reflects a traditional history curriculum found in the best Liberal Arts institutions but also requires several courses, such as Literature & Culture and Political Economy, offered by the English and Public Policy departments. Consequently, this makes for a stronger, better-rounded major. Reflecting WJU's deep roots in Evangelical Christianity, required courses in Early Church History and American Religious History add a further unique flavor to the program. Students studying history at WJU will find themselves well prepared for graduate study in a number of related disciplines in the Liberal Arts. Students planning on entering seminary will find in a WJU History major a suitable course of study as well – particularly when considered along with the Bible and Theology classes required of all students. In conjunction with the Teacher Education program, students should be well prepared for a single subject credential in History.

Students who graduate with a History major will demonstrate the ability to:

- 1. Demonstrate significant general knowledge in and understanding of history.
- 2. Engage in informed dialog with culture.
- 3. Evaluate the various cultural underpinnings and applications of the course of study.
- 4. Describe various philosophical approaches to the discipline and determine how those approaches fit in with current approaches to other disciplines.
- Undertake significant primary research in a historical subject and communicate the findings.
- 6. Think and write clearly and analytically.
- 7. Be prepared for graduate study in a variety of programs.

Students will also be able to, in conjunction with the Teacher Education program:

- 1. Demonstrate subject matter competency for a single subject credential in History.
- 2. Achieve an acceptable score on the Social Science CSET examination 114.

DEGREE REQUIREMENTS

Foundational Studies	66 units
History Major	33 units
Free electives	29 units
Degree total	128 units

Transfer students refer to "General Education and Bible options for Transfer Students" for optional requirements under Foundational Studies.

HISTORY MAJOR

The following courses are a part of the requirement for this major and are recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

Western Civilization I (HIST221) (Western Civ)	3
Western Civilization II (HIST222) (Western Civ)	3
Introduction to Philosophy (PHIL271) (Humanities)	3
Literature and Culture (ENGL110)	3
American History (HIST291)	3
American Government (PPOL111)	3



Political Economy (PPOL341)	3
History of Religion in America (HIST315)	3
The Early Church: Paul to Justinian (HIST310)	3
The Twentieth Century (HIST371)	3
Research and Historiography (HIST498)	3
Electives (choose 9 units from the following):	
Christianity and Islam in Conflict (HIST372)	3
California History (HIST481)	3
History of Latin America (HIST461)	3
Greece and Rome (HIST334)	3
Military History (HIST374)	3
Renaissance and Reformation (HIST441)	3
Introduction to Archaeology (HIST204)	3
Total for History Major	33

HISTORY MINOR

American History (HIST291)	3	
History of Religion in America (HIST315)	3	
The Twentieth Century (HIST371)	3	
The Early Church: Paul to Justinian (HIST310)	3	
Literature and Culture (ENGL110) OR		
Political Economy (PPOL341)	3	
Upper Division History Electives	6	
Total for History Minor	21	



BACHELOR OF ARTS INTERCULTURAL STUDIES

The Intercultural Studies program prepares students for work and ministry in cross-cultural contexts either in the United States or abroad. The curriculum also provides adequate preparation for those desiring to attend graduate seminary before entering their field of service. Beyond a core of missions theory and content courses, today's Intercultural Studies students need usable skills that fit either traditional missionary roles (e.g. evangelism, youth ministry, Christian education or church planting) or nontraditional cross-cultural roles (e.g. business, TESOL, community development, education, counseling, music or primary health care). The Intercultural Studies curriculum is designed with flexibility for students to choose either of these approaches to cross-cultural ministry.

Students who graduate with an Intercultural Studies major will demonstrate:

- 1. A clear understanding of the biblical and theological bases for missions.
- 2. A vision and burden for God's work in today's world.
- 3. An understanding of cross-cultural ministry theory and methodology.
- 4. Development of cross-cultural ministry skills, especially the ability to make the gospel and one's ministry relevant to local contexts.
- 5. An appreciation for diverse cultures and the sensitive issues involved in cross-cultural communication.
- 6. Self-awareness concerning one's adjustment to diverse cultures.
- 7. Skill in an area of concentration.

DEGREE REQUIREMENTS

Foundational Studies 66 units*
Intercultural Studies Major 52 units
Free electives 10 units*
Degree total 128 units

INTERCULTURAL STUDIES MAJOR

The following courses are part of the requirement for this major and are recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

Creative Communication (COMM320) (Communication)	3
Cultural Anthropology (ICS202) (Social Science)	3

INTERCULTURAL STUDIES CORE

Acts (NT210)	3
Gospels course (NT241-244)	3
Pastoral Epistles (NT311)	3
Kairos: God, the Church and the World (ICS103)	3
Intercultural Communication (ICS310)	3
World Religions (ICS320)	3
Teaching Effectively (ICS351)	1
Establishing Faith Communities (ICS401)	3
Issues in Intercultural Life and Work (ICS403)	3

^{*}Transfer students must complete all of the Bible core courses to complete a ministry degree (18 units total): Christian Foundations-OT, Christian Foundations-NT, Biblical Interpretation, Romans, Christian Theology, and a Bible elective.



Total for Intercultural Studies	52
Concentration	18
Advanced Intercultural Studies Seminar (ICS492)	3
Internship (ICS475)	3
Care and Counseling (ICS413)	3

INTERCULTURAL STUDIES CONCENTRATIONS

Students must choose a concentration listed below:

Business (18 units)

Management and Organizational Behavior (BUS140)	3
Financial Accounting (BUS245)	3
Marketing (BUS320)	3
Project Management (BUS385)	3
Business in the Global Marketplace (ICS332)	3
ICS Electives	3

General Intercultural Studies Concentration (18 units)

Choose 18 units of Ministry Electives not found in the Intercultural Studies core requirements.

Modern Middle East Studies Concentration (18 units)

Introduction to Islam (ICS280)	3
Jesus in the Muslim Context (ICS281)	3
The Modern Middle East (ICS380)	3
Muslim-Christian-Jewish Relations (ICS381)	3
The Israeli-Palestinian Conflict (ICS382)	3
American Interests in the Middle East (ICS383)	3

Public Policy Concentration (18 units)

Political Economy (PPOL241)	3
Ethics in Public Policy (PPOL304)	3
Comparative Government and Politics (PPOL425)	3
International Relations and Human Rights (PPOL463)	3
ICS Electives	6

TESOL Concentration (18 units)

Linguistics (ICS352)	3
Second Language Acquisition (ICS353)	3
TESOLMethodology (ICS354)	3
TESOL Classroom Practices (ICS355)	3
TESOL Observation (ICS356)	1
TESOL Practicum (ICS357)	3
ICS Electives	2

Youth Ministry Concentration (18 units)

Youth Ministry Skills (YMIN175)	3
Ministering to Families with Teens (YMIN237)	3
Moral and Faith Development in Youth (YMIN341)	3
Philosophy of Youth Ministry (YMIN463)	3



Youth Ministry Concentration (18 units)
Youth Ministry Skills (YMIN175)
Ministering to Families with Teens (YMIN237)
Moral and Faith Development in Youth (YMIN341)
Philosophy of Youth Ministry (YMIN463)
ICS Electives
6

INTERCULTURAL STUDIES MINOR

The Intercultural Studies Minor is designed for those students interested in cross-cultural ministry but who will utilize skills from another discipline such as business, music or education.

TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES (TESOL) MINOR

The requirements for the TESOL minor will include those 19 units in 7 courses with the addition of one elective (3 units), from the following list of courses, for a total of 22 units:

```
Linguistics (ICS352)
                                                           3
Second Language Acquisition (ICS353)
                                                           3
TESOLMethodology (ICS354)
                                                           3
TESOL Classroom Practices (ICS355)
                                                           3
TESOL Observation (ICS356)
TESOL Practicum (ICS357)
                                                           3
Intercultural Communication (ICS310)
                                                           3
Electives (choose 3 units from the following):
        Acts (NT210)
                                                           3
        Crosscultural Issues in Psychology (PSYC332)
                                                           3
        Introduction to Missiology (ICS330XL)
                                                           3
        Leadership in Global Society (ORLD430)
                                                           3
        Cultural Anthroplogy (ICS202)
                                                           3
        Kairos; God, the Church, and the World (ICS103)
                                                           3
        Issues in Intercultural Life and Work (ICS403)
                                                           3
        Advanced Intercultural Studies Seminar (ICS499)
                                                           3
Total for Intercultural Studies Minor
```



BACHELOR OF ARTS LIBERAL STUDIES

The WJU Liberal Studies and Credentialing Department provides programs leading to a Bachelor of Arts (BA) in Liberal Studies, California Multiple Subject Teaching Credential or Unit Concentration, and a minor in Bible and Theology. The BA provides a broad exposure to various fields of human knowledge with an emphasis on effective communication, critical thinking and character formation.

Foundationally the Liberal Studies programs seek to:

- Instill faith in Jesus Christ, the Bible as the inspired word of God, the Church, and in humanity which guides, informs and supports teaching and learning as a profession and a lifestyle.
- Encourage personal growth in students toward character attributes that demonstrate clear and positive relationships to truth, people, service and excellence.
- 3. Instill a love of knowledge and an appreciation for wisdom gained by humanity through the centuries.

All students majoring in Liberal Studies must declare their program pathway as either a *Preliminary California Multiple Subject Teaching Credential* (K-8 elementary education) or a specific *Unit Concentration*. The *Unit Concentrations* include Child Development, English, History, or Psychology.

Students choosing the *Preliminary California Multiple Subject Credential* in K-8 elementary teaching will complete a California Commission on Teacher Credentialing accredited program allowing successful graduates to teach all subjects in kindergarten through grade eight in self-contained classrooms in public, charter and private schools in California.

Graduates with a BA in Liberal Studis, a Preliminary California Multiple Subject Credential, and Minor in Bible & Theology and are well-equipped, highly-principled individuals who understand diversity as a strength and who provide for individual differences in order to help their students prepare for a diverse and rapidly changing world.

Students choosing a *Unit Concentration* will work closely with their advisor to develop a Unit Concentration plan. The Liberal Studies *Unit Concentration* program allows the student flexibility to develop specific academic skill sets based on concentration areas, yet allows for intellectual and creative exploration.

Graduates with a *Unit Concentration* will earn a BA in Liberal Studies, a Minor in Bible & Theology, and a *Unit Concentration*. The graduate will have unique knowledge and skills acquired from the specific subject study areas (dependent on Unit Concentration plan) and the ability to communicate clearly, understand and analyze concepts, and make judgments & decisions. Liberal Studies careers are found in many different sectors including education, research organizations, government, non-profit and private. Careers may include teaching, missions, social work, research, writing, public relations, marketing, advertising, sales, and human resources.

Please contact the Liberal Studies and Credentialing office for admission information and requirements.

DEGREE REQUIREMENTS

Foundational Studies	66 units
☐ ☐ Liberal Studies r	najors have specific requirements within the General Education options; courses that meet the
requirement are marke	d with 🕮 🗆.
Liberal Studies Major	39-60 units
Free electives	2-23 units
Degree total	128 units



Transfer students refer to "General Education and Bible options for Transfer Students" for optional requirements under Foundational Studies.

LIBERAL STUDIES MAJOR

Required Core Courses	
Developmental Psychology (PSYC141)	3
American History (HIST291)	3
Science Elective	3
Math for Teachers (TEDU223)	3
Multicultural Education (TEDU123)	3
Language, Culture, Literacy (TEDU323)	3
Educational Psychology (TEDU310)	3
Foundations of Education (TEDU302)	3
Concentration	15-24
Total for Liberal Studies	45-60

LIBERAL STUDIES CONCENTRATIONS

Students must choose a concentration listed below:

Concentration in Multiple Subject Education

Successful completion of this concentration meets the California state requirements for a Multiple Subject Teaching Credential.

Teaching as a Profession (TEDU101)	3
C & M in PE and Health Science (TEDU102)	3
Applied Technology for Teachers (TEDU110)	2
Initial Student Teaching 1 (TEDU275)	2
C & M in History and Social Science (TEDU311)	3
C & M in Visual and Performing Arts (TEDU251)	3
Initial Student Teaching 2 (TEDU375)	2
C & M in Math and Science (TEDU413)	3
C & M in Literature and Language (TEDU423)	3
Student Teaching 1 (TEDU475)	6
Student Teaching 2 (TEDU476)	6

Students must also complete Biology (SCI110), Conceptual Physics (SCI120), Earth and Environmental Science (SCI131), World Civ I (HIST231), and World Civ II (HIST232) as part of their Foundational Studies requirements. Plus state required assessments (e.g.: CBEST, CSETs, RICA & TPAs)

Concentration in English

C & M in Literature and Language (TEDU423)	3
Foundations of British Literature (ENGL220) OR	
British Literature from 1800 (ENGL221) OR	
American Literature (ENGL230)	3
Creative Writing (ENGL286) OR	
Writing About Literature (ENGL2xx)	3
Upper Division Literature Electives	6

Concentration in History

C & M in History and Social Science (TEDU311) 3



History of Religion in America (HIST315)	3
The Twentieth Century (HIST371)	3
Literature and Culture (ENGL110) OR	
Political Economy (PPOL241)	3
Upper Division History Electives	3

Students choosing the Concentration in History should take and Western Civ I (HIST221) and Western Civ II (HIST222) as part of their Foundational Studies requirements.

Concentration in Child Development

Marriage and Family (PSYC200)	3
Children's Ministry (CEDU321)	3
Child and Adolescent Psychology (PSYC342)	3
C & M in Literature and Language (TEDU423)	3
C & M in Visual and Performing Arts (TEDU251)	3

Concentration in Psychology

Introduction to Psychology (PSYC100)	3
Psychology and Christian Thought (PSYC102)	3
Psychology of Relationships (PSYC230) OR	
Interpersonal Communication (PSYC222)	3
Abnormal Psychology (PSYC351)	3
Gender Studies (PSYC345) OR	
Social Psychology (PSYC203) OR	
Cross Cultural Issues in Psychology (PSYC332)	3

Concentration in Science

C & M in Math and Science (TEDU413)	3
To Be Developed	12

Concentration in Creative Arts

C & M in Visual and Performing Arts (TEDU251)	3
To Be Developed	12



BACHELOR OF ARTS MATHEMATICS

The mathematics major provides students with a fundamental foundation in mathematics, preparing them for further study or for careers in education or a wide spectrum of industry.

The purpose of the Department of Mathematics and Science is to support the vision and mission of William Jessup University by equipping its students with quantitative and analytical skills necessary to lead and serve in an increasingly technological world. The department has three primary objectives:

- To prepare students for further study or a career in mathematics or science by offering appropriate undergraduate major programs.
- To support the teacher education program at WIU by providing instruction to future educators.
- To enhance the general education experience of WJU students by strengthening their mathematics and science abilities.

Students who graduate with a Mathematics major will be able to:

- Think logically and analytically
- Demonstrate problem statement and solution proficiency
- Demonstrate the ability to communicate mathematics in both written and verbal form
- Apply mathematics to other disciplines
- Be prepared for graduate study and employment in mathematics
- Integrate mathematics into a Christian worldview

"Employment of mathematicians is expected to increase by 22 percent during the 2008–18 decade, which is much faster than average for all occupations. Advancements in technology usually lead to expanding applications of mathematics, and more workers with knowledge of mathematics will be required in the future. However, jobs in industry and government often require advanced knowledge of related scientific disciplines in addition to mathematics. The most common fields in which mathematicians study and find work are computer science and software development, physics, engineering, and operations research. Many mathematicians also are involved in financial analysis and in life sciences research." *Occupational Outlook Handbook, 2010-11 Edition,* United States Department of Labor, Bureau of Labor Statistics

Internships and summer employment opportunities span a broad range of industries. One particular listing of possible positions and programs is maintained by the American Mathematical Society at

http://www.ams.org/programs/students/undergrad/undergrad#careers. It may also be possible to develop internship relationships with local businesses (e.g., Cisco, Pasco). As a service project, mathematics majors may serve as tutors for the WJU student population through the Success Center or as teaching assistants for the lower division math classes. Technologically inclined students may have opportunity to serve with the Helpdesk on campus.

Assessment of student outcomes shall accomplished primarily through a Senior Portfolio – a compilation of their work from throughout their WJU experience. The completed portfolio is the final product of the Senior Seminar class. This seminar is the capstone class for the degree, and gives students the opportunity to demonstrate verbal and written communication skills, to research mathematical topics of interest, and to prepare for future employment or advanced studies in mathematics.



DEGREE REQUIREMENTS

Foundational Studies 66 units
Mathematics Major 53 units
Free electives 9 units
Degree total 128 units

The following courses are part of the requirement for this major and are recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

Calculus I (MATH141) (Math and Quantitative Reasoning)

Physics for Science and Engineering I (SCI220) (Science with lab)

MATHEMATICS MAJOR

4
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46

MATHEMATICS MINOR

Calculus I (MATH141)*	4
Calculus II (MATH141)	4
Differential Equations (MATH241)	3
Linear Algebra (MATH210)	3
Computer Programming (SCI140)	4
Upper Division Math Electives (Choose 6 units from below)	
Real Analysis (MATH440)	3
Probability and Statistics (MATH320)	3
History of Mathematics (MATH300)	3
Modern Algebra (MATH310)	3
Discrete Mathematics (MATH462)	3
Vector Calculus (MATH340)	4
Senior Seminar (MATH498)	2
Geometry (MATH350)	3



Numerical Methods (MATH460) 3
Independent Study in Mathematics (MATH499) 3
Total for Math Minor 20

*Calculus 1 fulfills the GE mathematics requirement and thus is not considered part of the Mathematics minor. Students who fulfill their GE mathematics requirement with a class other than Calculus 1 must still complete Calculus 1 for the minor. In this case, the mathematics minor is 24 units.



BACHELOR OF ARTS MUSIC

The William Jessup University Music Department provides opportunities for student, faculty and staff involvement in musical activities. Participating in a WJU music group is a great way to make new campus friends, experience excellent musical training, perform, and serve the University. The campus community is welcome to perform in any of the performing groups and ensembles:

- University Choir & Orchestra: The William Jessup University Choir & Orchestra, under the direction of Tom Ruscica performs the best of choral literature to audiences all over Placer County. Each year the group records a full length album and performs at a variety of venues including WJU events and concerts, local area churches, as well as seasonal concerts. University Choir & Orchestra is open to all WJU students and may be repeated for credit.
- Community Instrumental Ensemble: open by audition to all WJU instrumentalists. The WJU Community Wind Ensemble is open to both WJU students and Community musicians who have a desire to continue playing their instruments after high school. Qualified High School musicians are also welcome to join with the permission of their Band Directors. The Ensemble is designed to serve two primary functions: First, to provide a significant performing ensemble for the instrumental music students at WJU, and secondly, to provide an outlet for local musicians to join together in performing some of the great music of all time-marches, show tunes, classics, and more.
- Crossroads: Current groups for 2013-2014 include Vocal Jazz & A Capella, Worship, and R&B. Groups are formed based on current student abilities and giftings, and auditions are held each spring for the following year. Crossroads travels the Northern California area throughout the school year leading worship and performing original songs and arrangements for various churches, high schools and community events.

Non-music majors can register for performance groups through their departmental advisor. Audition information is available from the Music Department Chair, the Music Department Administrative Assistant or from the appropriate group director.

Music Department degrees and concentrations are designed, in agreement with the William Jessup University mission statement, to prepare graduates for leadership positions in the church and society as worship leaders, teachers, performers, ministers of music, accompanists, music industry personnel, and choral or instrumental directors. The curriculum structure, content, and time requirements enable students to develop the range of knowledge, skills, and competencies required for successful careers in the field of music and acceptance into post-graduate degree programs. The curriculum stresses sound musicianship and active musical experience.

All students enrolling in the Music major are required to attain a high level of performance ability as they complete their required course units:

- Students are required to perform a music jury at the completion of each year's study in their designated juried applied area
 of specialization (voice, piano, guitar, drums, composition, other). The purpose of the annual jury is to assess levels of
 competence attained and to track the student's progress in preparation for the performance of the required senior recital
 (see Applied Levels Rubric).
- All Music majors must pass a piano proficiency exam before graduation.
- · Music majors must fulfill additional recital performance and attendance requirements as established by the Department.

In order to assure that WJU graduates reflect the mission and educational philosophy of the University, the Music Department adheres to the transfer policy established by the Faculty Senate. Non-transferable Courses: Music Organization and Leadership, Senior Recital, Music and Worship, and Music Internship.

Students who graduate with a Music major will demonstrate:

- 1. Ability to perform with excellence as a vocal or instrumental musician.
- 2. Proficiency in piano.



- 3. Proficiency in music theory and ear training.
- 4. Ability to analyze, compose, and arrange music for various vocal and instrumental media.
- 5. Acquisition of a broad knowledge and aesthetic appreciation of music literature through study and performance.
- 6. Knowledge of the history of music and worship and its relationship to contemporary society.
- 7. Familiarity with non-western music and musical forms.
- 8. Ability to develop and lead an effective music ministry, program or business based on sound biblical and educational principles.

DEGREE REQUIREMENTS

Foundational Studies 66 units
Music Major 51 units
Free electives 11 units
Degree total 128 units

Transfer students refer to "General Education and Bible options for Transfer Students" for optional requirements under Foundational Studies.

Music Major

The following courses are part of the requirement for this major and are recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

Western Music to 1750 (MUS340) (Arts) 3 Western Music from 1750 (MUS341) (Arts) 3

Students who enroll in Music Fundamentals (MUS171) as a result of their Music Theory Placement Exam score may count those units towards electives.

Applied Music (MUS100-400)	4
Performance Ensemble*	8
Masterworks Chorale (MUS3960	2
Class Piano I (MUS190P)	1
Class Piano II (MUS290P)	1
Piano Proficiency Passed	P/F
Music Theory I (MUS272)	3
Music Theory II (MUS274)	3
Music Theory III (MUS372)	3
Music Theory IV (MUS374)	3
Ear Training I (MUS301)	1
Ear Training II (MUS302)	1
Ear Training III(MUS303)	1
Ear Training IV (MUS304)	1
Basic Conducting (MUS310)	2
World Music (MUS367)	2
Masterworks Chorale (MUS396)	2
Music Internship (MUS475)	3
Senior Recital (MUS498)	0
Concentration (choose 12 units from any of the concentrations)	12
Total for Music major	*51

^{*}This 51 unit total does not reflect 6 units required for Western Music to/from 1750, (MUS340 and MUS341).

Music Concentrations

Students must choose a concentration listed below:

Commercial Music Concentration

Introduction to Music Technology (MUS220)	2
Recording and Production I (MUS323)	2
Recording and Production II (MUS324)	2
Arranging (MUS366)	2
Music Business (MUS352)	2
Music Electives	2

Music Composition Concentration

Introduction to Music Technology (MUS220)	2
Arranging (MUS366)	2
Form and Analysis (MUS357)	2
Music Composition (MUS420)	2
Counterpoint (MUS421)	2
Music Electives	2

General Music Concentration (12 units)

Choose 12 units of Music Electives not found in the Music core requirements.

Music Education Concentration

Woodwinds Techniques (MUS 332)	1
String Techniques (MUS333)	1
Brass Techniques (MUS334)	1
Percussion Techniques (MUS335)	1
Advanced Conducting (MUS410)	2
Pedagogy (MUS440V, P or G)	2
Arranging (MUS366)	2
Music Education (MUS441)	2

Performance Concentration

Advanced Conducting (MUS410)	2
Applied Music (MUS100 - 400)	4
Pedagogy (MUS440V, P or G)	2
Junior Recital (MUS398)	1
Music Electives	3

Worship Concentration

Worship Leading Lab I (MUS 250)	1
Worship Leading Lab II (MUS 251)	1
Advanced Conducting (MUS410)	2
Worship in Contemporary Culture (MUS450)	3
Music Organization and Leadership (MUS455)	2
Seminar in Leadership Skills (MUS351)	1
Music Electives	2



Music Minor

Class Piano I (MUS190P)	1
Class Piano II (MUS290P)	1
Piano Proficiency Passed	P/F
Music Theory I (MUS272)	3
Music Theory II (MUS274)	3
Ear Training I (MUS301)	1
Ear Training II (MUS302)	1
Basic Conducting (MUS310)	2
Applied Music (MUS100-400)	4
Performance Ensemble	4

The following courses are part of the requirement for this minor and are recommended to fulfill General Education requirements or must be taken as part of a student's minor elective choices.

Music Electives (must choose two)

 Western Music to 1750 (MUS340)
 3

 Western Music from 1750 (MUS341)
 3

 World Music (MUS340)
 2

 Total for Music Minor
 25-26



BACHELOR OF ARTS PASTORAL MINISTRY

The Pastoral Ministry program prepares graduates for this leadership as senior pastors, associate pastors, chaplains and various para-church positions. As part of the Practical Theology department, we continue the longstanding heritage of the University to partner with the local church to evangelize, disciple, edify and unify believers to maturity in Christ.

Graduates are expected to put factual knowledge to practical use in the ministry of the local church or parachurch organization. Those attending graduate school will have gained the knowledge and research skills required for advanced study.

Students who graduate with a Pastoral Ministry major will demonstrate the ability to:

- 1. Use proper exegetical methods and tools to interpret the Christian scriptures with a view toward preaching, teaching, and church management.
- 2. Have a system of values and beliefs which are scripturally based and result in a wholesome life of service and example in both church and society.
- 3. Are skilled in preaching, leading worship, evangelism, pastoral care, counseling, and Christian leadership
- 4. Have entered into a life of spiritual formation integrating vocation, ministry, character, and life style.

DEGREE REQUIREMENTS

Foundational Studies 66 units*
Pastoral Ministry Major 42 units
Free electives 20 units*
Degree total 128 units

*Transfer students must complete all of the Bible core courses to complete a ministry degree (18 units total): Christian Foundations-OT, Christian Foundations-NT, Biblical Interpretation, Romans, Christian Theology, and a Bible elective.

PASTORAL MINISTRY MAJOR

Gospels course (NT241-244)	3
Acts (NT210)	3
Pastoral Epistles (NT311)	3
Effective Bible Teaching (CEDU372)	1
Creative Communication (COMM320)	3
Strategic Communication (PMIN322)	3
Fundamentals of Worship (PMIN350)	3
Introduction to Church Planting (PMIN401)	3
Evangelism & Church Growth (PMIN410)	2
Care and Counseling (PMIN423)	3
Internship (PMIN475)	3
Church Administration (PMIN480)	3
Electives* (Choose 9 units from the following):	

(*Additional PSYC/ICS/FCM electives may be taken with PMIN Department approval)

Pastoral Practicum (PMIN375) 1
Philosophy of Christian Education (CEDU472) 3
Youth Ministry Skills (YMIN175) 3
Practice Preaching (PMIN422) 2



Total for Pastoral Ministry Major	42
Music Organization & Leadership (MUS455)	2
Non-Profit Management (BUS373)	3
Financial Management (BUS342)	3
Christ in the Old Testament (THEO315)	3

PASTORAL MINISTRY MINOR

Total for Minor	20-21
Pastoral Ministry Electives	2-3
Church Administration (PMIN480)	3
Internship (PMIN475)	3
Care & Counseling (PMIN423)	3
Fundamentals of Worship (PMIN350)	3
Strategic Communication (PMIN322)	3
Creative Communication (COMM320)	3



BACHELOR OF ARTS PSYCHOLOGY

The mission of the psychology program is to provide a foundation as students develop their capacities for work in the helping professions in both secular and sacred settings.

The psychology degree prepares students for the soul care dimensions of work with individuals and families. The foundational assumption of the program is that human beings are designed to live in committed relationships from cradle to grave. Thus, healthy attachment is foundational to restoring individuals to wholeness.

The program equips individuals with critical thinking skills that are scripturally based and methods that are culturally relevant and clinically sound. For some, the major will provide foundational studies in preparation for graduate school in the helping professions. Graduates who seek advanced education, typically choose advanced studies in psychology, counseling, or social work. Others will apply this degree to work within mental health settings immediately after graduation and/or utilize the relational skills gained in this program in a wide range of careers, including business, human services, and ministry.

Leaders in the psychology department value the development of a Christian world view in all graduates, academic excellence in teaching and learning, and continuous transformation toward wholeness in both the professors and the students.

In order to accomplish the program mission, the faculty is committed to:

- 1. Offering a curriculum that reflects the importance of responsible integration considering the wisdom available in both special and general revelation.
- 2. Exposing students to relevant theoretical frameworks that provide clarity and guidance for understanding the human condition.
- 3. Mentoring students in the development of skills that are considered state of the art in the application of both a psychological and theological knowledge base.
- 4. Challenging students toward personal wholeness, relationally, psychologically, and spiritually.
- 5. Assisting students as they find direction for their personal and professional lives.
- 6. Motivating students toward a life of service.

A graduate with a Psychology degree will demonstrate

- 1. Integration and application of Christian faith with the study of psychology
- 2. Foundational knowledge in the broad areas of study within psychology, including: human growth and development, interpersonal skills, personality theory, biopsychology, human relationships, human sexuality, psychopathology, human sensation & perception, human motivation/learning, research methods & statistics, and legal & ethical issues in the helping professions.
- 3. Utilization of critical thinking skills to resolve issues related to behavioral, mental, and/or ethical processes.
- 4. Respect for the diversity of human behavior and experience.
- 5. Skillful communication with individuals and groups.
- 6. Personal growth emerging from the study in the major.



DEGREE REQUIREMENTS

Foundational Studies 66 units
Psychology Major 52 units
Free electives 10 units
Degree total 128 units

Transfer students refer to "General Education and Bible options for Transfer Students" for optional requirements under Foundational Studies.

PSYCHOLOGY MAJOR

The following courses are part of the requirement for this major and are recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

Interpersonal Processes (PSYC 222) (Communication) 3
Introduction to Psychology (PSYC 100) (Behavioral Science) 3
Developmental Psychology (PSYC141) (Behavioral Science) 3

The following are courses that may be taken as a part of the general education program to enhance learning within the major.

Advanced Academic Writing (Humanities) 3
Human Biology, Physiology, or Anatomy (Science) 7
Wisdom Literature, Psalms, or Jeremiah (Elective)

Cultural Geography, Sociology, World Religions, and Perspectives on the World Christian Movement are recommended electives for the International Psychology concentration.

Psychology and Christian Thought (PSYC102)	3
Psychology of Relationships (PSYC230)	3
Personality Theory and Therapy (PSYC300)	3
Counseling Skills (PSYC331)	3
Human Sexuality (PSYC333)	3
Abnormal Psychology (PSYC351)	3
Biopsychology (PSYC450)	3
Research Statistics (Psyc 390)	3
Field Work in Psychology (PSYC475a & 475b) or	
Or Applied Research	
(for Pre-Doc. concentration) (PSYC497a & b)	4
Or Practicum in Addiction	
(for Addiction Studies students (Psyc 475c & d)	6
(with 7 electives instead of 9, below)	
Applied Integration (PSYC498)	3
Electives can be chosen from any of the concentrations or the	ne
courses below:	9
Social Psychology (Psyc 230)	3
Professional Skills (PSYC460)	3
Concentration	12
Total for Psychology Major	52



PSYCHOLOGY CONCENTRATIONS

Students must choose a concentration listed below:

General Psychology

Choose any electives 12

The general psychology concentration is directed toward students who desire preparation in the field of psychology, but because of their unique career interests, goals, or life needs, are best served by selecting courses throughout the concentrations.

Pre-Doctoral

Research Methods in Psychology (PSYC392) Cognitive Psychology (PSYC310) History and Systems in Psychology (PSYC410)	3
	3
	3
Advanced Statistics	3

Counseling Psychology*

Marriage and Family (PSYC200)	3
Small Group Dynamics (PSYC322)	3
Psychology of Addiction (PSYC352)	3
Grief and Loss (PSYC432)	3

Developmental Psychology

Marriage and Family (PSYC200)	3
Child and Adolescent Psychology (PSYC342)	3
Gender Studies (PSYC345)	3
Adult Development and Aging (PSYC346)	3

Community Mental Health*

Cross Cultural Issues in Psychology (PSYC332)	3
Psychology of Addiction (PSYC352)	3
Community Psychology (PSYC430)	3
Case Management (PSYC433)	3

International Psychology*

Cultural Anthropology (ICS 202)	3
Intercultural Communication (ICS310)	3
World Religions (ICS320)	3
Cross Cultural Issues in Psychology (PSYC332)	3

^{*}It is strongly recommended the individuals in these concentrations also take PSYC203 Social Psychology as one of their Psychology electives.

PSYCHOLOGY MINOR

Psychology and Christian Thought (PSYC102)	3
Developmental Psychology (PSYC141)	3
Psychology of Relationships (PSYC230)	3
Personality Theory and Therapy (PSYC300)	3
Abnormal Psychology (PSYC351)	3

Upper-division Psychology Electives **Total for Psychology Minor**

6

21



BACHELOR OF ARTS PUBLIC POLICY

The Public Policy Degree Program is designed to develop students' knowledge and skills for service and leadership in public sector careers at the local, national, and international levels or for graduate studies in related fields. The Public Policy major will provide students with a Biblical and theoretical foundation in public policy through course work in ethical, philosophical, historical, governmental, procedural, and managerial principles. The program will build on this foundation by offering direct experiences through seminars, internships, and events to develop practical skills and understanding for policymaking.

Students who graduate with a Public Policy major will demonstrate the ability to:

- 1. Understand Biblical and ethical principles and standards and apply them to public policy issues and institutions.
- 2. Appreciate the significance of civil society and actively engage in civic participation.
- 3. Develop critical thinking, problem-solving, and management skills for policymaking and public administration.
- 4. Recognize and interrelate political structures, participants, and principles for policymaking and implementation.
- 5. Acquire and apply knowledge of American and comparative history and government to current events, issues, and institutions
- 6. Acquire and apply knowledge of Constitutional and international principles and organizations for governance, civic participation, and civil and human rights.
- 7. Identify and utilize effective and principled methods and approaches to political process, policy research and analysis, and public administration.
- 8. Integrate political knowledge and policy principles to practical public sector fields such as communications and media, criminal justice, economics and management, government and politics, and law and policy.

DEGREE REQUIREMENTS

Foundational Studies	66 units
Public Policy Major	50 units
Free electives	12 units
Degree total	128 units

Transfer students refer to "General Education and Bible options for Transfer Students" for optional requirements under Foundational Studies.

PUBLIC POLICY MAJOR

The following courses are part of the requirement for this major and are recommended to fulfill General Education requirements or must be taken as part of a student's major elective choices.

American History (HIST291) (Social Science) 3 (Required)
Introduction to Philosophy (PHIL271) (Humanities) 3 (Recommended)

PUBLIC POLICY CORE

3
3
1
3
3
3



Comparative Government and Politics (PPOL325)	3
Political Economy (PPOL341)	3
Public Administration I (PPOL253)	3
Public Administration II (PPOL353)	3
Constitution and Civil Rights (PPOL361)	3
Public Policy Professional Studies (PPOL ₃₇₄)	1
International Relations and Human Rights (PPOL463)	3
Public Policy Internship (PPOL475)	3
Political Research and Policy Analysis (PPOL491)	3
Senior Seminar: Leadership and Service (PPOL498)	3
Concentration	9-12
Total for Public Policy Major	53-56

Public Policy Concentrations

Students must choose a concentration listed below:

Communications and Media (choose 4 courses from below = 12 ur Speech (COMM180) Interpersonal Process (PSYC222) Organizational Communication (BUS302) Intercultural Communication (ICS310) American Literature (ENGL230) Topics in World Literature (ENGL256) World Religions (ICS320)	nits) 3 3 3 3 3 3 3
Criminal Justice (choose 4 courses from below = 12 units) Social Psychology (PSYC203) Abnormal Psychology (PSYC351) Psychology of Addiction (PSYC352) Crosscultural Issues in Psychology (PSYC332) Community Psychology (PSYC430) Research Methods & Statistics for Soc. Sciences (PSYC490) Criminology (PPOL362) Corrections (PPOL366) Police and Society (PPOL364) Violence and Terrorism (PPOL469) International Conflict and Conflict Resolution (PPOL464)	3 3 3 3 3 3 3 3 3
Economics and Management (choose 4 courses from below = 12 u Business Statistics (BUS190) Macroeconomics (BUS240) Microeconomics (BUS241) Legal Implications of Business (BUS260) Marketing (BUS320) Financial Management (BUS342) International Business (BUS372) Non-profit Management (BUS373)	nits) 3 3 3 3 3 3 3 3



General Concentration (9 units) **Public Policy Elective** 3 **Public Policy Elective** 3 **Public Policy Elective** 3 Government and Politics (choose 4 courses from below = 12 units) Legislative Process (PPOL321) 3 Campaign Organizing (PPOL329) 3 American Foreign Policy (PPOL365) 3 International Conflict and Conflict Resolution (PPOL464) 3 Christianity and Islam in Conflict (HIST372) 3 Violence and Terrorism (PPOL469) 3 World Religions (ICS320) 3 American Literature (ENGL230) 3 Law and Policy (choose 4 courses from below = 12 units) Law and Social Policy (PPOL363) 3 Legal Implications of Business (BUS260) 3 Global Advocacy and Diplomacy (PPOL465) 3 First Amendment (PPOL₄₇₀) 3 Crosscultural Issues in Psychology (PSYC332) 3 Community Psychology (PSYC430) 3 Violence and Terrorism (PPOL469) 3 International Conflict and Conflict Resolution (PPOL₄6₄) 3

Public Policy Minor

Corrections (PPOL₃66)

American History (HIST291)	3
American Government (PPOL111)	3
Political Theory and Philosophy (PPOL201)	3
Political Process (PPOL221)	3
Constitution and Civil Rights (PPOL361)	3
International Relations and Human Rights (PPOL463)	3
Elective	3
Total for Public Policy Minor	2

3



BACHELOR OF ARTS YOUTH MINISTRY

Recognizing the strategic role of the youth minister in the spiritual development of young people (middle school, high school and college), William Jessup University offers a major in youth ministries. The vision of the youth ministry program is to reach the next generation by preparing students to evangelize and disciple youth and their families. The mission of the youth ministry program is to creatively prepare students to be dynamic leaders and facilitators that inspire youth to the Christian life.

Students who graduate with a Youth Ministry major will demonstrate:

- 1. Demonstrate Christian leadership and professional competence
- 2. Communicate a Christian worldview within a Biblical context in a global society
- 3. Integrate current youth ministry theory and adolescent faith development

DEGREE REQUIREMENTS

Foundational Studies 66 units*
Youth Ministry Major 41 units
Free electives 21 units*
Degree total 128 units

YOUTH MINISTRY MAJOR

YOUTH MINISTRY CORE

Acts (NT210)	3
Gospel of John (NT244)	3
Pastoral Epistles (NT311)	3
Youth Ministry Skills (YMIN175)	3
Youth Culture, Trends, and Issues (YMIN283)	2
Creative Communication (COMM320)	3
Youth and Missions (YMIN373)	2
Christian Education of Youth (YMIN291)	3
Urban/Parachurch Youth Ministry (YMIN431)	3
Philosophy of Youth Ministry (YMIN463)	3
Youth Ministry Internship (YMIN475)	3
Field Experience: National Youth Worker's Convention	1
Concentration	12
Total for Youth Ministry major	44

YOUTH MINISTRY CONCENTRATIONS

Students must choose a concentration listed below:

General Youth Ministry Concentration - 12 units

Ministering to Families with Teenagers (YMIN237)

^{*}Transfer students must complete all of the Bible core courses to complete a ministry degree (18 units total): Christian Foundations-OT, Christian Foundations-NT, Biblical Interpretation, Romans, Christian Theology, and a Bible elective.



Camping Administration and Programming (YMIN273)	3
Child & Adolescent Psychology (PSYC342)	3
Counseling Youth (YMIN326)	3
Ministering to Families Concentration – 12 units	
Ministering to Families with Teenagers (YMIN237)	3
Counseling Youth (YMIN326)	3
Choose 6 units from the following	6
Marriage and Family (PSYC200)	3
Interpersonal Processes (PSYC222)	3
Psychology of Relationships (PSYC230)	3
Children's Ministry (CEDU321)	3
Human Sexuality (PSYC333)	3
Family Ministry (CEDU337)	2
Effective Bible Teaching (CEDU372)	1
Counseling Youth Concentration — 12 units	
Counseling Youth (YMIN326)	3
Choose 9 units from the following	9
Developmental Psychology (PSYC141)	3
Interpersonal Processes (PSYC222)	3
Psychology of Relationships (PSYC230)	3
Small Group Dynamics (PSYC322)	3
Human Sexuality (PSYC333)	3
Child & Adolescent Psychology (PSYC342)	3
Abnormal Psychology (PSYC351)	3
Psychology of Addiction (PSYC451)	3
YOUTH MINISTRY MINOR	
Youth Ministry Skills (YMIN175)	3
Youth Culture, Trends, and Issues (YMIN283)	2
Christian Education of Youth (YMIN391)	3
Urban/Parachurch Youth Ministry (YMIN431)	3
Philosophy of Youth Ministry (YMIN463)	3
Electives (Choose two of the following)	5-6
Ministering to Families with Teenagers (YMIN237)	3
Camping Administration and Programming (YMIN273)	3
	_

Youth and Missions (YMIN373)

Creative Communication (COMM320)

Child & Adolescent Psychology (PSYC342)

Counseling Youth (YMIN326)

Total for Youth Ministry Minor

2

3

3

3

19-20



BACHELOR OF ARTS BIBLE AND THEOLOGY WITH A TRANSFERRED MINOR

Refer to Bachelor of Arts - Bible and Theology.

This program is preparatory. Graduates would continue in an advanced degree in ministry. In addition to the general objectives, this program is designed to achieve several specific objectives.

The transferred minor is determined by the Office of the Registrar and is based on student transcripts and comparison institutions which offer a minor in a chosen field. Typically, the transferred minor will require upper division units and is therefore available to students who have attended a four year institution prior to transferring.

Students who graduate with a Bible and Theology major will demonstrate:

- 1. A basic knowledge and appreciation of the importance of the ministry.
- 2. An ability to use the Greek or Hebrew language in exegetical studies and sermon preparation.
- 3. A concern for people and their spiritual needs and an elementary knowledge of the ministry skills necessary to help meet those needs.



SECOND BACHELOR'S DEGREE PROGRAM

Under revision for Fall 2013. Please return to the website or contact the Registrar's Office for current status.

Many students today are seeking mid-life career changes to enter the ministry. These students occasionally have already graduated from college and are well-educated, yet they may lack the particular biblical education necessary to minister adequately to others. For this reason WJU has a special program for those who come to a Christian university having already completed a baccalaureate degree.



MINORS

BIBLICAL ARCHAEOLOGY MINOR

The following courses are required for the Minor in Biblical Archaeology:

Introduction to Archaeology (HIST204) 3
Archaeology of the Hebrew Bible (HIST311) 3
Archaeology of the New Testament (HIST312) 3
Excavation Field Experience 3
Archaeology Electives 6

Total Units 18

MODERN MIDDLE EAST STUDIES MINOR (COMPLETELY ONLINE)

The Minor will consist of six courses to be taught in the following order in a seven week online format. Two courses will be taught every semester.

The following courses are required for the Minor in Modern Middle East Studies:

The Modern Middle East (ICS280) 3
Introduction to Islam (ICS281) 3
Muslim-Christian-Jewish Relations (ICS380) 3
Jesus in the Muslim Context (ICS381) 3
The Israeli-Palestinian Conflict (ICS382) 3
American Interests in the Middle East (ICS383) 3

Total Units 18



Associate Programs

Associate of Arts in Bible

This two-year degree program is intended either for students who may transfer to a liberal arts college to seek a major not offered at WJU, or for students who want a well-rounded education that balances Bible, ministry, and foundational studies.

Students who complete this program will have gained a strong foundation for lifelong autonomous learning, and the skills and broad worldview needed for effective service and leadership, both in the church and in an increasingly multicultural society. Furthermore, these students will demonstrate:

- 1. An ability to communicate the Word of God.
- 2. An understanding of the world and its history.
- 3. A basic understanding of the general themes of the Bible and biblical history.
- 4. An understanding of the church revealed in scripture and several basic principles of New Testament Christianity.

The following courses are required for the Associate of Arts in Bible degree:

English Composition I (ENGL101A)	3
English Composition II (ENGL101B)	3
Arts or Humanities Electives	3
Lab Science	4
Western Civilization I (HIST221)	3
Western Civilization II (HIST222)	3
Developmental Psychology (PSYC141)	3
Cultural Studies	3
Christian Perspective (PHIL452)	3
Effective Bible Teaching (CEDU372)	1
Contemporary Discipleship (LDRS152a,b)	5
Christian Foundations - Old Testament (BIBL101)	3
Christian Foundations – New Testament (BIBL104)	3
Hermeneutics (BIBL349)	3
Romans (NT308)	3
Bible Electives*	12
Free Electives	6
*Must include at least one course each in New Testament, Old Testament, and Theology	_
Total Units	64



ASSOCIATE OF ARTS IN MINISTRY

This two-year degree program is designed to provide graduates with a basic biblical knowledge and specific practical skills to serve as volunteer workers in the church. Students who complete this program will have gained a strong foundation for lifelong autonomous learning, and the skills and broad worldview needed for effective service and leadership, both in the church and in an increasingly multicultural society. Furthermore, these students will demonstrate:

- 1. An ability to communicate the Word of God.
- 2. An understanding of the world and its history.
- 3. A basic understanding of the general themes of the Bible and biblical history.
- 4. An understanding of the church revealed in scripture and several basic principles of New Testament Christianity.
- 5. A practical knowledge of either Family & Children's Ministry, Intercultural Studies, Music & Worship, Pastoral Ministry, or Youth Ministry.

The following courses are required for the Associate of Arts in Ministry degree:

English Composition I (ENGL101A)	3
English Composition II (ENGL101B)	3
Western or World Civilization I (HIST221/231)	3
Western or World Civilization II (HIST222/232)	3
Developmental Psychology (PSYC141)	3
Cultural Studies	3
Contemporary Discipleship (LDRS152a, b)	5
Christian Foundations - Old Testament (BIBL101)	3
Christian Foundations – New Testament (BIBL104)	3
Hermeneutics (BIBL349)	3
Romans (NT308)	3
Bible Electives*	8
Ministry concentration: Family & Children's Ministry, Intercultural Studies,	
Music, Pastoral Ministry, or Youth Ministry	12
Arts or Humanities Electives	3
Free Electives	6
*Must include at least one course each in New Testament, Old Testament, and Theology	
Total Units	64



Certificate Programs

Certificate programs are designed to prepare Christians to serve in specific capacities and are seen as training programs, not holistic educational programs. Certificate programs are in keeping with trends in the business world. Vocational technicians often work under the supervision of professionals quite effectively. Trends in this direction are increasing. Students who enroll in certificate programs are expected to fulfill all the requirements for admission. Placement test scores may necessitate fulfilling ESL or remedial English competency courses before/concurrently with beginning courses. Additional policies that govern the administration of certificate programs include:

- 1. Students must declare a program prior to completing 8 units.
- 2. A certificate cannot be earned concurrently with a degree in the same field of study.
- 3. Students may petition to transfer credit for courses in a certificate program to a degree program, providing the course grade is C or higher.
- 4. Equivalent courses taken at another college may be waived; in such a case, another course will be substituted in the student's program.
- 5. Upper division courses in certificate programs assume English skills comparable to successfully completing two semesters of English composition.

CERTIFICATE IN ADDICTION STUDIES

OFFERED AT THE ROCKLIN SITE IN THE TRADITIONAL PROGRAM ONLY

(See Adult Degree and Certificate Program section of the catalog for information on the San Jose offering)

Upon Completion of the 36 units of coursework in Addiction Studies, students are qualified to sit for the California Alcohol/Drug Counselor Associate exam. Requirements to sit for the exam include 315 hours of specified course work and 255 hours of field practicum. The following courses at WJU have been identified by the California Certification Board of Alcohol/Drug Counselors as meeting these requirements.

This certificate may be earned independent of other course work or as a part of the Bachelor of Arts Degree in Psychology.

3
3
3
3
3
3
3
3
3
3
6
36



Adult Degree and Certificate Programs

SCHOOL OF PROFESSIONAL STUDIES

The School of Professional Studies (SPS) is a nontraditional program. It serves to meet the needs of working adults who have worked full-time for at least two years, and have a minimum of 12 transferable semester units of college level coursework. These individuals typically work full-time and are interested in completing a four-year college degree in the evening while continuing to work.

Students with less than 60 transferable semester units of college level coursework will begin their studies in the Bridge Program, which allows them to take general elective and free electives needed for entrance into their major course of study. Once students have obtained 60 units by means of transfer or direct credit with the University they may enter the major component of their program. Bridge courses are designed on an open enrollment basis while major courses have both an open enrollment and cohort structure.

The classes meet one night a week with class sizes of 12-20 adults. Within the major, the meeting night will generally remain the same for the entire program and students will continue with the same core group of students as a cohort. Bridge classes also meet once per week, usually on Monday evenings. Each class works like a seminar, with an experienced professor facilitating a practical exchange of experiences and ideas to raise the level of learning from the text's assignments. The focus is on application and use of the learning in new ways. Courses are taught one at a time. Faculty with Master's or Doctorate degrees, and significant leadership, professional and/or ministry experience bring a wealth of real-world relevance to the classroom.

For added convenience, textbooks and all required materials are delivered to students. The curriculum of each major links theory to practice. One can apply lessons from the classroom to the workplace the following day. Additional college credit may be earned for demonstrating learning accomplished outside the classroom, including technical training, work experiences, military training, seminars, and informal learning (Credit for Prior Learning). Contact SPS staff to pursue credit for demonstrated learning.

The School of Professional Studies operates in two locations:

Greater Sacramento Area Campus:

333 Sunset Blvd., Rocklin, CA, 95765 888-883-4226 or 916-577-2282 imatson@jessup.edu

Bay Area Campus:

1190 Saratoga Avenue, Suite 210, San Jose, CA 95129 800-205-6100 or 408-278-4346 carnett@jessup.edu



Bachelor of Science Course Requirements

The School of Professional Studies offers Bachelor of Science degrees in Christian Leadership, Psychology, Organizational Leadership, Administration & Justice, or Business Administration. Each of these degrees requires a minimum of 128 semester units. Each degree is built upon a three-part structure aimed at integrating prior academic and occupational choices, with program emphases on vocation, ministry, character, and lifestyle.

The purpose of the General Education units is to demonstrate a broad range of knowledge, which provides the base for a well-educated citizen. These courses should be completed before starting the major. The academic program is set for each major and follows a prescribed sequence. The sequence for each major is listed in the following pages. Students admitted to the School of Professional Studies with less than 60 applicable units may take classes in the Bridge program.

General Education Requirements

English Composition	6
Speech or Oral Communication	3
Humanities/Fine Arts (including topics such as Literature, Philosophy,	
and Ethics)	6
Mathematics (must be CSU transferable in area 3B)	3
Science (one 3 unit science class with a 1 unit lab)	4
US History (must include Constitutional era)	3
General History	3
Behavioral/Social Sciences ((including topics such as	
Sociology, Psychology, Anthropology)	6
General Education electives	18
(from any of the above subject areas)	
General Education requirements (including transfer equivalents)	52



BACHELOR OF SCIENCE ADMINISTRATION AND JUSTICE

Administration and Justice Learning Outcomes

The Bachelor of Science Degree in Administration and Justice is designed to be an integrative program allowing professionals and others to achieve their degree through a non-traditional delivery. The Administration & Justice program is focused on preparing those who are professionals in the public sector and those desiring to enter the public sector in public administration and/or criminal justice fields.

The Administration and Justice program will equip students with the essential skills for evaluating, planning, and implementing public policy as well as managing public and private sector programs and organizations. Through a comprehensive curriculum taught by practitioners who are working or have worked in the fields in which they teach, students receive both foundational knowledge and practical application. Graduates will be prepared to serve in positions in local (city or county), state, or federal management, program direction, budget consulting and analysis, and human resource management.

After completing this major, students should be able to:

- Demonstrate an understanding of Biblical, governance and management principles and their application to public administration and criminal justice decision-making;
- Identify the foundations and core principles underlying the layers of local, state, and national public agencies, and nonprofit organization;
- Examine the scope, purpose, structure of American public administration and criminal justice and their respective roles in policy implementation;
- Review the process and players of public administration and criminal justice and their relationship to decision making and the legal process;
- Identify and analyze latest trends and theories of financial management, human resource management, and administrative practice to formulate best practices and apply to specific scenarios in each concentration;
- Identify, analyze and develop "real time" application scenarios on how to use this information to manage the complex administrative and justice structures challenges of today and tomorrow.
- Evaluate current issues, how they shape public policy, and how different public sector and government professionals intersect with these issues and how these scenarios would be beneficial and effective.

Administration and Justice Majors are required to take Strategies for Success as a prerequisite through the Bridge Program.

General Education requirements	52
Electives (by transfer, CPL, Bridge, etc.)	26

CORE

American Government (PPOL111)	3
State & Local Government (PPOL324)	3
Political Process (PPOL221)	3
Constitution and Civil Rights (PPOL361)	3
Ethics in Public Policy (PPOL304)	3
Political Research & Policy Analysis (PPOL491)	3
Christian Perspective(CD352XL)	3
Art of Interpretation (BIBL249XL)	3
Bible Survey (BIBL201XL)	3
Total in Core	27



Students must choose a concentration:

PUBLIC ADMINISTRATION CONCENTRATION	
Principles of Public Administration I (PPOL253)	3
Principles of Public Administration II (PPOL353)	3
Economic Development (PPOL342)	3
Human Resource Management (MGMT382)	3
Public Budgeting (PPOL343)	3
Administrative Law (PPOL466	3
Senior Seminar – Integrated Capstone Project	5
Total in Concentration	23
CRIMINAL JUSTICE CONCENTRATION	
Introduction to Criminal Justice & Society (PPOL260)	3
Intro to Criminal Law (PPOL261)	3
Criminology (PPOL362)	3
Corrections (PPOL ₃ 66)	3
Police and Society (PPOL ₃ 6 ₄)	3
Violence and Terrorism (PPOL469)	3
Senior Seminar – Integrated Capstone Project	5
Total in Concentration	23
Total in Major	50
Total Units for Program	128



BACHELOR OF SCIENCE BUSINESS ADMINISTRATION

Business Administration Learning Outcomes

The Business Administration major program is designed to prepare its graduates for careers in management in profit and not-for-profit organizations. Students will learn the fundamental principles underlying organizations, improve their critical thinking, develop knowledge of analytical tools of management, explore the human resource component of organizations, and develop skills in analyzing and evaluating managerial problems. This program is integrated with biblical principles that equip students to conduct their careers in a manner which is consistent and reflective of their personal relationship with Christ.

After completing this major, students should be able to:

- Explain fundamental principles underlying organizations
- · Demonstrate critical thinking and interpretative skills
- · Demonstrate skills in using analytical management tools
- Demonstrate skills in evaluating managerial problems
- · Demonstrate effective oral and written communication

Business Administration majors are required to take Strategies for Success, Macroeconomics and Microeconomics or Economics for Managers as prerequisites. Strategies for Success and Economics for Managers are offered through our Bridge Program.

General Education requirements	52	
Electives (by transfer, CPL, Bridge, etc.)	26	
Organizational Communication (SP383XL)		3
Marketing for Managers (MGMT320XL)		3
Management and Organizational Behavior (MGMT340XL)		3
Integration and Applied Learning I (MGMT495aXL)		1
Christian Perspective (CD352XL)		3
Project Management (MGMT385XL)		3
Human Resource Management (MGMT382XL)		3
Integration and Applied Learning II (MGMT495bXL)		1
Research Methods and Statistical Concepts (MGMT490XL)		3
Business Law (ME450XL)		3
The Art of Interpretation (BIBL249XL)		3
Integration and Applied Learning III (MGMT495cXL)		1
Managerial Accounting (ME441XL)		3
Financial Management (ME442XL)		3
Bible Survey (BIBL201XL)		3
Integration and Applied Learning IV (MGMT495dXL)		1
Operations Management (MGMT481XL)		3
Strategic Management (MGMT496XL)		3
Entrepreneurship (MGMT388XL)		3
Integration and Applied Learning V (MGMT495eXL)		1
Total in Major		50
Total Units for Program		128



BACHELOR OF SCIENCE CHRISTIAN LEADERSHIP

Christian Leadership Learning Outcomes

The Christian Leadership major provides students with the tools necessary to be effective leaders as Christians in non-profit, for profit, or public contexts. Individuals seeking this major will benefit from career focused instruction in the area of relational skills, leadership capabilities, and training needed to perform necessary functions in any organization. Students will be given the opportunity to explore the Scriptures and foundational truth to further their knowledge and ability to interpret critically and apply Scripture to their own life. Many students who choose this major find it foundational to the pursuit of full-time Christian ministry in various vocations. Coursework in this major provides a strong biblical foundation for personal relationships and interaction; leadership in the attainment of goals and establishing priorities; understanding the culture in which students live and work; and continued development of skills necessary to lead effectively. This major equips students to continue the pursuit of their education as a life-long experience after receiving their degree.

After completing this major, students should be able to:

- · Demonstrate critical thinking and interpretative skills
- Demonstrate an understanding of leadership theory and praxis
- Demonstrate the New Testament construct of "servant-leadership"
- Demonstrate effective oral and written communication

Christian Leadership majors are required to take Strategies for Success, Introduction to Psychology and Developmental Psychology as prerequisites to the major. These three courses are offered in our Bridge program.

General Education requirements	52
Electives (by transfer, CPL, or concurrent enrollment)	26
Understanding Your Leadership Capabilities (ORLD300)	3
Foundations of Leadership (ORLD301)	3
The Art of Interpretation (BIBL249XL)	3
Integration and Applied Learning I (LDRS495aXL)	1
Christian Perspective (CD352XL)	3
Management Principles (MGMT330XL)	3
Leading Organizational Teams (ORLD321)	3
Integration and Applied Learning II (LDRS495bXL)	1
Organizational Communications (SP383XL)	3
Leadership and Negotiations (ORLD420)	3
Bible Survey (BIBL201XL)	3
Integration and Applied Learning III (LDRS495cXL)	1
Introduction to Missiology (ICS330XL)	3
Leadership and Planning (ORLD422)	3
Evangelism and Discipleship (CM410XL)	3
Integration and Applied Learning IV (LDRS495dXL)	1
Leadership and Global Society (ORLD430)	3
Christian Theology (CD461XL)	3
Foundations of Teaching and Preaching (CM372XL)	3
Integration and Applied Learning V (LDRS495eXL)	1
Total in Major	50
Total Units for Program	128



BACHELOR OF SCIENCE ORGANIZATIONAL LEADERSHIP

Christian Leadership Learning Outcomes

The Christian Leadership major provides students with the tools necessary to be effective leaders as Christians in non-profit, for profit, or public contexts. Individuals seeking this major will benefit from career focused instruction in the area of relational skills, leadership capabilities, and training needed to perform necessary functions in any organization. Students will be given the opportunity to explore the Scriptures and foundational truth to further their knowledge and ability to interpret critically and apply Scripture to their own life. Many students who choose this major find it foundational to the pursuit of full-time Christian ministry in various vocations. Coursework in this major provides a strong biblical foundation for personal relationships and interaction; leadership in the attainment of goals and establishing priorities; understanding the culture in which students live and work; and continued development of skills necessary to lead effectively. This major equips students to continue the pursuit of their education as a life-long experience after receiving their degree.

After completing this major, students should be able to:

- · Demonstrate critical thinking and interpretative skills
- Demonstrate an understanding of leadership theory and praxis
- Demonstrate the New Testament construct of "servant-leadership"
- Demonstrate effective oral and written communication

Conoral Education requirements

Christian Leadership majors are required to take Strategies for Success, Introduction to Psychology and Developmental Psychology as prerequisites to the major. These three courses are offered in our Bridge program.

General Education requirements	52	
Electives (by transfer, CPL, or concurrent enrollment)	26	
Understanding Your Leadership Capabilities (ORLD300)	3	
Foundations of Leadership (ORLD301)	3	
The Art of Interpretation (BIBL249XL)	3	
Integration and Applied Learning I (ORLD495a)	1	
Christian Perspective (CD352XL)	3	
Management Principles (MGMT330XL)	3	
Leading Organizational Teams (ORLD321)	3	
Integration and Applied Learning II (ORLD495b)	1	
Organizational Communications (SP383XL)	3	
Leadership and Negotiations (ORLD420)	3	
Bible Survey (BIBL201XL)	3	
Integration and Applied Learning III (ORLD495c)	1	
Organizational Ethics (ORLD421)	3	
Leadership and Planning (ORLD422)	3	
Managerial Finance and Accounting (MGMT440XL)	3	
Integration and Applied Learning IV (ORLD495d)	1	
Leadership and Global Society (ORLD430)	3	
Leading Change/Public Policy (ORLD431)	3	
Evidence Based Leadership and Decision Making (ORLD432	2) 3	
Integration and Applied Learning V (ORLD495e)	1	
Total in Major	50	,
Total Units for Program	128	8



BACHELOR OF SCIENCE PSYCHOLOGY

Psychology Learning Outcomes

The mission of the psychology major is to develop an individual's capacity for work in the helping professions in both secular and sacred settings. The program prepares Christians to lead individuals/groups to wholeness – body, soul, and spirit – using methods that are scripturally based, culturally sensitive, and clinically sound. Some will apply this degree to work within a mental health setting or utilize the relational skills gained in this program in a wide range of careers, including business, human services, and church/parachurch ministry. The major provides foundational studies in preparation for graduate school in the helping professions. Graduates who seek advanced education typically choose studies in psychology, counseling or social work.

After completing this major, students should be able to:

- Integrate their faith and knowledge of scripture with the study of human needs
- Apply basic theoretical perspectives in psychology
- Demonstrate critical thinking and interpretative skills
- · Demonstrate fundamental competence in research
- Demonstrate effective oral and written communication with both individuals and groups
- Demonstrate an ability to interview, assess, develop treatment plans, carry out interventions, and evaluate progress in helping relationships, utilizing community resources appropriately and effectively as part of the helping process
- Demonstrate self-awareness, recognizing personal strengths, growth areas, and limitations

Psychology majors are required to take Strategies for Success, Introduction to Psychology and Developmental Psychology as prerequisites to the major. These three courses are offered in our Bridge program.

General Education Requirements	52
Electives (by transfer, CPL, or concurrent enrollment)	26

3
3
3
1
3
3
3
1
3
3
3
1
3
3
3
1
3
3
3
1
50
128



MINORS OFFERED THROUGH THE SCHOOL OF PROFESSIONAL STUDIES

The School of Professional Studies is proud to offer the following minors. In addition to a selected major, students may elect to complete a minor. Please note that no more than ½ of a minor may come from units applied toward a student's major requirements, and none of the courses may overlap with General Education requirements. They may however, overlap with the General Electives and Free Electives.

BIBLE AND THEOLOGY MINOR

Bible Survey* (BIBL201XL)	3
The Art of Interpretation* (BIBL249XL)	3
Romans (NT308XL)	3
Christian Theology* (CD461XL)	3
Christian Perspective* (CD352XL)	3
Bible Elective	3
Upper Division Bible Elective*	3
Total for Bible and Theology Minor	21
*Course must be taken at WJU.	

Business Administration Minor

Marketing for Managers* (MGMT320XL)	3
Management and Organizational Behavior* (MGMT340XL)	3
Project Management* (MGMT385XL)	3
Managerial Accounting* (ME441XL)	3
Financial Management* (ME442XL)	3
Business Law* (ME450XL)	3
Upper Division Business Administration Elective*	3
Total for Business Administration Minor	21
*Course must be taken at WJU.	

Modern Middle East Studies Minor (completely online)

The Minor will consist of six courses to be taught in the following order in a seven week online format. Two courses will be taught every semester.

The following courses are required for the Minor in Modern Middle East Studies:

Intro to Islam (ICS 280)	3
Jesus in a Muslim Context (ICS 281)	3
The Modern Middle East (ICS380)	3
Muslim-Christian-Jewish Relations (ICS381)	3
The Israeli-Palestinian Conflict (ICS382)	3
American Interests in the Middle East (ICS383)	3
Total unit	18

ORGANIZATIONAL LEADERSHIP MINOR

Understanding Your Leadership Capabilities* (ORLD300) 3



Foundations of Leadership* (ORLD301)	3
Leadership and Negotiations* (ORLD420)	3
Leadership and Global Society* (ORLD430)	3
Evidence Based Leadership and Decision Making* (ORLD432)	
Electives (choose 6 units from the following):	
Management Principles (MGMT330XL)	3
Leading Organizational Teams (ORLD321)	3
Organizational Communications (SP383XL)	3
Leadership and Negotiations (ORLD420)	3
Organizational Ethics (ORLD421)	3
Leadership and Planning (ORLD422)	3
Leading Change/Public Policy (ORLD431)	3
Total for Business Administration Minor	21
*Course must be taken at WJU.	

Psychology Minor

3
3
3
3
3
3
3
21

Teaching English to Speakers of Other Languages (TESOL) Minor

The requirements for the TESOL minor will include those 19 units in 7 courses with the addition of one elective (3 units), from the following list of courses, for a total of 22 units:

3

```
Linguistics (ICS352)
                                                           3
Second Language Acquisition (ICS353)
                                                           3
TESOLMethodology (ICS354)
                                                           3
TESOL Classroom Practices (ICS355)
TESOL Observation (ICS356)
TESOL Practicum (ICS357)
                                                           3
Intercultural Communication (ICS310)
                                                           3
Electives (choose 3 units from the following):
        Acts (NT210)
                                                           3
        Crosscultural Issues in Psychology (PSYC332)
                                                           3
        Introduction to Missiology (ICS330XL)
                                                           3
        Leadership in Global Society (ORLD430)
                                                           3
        Cultural Anthroplogy (ICS202)
                                                           3
        Kairos; God, the Church, and the World (ICS103)
                                                           3
        Issues in Intercultural Life and Work (ICS403)
        Advanced Intercultural Studies Seminar (ICS499)
                                                          3
Total for TESOL Studies Minor
                                                           22
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ADULT CERTIFICATE PROGRAMS

CERTIFICATE IN ADDICTION STUDIES

Offered at the San Jose site only

Upon Completion of the 30 units of coursework in Addiction Studies, students are qualified to sit for the California Alcohol/Drug Counselor Associate exam. Requirements to sit for the exam include 315 hours of specified course work and 255 hours of field practicum. The following courses at WJU have been identified by the California Certification Board of Alcohol/Drug Counselors as meeting these requirements.

This certificate may be earned independent of other course work or as a part of the Bachelor of Arts Degree in Counseling Psychology.

CERTIFICATE REQUIREMENTS

Introduction to Addiction in Society (PSYC170XL)	3
Physiology and Pharmacology of Addiction (PSYC471XL)	3
Addiction Assessment & Treatment Strategies (PSYC370XL)	3
Counseling of Addictive Behavior (PSYC371XL)	3
Practicum I (Supervised Field Work) (PSYC475bXL)	3
Human Services (PSYC270XL)	3
Professional Treatment Skills (PSYC46oXL)	3
Treatment of Chemical Dependency (PSYC470XL)	3
Group and Advanced Counseling (PSYC373XL)	3
Practicum II (Supervised Field Work) (PSYC475dXL)	3
Total units for Certificate	30



ACADEMIC INFORMATION

PLANNING AN ACADEMIC PROGRAM

TRADITIONAL

Prior to registration, all undergraduate students should study carefully the requirements of the University and of the particular academic department to which they have been admitted. Students must have their course selections approved by a faculty advisor who will assist in planning a program leading to a degree. A student can expect to spend two hours in outside study for each hour in class. Thus, a full-time student can expect academics to fill the majority of their week.

SPS

With the SPS Bridge Program, students need not take external courses to complete their entire degree. The main SPS office is equipped to offer degree completion advising for both internal and external courses.

STUDENT RESPONSIBILITY

Students must assume complete responsibility for fulfilling all requirements to meet planned objectives. All departments have certain academic requirements which must be met before a degree is granted. These are described in the various degree sections of this catalog and concern such things as curricula, majors, and minors. Advisors, department chairs, and the Registrar are available to help the student understand and arrange to meet these requirements; the student is responsible for knowing the requirements to be met and for completing them. At the end of any course of study, if requirements for graduation have not been satisfied, the degree will be withheld. For this reason it is important for each student to be acquainted with all regulations, to remain currently informed throughout their college career, and to be responsible for completing all requirements.

PRIORITY OF COURSES

Priority should be given to required courses in proper sequence. No one should register in an elective course to the exclusion of a required one. Any required course for which a student has failed to receive credit should take priority over all other courses in the arrangement of the student's program; it should be repeated as soon as it is offered.

UNIT LOAD -

TRADITIONAL

In general, a student who is not employed more than ten hours per week should register for 16 units each semester. Registering for more than 18 semester units requires petitioning for approval. The petitions for credit overloads may be obtained online at jessup.edu as a "Petition to Change Academic Requirements" and should be filed with the Registrar's Office prior to registration. Students must meet the following provisions to request permission to take more than 18 units:

- Student must demonstrate the existence of exceptional circumstances.
- Student must receive approvals from their academic advisor.
- Student must carry a cumulative GPA of 3.5 or above.
- Meeting these criteria does not guarantee approval of the petition. The Registrar and VPAA will consider the petitions and inform the student of a decision via email.

Although the University considers 12 semester units as the minimum full-time undergraduate credit load, this minimum does not necessarily coincide with limitations established by agencies outside of the University. Students who are eligible for educational benefits from agencies are responsible for obtaining information about the specific requirements of the agency granting the benefit. Six units are required for state aid and student loans and three units are required for federal grants and institutional aid.

The Registrar or the Vice President for Academic Affairs may reduce a student's registration to less than the normal academic load if the student failed to earn credit in any course or if the student was placed on academic probation the previous semester. Late registrants, provisional acceptance, and probationary acceptance may also be subject to unit limitations.

Traditional students may take no more than one SPS course per semester with approvals from their Advisor and the SPS advisor

SPS

In general, a student will register for 9 units a semester. Because of the accelerated course format, students should speak to the SPS academic advisor if they desire to take two or more courses concurrently.

Traditional students may take no more than one SPS course per semester with approvals from their Advisor and the SPS advisor.

DOUBLE MAJOR

Additional Major, Minor, or Certificate

Students may not work toward two degrees simultaneously at the University. However, students who choose to complete two majors, each offered by a different department, must complete the requirements of both programs. Students must decide which of the two majors will be their primary major. Students retain their advisor for the primary major, but also meet with an advisor of their choice in the department sponsoring the second major.

No more than ½ of a major, minor, or concentration can be utilized in another major, minor, or concentration.

The college prints both majors on the transcript and awards only one Bachelor's Degree.

SECOND BACHELOR DEGREE

Under revision. Please return to the website or contact the office of the Registrar for current status.

ATTENDANCE POLICY – SPS

Due to the accelerated nature of the SPS courses, the program practices a 100% attendance policy. Consistent class attendance is mandatory for students. Students who miss one class of a five-week course are expected to make up the class by completing an assignment that relates directly to the discussion covered in the missed class. The session make-up must be completed and submitted to the instructor no later than two (2) weeks after the last class session for the course. Failure to make up the absence will result in a grade reduction. This paper is in addition to the original homework assignment that must also be completed.

SPS PETITION FOR REINSTATEMENT AFTER SECOND ABSENCE

If there are extreme and extenuating circumstances, beyond the control of the student, that necessitate a second absence, a student may petition the automatic U/F received after the second absence. A Second Absence Petition for Reinstatement in Course must be completed and filed within 48 hours of the second absence. In such a case, the Academic Committee will review the petition in order to determine:

- 1. the nature and reason for both absences,
- 2. whether the student has had a previous request during their academic career of a similar nature,
- 3. the overall academic performance of the student with no other late work outstanding,
- 4. whether the absence warrants special accommodation, and
- 5. what that accommodation should be, given the circumstances.



In most cases, if such an accommodation is granted, the student will be required to meet with the instructor for a make-up study session to go over the material they missed. In this event, a fee will be charged to cover the cost of the make-up session.

FINAL EXAMINATIONS - TRADITIONAL STUDENTS

The University requires an examination to be given at the end of the semester in all courses.

CHANGE IN FINAL EXAMINATIONS – TRADITIONAL STUDENTS

The university requires an examination be given at the end of the semester in all courses at the time specified in the exam schedule. Examinations may <u>not</u> be changed for sake of convenience or planned personal absence. For legitimate reasons, students may petition a change in time. Vacation and travel plans are not acceptable reasons.

APPLICATION FOR GRADUATION

Certain basic requirements in general education and in Bible and Theology must be completed by all enrolled regular undergraduate students, in addition to the specific courses required by individual departments. Chapel and Service requirements must be met according to the policy found under Student Life. For the requirements in degree and certificate programs, see the "Degree and Certificate Programs" section in the catalog. Complete information regarding application for graduation is found under Graduation Requirements.

Cap and gown orders are the responsibility of the student and may be placed through the University Bookstore.

TRANSCRIPTS OF CREDIT

Official transcripts are copies of student academic records of all work attempted at WJU and bear the seal of the University and the signature of the Registrar. Transcripts are not entered until the semester or registration period officially ends. Upon written request from eligible students, the Registrar's Office will issue official WJU transcripts only; transcripts of work from other institutions will not be issued.

All transcript requests must be made in writing and contain the student's signature. Allow two to three weeks to prepare transcripts during the periods of final examinations, grade recording, and registration. Transcripts will not be released for students who have an outstanding balance in the Business Office, an incomplete academic file, or a library fine or overdue book.

Transcript request forms may be obtained from the Main Office or online at www.jessup.edu.

DIPLOMA REPLACEMENT

If the original diploma is destroyed, a duplicate may be ordered by contacting the Registrar's Office. There is a fee for the replacement diploma. The diploma will reflect the signatures of the current officials of the University.

SUMMER SCHOOL

WJU has a limited summer school schedule which allows students to earn additional units during the summer. Internship and independent study opportunities are also available during the summer.

REGISTRATION PROCESS

Students should study this Catalog and the Schedule of Classes, consider the curricula carefully, and plan the courses needed for graduation and required for their majors as well as courses desired for electives. Students must assume complete responsibility for fulfilling all requirements to meet planned objectives.



COURSE SCHEDULES

A schedule of the courses to be offered each semester in a given year is available to students before the beginning of the fall term. The schedule is subject to change, and a scheduled class may be cancelled if fewer than ten students enroll.

TRADITIONAL

Each student is personally responsible for completing registration on the date and at the time specified in the class schedule for each semester (see the Academic Calendar on the class schedule). Registration materials are posted online at www.jessup.edu and are emailed to each student's WJU email account.

SPS

A preliminary billing statement will be provided to the student approximately 3 weeks prior to the start of each semester. Payment arrangements for the semester must be completed by the date indicated, typically a week prior to the start of the semester. Students should be prepared to pay at least one-third of their contracted costs on registration night (plus a deferred payment fee if applicable) if enrolled in at least 9 units.

LATE REGISTRATION POLICY

Late registration begins on the first day of classes and terminates on the date stated on the Academic Calendar. Students who fail to complete registration at the assigned time may register during the period of late registration specified on the class schedule for an additional fee. Any change in registration must be completed and paid for before the close of late registration.

CHANGES IN REGISTRATION

Changing registration after the semester has begun is allowed primarily to adjust for extenuating circumstances beyond the student's control, registration errors, lack of prerequisite courses, or schedule changes initiated by the University. Student initiated changes are subject to an Add/Drop fee.

After the late registration period is complete, changes may be made only when the University deems the circumstances sufficiently extraordinary to warrant an exception.

ADD A COURSE

Student initiated changes are subject to an Add/Drop fee. A student may add classes in their schedule during the first week of instruction without academic penalty. The student is responsible to initiate the process by adding through the Student Portal or by using the proper form, available in the Administration Office, and consulting with an academic advisor.

CHANGING AUDIT TO CREDIT

Audit students may change to a credit basis prior to the close of the late registration period.

CHANGING CREDIT TO AUDIT

A student may change from credit to audit until the end of the late registration period.

DROPPING (WITHDRAWING FROM) A COURSE

TRADITIONAL

Any change in a student's course schedule after the start of classes is subject to an Add/Drop Fee. A student may drop classes in their schedule during the first week of instruction without academic penalty. A student may withdraw from a course after the late registration period, receiving a "W" grade, until the end of the tenth week of the semester. (To withdraw from all classes, see "Withdrawing from the University").

For weekend or one-day courses a student must withdraw before the first day of class. Non-attendance of weekend classes will result in an "F".



The student is responsible to initiate the process by dropping the course online or by obtaining the proper form and signatures of the instructor and academic advisor. Refunds are based on the official drop date, which is the date the completed form is received in the Registrar's office.

Failure to officially withdraw from a course will result in a grade of "F" or "WF" and forfeiture of tuition refund. A student no longer registered for credit or audit is ineligible for further attendance in the class.

SPS

Student initiated changes are subject to a change of registration fee. Students withdrawing from a course must submit a Petition to Add/Drop form to the SPS Office. Students who submit a Petition to Add/Drop before the first class session will not receive a penalty and the course will not appear on the student's permanent transcript. Students who drop a course after the first class session will receive a "W" on their permanent transcript. The Petition to Add/Drop form is to be submitted to either the University Academic Office or the local SPS Office. The effective date of the drop will be the postmark, fax date and time, or date and time received personally by University staff. Failure to withdraw from class by submission of a Petition to Add/Drop will result in an "F" being entered on the permanent transcript for the class and any refunds for the class are forfeited.

A student who has officially dropped a class and who is no longer registered for credit or for audit is ineligible for further attendance in that class. Dropping a class may affect the student's financial aid. It is the student's responsibility to contact the Financial Aid Office for information. Student initiated changes are subject to a change of registration fee.

Administrative Drop/Classroom Conduct

Failure to attend a course or to submit required work will result in a grade of "F". The student who neglects a course is solely responsible for dropping the course or withdrawing from the University. However, an administrative drop may be initiated at the discretion of the instructor, who will record circumstances. The approval of the Vice President for Academic Affairs is required. Deadlines and grades are the same as for a drop initiated by the student and are based on the date received at the Registrar's Office. The student will be notified by the final grade report.

Students have a responsibility to conduct themselves in class and in the library in ways which do not interfere with the rights of other students to learn or of instructors to teach. Use of electronic devices such as pagers, cellular phones, or recording devices, or other potentially disruptive activities, is permitted only with prior explicit consent of the instructor. The instructor may rescind permission at any time during the course.

If a student does not comply with requirements or obstructs the functioning of the class, the instructor may initiate an administrative drop. The instructor must record circumstances. The approval of Vice President for Academic Affairs is required. Prior to a decision, the VPAA will consult with the student and other parties as appropriate. Appeals go to the Academic Committee and the VPAA. Serious cases of misconduct will be referred to the Student Life Committee for appropriate action.

RIGHT TO CANCEL

The University reserves the right to cancel any registration in specific courses for which the student is ineligible. The registration of a student who is ineligible to attend the University is subject to immediate cancellation. The University also reserves the right to cancel the registration of a student whose attendance at the University, in the opinion of the appropriate administrative officials, would not be mutually beneficial to that person or the University.

LEAVE OF ABSENCE

Students who find an interruption in enrollment necessary should file a Petition for a Leave of Absence before leaving the University. A Leave of Absence allows students to maintain the existing graduation program. Failure to do so will mean that they must fulfill all graduation requirements in the catalog which is current upon their return to WJU. Students withdrawn from the



University for one academic year or more (official or unofficial leave of absence) may be required to update some or all of the admissions requirements. A Leave of Absence is good for a maximum of one year.

Filing for an Academic Leave of Absence initiates the Financial Aid Leave of Absence which allows for a 180 day (6 month) grace period before student loan repayment must begin. If a student returns to WJU within 180 days, student loans do not go into repayment and the 180 day grace period is not counted against your future 180 day grace period. If a student does not return to WJU within 180 days or begins school at another institution, then any time spent out of school will apply toward your 180 grace period. For more information, regarding the Financial Aid Leave of Absence, please contact the Financial Aid Office at (916) 577-2233.

WITHDRAWING FROM THE UNIVERSITY

Withdrawing from all courses is a two-step process:

- 1. Dropping classes: Students who wish to withdraw from all classes in which they are registered must obtain an Add/Drop card from the Registrar's Office and follow the procedures to drop courses or withdraw from their courses online (see "Drop or Withdraw from a Course").
- 2. Exiting the University: To ensure that all academic and financial arrangements are cleared, students must solicit a Request for Official Withdrawal from the Administration Office and obtain the necessary signatures from the appropriate University department(s). If the leave is temporary, a student should petition for a Leave of Absence at the same time, in order to maintain the existing graduation program.

ACADEMIC POLICIES

ACADEMIC CALENDAR

TRADITIONAL

Students will be on a standard 15 week semester schedule with one week of finals for both Fall and Spring terms. The traditional program also offers a limited schedule of classes for a condensed, three week, Winter term, as well as a limited offering of summer classes which run on varied schedules.

Each semester course offering schedule includes the specific beginning, ending, and break dates on the bottom of the second page.

Standard holidays and breaks include:

FALL

- Labor Day
- Thursday and Friday prior to Columbus Day (but not Columbus Day)
- Wednesday, Thursday, and Friday of Thanksgiving

SPRING

- President's Day
- Spring Break includes the week before Easter and Easter Monday

SPS

Students will be on a year-round three semester program of Fall, Spring and Summer terms. Each semester contains 15 weeks in class with seven holidays recognized annually. Holidays are recognized for the weeks of New Year, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas.



Prior to entry in the program, students will be provided an information session and/or personal appointment to inform prospective students about the program. Information sessions include:

- A description of the School of Professional Studies
- · Meeting the needs of an adult student
- Financial aid matters
- Start dates for classes
- Application procedures
- · Alternate credit sources

ACADEMIC APPEAL PROCESS

In the event a student would like to appeal a decision or policy as it relates to their academic progress, the student is encouraged to communicate the concern in writing to the Registrar. Most academic appeal forms can be found of the WJU website, Jessup.edu, under "Forms and Petitions." The Registrar will act to bring formal resolution to the stated grievance either by addressing the issue directly, or, if necessary referring the issue to another University official. If satisfaction is not achieved, the student may appeal directly to the Associate Academic Dean.

PLAGIARISM AND ACADEMIC INTEGRITY

Academic integrity is an essential component of Christian higher education. Instances of plagiarism or cheating will not be treated lightly. If it is a student's first offense, the paper or exam will simply receive a zero. The student may or may not have the option to re-write the assignment for half credit, according to the instructor's discretion. If evidence of plagiarism or cheating exists a second time the student will receive an academic dismissal, which can be appealed by the student.

SPECIAL STUDY EXPERIENCES AT WJU

Special study experiences available to students who display interest and aptitude include independent study, practicum, study-travel tours, study abroad through "Best Semester" (CCCU), and internships.

Directed Independent Study: Only upper division students with at least one semester residence at WJU and a 3.0 GPA may take credit by this means. A student is limited to earning a maximum of 12 units in this manner and each course must be approved by an instructor and the Registrar. The academic standards recommended per unit of independent study are 500 pages of reading, 10 pages of writing, and one contact hour with the appointed faculty member. See online fee schedule for current per unit cost.

Practicum: Limited to a maximum of 4-6 units and must be approved by the department chair.

Travel-Study Tours: Available to sophomores, juniors and seniors. Limited to a maximum of 4 units and must be approved by the Department Chair.

Internships: for juniors and seniors only. Limited to a maximum of 10 units and must be approved by the Department Chair. Internships are an integral part of WJU's program of study and serve the following purposes:

- 1. To enable students to make wise vocational choices by guided practical experiences in Christian vocations.
- 2. To enable students to grasp the relevance of classroom instruction through guided practical experiences which draw upon the content of classroom instruction.
- 3. To allow students to work with mature and effective leaders and thereby grasp in a living, practical context the whole range of experiences involved in special Christian ministries.
- 4. To enable students to experience the difficulties and rewards of Christian vocations.
- 5. To develop certain basic practical skills necessary for success in specific Christian ministries through supervised experiences.
- 6. To gain a greater appreciation of the importance of Christian vocations in the plan and purpose of God.

Special Studies: Qualified upper division students may meet certain requirements by taking courses numbered 499 in the area of concentration needed. The 499 course of faculty-guided research requires the writing of a major research paper. The maximum

credit toward graduation is limited by the students' need, ability, and the decision of the Academic Committee. Colloquiums of five to eight students may do reading and discussion in a special area of study for 299 or 499 course credit.

Program Crossover: Students in the Traditional Undergraduate Program will be allowed to register for a maximum of one course per term in the School of Professional Studies program. Approval must be granted by both the student's advisor and the SPS Academic Advisor.

CHALLENGE FOR CREDIT

A challenge is appropriate when a student has taken a course at an unaccredited institution which is similar in content to a regularly scheduled course in the WJU curriculum. The following applies:

- 1. All challenges must be initiated by a petition to the Office of the Registrar.
- 2. The chairman of the department must determine that a specific course is appropriate for credit by challenge.
- 3. A student may not challenge a course if he/she has previously enrolled and withdrawn from or failed the course while at WJU.
- 4. The student will enroll in the course and pay the appropriate tuition when the challenge is approved by the Office of the Registrar.
- 5. The professor of the course may determine what learning activities, including attending certain sections of the classroom lectures, may be required of the student prior to the challenge exam.
- 6. The student is given full credit for the course and a "pass" grade upon successful challenge.
- 7. The transcript will note the course by the phrase, "credit by challenge."

STUDENT CLASSIFICATIONS

CLASS STANDING

Class standing is determined by the number of semester units a student has completed. The units required for each classification are indicated below.

Freshman Less than 30 units

Sophomore 30 units, but less than 60 Junior 60 units, but less than 90

Senior 90 units or more

REGULAR STUDENT

A regular student is one who has been officially admitted to the University. A minimum of 12 semester hours of credit is required for a full-time undergraduate program (9 units for a School of Professional Studies student = $\frac{3}{4}$ time). Students carrying less than 12 units per semester are classified as part-time students.

TRANSFER STUDENT

Students transferring from other colleges will be given advanced standing according to the number of transferable credits on their official transcripts and the grades earned in those courses. Prospective transfer students must submit official transcripts of their college work to the Registrar for evaluation (see "Credit Transfer Policy").

AUDIT STUDENT

TRADITIONAL

Students may audit a course when the class is desired for personal enrichment, not academic credit. Performance classes, such as private or class music lessons, speech, or homiletics, cannot be audited. WJU alumni may audit courses on a space available basis. An enrollment fee will be charged; see schedule of fees for details.



SPS

Persons interested in auditing SPS courses are encouraged to contact the local SPS Office for information.

INTERNATIONAL STUDENT

An international student is one who has been officially admitted to the University and may register for either a full-time or part-time program under an F-1 (Student) Visa issued by the U.S. Citizenship and Immigration Services.

PROBATIONARY STUDENT

Students may be placed on Academic Probation, Financial Aid Probation, or Disciplinary Probation for a number of reasons. The purpose of probation is to alert students to problem areas and to assist in overcoming these difficulties. Students dismissed from the University for any of these reasons may not reapply for admission until a full academic year has passed.

Academic Probation: Students will be placed on Academic Probation if their GPA falls below a 2.0 for the semester, regardless of how many units were taken during the semester. (See section "Academic Probation")

Financial Aid Probation: Please see "Satisfactory Academic Progress" under the Financial Aid section for a complete description of what it means to be on Financial Aid Probation.

Disciplinary Probation: Students who have failed to live up to the standards and rules of the University and are being considered for dismissal will be placed on Disciplinary Probation.

GRADING INFORMATION

Each instructor is responsible for determining final grades and for submitting them to the Registrar's Office. These grades then become a part of the official records of the University. Grades which appear on the student's grade report at the end of the semester are considered final unless the student identifies an error to the Registrar before six months elapse.

Grade reports will be distributed to all students by mail from the Registrar approximately four weeks after the end of the semester.

GRADE SYMBOLS

Every professor is required to submit a grade for each student registered in the course. The following grade symbols are used in reporting and recording a student's proficiency in courses:

Grade	Description	Grade Points
Α	Superior	4 per unit
В	Above Average	3 per unit
C	Average	2 per unit
D	Low Pass	1 per unit
F	Failure	o per unit
Р	Pass	Not computed in GPA
R	Repeated course	
W	Withdrawal	Not computed in GPA
U	Unofficial withdrawal	Not computed in GPA
UF	Unofficial withdrawal/Fail	Is computed in GPA
E	Conditional	Not computed in GPA
1	Incomplete	Not computed in GPA
NR	Final grade not yet reported	
	by instructor	
CR	Credit for non-academic requirements	
NC	No credit for non-academic requirements	

Plus and minus symbols are not used to calculate GPA.



MATH AND ENGLISH PREREQUISITE REQUIREMENT

Students must achieve a grade of "C-" or better in order to meet the prerequisite for Math (100, 220 or 240). Students must achieve a grade of "C-" or better in order to meet the prerequisite for ENGL101A and ENGL101B.

PASS/FAIL GRADING

Certain courses are offered only on a pass/fail basis whereby the student will receive a grade of "P" or "F", rather than a grade of ABCDF. A limited number of courses are offered on this "P/F" basis, and no courses are offered with an option of either "P/F" or A-F grading. Courses graded only on "P/F" are identified in the catalog. Policies and procedures governing pass/fail grading are:

- 1. The grade of "P" is not used in computing the grade point average; F grades are included in averages.
- 2. A Pass grade indicates work at a "C" or better level.

REPEATED COURSE (R)

Classes in which students receive a "D+" or below may be repeated in order to improve their GPA or obtain credit for graduation. Credit will be counted only once for successful completion of the course, except for the courses designated in the catalog as allowable repeats. The original grade will remain on the student's academic record with the notation "R," but will not be included in the computation of the grade point average. Application of this policy will be allowed for 3 repeated courses. Thereafter, both the original and the subsequent grades will be factored in to the student's GPA.

A student receiving a final grade of a "D" (+, -) or an F in a course can obtain credit by reregistering for the course, repeating the class work, and receiving a passing grade. A failed course cannot be challenged by examination.

Repetition of a course more than once requires the approval of the VPAA, and is granted only under extraordinary circumstances.

A failed course does not have to be repeated unless the course is required for graduation.

WITHDRAWAL/FAIL (WF)

Students who fail to withdraw officially from class generally will be given an "WF" for the class. The "WF" grade will have the same GPA effect as an "F" grade and will also be accompanied by an approximate date of last attendance to determine potential return of Financial Aid funding.

WITHDRAWAL (W)

After a course has begun, a student may withdraw (incrementally per course) prior to $\frac{2}{3}$ of the course completion and receive a "W" on their transcript. This letter does not affect GPA.

Students who fail to withdraw officially from class generally will be given an "WF" for the class. Under certain circumstances, students may petition the Office of the Registrar to receive a "W" (Unofficial Withdrawal). If the appeals committee approves the petition for conversion to a "W" grade, the original grade submitted shall be retained as the "prior grade" but shall not affect the student's GPA. Any refund is forfeited.

See "Dropping (Withdrawing) from a Course."

INCOMPLETE (I)

TRADITIONAL

Students are expected to complete all course requirements during the time assigned for that course. In the rare circumstance when it is impossible to complete the course requirements on time, the student may petition to receive an incomplete ("I" grade).



Prior to the week of finals, the student must contact the instructor to request their agreement/endorsement of their petition and to establish a due date for incomplete work which may not exceed 10 weeks from the end of the course. Faculty may endorse the petition if, in their estimation, exceptional circumstances exist which warrant extended time to complete course requirements. In order to petition the University to receive an "I" grade for the course, the student and instructor must have the "Petition to Receive an Incomplete" form filled out and submitted to the Registrar's Office by the last day of instruction for the course. For prompt submission, this form may be faxed to (916) 577-2240.

It is the student's responsibility to maintain a copy of the petition so he/she is aware of the conditions. A processing fee will be added to the student's billing. If the student fails to complete the work within the time limit, the grade for the course will become and F and the student must repeat the course at their own expense.

Upon conversion of the "I" grade to a calculated letter grade (A-F) the "I" will remain noted as the prior (original) grade submission.

SPS

School of Professional Studies students are expected to complete all course requirements during the time assigned for that course. The course final must be submitted by the first meeting night of the following course. The instructor will have 2 weeks to grade the final and submit the course grade.

Failure to turn in a final, or a failing grade on the course final, is an automatic "F" for the course. Any student work, other than the final, not submitted by the date the final is due will be considered a zero and the course grade will be calculated accordingly.

In the rare circumstance when it is impossible to complete the course requirements on time, the student may petition to receive an incomplete ("I" grade). The student must contact the instructor to request their agreement/endorsement of their petition and to establish a due date for incomplete work which may not exceed 5 weeks from the end of the course. Faculty may endorse the petition if, in their estimation, exceptional circumstances exist which warrant extended time to complete course requirements.

In order to petition the University to receive an "I" grade for the course, the student and instructor must have the "Petition to Receive an Incomplete" form filled out and submitted to the SPS Office by the night the final is due. The petition will be reviewed for approval by the SPS staff and Academic Office. For prompt submission, this form may be faxed to (916) 577-2330, attention SPS.

Once the petition has been either granted or denied, the Academic Office will contact the student and instructor so both are aware of the outcome. A processing fee will be added to the student's billing. If the student fails to complete the work within the time limit, the grade for the course will become an "F" and the student must repeat the course at their own expense.

Upon conversion of the "I" grade to a calculated letter grade (A-F) the "I" will remain noted as the prior (original) grade submission.

GRADE CHANGES

CORRECTING A GRADE

An instructor may correct a clerical error on a grade by using a Change of Grade form and filing it with the Registrar's Office. Requests for a grade change form should be made by the instructor directly to the Registrar's Office. The form must be received by the Registrar's Office within six months from the last day of the semester.



APPEALING A GRADE

After final grades have been filed in the Registrar's Office, a grade in a course may be changed only by the course instructor. Appeals must be directed first to the instructor, then to the department chair, and then to the Vice President for Academic Affairs. If the request remains unresolved at any of those levels, the student may file a grade grievance petition with the Academic Committee. The deadline to file an appeal is the last day of the subsequent semester.

All instructors are encouraged to retain records of completed course work and grades for a period of one calendar year from the date of the last day of the semester. Part-time, relocating, and retiring instructors should provide these materials to their respective departments.

ACADEMIC STANDING

Students are expected to maintain a grade point average of 2.0 "C" or better in their academic work at WJU in order to continue in good standing.

DEAN'S LIST

Students who complete 12 or more units in a semester and earn a GPA of 3.85 or higher are given special recognition by being placed on the Dean's List.

HONOR ROLL

Students who complete 12 or more units in a semester and earn a GPA of 3.50 - 3.849 are given recognition by being placed on the Honor Roll.

ACADEMIC PROBATION

TRADITIONAL

The purpose of Academic Probation is to alert students to problem areas and to assist in overcoming these difficulties.

Academic Probation operates with a 3-point system. Upon accumulation of three (3) points during their academic career at WJU the student will be academically dismissed. These "probationary points" will accumulate in the following ways.

- An Admission status of "Academic Support" will result in one (1) point.
- A term in which the student's GPA drops below 2.00 will result in an academic status of "Academic Probation" and the accumulation of one (1) point.
- A term in which the student's WJU cum GPA or total cum GPA including transfer falls below 2.00 will result in an academic status of "Academic Probation" and the accumulation of one (1) point.

If a student admitted on "Academic Support" status achieves a 2.5 GPA in her/his first term, the "probation point" assigned to that term will not be counted in their accumulated "probationary points."

Restrictions which occur from being on Academic Probation are as follows:

- "Admitted on Academic Support" status: Maximum course load will be 15 units plus participation in an Academy (Freshman or WJU) required.
- Accumulation of one (1) point: No unit restriction plus LDRS100 required.
- Accumulation of two (2) points: Maximum course load will be 15 units plus participation in WJU Academy required.
- Accumulation of three (3) points: Academic Dismissal.

Students dismissed from the University for academic reasons may reapply for re-admission after a full academic year has passed.



SPS

A student may be placed on academic probation as a condition of acceptance if the completion rate of courses from previous colleges is poor in the judgment of the Admissions Committee. An SPS student who does not raise his/her grade point average while on academic probation within two terms will not be permitted to continue. A student whose grades are a 2.0 GPA or better for the term will be released from academic probation.

A student whose term GPA falls below 2.0 will be placed on Academic Probation. A student on probation should plan carefully to avoid subsequent dismissal from the University. Probation is a warning that studies are not of expected quality. The student should seek advice from appropriate SPS staff. It is the student's responsibility to seek such advice. A student has one semester to bring the GPA to 2.0.

ACADEMIC DISMISSAL

If a student's semester GPA remains below 2.0 for two consecutive semesters, he or she is academically disqualified. "Academic dismissal" will be printed on the transcripts and the student will be required to leave the University for at least one academic year. A certified letter mailed to the last address provided by the student to the Registrar will discharge all University responsibility for notification. No more than two semesters of academic probation are allowed before a student is subject to academic dismissal.

READMISSION

When one calendar year has elapsed after academic dismissal, the student may petition to re-enter and may be allowed to do so if evidence indicates positive possibility for scholastic success.

ADVANCED STANDING

Students transferring from other colleges will be given advanced standing according to the number of transferable credits on their official transcripts and the grades earned in those courses. Prospective transfer students must submit official transcripts of their college work to the Registrar for evaluation according to the University "Credit Transfer Policy." WJU follows the American Association of Collegiate Registrars and Admissions Officers (AACRAO) guidelines for transfer of credit.

CREDIT TRANSFER POLICY

WJU welcomes transfer students regardless of the number of units completed at other regionally or ABHE accredited colleges and universities. A "transfer" student is defined as a high school graduate who has then attended college following the summer of graduation. (See "Admission Criteria")

- All courses taken at schools with regional or ABHE accreditation, meet UC or CSU transferable credit requirements, do not
 repeat WJU credits, and are a "C-" or better will be accepted in transfer during the first semester of enrollment. Units will be
 accordingly distributed to proper requirements. Decisions about course comparability may be referred to the appropriate
 department chairs.
- 2. Transfer credit is generally not awarded for coursework taken at institutions without regional or ABHE accreditation. Credit may be considered after students have successfully completed 24 semester units in residence at WJU. Consideration of such transfer credit may require:
 - students to provide catalog descriptions and/or course plans for the classes that could transfer,
 - · evaluation and approval from the respective department chairs, or
 - other appropriate means of validating the credits previously earned. The amount of transfer credit will be decided on a course-by-course basis and only awarded upon verification of the educational integrity of both the individual course and the institution from which the course was taken.
- 3. Verification of educational integrity for courses and/or degrees completed at a college or university outside the United States must come from an appropriately recognized international educational evaluation source, such as IERF (International Education Research Foundation). A list of acceptable international evaluation services can be obtained from the Registrar's office. The cost of such verification will be borne by the student.



- 4. Students who have been out of college for an extended period of time may have to retake some coursework at the discretion of the Vice President for Academic Affairs.
- 5. A maximum of 50% of requirements for a major may be allowed in transfer.
- 6. A student may transfer a total of 96 units toward their degree.
- 7. A maximum of 70 units may be transferred from a community college. CLEP, DANTES, AP and IB units are included in this count.
- 8. All credit from community colleges will be transferred as lower division credit. A class taken at a community college or a lower-division class from a four-year school may fulfill the requirement for the major, but will not count as upper-division credit toward graduation requirements. (The total number of upper division units required for a bachelor degree is 36.)
- 9. Students may appeal for re-consideration of evaluation first to their advisor, then to the Registrar. Final decisions about the awarding of transfer credit rest with the Vice President for Academic Affairs.
- 10. A maximum of 4 units of Physical Education activity classes and 8 units of applied lesson classes (such as painting, voice lessons, etc.) can be counted toward a student's General Education Electives.

WJU will accept the IGETC (Intersegmental General Education Transfer Curriculum) Policy for fulfillment of all lower division General Education requirements. The IGETC is a 37-39 unit general education program by which California community college students may fulfill all lower division general education requirements when transferring to the CSU/UC system. Transfer students must complete all IGETC requirements before they enroll at WJU in order to receive the benefit of this policy. Credit awarded will not exceed the number of units on their IGETC certification. Students are encouraged to follow this program when considering transfer to WJU. Students who have not received certification of completion by the time of enrollment will follow the WJU Foundational Studies program.

SPS WAIVED COURSES

The cohort model is designed for all 48 major program units must be taken at William Jessup University. A maximum of two courses will be waived if students have taken similar courses elsewhere. Courses taken at other colleges may be used for General Education or free elective credit as applicable.

CONVERSION OF QUARTER UNITS TO SEMESTER UNITS

Classes at WJU are offered on the semester system, which consists of fifteen weeks of instruction and one week of finals.

In terms of the amount of course work required for the degree, the Quarter System and the Semester System are essentially the same. Students in both systems will take the same number of course hours in order to graduate; however, one is measured in quarter units and one in semester units. One (1) semester unit is equivalent to one and one-half (1½) quarter units of credit. One (1) quarter unit is equivalent to two-thirds (2/3) of a semester unit. To convert semester units to quarter units, multiply semester units by 1.5 to get the quarter unit equivalent. Quarter units are already converted to semester units on all WJU documents.

ALTERNATIVE EDUCATIONAL EXPERIENCE OPTIONS

CREDIT BY EXAMINATION

William Jessup University recognizes the College Level Examination Program (CLEP), DANTES, and the United States Armed Forces Institutes (USAFI) as means of earning college credit. Students may submit scores on examinations taken through these programs to the Academic Office for evaluation.

A maximum of 16 units may be awarded for CLEP and/or DANTES examinations.

Advanced Placement/ International Baccalaureate Exams

William Jessup University grants college credit for Advanced Placement and higher level International Baccalaureate exams. Students who complete special advanced placement courses and who present scores of three or higher (3, 4, or 5) for the AP exams or five or higher (5, 6, or 7) on the higher level IB exams to the Registrar's Office may receive credit for general education



courses. If a student takes a college course for which test credit has already been received, the student forfeits the AP/IB credit. A maximum of 30 units can be awarded for all forms of advanced credit (AP/IB).

INDEPENDENT STUDY

A student seeking an independent study option must petition the Registrar and show cause why such a class is necessary. Valid reasons for approval of an independent study would include:

- 1. being blocked out of a required course because of changes in course schedules;
- 2. wanting to pursue advanced study in a field beyond what is normally offered;
- 3. needing a single unit of credit to meet some requirement when no one unit classes are offered;
- 4. courses required in a degree program that are not being offered;
- 5. extenuating circumstances that make regular class attendance impossible or impractical.

Independent study courses have an additional fee of \$100/unit. The normal independent study class is two units, although three may be allowed in exceptional cases. Only 12 units of independent study can be allowed toward a degree program, with a maximum of six units counting for required courses.

Academic Standards Per Unit:

- Recommended 500 pages of reading
- Recommended 10 pages of writing
- Recommended contact hours with faculty 1 hour.

Study experience may include seminars, workshops, reading, or other comparable instruction methodology.

Outside classroom experience to in-class time usually follows this ratio: 1:1 for lower division courses, 2:1 for upper division courses, 3:1 for internships.

MILITARY TRAINING

Military training will be treated as college credit earned at another college or university and transferred to William Jessup University. The amount of credit accepted will be based on the recommendations published by the American Council on Education. The student requesting transfer of credit must submit the appropriate military records specifying exactly what training was received. To receive this credit requires the submission of a DD Form 295 and DD Form 214.

PROGRAM CROSSOVER:

Students in the Traditional Undergraduate Program will be allowed to register for a maximum on one course per term in the equivalent School of Professional Studies program (major). Approval must be granted by both the student's advisor and the SPS Academic Advisor.

SPS OPTIONAL WAYS OF EARNING CREDIT

William Jessup University recognizes that valid college-level learning can take place in many arenas other than the classroom. Adults returning to finish a degree often have developed a level of expertise in several areas that equal or exceed that which is taught to traditional students. Therefore, the University accepts credit earned though several optional methods.

Some students need to earn additional credits beyond the formal educational credits they bring to the School of Professional Studies to complete the requirements for a Bachelor of Science degree. During the admission process, the SPS staff will identify additional courses needed for graduation and help prepare a plan for earning this credit by formal, non-formal approaches to learning. A maximum of 30 units may be earned through nontraditional credit options. This limit does not apply to military units.

STUDY ABROAD

With prior approval from the Registrar's Office, students may earn credit for study abroad. Students must meet with an academic supervisor and develop an individual contract for their learning, including assignments to be completed for credit. Students must



enroll for the units specified and complete all requirements before receiving credit. These units may be applied to general education, the major, and/or internship, depending on the focus of study and with approval from the Registrar's Office.

WJU participates in the Study Abroad programs of the Council for Christian Colleges and Universities; a higher education association of more than 150 intentionally Christ-centered institutions around the world. The Council's mission is to advance the cause of Christ-centered higher education and to help its institutions transform lives by faithfully relating scholarship and service to biblical truth.

BestSemester.com is the portal for the off-campus study programs offered by the CCCU. The nine semester programs and three summer programs designed to serve the academic interests of students are:

- Australia Studies Centre
- American Studies Program
- · China Studies Program
- · Contemporary Music Center
- Latin American Studies Program
- · Los Angeles Film Studies Program
- · Middle East Studies Program
- Oxford Summer Programme
- · Russian Studies Program
- · Summer Institute of Journalism
- · The Scholars' Semester in Oxford
- Uganda Studies Program

GRADUATION REQUIREMENTS

To ensure completion of all requirements for graduation, students at William Jessup University should make graduation plans during the first semester of their junior year. These plans are based upon the University catalog of the year in which they entered. Deviations from programs or adjustments for students transferring from other colleges must be cleared by the Registrar. Students who have made graduation plans should have them thoroughly checked by their academic advisors.

All those who seek a degree from WJU must fulfill the University's general education requirements, either by transfer credit or by courses taken in residency. All course requirements must be completed by the last day of final examinations of the candidate's final semester. All grades, including those for make-up of incompletes, and all transcripts of work attempted at other institutions must be on file in the Registrar's Office before the degree will be conferred.

No degree, diploma, or certificate may be granted to a candidate unless all general core and department requirements have been fulfilled. If awarded in error or upon fraudulent claims which are discovered later, the degree, diploma, or certificate is immediately revoked.

MINIMUM CREDITS FOR GRADUATION

Candidates for graduation must accumulate a minimum of 128 semester units according to the prescribed courses for the Bachelor of Arts or Bachelor of Science degree, 64 semester units for the Associate of Arts or Associate of Science degree, and 23-36 units for a Ministry Certificate. All those who seek a degree from WJU must fulfill the University's general education requirements, either by transfer credit or by courses taken in residency. A maximum of 70 credits from a community college, AP, CLEP, DANTES, and IB may apply toward a bachelor degree. The total number of upper division units required for a bachelor degree is 36. All CLEP, DANTES, and CPL units must be completed by December 31 to be eligible for the commencement ceremony in May.



ACADEMIC REQUIREMENTS FOR GRADUATION

In order to graduate, a student shall have a minimum cumulative grade point average of 2.0 for the total of all college-level credit attempted at William Jessup University and an overall cumulative grade point average of 2.0. Specific degree program requirements must be met, including appropriate internship requirements, and 36 upper division units.

RESIDENT CREDIT

Resident credit means any course which is satisfactorily completed at WJU, except credit earned by special examination or correspondence courses. A minimum of 32 units must be completed in residency to receive a degree or diploma from WJU, and a candidate for graduation must complete the 24 of the last 30 semester units in uninterrupted resident credit. The last 6 units may be taken elsewhere in the last semester.

ONLINE COURSE LIMITS

A maximum of 25% (32 units) may be taken by an online delivery system. This includes courses taken through a WJU approved online system, any WJU courses taken at a distance through electronically mediated delivery, as well as courses transferred from online institutions or designated as online by residential institutions.

POST-RESIDENCY GRADUATION

Students who have fulfilled the degree residence requirements may seek permission to complete final requirements at other regionally accredited colleges or universities by petitioning to graduate "post-residency." A maximum of 6 of the last 30 units of resident credit may be completed post-residency. Approval to graduate post-residency must be requested in advance. Major or minor course substitutions are to be pre-approved by the appropriate academic departments and GE courses must be pre-approved by the Registrar's Office. Approval for post-residency graduation will hold catalog requirements for two years. Students may petition for post-residency graduation through the Registrar's office.

CHAPEL REQUIREMENTS

Regular Chapel attendance is required for all traditional full-time students desiring to receive a degree or certificate at WJU. Students are required to have chapel credit for every term in which they are enrolled full-time at WJU. See the Student Handbook for attendance and appeals policies and procedures. All chapel credit must be completed prior to the student's degree posting date. A delay in completion will result in the degree being posted for a subsequent date.

SPIRITUAL FORMATION GROUP REQUIREMENTS

Traditional students must attain SFG credit for one half (1/2) of the time they are enrolled full-time at WJU. See the Student Handbook for attendance and appeals policies and procedures. All SFG requirements must be completed prior to the student's degree posting date. A delay in completion will result in the degree being posted for a subsequent date.

SERVICE & OUTREACH REQUIREMENTS

Service hours are required for traditional full-time students desiring to receive a degree or certificate at WJU. To receive a semester of Service credit, a student must serve in an approved ministry for a minimum of thirty hours during the semester, or be enrolled in a designated service learning course. Students are required to attain Service credit for one half (1/2) of the time they are enrolled full-time at WJU. See the Student Handbook for attendance and appeals policies and procedures. All Service and Outreach requirements must be completed prior to the student's degree posting date. A delay in completion will result in the degree being posted for a subsequent date.

APPLICATION FOR GRADUATION

Candidates for graduation must file an application with the Registrar by the given deadline per conferral date. Upon obtaining the application, the student lists all remaining degree requirements, obtains the required approvals, and returns the application to the Registrar's Office. The graduation petition fee will be added to the student's account when the application has been processed. Students filing a completed application with the Registrar after the deadline will be charged an additional late fee. Graduation applications will not be accepted less than one month before conferral. A candidate who fails to graduate on the selected date is required to file a new application for graduation and pay a reapplication fee.

Candidates are cautioned to examine their academic records for accuracy and to verify completion of Service and chapel requirements prior to submitting their Application for Graduation (see sections "Service" and "Spiritual Formation"). All Service and chapel credit must be completed prior to the student's degree posting date. A delay in completion will result in the degree being posted for a subsequent date. In addition, candidates for graduation from WJU must satisfy the faculty as to their fitness for Christian ministry. Students may be disqualified from graduation for inappropriate moral, physical, or social behavior. For more information, a student should contact his/her academic advisor.

All CLEP, DANTES, and CPL units must be completed by December 31 to be eligible for the commencement ceremony in May. All financial obligations must be fulfilled prior to graduation. A student may participate in the commencement ceremony with a maximum of six (6) outstanding units. If these units are not completed in the summer term following commencement, then the student must re-apply for graduation.

All financial obligations must be fulfilled prior to graduation.

CONFERRING DEGREES

Degrees are conferred three times a year – in August, December, and May – at the close of summer, fall and spring terms. The date of the diploma reflects that session during which the degree requirements were completed. One commencement ceremony is held each academic year at the close of the spring semester. Students who have completed all requirements at any time during the previous year are eligible to participate.

In order to maintain the integrity of honors granted, diplomas will be mailed after all grades are received for the semester of graduation.

If the original diploma is destroyed, a duplicate may be ordered by contacting the Registrar's Office. There is a fee for the replacement diploma. The new diploma will have a reissuing date as well as bearing the signatures of the current officials.

ACADEMIC HONORS AT GRADUATION

Latin Honors for graduation will be based on a student's entire academic history from all accredited institutions.

Summa cum laude 3.85 to 4.00 GPA Magna cum laude 3.70 to 3.849 GPA Cum laude 3.50 to 3.699 GPA

Transfer students, including SPS students, who elect to utilize only WJU credits for honors calculations may graduate —"with distinction". To qualify they must have achieved at least a 3.75 GPA on their WJU credits, exclusive of their transfer GPA.

Certificates, Second Bachelor Degrees, and Post-Baccalaureate Certificates are only eligible for —"with distinction". WJU GPA (exclusive of transfer) must be 3.75 or above.



EXPENSES

TUITION AND FEES

Costs at WJU are significantly lower than those at comparable private institutions, due in part to the gifts of many individuals and churches who provide a large percentage of the operating costs for the University. Contact the Admission Office for WJU's current tuition package and fee schedule, including residence costs. The current tuition and fee schedule can be found on our website at www.jessup.edu.

DEFERRED PAYMENTS

All charges for a semester are considered due and payable in full upon execution of the student's semester contract at registration. Students who are unable to pay the contract balance in full at registration may request to be allowed to pay a minimum of one-third of the balance due plus a deferred payment fee with a completed Deferred Payment Program Application at registration and follow the Deferred Payment Program schedule to pay the remaining balance.

INSTITUTIONAL REFUND POLICIES

<u>Tuition and Fees</u>: Students who must withdraw from a class or classes during the semester may receive a refund of a percentage of the semester's tuition and fees charges. To receive a refund, students must submit a completed drop card to the Registrar (See "Drop or Withdraw from a Course"). The date of withdrawal for refund purposes is determined by the date the Registrar receives the completed drop card. Refunds indicated are percentages of total tuition charges, not of amounts paid to date of withdrawal. The student may be required to pay unpaid charges.

Financial aid eligibility is 'earned' based on how many days a student is enrolled in the term/payment period. When a student withdraws from all courses, the percentage of aid earned is calculated and 'unearned aid' is returned to the appropriate funding agency. Once a student has attended 60% of the term/payment period, financial aid is considered to be 100% earned in full.

NOTE: Dropping a partial number of units will result in your financial aid eligibility being recalculated. WJU takes a conservative approach on recalculating eligibility and will recalculate all forms of financial aid up to the 60% point of a term/payment period.

<u>Federal Title IV Financial Aid</u> (Pell Grant, SEOG, Direct Loan, Parent PLUS Loan) is refunded based on Return to Title IV regulations using the Federal R₂T₄ software.

<u>State</u> Financial Aid (Cal Grant) is typically refunded when a student withdraws. However, in certain circumstances it may be beneficial for a student to use Cal Grant eligibility despite withdrawing from school. Those situations will be handled on a case-bycase basis.

<u>WJU Institutional Aid</u> is earned similar to the tuition refund policies below. For example, if a student withdraws and receives an 80% refund of tuition, then the student will also have 80% of WJU Institutional Aid refunded.

TRADITIONAL PROGRAM REFUND POLICY

Before or during the first week of instruction	100%
After the first week but before the end of the third week of instruction	80%
After the third week but before the end of the ninth week of instruction	40%
After the end of the ninth week of instruction	0%

SPS Program Refund Policy

Before the first week of instruction	100%
After the first week but before second week of instruction	80%
After the second week but before the third week of instruction	40%
After the third week of instruction	0%



RESIDENCE COSTS

All unmarried Traditional students under 22 years of age are required to live in University housing unless they live with family members. Older students may live in University housing if rooms are available. All campus residents must buy a semester meal plan for the cafeteria, included in the room and board charges.

Room and board charges will be included in each semester contract. With special approval, students taking fewer than six units or not enrolled at WJU may live in campus housing, if space is available. However, such residents may be charged a higher room and board rate. Overnight guests may stay in University housing only upon approval of the Residence Hall Director. A special fee is charged to overnight guests per person per night. Guests may not remain more than one week.

New and continuing students who plan to live in University housing should reserve their rooms at least four weeks before the beginning of the semester. Housing Applications are available upon request from the Admissions Office (for new students) or the Student Life Office (for returning students).

RESIDENCE REFUND SCHEDULE

Residents who move out of campus housing before the end of the semester may be entitled to a refund of room and board charges. The refund amount will be pro-rated, based on the date that residents vacate their room, complete the mandatory check-out process, and are cleared through the Residence Life staff.

Through the first week of classes	90%
Through the third week of classes	80%
Through the fourth week of classes	70%
Through the fifth week of classes	60%
Through the sixth week of classes	50%
Through the ninth week of classes	40%
After the ninth week of classes	0%

STUDENT MEAL PLANS

WJU has a cafe and food services for students that are reasonably priced. WJU requires all students living on campus to purchase a meal plan (included in their room and board fee). Students living in the traditional residence halls participate in a full meal plan (19 meals/week); Apartment Residents are required to have a minimum \$500 declining balance apartment meal plan per semester, but also have the option to pay for a full meal plan.

Meals for commuting students and guests may be purchased in the cafeteria on a cash basis. Commuting students may also prepay for any amount of meals through the Bookstore (credit is placed on Student ID card). Students who prepay for meals receive a 10% discount on meal costs.

Meal service is provided during the Fall and Spring semesters; however some holidays, such as Thanksgiving, Christmas, and Spring break, may not be included. The University reserves the right to make minor cost-of-living adjustments in cafeteria prices during the school year.

MEDICAL INSURANCE REQUIREMENT

All Traditional students, domestic and international, taking 6 units or more, are automatically enrolled in William Jessup University's student medical insurance program and charged accordingly. Health Insurance costs are listed on the tuition and fees worksheet.

A student can choose to waive out of the medical insurance program if they have private insurance coverage. Students waiving out of the policy must complete the insurance waiver online on the WJU web page under Student Life. Current Student Health Insurance waiver deadlines can be found on the WJU web page under Student Life. The charge is non-refundable and waivers are not accepted after deadlines have passed.



If you have any questions about the waiver, please contact the Student Life Office at (916) 577-2321 or email studentlife@jessup.edu.

ATHLETIC INSURANCE/PARTICIPATION FEE

An Athletic Insurance/Participation Fee will be charged to all students eligible to participate in the University's Intercollegiate Athletic Programs. This fee is mandatory and cannot be waived with proof of insurance. Athletes are required to pay the full amount before participating in any practice or team activity. This is an annual fee and is not prorated.

FINANCIAL AID - TRADITIONAL UNDERGRADUATE PROGRAM

We believe that your education is an investment in your future and our goal is to assist you in any way possible with the cost of that investment. Therefore, William Jessup University participates in federal, state and institutional programs designed to help fill the gap between the cost of your education and your ability to pay for it.

Application Procedures and Deadlines

Students are required to apply for financial aid each year to qualify for federal, state and need-based institutional money. The Free Application for Federal Student Aid (FAFSA) must be completed to determine eligibility for federal grants, loans, state aid and need-based institutional aid. If a student does not wish to utilize any funds from these categories, please notify the Financial Aid Office that you are waiving your right to file the FAFSA. In addition to the FAFSA application, certain institutional awards will require additional applications specific to those awards.

<u>Federal Deadline</u>: A student may apply for federal funds at any time during the year by filling out the FAFSA. However, payment of your charges is required before enrollment, so it is encouraged to apply early so your eligibility can be factored into your total outstanding charges.

<u>State Deadline (for new Cal Grants)</u>: Students must submit both the FAFSA *and* the GPA Verification Form postmarked on or before the March 2 deadline in order to be considered for Cal Grant for the following year. Continuing students simply need to complete the FAFSA again the next year to continue to receive the award.

<u>Institutional Priority Deadline</u>: The priority deadline for institutional aid is May 1 for enrollment in the Fall Semester and December 1 for enrollment in the Spring Semester. Institutional aid funds are limited by availability. If funds run out, late applicants may not be eligible for institutional aid.

The following is a simple explanation of how to apply for financial aid at William Jessup University:

- 1. Complete the FAFSA at www.fafsa.gov. WJU's school code is 001281.
- 2. An electronic Student Aid Report (e-SAR) will be emailed to you in the next few days (check your junk mail!). The e-SAR is a report of all the information you reported on the FAFSA and provides you with your Estimated Family Contribution (EFC). When you receive your e-SAR, check for any corrections that need to be made. Your FAFSA information is sent electronically to WJU.
- 3. You may receive a letter from the Financial Aid Office requesting additional documents for a process known as verification. Some students will be selected by the Department of Education to have their FAFSA information double-checked for accuracy by the Financial Aid Office.
- 4. Complete all admissions requirements. You must be granted admission before you can receive an official Financial Aid Offer.
- 5. You can expect to receive a Financial Aid Offer Letter within 2-3 weeks of being accepted. Review the letter, accept the aid you would like to receive, sign the letter and return a copy to the Financial Aid Office.



6. If you indicate you will be taking out a student loan, you will need to complete a Master Promissory Note (MPN) and Entrance Counseling. These can all be done online under the Loans section of the Financial Aid website. If a parent is interested in taking out a Parent PLUS loan, please speak with your financial aid counselor.

The Financial Aid Section of the WJU website (www.jessup.edu/financial-aid) is full of additional information which you may find helpful in your journey. Please feel free to reference it at any time. If you have any further questions, please do not hesitate to email us at finaid@jessup.edu or call at 916.577.2233.

- 1. In order to qualify for federal and state aid programs, an eligible student must:
- 2. Be a U.S. citizen, U.S. permanent resident or eligible non-citizen.
- 3. Be enrolled as a regular student in a degree program. The student must complete requirements for a degree within 150% of the normal time allotted for that degree (e.g. six years to complete a four year bachelor's program).
- 4. Have a high school diploma, GED, certificate of completion of a state approved home school program, two years of college course work which are completely transferrable to a Bachelor's degree or have passed a federally approved Ability to Benefit test with the last twelve months.
- 5. Be enrolled for at least six units to qualify for federal grants, state aid, institutional aid and student loans. Certain federal grant programs are available to students enrolled in as few as three units per semester. If units are dropped during the semester, the amount of financial aid awarded is subject to change.
- 6. Not be currently in default on a prior student loan or owe money to a Federal Student Aid program.

Federal Aid

<u>Pell Grant</u>: This federal grant, based on financial need, is available only to students working toward their first Bachelor's degree. Awards range from \$605 to \$5,645.

<u>Federal Supplemental Educational Opportunity Grant (FSEOG)</u>: This \$100 federal grant is for students with exceptional need. Student must have received a Pell Grant to be eligible for any FSEOG funds.

<u>Federal Stafford Loan</u>: This federal student loan program provides low interest loans directly from the federal government to help pay educational expenses for students who attend at least half time (six units). Loans vary in amount based upon each student's grade level and dependency status. Students may be eligible for a Subsidized Stafford Loan, in which the government pays the interest on the loan while students are in school, and/or an Unsubsidized Stafford Loan, for which the student is responsible for paying the interest either during or after school. Repayment on Stafford Loans begins six months after a student graduates, drops below half-time or withdraws from school.

<u>Federal PLUS Loan (Parent Loan for Undergraduate Students)</u>: This federal loan program provides loans at low interest rates to parents of eligible students (the student must still be 'Dependent' according to the FAFSA). There are three repayment options:

- 1. Immediate repayment of loan principal and interest within sixty days of the full disbursement of the loan
- 2. Interest only payments while the student remains in school
- 3. Deferment of all payments until the student graduates or drops out of school (interest accumulates and is added to the principal of the loan)

<u>Federal Work Study (FWS)</u>: This program enables eligible students to earn a portion of their financial aid award through federally subsidized employment through WIU. Work study jobs are available both on and off campus.

<u>Veteran's Educational Benefits & Vocational Rehabilitation Benefits</u>: William Jessup University is approved for coordination of both of these programs. WJU also participates fully in the new Yellow Ribbon program. Specific documentation will need to be provided by the student and it is the student's responsibility to notify the Financial Aid Office of eligibility in either program.

State Aid



<u>Cal Grant A</u>: This grant, awarded by the State of California, is based on California residency, GPA and financial need. Students must submit the FAFSA and a GPA Verification Form by March 2 in order to be considered for Cal Grant. If you are homeschooled and a WASC accredited school cannot certify your high-school GPA, you can use your GED or ACT/SAT scores. The California Student Aid Commission will use your test score for Cal Grant consideration purposes. This award is worth \$9,084 for the 2013-2014 school year.

<u>Cal Grant B & Cal Grant B Access</u>: This state grant is available only to California residents who come from low-income, disadvantaged backgrounds with high academic potential and demonstrate substantial financial need. In the first year of college, a student receives the Access Grant portion only – \$1,473 for books and living expenses. The Financial Aid Office will apply the Access Grant to a student's charges at WJU each year unless a written request is submitted to the Financial Aid Office requesting the money be disbursed directly to the student. In subsequent years, the award amount will be \$10,557 – consisting of the normal Cal Grant amount plus the Access Grant (disbursement policy for the Access Grant applies each year).

California Chafee Grant: This state grant of up to \$5,000 is available for foster youth and former foster youth to use for career training and/or college courses. To qualify, you must be eligible (or have been eligible) for Independent Living Program (ILP) Services between your 16* and 18* birthdays and have not reached your 22* birthday by July of the award year. More information and a supplemental application can be found on the California Student Aid Commission Chafee Grant website – www.chafee.csac.ca.gov.

INSTITUTIONAL AID FOR STUDENTS ENTERING WJU FOR THE FIRST TIME IN 2013-14

WJU offers various tuition scholarships, grants and awards to new and returning students in the traditional program only (see the School of Professional Studies section for applicable Institutional Scholarships for that program). Application information can be requested from the Financial Aid Office or viewed on our website at www.jessup.edu/financial-aid/institutional-aid. Note that some grants require a specific application. Application for all institutional aid must be made by the priority deadline of May 1 unless otherwise specified in the following information.

- Students living on campus may receive up to 100% of their tuition charges for any term from WJU Institutional Aid.
- Commuter Students may receive up to 50% of their tuition charges for any term from WJU Institutional Aid.
- The total of all W/U Institutional Aid awards combined with Cal Grant (excluding the subsistence portion of Cal Grant B) cannot exceed 100% of tuition charges by state law.
- All WJU Institutional Aid awards are based on one academic year of enrollment at full-time status. Amounts are split in half each semester, and students enrolled in only one semester will receive 50% of the total amount. Students enrolled less than full-time will have awards prorated accordingly based on the number of units for which they are enrolled each term.

Academic Scholarships for First-time Freshmen

WJU Scholar Award	
Amount:	\$15,000 per year
Eligibility:	This award is offered to one first-time freshman student on the basis of academic achievement, a response to an essay question and a formal interview during a special oncampus event. Applicants must have an academic GPA of 3.80+ and an ACT (Composite) of 29+ or SAT (Critical Reading and Math only) of 1300+.
Deadline:	Applicants must have completed the process of applying for admission and submit the WJU Scholar Award Application with the essay response by February 1 (postmark).



Renewal:		Annually renewable if the recipient maintains a WJU GPA of 3.50 or above, maintains full-time status, does not take more than one approved semester leave of absence, and lives on campus for at least the first two years.						
Application:		WJU Scholar Award Application						
Eligibility is determined by Academic GPA and/or SAT/ACT score.								
Academic Award	Academic (GPA*	Amount (per year)	+ PLUS +	SAT (Critical Reading & Math only)	ACT (Comp)	Amount (per year)	
Presidential Scholar	4.00+		\$7,000		1400+	32+	\$5,000	
	3.90-3.99		\$6,500					
	3.80-3.89		\$6,000		1300-1390	29-31	\$4,000	
Provost Scholar	3.70-3.79		\$5,500					
	3.60-3.69		\$5,000		1200-1290	27-28	\$3,000	
	3.50-3.59		\$4,500					
	3.40-3.49		\$4,000		1100-1190	24-26	\$2,000	
University Scholar	3.30-3.39		\$3,500					
	3.20-3.29		\$3,000		1000-1090	21-23	\$1,000	
	3.10-3.19		\$2,500					
	3.00-3.09		\$2,000					
Academic Achievement	Given to those freshmen who solely under Academic G SAT/AG scores. An according to above	o qualify either PA <u>OR</u> T nount matrix						
Academic scholarships, excluding WJU Scholar award, are renewable with a cumulative WJU GPA of 3.00.								

First-Time Freshman Academic Scholarships are determined by using high school transcripts submitted through the 7th semester and SAT/ACT tests taken by April 1 of senior year.

NOTE: FTF applicants taking advantage of applying early on in the admission application process may resubmit high school transcripts showing academic coursework through the first semester of their Senior year, as well as, submit additional SAT or ACT test results taken through test administration dates prior to April 1, also of the Senior year. In other words, if a FTF applicant has applied for admission by submitting transcripts showing academic coursework completed through the end of the Junior year, and



then hopes to improve their academic GPA, thus improving their academic scholarship amount, they may resubmit, for our consideration, transcripts reflecting the first semester Senior year's completed academic coursework. Likewise, if a student takes multiple SAT or ACT tests, they may submit additional scores of test administrations offered through April 1 of their Senior year. For FTF students who apply for admission after April 1 of their Senior year, the recent most completed high school coursework and SAT or ACT test scores will be used and the academic scholarship amount will be finalized at the time of formal admission decision.

*Academic GPA is calculated using the academically solid, college prep courses taken from the following disciplines: English, Math, Science, Social Science and Foreign Language, at the discretion of the Director of Admission. Honors, AP & IB courses will be given extra weight.

The above review process is not automatic and must be initiated by the student, by April 1, of their Senior year. Academic scholarship decisions, like admission decisions, are contingent upon verification of OFFICIAL transcripts.

Academic Scholarships for Transfer Students

Eligibility is determined by Academic GPA and number of academic transferable units.		
Academic Award	Amount (per year)	Academic GPA*
Transfer Scholar Award I	\$7,000	3.60+
Transfer Scholar Award II	\$4,000	3.20 – 3.59
These awards will be granted to all eligible transfer students in the traditional undergraduate program with 24 or more academic transferable semester units. Eligibility is determined at the time of acceptance and is annually renewable by maintaining a cumulative WJU GPA of 3.00.		

NOTE: Transfers with less than 24 academic semester college units completed at the time of application, with a minimum college academic GPA of 3.00, will have their scholarship award determined by a combination of their high school (academic GPA and SAT/ACT) and college records, using the dollar amounts of the transfer awards.

*Academic GPA is determined by the Director of Admission at the time of formal acceptance into the traditional undergraduate program at William Jessup University. Eligibility will not be re-evaluated based on subsequent tests or coursework. If you have questions, please contact the Admissions Office at admissions@jessup.edu or 916-577-2222.

CONTINUING STUDENTS

Students who initially enroll at WJU and do not qualify for an Academic Scholarship can eventually qualify (or re-qualify if eligibility is lost) for an academic scholarship with sustained excellent academic achievement. A continuing student who does not already have an Academic Scholarship at WJU can, after a minimum of two semesters of full time coursework at WJU, qualify for an academic scholarship in the amount of \$2,000 with a minimum qualifying WJU cumulative GPA of 3.20.

Evaluations to determine eligibility for these scholarships are based exclusively on WJU GPA, are only conducted at the end of the spring semester of each year and are only awarded for the following year. Once awarded, these academic scholarships are renewable as long as the student maintains a 3.0 cumulative WJU GPA.

NOTE: Need-based WJU Grants are susceptible to change if an academic award is earned as a continuing student.



Other WJU Scholarships and Grants

Access Scholarshi	
Amount:	This scholarship is available to first-time freshmen who have never attended college before to provide an opportunity to attend WJU for the same cost as attending any University of California campus. If a student is admitted to any UC campus, WJU will match the cost of tuition, room and board at that campus.
Eligibility:	See Access Scholarship FAQs
Deadline:	Eligibility determined at time of acceptance.
Renewal:	Annually renewable with a cumulative GPA of 3.0 or above.
The University of Calit is not affiliated wit and does not endors support the WJU Acc Scholarship.	h e or
Athletic Scholarshi	ip .
Amount:	Varies
Eligibility:	Traditional undergraduate students competing in intercollegiate athletics may be eligible to receive an Athletic Scholarship. Men's sports include: basketball, cross-country, golf, soccer and track. Women's sports include: basketball, cross-country, soccer, softball, track and volleyball.
Deadline:	Determined by Athletic Department.
Renewal:	Determined by Athletic Department.
Church Partnership Grant	
Amount:	Up to \$8,000 per year
Eligibility:	This need-based grant is available to NEW students who, at the time of initial enrollment, are members of/actively participating in a church that financially supports William Jessup University. CURRENT students may also apply IF the student was a member of/actively participating in a partner church at the time of initial enrollment OR the church becomes a partner while the student is currently enrolled AND that church continues to be the student's church home. This grant recognizes both the church's partnership with WJU and the recipients past contribution to the church. Receiving this grant may not be tied to future participation or involvement at the church.
Deadline:	Church Partnership Grant Application must be submitted by June 1. If funds are available, students who miss the Fall deadline may apply for a Spring award by November 1. Funds are limited. Priority given to early applicants.
Renewal:	This grant must be applied for each year with a new application.



Application:	Church Partnership Grant Application - to be filled out by a pastor (at the supporting church) who knows the applicant well.
Community College Grant	
Amount:	\$2,000 per year
Eligibility:	This grant is offered to new traditional program transfer students coming from a community college who have completed at least 24 transferrable semester units at the time of acceptance with a minimum 2.0 GPA.
Deadline:	Eligibility determined at time of acceptance.
Renewal:	Annually renewable. Student must maintain satisfactory academic progress.
Application:	No application required.
Department Scholarship	
Amount:	\$3,500 per year
Eligibility:	First-time freshmen and transfer students entering the Traditional Undergraduate Program who declare a major may be eligible to compete for a Department Scholarship. Candidates must be eligible for an academic scholarship and will be contacted by the Admissions Office around January to answer an essay question. From the essay responses, <i>candidates for the award will be selected to attend a special, invitation only</i> on-campus event where a personal interview with department faculty will be conducted.
Deadline:	Determined by Admissions Office.
Renewal:	Annually renewable. Student must maintain satisfactory academic progress.
Application:	Essay required (sent out by Admissions Office)
Diversity Grant	
Amount:	\$1,000 to \$6,000 per year
Eligibility:	This grant is competitive and based on financial need and demonstrated leadership and vision through multiculturalism. Applicants must be an incoming freshman or transfer student that will be living on-campus.
Deadline:	Diversity Grant Application, essay response and a FAFSA must be submitted by April 1.
Renewal:	Annually renewable by maintaining a cumulative WJU GPA of 2.0 or above. Student must live on campus and be active with multicultural educational activities on campus.
Application:	Diversity Grant Application and FAFSA
Endowed Scholarships	



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Amount:	Varies
Eligibility:	Students who will be a Junior or Senior in the upcoming year are eligible to apply for privately funded scholarships designated by the donor. Click <u>HERE</u> to view the list of Endowed Scholarships.
Deadline:	April 6, 2013
Renewal:	Non-renewable.
Application:	Endowed Scholarship Application
Homeschool Scholarship	
Amount:	\$5,000 per year
Eligibility:	This competitive scholarship is offered to one first-time freshman each year who has completed all four years of high school through a homeschool program.
Deadline:	Applicant must apply to WJU, be eligible to receive an academic scholarship and submit the Homeschool Scholarship Application by February 1.
Renewal:	Annually renewable with a cumulative GPA of 3.0 or above.
Application:	Homeschool Scholarship Application
International Scholarship	
Amount:	\$3,500 per year
Eligibility:	Any incoming freshman or transfer student in the Traditional Undergraduate program who is studying in the United States on an F1 Student Visa. May not be a US citizen or eligible non-citizen. Students who are in the US under an illegal immigration status are not eligible.
Deadline:	No deadline. Eligibility determined at time of acceptance.
Renewal:	Annually renewable. Student must maintain_satisfactory academic progress (as defined by the WJU Catalog)
Application:	No application required.
Ministry Worker Grant	
Amount:	\$5,000 or \$2,000 per year
Eligibility:	This grant is available to traditional undergraduate program students who are involved in full-time paid ministry, or who are the unmarried dependent of someone who is involved in full-time paid ministry. Examples of full-time, paid ministry include: employees of a church, missionary organization, Christian school, para-church or other non-profit organization that focuses on spreading the gospel of Christ. The amount is determined by the Financial Aid Office and is based on whether the qualifying student/parent is the primary wage earner in the household, according to income data reported on the FAFSA. See Ministry Worker Grant Application for more information.



Deadline:	Ministry Worker Grant Application and a FAFSA must be submitted by May 1. If funds are available, students who miss the Fall deadline may apply for a Spring award by December 1.
Renewal:	Annually renewable with a WJU GPA of 2.0 or above and upon proof of continued full-time employment in paid ministry.
Application:	Ministry Worker Grant Application and FAFSA
Music Grants	
Amount:	Varies
Eligibility:	Traditional Undergraduate Program students who excel in musical talent and ability may audition with the Music Department Chair for this grant.
Deadline:	Determined by Music Department.
Renewal:	Determined by Music Department.
Nehemiah Scholarship	
Amount:	\$1,000 per year
Eligibility:	This scholarship is offered to students in the traditional program who are recognized by leadership of a para-church organization (i.e. Young Life, Youth For Christ, AWANA, etc.) for Christian character, commitment to service and demonstrated leadership potential <i>prior to coming to WJU</i> . Students may only receive one (1) Nehemiah Scholarship per year.
Deadline:	Applicants must apply for admission to WJU by April 1 (postmark date) and submit the signed Nehemiah Certificate by June 1.
Renewal:	Annually renewable. Student must maintain <u>satisfactory academic progress</u> and maintain full-time status (12-18 units) each consecutive semester of attendance with no more than one approved semester leave of absence.
Application:	Nehemiah Certificate (to be completed by qualifying organization)
Out of State Grant	
Amount:	\$3,500 - HOWEVER if a student meets the academic, income and asset criteria for the State Grant program in California, the amount will be <i>doubled</i> to \$7,000 (eligibility assessed by the Director of Financial Aid).
Eligibility:	First-time freshmen entering the Traditional Undergraduate Program who are not California Residents AND who graduated from a High School outside the state of California. (Transfer students coming from a school outside of California will be considered on a case-by-case basis). Must be a US Citizen or an eligible non-citizen.
Deadline:	No deadline. Eligibility determined at time of initial Financial Aid package.
Renewal:	Annually renewable. Student must maintain <u>satisfactory academic progress</u> (as defined by the WJU Catalog).



Application:	No application required.
Sibling Grant	
Amount:	Up to \$2,000 per year
Eligibility:	This grant was established in an effort to recognize the commitment of a family to educate two or more children at the same time. For each semester that two or more siblings are concurrently enrolled in the traditional program at WJU, each student shall automatically receive a \$1,000 scholarship (maximum \$2,000, per student, per year).
Deadline:	No deadline.
Renewal:	Renewable each semester 2 or more siblings are enrolled. Both siblings must maintain_satisfactory academic progress.
Application:	No application required.
WJU Grant	
Amount:	Varies depending on need.
Eligibility:	This need-based grant is determined at the discretion of the Director of Financial Aid after all other scholarships and grants are considered (prior to loans). This grant is used to assist in meeting financial need as determined by the FAFSA. <u>If other scholarships or grants are secured by a student after the awarding of a WJU Grant, the amount of this grant may be reduced.</u>
Deadline:	No deadline.
Renewal:	Student must maintain satisfactory academic progress. The amount of this grant is subject to change each year based on changes to your family's financial situation as determined by the FAFSA.
Application:	No application allowed.

INSTITUTIONAL AID FOR CONTINUING STUDENTS FOR 2013-2014

WJU offers various tuition scholarships, grants and awards to new and returning students in the traditional program only (see the School of Professional Studies section for applicable Institutional Scholarships for that program). Application information can be requested from the Financial Aid Office or viewed on our website at www.jessup.edu/financial-aid/institutional-aid. Note that some grants require a specific application. Application for all institutional aid must be made by the priority deadline of May 1 unless otherwise specified in the following information.

- Students living on campus may receive up to 100% of their tuition charges for any term from WIU Institutional Aid.
- Commuter Students may receive up to 50% of their tuition charges for any term from WJU Institutional Aid.
- The total of all WJU Institutional Aid awards combined with Cal Grant (excluding the subsistence portion of Cal Grant B) cannot exceed 100% of tuition charges by state law.
- All WJU Institutional Aid awards are based on one academic year of enrollment at full-time status. Amounts are split in half each semester, and students enrolled in only one semester will receive 50% of the total amount. Students enrolled



less than full-time will have awards prorated accordingly based on the number of units for which they are enrolled each term.

<u>Academic Scholarships</u>: William Jessup University offers academic scholarships to entering first-time freshmen and transfer students who meet the set minimum academic criteria. These scholarships are based on the academic GPA from official transcripts calculated by the Admission Office *at the time of admission* to the University. A student's college GPA will be used if the student has graduated from high school and completed at least 24 semester or 36 quarter units of academically solid college courses. Otherwise, a combination of the student's college and high school GPA, as well as SAT/ACT scores will be used to determine the award. In this case, the transfer dollar amount will be the amount awarded.

First-time Freshman Academic Scholarships

WJU Scholar Award

The most prestigious academic scholarship at WJU, this award is offered to one first-time freshman entering the traditional undergraduate program on the basis of academic achievement, a response to an essay question and a formal interview during a special on-campus event. Applicants must have an academic GPA of 3.85 and an ACT (Composite) of 29 or SAT (Critical Reading & Math) of 1300. The supplemental application can be found on the WJU web site under financial aid --- forms and resources. This scholarship is renewable if the student maintains a 3.50 WJU GPA. Recipients are required to live on campus for at least the first two years.

Eligibility is determined by Academic GPA and SAT/ACT score.					
Academic Award (first-time freshman)	Amount (per year)	Academic GPA	SAT Score (Critical Reading and Math)	OR	ACT Score (Composite)
Presidential Scholar I	\$8,000	3.75	1200		27
Academic Dean I	\$5,000	3.50	1100		24
University Scholar I	\$2,000	3.25	1000		21
These awards will be granted to all eligible first-time freshmen in the traditional undergraduate program. Eligibility is determined at the time of acceptance and is annually renewable by maintaining a cumulative WJU GPA of 3.0. No separate application is required.					



Transfer Student Academic Scholarships

Eligibility is determined by Academic GPA and number of academic transferable units.		
Academic Award (transfer students)	Amount (per year)	Academic GPA
Presidential Scholar II	\$6,000	3.70
Academic Dean II	\$3,500	3.35
University Scholar II	\$1,500	3.00
These awards will be granted to all eligible transfer students in the traditional undergraduate program with 24 or more academic transferable semester units. Eligibility is determined at the time of acceptance and is annually renewable by maintaining a cumulative WJU GPA of 3.0. No separate application is required.		

NOTE: Transfers with less than 24 academic semester college units completed at the time of application, with a minimum college academic GPA of 3.0, will have their scholarship award determined by a combination of their high school (academic GPA and SAT/ACT) and college records, using the dollar amounts of the transfer awards.

* The GPA and test score components of all academic scholarships are determined by the Director of Admission at the time of formal acceptance into the traditional undergraduate program at William Jessup University. Eligibility will not be re-evaluated based on subsequent tests or coursework. If you have questions, please contact the Admissions Office at admissions@jessup.edu or 916-577-2222.

Continuing Students: Students who initially enroll at WJU and do not qualify for an Academic Scholarship can eventually qualify (or re-qualify if eligibility is lost) for either the University Scholar II or Academic Dean II scholarships with sustained excellent academic achievement. A continuing student who does not already have an Academic Scholarship at WJU can, after a minimum of two semesters of full time coursework at WJU, qualify for an academic scholarship using the criteria for 'transfer students with 24 or more transferable credits'. In addition, a student who initially enrolls at WJU and receives the University Scholarship can receive the Academic Dean scholarship in the same manner.

Evaluations to determine eligibility for these scholarships are based exclusively on WJU GPA, are only conducted at the end of the spring semester of each year and are only awarded for the following year. Once awarded, these academic scholarships are renewable as long as the student maintains a 3.0 cumulative WJU GPA.



Other Institutional Awards

The following is a list of other institutional awards for which a student may qualify or apply. These awards are for students enrolled in the Traditional Program only. For a complete description of each award, as well as award-specific applications, please see the Institutional Aid section of the Financial Aid website – www.jessup.edu/financial-aid/institutional-aid.

Access Scholarship: This scholarship is available to first-time freshman who have never attended college before to provide an opportunity to attend WJU for the same cost as attending any University of California campus. If a student is admitted to any UC campus, WJU will match the cost of tuition, room and board at that campus. The University of California is not affiliated with and does not endorse or support the WJU Access Scholarship.

<u>Athletic Scholarship</u>: Students competing in intercollegiate athletics may be eligible to receive an Athletic Scholarship. These awards are given at the discretion of the Athletic Director on a yearly basis and the amounts vary. Men's sports include: basketball, cross-country, golf, soccer and track. Women's sports include: basketball, cross-country, soccer, softball, track and volleyball.

Church Partnership Grant: This need-based grant is available to NEW students who, at the time of initial enrollment, are members of/actively participating in a church that financially supports William Jessup University. (CURRENT students may also apply IF the student was a member of/actively participating in a partner church at the time of initial enrollment OR the church becomes a partner while the student is currently enrolled AND the church continues to be the student's church home.) The Church Partnership Grant Application form must be filled out by a pastor (at the supporting church) who knows the applicant well. These grants range from \$1,500 - \$8,000 for the school year and must be applied for each year. Funds are limited. Early application is recommended.

<u>Community College Grant</u>: This \$2,000 grant is offered to new Traditional Program transfer students coming from a community college who have completed at least 24 transferrable semester units at the time of acceptance with a minimum 2.0 GPA. The grant is renewable as long as the student maintains satisfactory academic progress as defined in the WJU catalog. No application is necessary.

<u>Department Scholarship</u>: First-time freshmen and transfer students entering the Traditional Undergraduate Program who declare a major may be eligible to compete for a Department Scholarship. Candidates must be eligible for an academic scholarship and will be contacted by the Admissions Office around January 1 to answer an essay question. From the essay responses, candidates for the award will be selected to attend a special, invitation only on-campus event where a personal interview with department faculty will be conducted. The amounts for and number of recipients for each grant will be contingent upon the applicant pool.

<u>Diversity Grant</u>: This grant is competitive and based on financial need, academic achievement, and demonstrated leadership and vision through multiculturalism. To be eligible to apply, a student must be an incoming freshman or transfer and meet the eligibility requirements for an academic scholarship. Students must complete an essay response and submit the Free Application for Federal Student Aid (FAFSA) by April 1. If selected, the recipient must live on campus and be active with multicultural educational activities on campus. The amount of the grant is up to \$4,000 and is renewable each year if the student maintains a cumulative WJU GPA of 3.0.

<u>Endowed Scholarship</u>: Based on faculty recommendation, returning students may be awarded privately funded scholarships based on criteria designated by the donors. These scholarships are awarded at the end of each academic year for the following year. No application is necessary unless noted.

<u>Homeschool Scholarship</u>: This competitive, \$5,000 scholarship is offered to one first-time freshman that has completed all four years of high school through a homeschool program. Interested students must complete the WJU Admissions Application, be eligible to receive an academic scholarship and submit the Homeschool Scholarship Application by February 1. Candidates for the award will then be contacted and invited to a special on-campus event where a personal interview will be conducted.

Ministry Worker Grant: WJU offers this grant to traditional program students who are involved in full-time, paid ministry, or who are the unmarried dependent of someone who is involved in full-time paid ministry. Examples of full-time, paid ministry include: employees of a church, missionary organization, Christian school, para-church or other non-profit organization that focuses on spreading the gospel of Christ. Students must complete an essay response, submit proof of full-time paid ministry status (i.e. a

letter from employer or copy of pay stub) and must have submitted the Free Application for Federal Student Aid (FAFSA). This grant is \$3,000 and is renewable each year if the student provides proof of continued full-time employment in paid ministry and maintains a cumulative WJU GPA of 2.0. Applications must be submitted by May 1 for the following Fall term. Students who miss the Fall deadline will be allowed to apply for a Spring term award by December 1, if funds are available.

<u>Music Grant</u>: Students who excel in musical talent and ability may audition with the Music Department Chair for this grant. The amounts of the awards vary. This grant is renewable each year at the discretion of the Music Department.

Nehemiah Scholarships: This \$1,000 scholarship is offered to students in the traditional program who are recognized by leadership of a para-church organization (i.e. Young Life, Youth For Christ, AWANA, etc.) for Christian character, commitment to service and demonstrated leadership potential prior to coming to WJU. A Nehemiah Scholarship certificate (available at www.jessup.edu/financial-aid/institutional-aid) must be completed by the leadership of your organization. Students must apply for admission by April 1 (postmark date) and submit the signed certificate by June 1.

<u>Sibling Grant</u>: In an effort to recognize the commitment of a family to educate two or more children at the same time, William Jessup University has created the Sibling Grant. For each semester that two or more siblings are concurrently enrolled in the traditional program at WJU, each student shall automatically receive a \$1,000 scholarship (maximum \$2,000, per student, per year). As soon as one student is no longer enrolled, the scholarship no longer applies to either student.

<u>WJU Grant</u>: This need-based grant is determined at the discretion of the Director of Financial Aid after all other scholarships and grants are considered (prior to loans). This grant is used to assist in meeting financial need as determined by the FAFSA. If other scholarships or grants are secured by a student after the awarding of a WJU Grant, the amount of this grant may be reduced.

NOTE: All institutional aid is subject to coordination with federal, state and all other aid sources and may be reduced if required.

POLICIES REGARDING OUTSIDE AID

Students are encouraged to investigate other sources of financial assistance, including churches, employers, corporations, internet scholarship searches, and other organizations. Lists of available internet scholarship searches may be obtained from the Forms and Resources section of the Financial Aid (www.jessup.edu/financial-aid/forms-and-resources).

Students who receive financial aid are required to report to the Financial Aid Office **ALL** scholarships and other resources known or expected to be available to contribute to the cost of each year of school (e.g. church assistance, scholarships received at awards ceremonies, employer assistance, etc.). Failure to report these resources may result in delay in receiving funds, cancellation of awards, or the reversal of funds already received.

Whenever possible, Outside Aid is simply added to the other scholarships and grants a student receives. Unless required by other federal, state or institutional policies, no other awards will be reduced.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The standard length of the Traditional Program is 4 academic years, in which time 128 semester units must be completed. In order to be eligible for federal, state or institutional aid, <u>ALL</u> students (regardless of Title IV eligibility and regardless of full-time or part-time status) must maintain satisfactory academic progress (SAP) according to the University's policy.

This policy requires a student to have a cumulative GPA of at least 2.000 at the time of SAP assessment, not have a term GPA of below 2.000 for 2 consecutive semesters and successfully complete a minimum of 66.67% (2/3) of classes in the terms which the student was enrolled each academic year. This percentage is known as the pace of completion. Completing courses at this pace ensures that every student will complete degree requirements within 150% of the standard length of the program (4 years x 150% = 6 years).

To determine the pace of completion, divide the cumulative units successfully completed by the cumulative units attempted. As long as this percentage stays at or above 66.67 % (21.33 units per academic year), a student can be assured they will complete degree requirements in the federally required time frame.



Withdrawals, incomplete courses, repeating courses, non-credit remedial courses and units transferred in from other colleges have the potential to affect the pace of completion. Withdrawals lower the number of successfully completed units. Incomplete courses not completed in a timely fashion act essentially as a withdrawal and also lower the number of successfully completed units. Repeated courses are counted as attempted each time, but only as completed one time. All situations will lower a student's pace of completion.

Non-credit remedial courses do not count as either attempted or completed, but do have the possibility of extending the time of completion beyond the 150% timeframe and must be carefully monitored by the student to ensure the length of the program is not exceeded.

Units transferred in from other colleges may actually help the pace of completion, as these units are counted on a 1:1 ratio for units completed and units attempted. Grades from ALL transferred courses will be counted in the GPA for all students.

Traditional students will be reviewed for SAP compliance at the end of every Spring semester (or more frequently if deemed necessary by any member of the Financial Aid Office). Students who have not met the requirements for SAP immediately lose eligibility for all types of financial aid in the future.

Any student who loses financial aid eligibility for failing SAP does have the right to appeal to the Financial Aid Committee if extenuating circumstances have occurred such as medical problems, family emergencies, a death in the family, or other unique circumstances determined applicable by WIU.

An appeal is a request for reinstatement of financial aid eligibility and is initiated by completing the Satisfactory Academic Progress Appeal Form, available at www.jessup.edu/financial-aid/forms-and-resources. The appeal must address why the student failed SAP and what has changed in the student's situation which will allow them to successfully achieve SAP by the next evaluation period.

Financial aid eligibility may or may not be reinstated at the discretion of the Financial Aid Committee. If an appeal is granted, the student will be placed on Financial Aid Probation and financial aid eligibility will be reinstated for one semester. Specific criteria for successfully moving off Probation as well as a student-specific timeline for meeting those criteria will be outlined in a 'Probation Granted' letter to the student. The timeline will generally be the next semester (or defined period of enrollment), but can be extended if the Financial Aid Committee deems it appropriate to the situation. Failure to satisfy the terms of the Probation will result in immediate loss of all financial aid eligibility for subsequent semesters.

A student who fails to meet the terms of the Probation may submit a subsequent appeal for reinstatement by repeating the appeal process outlined above. Generally, after failing SAP in two successive semesters, a student may not be granted Probation again until achieving satisfactory progress without any financial aid. Exceptions will be considered on a case-by-case basis.

NOTE: It is possible for a student to fail SAP (and not be eligible for financial aid) but not be academically dismissed from the school. In this situation, a student has successfully earned the right to completely pay for school on their own. Financial Aid SAP and WJU's Academic Probation/Dismissal policies are different. Please refer to the Registrar website www.jessup.edu/registrar/academics-policies-and-procedures/academic-standings) for specific details on Academic Probation and Academic Dismissal.

FINANCIAL AID - SCHOOL OF PROFESSIONAL STUDIES

Financial Aid in the School of Professional Studies (SPS) is structured to coincide with the flexibility a student needs to succeed. Classes begin every 5 weeks and Financial Aid is available for any student beginning at any point during each term (Fall, Spring & Summer).

There are typically 3 courses per term and each course is typically 3 units. Therefore a student will normally be enrolled in 9 units per term – considered ¾ time by federal standards. Students enrolled in at least 6 units per term are eligible for all types of federal, state and institutional aid, while students enrolled in less than 6 units per term are only eligible for a Federal Pell Grant (if they qualify).



Financial aid deadlines in the SPS program depend on the anticipated start date of each student. A student is required to have a valid FAFSA submitted before registration, or else full payment will be due at registration. For specific deadlines, please contact the Financial Aid Office (916.577.2233 or finaid@jessup.edu) or your individual financial aid counselor.

All students in the SPS program are awarded based on an estimate of the number of enrolled units per term. Having a course requirement waived, skipping a course, failing a course, or adding/dropping a course may have substantial impact on aid eligibility. Please see your financial aid counselor immediately if any of the above apply to you.

To be considered for the Cal Grant (see below), a FAFSA and a GPA Verification Form need to be submitted by March 2 for Fall enrollment or September 2 for Spring enrollment.

Application Procedures and Deadlines

- Complete the FAFSA at <u>www.fafsa.gov</u>. WJU's school code is 001281.
- 2. An electronic Student Aid Report (e-SAR) will be emailed to you in the next few days (check your junk mail!). The e-SAR is a report of all the information you reported on the FAFSA and provides you with your Estimated Family Contribution (EFC). When you receive your e-SAR, check for any corrections that need to be made. Your FAFSA information is sent electronically to WJU.
- 3. You may receive a letter from the Financial Aid Office requesting additional documents for a process known as verification. Some students will be selected by the Department of Education to have their FAFSA information double-checked for accuracy by the Financial Aid Office.
- 4. Complete all admissions requirements. You must be granted admission before you can receive an official Financial Aid Offer.
- 5. You can expect to receive a Financial Aid Offer Letter within 2-3 weeks of being accepted and completing the verification process (if applicable). Review the letter, accept the aid you would like to receive, sign the letter and return a copy to the Financial Aid Office.
- 6. If you indicate you will be taking out a student loan, you will need to complete a Master Promissory Note (MPN) and Entrance Counseling. These can all be done online under the Loans section of the Financial Aid website. If a parent is interested in taking out a Parent PLUS loan, please speak with your financial aid counselor.

The Financial Aid Section of the WJU website (www.jessup.edu/sps/financial-aid) is full of additional information which you may find helpful in your journey. Please feel free to reference it at any time. If you have any further questions, please do not hesitate to email us at finaid@jessup.edu or call at 916.577.2233.

In order to qualify for federal and state aid programs, an eligible student must:

- 1. Be a U.S. citizen, U.S. permanent resident or eligible non-citizen.
- 2. Be enrolled as a regular student in a degree program. The student must complete requirements for a degree within 150% of the normal time allotted for that degree (e.g. six years to complete a four year bachelor's program).
- 3. Have a high school diploma, GED, certificate of completion of a state approved home school program, two years of college course work which are completely transferrable to a Bachelor's degree or have passed a federally approved Ability to Benefit test with the last twelve months.
- 4. Be enrolled for at least six units to qualify for state aid and student loans. The student must be enrolled for at least three units to qualify for federal grants and institutional aid. If units are dropped during the semester, the amount of financial aid awarded is subject to change.
- 5. Not be currently in default on a prior student loan or owe money to a Federal Student Aid program.

Federal Aid



To apply for federal and state aid programs, students must submit the Free Application for Federal Student Aid (FAFSA). These programs are:

<u>Pell Grant</u>: This federal grant, based on financial need, is available only to students working toward their first Bachelor's degree. Awards range from \$602 to \$5,550.

<u>Federal Supplemental Educational Opportunity Grant (FSEOG)</u>: This \$100 federal grant is for students with exceptional need. Student must have received a Pell Grant to be eligible for any FSEOG funds.

<u>Federal Stafford Loan</u>: This federal student loan program provides low interest loans directly from the federal government to help pay educational expenses for students who attend at least half time (six units). Loans vary in amount based upon each student's grade level and dependency status. Students may be eligible for a Subsidized Stafford Loan, in which the government pays the interest on the loan while students are in school, and/or an Unsubsidized Stafford Loan, for which the student is responsible for paying the interest either during or after school. Repayment on Stafford Loans begins six months after a student graduates, drops below half-time or withdraws from school.

<u>Federal PLUS Loan (Parent Loan for Undergraduate Students)</u>: This federal loan program provides loans at low interest rates to parents of eligible students (the student must still be 'Dependent' according to the FAFSA). There are three repayment options:

- 1. Immediate repayment of loan principal and interest within sixty days of the full disbursement of the loan
- 2. Interest only payments while the student remains in school
- 3. Deferment of all payments until the student graduates or drops out of school (interest accumulates and is added to the principal of the loan)

<u>Federal Work Study (FWS)</u>: This program enables eligible students to earn a portion of their financial aid award through federally subsidized employment through WJU. Work study jobs are available only for students enrolled at the San Jose campus. Interested students should check with the San Jose Site Director for open positions.

<u>Veteran's Educational Benefits & Vocational Rehabilitation Benefits</u>: William Jessup University is approved for coordination of both of these programs. WJU also participates fully in the new Yellow Ribbon program. Specific documentation will need to be provided by the student and it is the student's responsibility to notify the Financial Aid Office of eligibility in either program.

State Aid

<u>Cal Grant A</u>: This grant, awarded by the State of California, is based on California residency, GPA and financial need. Students must submit the FAFSA and a GPA Verification Form by March 2 in order to be considered for Cal Grant. If you are homeschooled and a WASC accredited school cannot certify your high-school GPA, you can use your GED or ACT/SAT scores. The California Student Aid Commission will use your test score for Cal Grant consideration purposes. This award is worth \$9,223 for 12-13.

<u>Cal Grant B & Cal Grant B Access</u>: This state grant is available only to California residents who come from low-income, disadvantaged backgrounds with high academic potential and demonstrate substantial financial need. In the first year of college, a student receives the Access Grant portion only – \$1,473 for books and living expenses. The Financial Aid Office will apply the Access Grant to a student's charges at WJU each year unless a written request is submitted to the Financial Aid Office requesting the money be disbursed directly to the student. In subsequent years, the award will consist of the normal Cal Grant amount plus the Access Grant (disbursement policy for the Access Grant applies each year).

<u>California Chafee Grant</u>: This state grant of up to \$5,000 is available for foster youth and former foster youth to use for career training and/or college courses. To qualify, you must be eligible (or have been eligible) for Independent Living Program (ILP) Services between your 16* and 18* birthdays and have not reached your 22* birthday by July of the award year. More information and a supplemental application can be found on the California Student Aid Commission Chafee Grant website – www.chafee.csac.ca.gov.



Institutional Aid

Church Partnership Grant	
Amount:	Up to \$2,000 per year
Eligibility:	This grant is available to all students who, at the time of initial enrollment, are members of/actively participating in a church that financially supports William Jessup University . CURRENT students may also apply IF the student was a member of/actively participating in a partner church at the time of initial enrollment OR the church becomes a partner while the student is currently enrolled AND that church continues to be the student's church home. This grant recognizes both the church's partnership with WJU and the recipients past contribution to the church. Receiving this grant may not be tied to future participation or involvement at the church.
Deadline:	Church Partnership Grant Application must be submitted by August 15 for Fall, December 15 for Spring and April 15 for Summer. Funds are limited. Priority given to early applicants.
Renewal:	This grant must be applied for each year with a new application.
Application:	<u>Church Partnership Grant Application</u> - to be filled out by a pastor (at the supporting church) who knows the applicant well.
Ministry Worker Grant	
Amount:	\$135 per unit
Eligibility:	This grant is available to SPS students who are involved in full-time paid ministry, or who are the spouse of someone who is involved in full-time paid ministry. Examples of full-time, paid ministry include: employees of a church, missionary organization, Christian school, para-church or other non-profit organization that focuses on spreading the gospel of Christ. See Ministry Worker Grant Application for more information.
Deadline:	For Fall Students Ministry Worker Grant Application and a FAFSA must be submitted by July 15. If funds are available, students who miss the Fall deadline may apply for a Spring award by December 15, or a Summer award by April 15.
Renewal:	Annually renewable with a WJU GPA of 2.0 or above and upon proof of continued full-time employment in paid ministry.
Application:	Ministry Worker Grant Application and FAFSA

POLICIES REGARDING OUTSIDE AID

Students are encouraged to investigate other sources of financial assistance, including churches, employers, corporations, Internet scholarship searches and other organizations. Lists of available internet scholarship searches may be obtained from the Financial Aid section of the WJU website (www.jessup.edu/sps/financial-aid).

Students who receive financial aid are required to report to the Financial Aid Office **ALL** scholarships and other resources known or expected to be available to contribute to the cost of each year of school (e.g. church assistance, scholarships received at awards



ceremonies, employer assistance, etc.). Failure to report these resources may result in delay in receiving funds, cancellation of awards, or the reversal of funds already received.

Whenever possible, Outside Aid is simply added to the other scholarships and grants a student receives. Unless required by other federal, state or institutional policies, no other awards will be reduced.

All institutional aid is subject to coordination with federal, state, and all other aid sources. Availability of all aid is subject to federal, state, institutional, and private funding.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The standard length of the SPS Program is 4 academic years, in which time 128 semester units must be completed. The standard length of the Post-Baccalaureate Teacher Credential program is 1 academic year, in which time 34 semester units must be completed. In order to be eligible for federal, state or institutional aid, <u>ALL</u> students (regardless of Title IV eligibility and regardless of full-time or part-time status) must maintain satisfactory academic progress (SAP) according to the University's policy.

This policy requires a student to have a cumulative GPA of at least 2.000 at the time of SAP assessment, not have a term GPA of below 2.000 for 2 consecutive semesters and successfully complete a minimum of 66.67% ($\frac{2}{3}$) of classes in the terms which the student was enrolled each academic year. This percentage is known as the pace of completion. Completing courses at this pace ensures that every student will complete degree requirements within $\frac{150}{6}$ of the standard length of the program (SPS --- 4 years x $\frac{150}{6}$ = 6 years; Teacher Credential --- 1 year x $\frac{150}{6}$ = 1.5 years).

To determine the pace of completion, divide the cumulative units successfully completed by the cumulative units attempted. As long as this percentage stays at or above 66.67 % (21.33 units per academic year for SPS; 22.67 units per academic year for Teacher Credential), a student can be assured they will complete degree requirements in the federally required time frame.

Withdrawals, incomplete courses, repeating courses, non-credit remedial courses and units transferred in from other colleges have the potential to affect the pace of completion. Withdrawals lower the number of successfully completed units. Incomplete courses not completed in a timely fashion act essentially as a withdrawal and also lower the number of successfully completed units. Repeated courses are counted as attempted each time, but only as completed one time. All situations will lower a student's pace of completion.

Non-credit remedial courses do not count as either attempted or completed, but do have the possibility of extending the time of completion beyond the 150% timeframe and must be carefully monitored by the student to ensure the length of the program is not exceeded.

Units transferred in from other colleges may actually help the pace of completion, as these units are counted on a 1:1 ratio for units completed and units attempted.

SPS & Teacher Credential students will be reviewed for SAP compliance at the end of every Summer term (or more frequently if deemed necessary by any member of the Financial Aid Office). Students who have not met the requirements for SAP immediately lose eligibility for all types of financial aid in the future.

Any student who loses financial aid eligibility for failing SAP does have the right to appeal to the Financial Aid Committee if extenuating circumstances have occurred such as medical problems, family emergencies, a death in the family, or other unique circumstances determined applicable by WJU.

An appeal is a request for reinstatement of financial aid eligibility and is initiated by completing the Satisfactory Academic Progress Appeal Form, available at www.jessup.edu/sps/forms-and-resources. The appeal must address why the student failed SAP and what has changed in the student's situation which will allow them to successfully achieve SAP by the next evaluation period.

Financial aid eligibility may or may not be reinstated at the discretion of the Financial Aid Committee. If an appeal is granted, the student will be placed on Financial Aid Probation and financial aid eligibility will be reinstated for one semester. Specific criteria

for successfully moving off Probation as well as a student-specific timeline for meeting those criteria will be outlined in a 'Probation Granted' letter to the student. The timeline will generally be the next semester (or defined period of enrollment), but can be extended if the Financial Aid Committee deems it appropriate to the situation. Failure to satisfy the terms of the Probation will result in immediate loss of all financial aid eligibility for subsequent semesters.

A student who fails to meet the terms of the Probation may submit a subsequent appeal for reinstatement by repeating the appeal process outlined above. Generally, after failing SAP in two successive semesters, a student may not be granted Probation again until achieving satisfactory progress without any financial aid. Exceptions will be considered on a case-by-case basis.

NOTE: It is possible for a student to fail SAP (and not be eligible for financial aid) but not be academically dismissed from the school. In this situation, a student has successfully earned the right to completely pay for school on their own. Financial Aid SAP and WJU's Academic Probation/Dismissal policies are different. Please refer to the Registrar website www.jessup.edu/registrar/academics-policies-and-procedures/academic-standings) for specific details on Academic Probation and Academic Dismissal.



COURSE DESCRIPTIONS

TRADITIONAL PROGRAM

COURSE NUMBERING SYSTEM

000-099

Developmental courses designed to prepare a student for college-level work and do not count towards graduation.

100-299

Lower division courses designed primarily for freshmen and sophomores.

300-499

Upper division courses designed primarily for juniors and seniors.

500-599

Graduate level courses designed primarily for graduates who desire a teaching credential.

1000-1999

Continuing Education Units do not apply toward college units or a degree program.

In general, the first digit of the course number indicates the year level at which it is recommended that the course be taken (1=freshman, 2=sophomore, 3=junior, 4=senior, 5=post-baccalaureate, o=remedial). Lower division courses are to be completed before upper division courses may be taken.

EXPLANATION OF COURSE NOTATION

The course number is followed by the semester hours of credit earned upon successful completion of the course. The title of the course is listed below the course number. Special studies courses numbered 199, 299, 399 and 499 are offered if needed and if a professor is available. A \(\bigode{\infty} \) denotes a writing intensive course.



Α

ARCH109XL 3 units

Biblical Archeology

Biblical archaeology is the study of the material remains of past cultures and societies from Italy to Iran that provide the historical and cultural context for what is written in the Bible. We will examine theories of archaeology, methods, and techniques for investigating, reconstructing, interpreting, preserving, and ultimately, *learning from* the past. We will look both at the impressive artifacts of kings and the simple objects of everyday life found in villages. Discussions will also focus on the major archaeological finds from the Bronze Age through the first century A.D. relating to biblical history and literature.

B

BIBL101 3 units Christian Foundations – Old Testament

Establishes the foundational strands, evident throughout Scripture, of God's revelation of His character and plans and of His view of human nature. This introduction to the literature of the Old Testament and the history of the Jewish people through the post-Exilic period will emphasize the relevance of the revelation for today.

BIBL104 3 units Christian Foundations – New Testament

A survey of the New Testament from Matthew through Revelation. The course will open up an understanding of the person of Jesus, his teaching and ministry, including his final days, death and resurrection. The course surveys the historical background, content and theology of each book, and integrates the background and message of each book with the rest of the New Testament.

BIBL201XL 3 units

Bible Survey

This course introduces the student to the literary genres, historical background, cultural settings and major theological themes of the Bible through a survey and overview approach.

BIBL215 3 units

Introduction to Biblical Languages

This class introduces the biblical languages and the tools that are available to research in the original languages.

BIBL224 3 units

Origin and Transmission of the Bible

A detailed examination of the process by which the Bible came into existence and was transmitted through history to the present day. The course includes discussions of inspiration, canon, manuscript evidence, textual criticism, and translation, as well as application of these topics to ministry. (Prerequisite: BIBL249 or BIBL349)

BIBL249XL 3 units

The Art of Interpretation

Provides an understanding of how the Bible came to be and introduces the basic principles and skills required to interpret it accurately. Emphasizes an understanding and application of Scripture to today's world. The skills developed will then be related to reading critically other subject materials.

BIBL249 3 units

The Art of Interpretation



This course explores the different genres of biblical literature and the various methods of studying them to prepare students to understand and explore God's Word for themselves and classes. (Prerequisite: ENGL101A)

BIBL349 3 units

Hermeneutics

A study of the principles whereby we understand, explain, apply, and live God's word. Provides an understanding of how the Bible came to be and introduces the basic principles and skills required to interpret it accurately. The emphasis will be on the understanding and application of scripture to today's world. This class is a prerequisite for all upper-division Bible and Theology classes. This is a writing intensive course and has the WPA imbedded. (Prerequisite: ENGL101A)

BIBL350 3 units

New Testament Exposition (F)

This is a course of study about the exegesis and exposition of the epistles of the New Testament. A method of both researching epistolary texts and communicating them expositionally in contemporary venues will be explored and implemented. Attention will also be paid to the place of prayer and the practice of the principles of spiritual authority in the character development of the expositor. (Prerequisite: BIBL249 or BIBL349)

BIBL498 3 units

Bible Capstone

The Capstone experience for the Bible/Theology major includes this course which is designed to help the student synthesize and integrate all that has been learned up to this point in his or her educational journey. The class leads the student through developing a major thesis based in exegesis of Scripture, peer-presentations throughout the course, discussions, research and writing leading to a final project presented and defended before the faculty and fellow students.

BIOL 100 3 units

General Biology

Offers an introduction to core topics in life sciences including scientific method, cell biology and reproduction, basic genetics, evolution, biology of plants and animals, and the study of ecosystems. A complementary lab component (BIOL100L) is offered but not required. BIOL 100 meets general education science requirements but does not fulfill the lower division lab course requirement for the Biology Major. Lecture 3 hrs.

BIOL 100L 1 unit

General Biology Lab

Companion lab to BIOL 100 lecture. Laboratory exercises provide students with hands on applications of principles discussed in lecture. Lab 3 hrs; course fee \$100. Must be taken concurrently with BIOL 100.

BIOL 101 5 units

Principles of Biology I: Cellular and Molecular Biology and Genetics

Introduces biological principles that underlie the cellular basis of life. Course topics include biomolecules, cell structure and function, cellular energetics, molecular conveyance of information, cell division, reproduction, development, and genetic inheritance. Students will learn and apply scientific skills, approaches, and strategies to solve problems and to interpret observations in both lecture and lab. Course includes mandatory lab component and is intended for science majors. Lecture 4 hrs, lab 3 hrs; course fee \$100 (Prerequisites: AP chemistry, or Chem 105, or the equivalent. Note: Field trips may be required).

BIOL 102 5 units

Principles of Biology II: Ecology, Speciation, and Biodiversity

Introduces principles underlying the diversity and interconnectedness of living organisms. The course includes a survey of plant and animal phyla, examines the genealogical relationship between living organisms, and explores the processes that shape biodiversity. The course also covers general principles of ecology, including population dynamics, and properties that define the major ecosystems. Course includes mandatory lab component and is intended for science majors. Lecture 4 hrs; laboratory 3 hrs; course fee \$100 (Prerequisites: BIOL 101. Note: Field trips may be required).



BIOL₁₂₇ 5 units

Introduction to Environmental Studies

Interdisciplinary study of the relationships between people and their environment. The use of natural resources, environmental degradation, and human population are examined from ecological, social, and religious perspectives. The goal of this course is to provide students with an understanding of the major environmental issues, how these issues affect their world and lives, how these issues apply to Christians, and how they can contribute to the solution. Lecture 3 hrs. The course helps satisfy general education science requirement. (Prerequisites: eligibility for college level English course).

BIOL 146 3 units Introduction to Anatomy & Physiology

Surveys body systems from an anatomical and physiological point of view. The basic anatomy and physiology of all the body systems are covered with an emphasis on developing vocabulary in each area. Activities include simple physiology experiments and demonstrations, and using models and simple dissections to learn anatomy. Lecture 3 hrs. The course helps satisfy general education science requirement and is not designed to fulfill degree requirements or satisfy prerequisites for most allied health programs (Prerequisites: eligibility for college level English course).

BIOL 161 3 units

Nutrition, an applied Approach

Addresses the fundamentals of human nutrition with emphasis on the body's utilization of food nutrients and disease processes associated with malnutrition. The course includes defining strategies to empower student to reach their personal health and fitness goals. While appropriate for non-science majors, this course is recommended for students interested in the scientific approach to the study of nutrition. Lecture 3 hrs. BIOL 161 meets general education science requirements as well as lower division coursework for the biology major (Health and the Environment course concentration; Prerequisites: eligibility for college level English course).

BIOL 166 3 units

Human Development

Explores the biological, social, and cultural influences in the psychological growth and physical development of humans from infancy to late adulthood. The course emphasizes the normative patterns that characterize specific stages of development. Lecture 3 hrs. BIOL 161 meets general education science requirements as well as lower division coursework for the biology major (Health and the Environment course concentration; Prerequisites: eligibility for college level English course).

BIOL 176 3 units Origins, An Intersection of Faith and Science

Evaluates the scientific evidence for a creator and discusses numerous models of creation from a biblical, theological, and scientific perspective. The course will include in-depth analysis of the creation account in Genesis, considering historical and cultural settings, important theological concepts, and how various interpretive viewpoints have contributed to current conceptual frameworks of creation. The course will also examine the scientific data in support of each of the frameworks or models of creation. The course is required for the Biology major and also satisfies general education requirements as a bible elective. Lecture 3 hrs (Prerequisites: eligibility for college level English course).

BIOL 225 4 units

Human Anatomy

Examines structure, relationships among structures, and histology of the human body. A rigorous study of human anatomy, this course is designed especially for health science majors interested in careers in medicine, dentistry, nursing, occupational and physical therapy, medical laboratory, and physical education). Course includes a mandatory lab component. Cadavers and/or animal organ systems are utilized in the laboratory. Lecture 3 hrs, lab 3 hrs; course fee \$100 (Prerequisites: eligibility for college level English course).



BIOL 246 5 units

Human Physiology

Explores the function, regulation, and homeostasis of systems in the human body. This course is recommended for students interested in nursing, physical education, physical and occupational therapy, psychology, dentistry, and allied health careers. Experiments on nonliving systems, blood and circulation, muscle, nervous system and sense organs, ion balance and fluid environment, endocrines, respiration, and digestion. Course includes mandatory lab component. Lecture 4 hrs, lab 3 hrs; course fee \$100. (Prerequisites: BIOL 101 and AP chemistry or CHEM 105, or the equivalent; eligibility for college level English course).

BIOL 336 4 units

General Microbiology

Surveys a diverse spectrum of microorganisms, particularly bacteria and viruses, and emphasizes the interaction of microbes with humans and their role in disease. Topics include microscopy, the immune system, food microbiology, microbial pathogens, and mechanisms of disease transmission. Laboratory work includes aseptic techniques, methods of cultivating and identifying bacteria, and demonstration of microbial properties. The course is designed for students requiring microbiology for professional schools and includes mandatory lab component. Lecture 3 hrs, laboratory 3hrs; course fee \$100 (Prerequisites: BIOL 101 and CHEM 110 or CHEM 105).

BIOL 338 4 units Principles and Methods of Biochemistry

Incorporates discussions on water and biological buffers, thermodynamics of metabolism, structure and function of biomolecules, enzyme kinetics and function, and membrane biology with modern laboratory methods for the separation, purification, identification and biological evaluation of organic compounds. The course is highly recommended for student interested in medicine, graduate studies in biomedical research, or careers in biotechnology. Course includes mandatory lab component. Lecture 3 hrs, lab 3 hrs; course fee \$150 (Prerequisites: CHEM 210 or 205).

BIOL 341 4 units

Genes and Gene Expression

Evaluates nucleic acid structure and function; chromosomal structure, gene structure, expression, and regulation; replication; transcription and translation; transmission genetics, and transgenics. Course is required for biology majors. Lecture 4 hrs (Prerequisite: BIOL 101 and CHEM 106 or CHEM 205 or 210, the later can be taken concurrently).

BIOL 346 4 units

Systemic Physiology

Examines the functions of major organ systems of mammals, including man with an emphasis on underlying cellular, biochemical, and bio-physical mechanisms. Structure of organ systems are described as a basis for understanding function. Lecture 4 hrs (Prerequisite: BIOL 101, CHEM 110 or CHEM 105, SCI 220 strongly recommended).

BIOL 361 4 units

Nutrition & Metabolism

Introduces the biochemical and physiological bases of metabolism of protein, fat and carbohydrate; the biological role of vitamins and minerals; nutrient requirements during the life cycle; assessment of dietary intake and nutritional status. Lecture 4 hrs. (Prerequisites: BIOL 161, CHEM 205 or 210; BIOL 246 or 346 highly recommended)

BIOL 369 3 units Environmental Contaminants & Human Health

Covers select topics concerning environmental toxicants, illustrating their occurrence, structure, and the reactions underlying detection, toxicity, fate, and ecological importance with emphasis on the impact on human health and contribution to disease. Lecture 3 hrs (Prerequisites: BIOL 101 and 102, CHEM 106 or CHEM 205 or CHEM 210).

BIOL 446 3 units

Physiology of Reproduction



Systematically advances through the processes of human reproduction, from pubescence and gametogenesis to gamete transport and fertilization, from early embryogenesis to parturition and post-natal development. Course topics include methods and mechanisms of contraception, infertility and assisted reproduction, reproductive developmental disorders, and complications with pregnancy. Lecture 4 hrs (Prerequisite: BIOL 101, CHEM 110 or CHEM 105, BIOL 246 or 346 strongly recommended).

BIOL 488 3 units

Neurophysiology

Reveals the underpinnings of the function of brains and nervous systems, neurons and neural circuits. Course topics include cellular mechanisms of sensory and motor transduction, cell biology of learning and memory, and extraction of vision and hearing, with emphasis on fundamental physical-chemical and biological mechanisms of cell to cell communication (Prerequisite: BIOL 101, BIOL 246 OR 346, SCI 220 strongly recommended).

BIOL 468 3 units Ecology and Evolution of Human Disease

Covers select topics in the natural history of infectious diseases principally affecting humans. Course introduces students to the ecology, epidemiology, and modes of disease induction of infectious microbial agents. Course focuses on diseases of a contemporary nature. Lecture 3 hrs (Prerequisites: BIOL 101, 102, and BIOL 336; can be taken concurrently)

BIOL 475 3 units

Biology Internship

Senior year program of activity in a life science or health science field; involves field supervision and a faculty advisor. Interns will complete a regimen of assigned tasks and written reports. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course.

BIOL 478 3 units Bioethics

A capstone course for Biology students in their senior year, Bioethics requires the integration of principles studied in the first through third year curriculum in the critical analysis of ethical issues raised by contemporary medicine and biology. Possible topics include euthanasia, abortion, reproductive technologies, genetic engineering, cloning, practitioner/patient relationships, allocation of medical resources, and experimentation on human subjects. Emphasis is on Christian perspectives and well-reasoned_application of Biblical principles. Lecture 3 hrs (Requirements: student must have 4th year standing, having completed all lower division and most of the upper division courses in Biology and supportive physical sciences).

BIOL 492 3 units

Senior Seminar: Health, Current Issues and Medical Trends

Seminar includes select topics in human health with emphasis on most recent advances and discoveries in medicine. Biology students, together with faculty, will review, present, and discuss high profile peer-reviewed journal articles. (Requirements: upper division standing and consent of instructor).

BLG215a, b 3 units each

Greek I, II (F, S)

An introduction to the grammar and vocabulary of New Testament Greek for the purpose of translating and interpreting the New Testament.

BLG225a, b 3 units each

Hebrew Language and Literature (F, S)

A basic introduction to biblical Hebrew designed to introduce the basics of vocabulary and grammar as prerequisites for translating the Old Testament. The courses will highlight the contribution language study makes to understanding the richness of the Old Testament.



BLG316 3 units

Greek III

An intermediate study of Koine Greek grammar and syntax through the translation of selections from the Greek New Testament. (Prerequisite: BLG215 a, b with a grade of "C" or higher, or permission of professor)

BLG317 3 units

Greek IV

Applies the skills from introductory and intermediate Greek as well as Biblical Interpretation to the detailed exegesis of a specific New Testament text. Includes principles of New Testament textual criticism and the use of various Greek language tools. (Prerequisites: BLG₃₁₆ with a grade of "C" or higher, or permission of professor)

BLG318 3 units

Greek V

Reading of selected Greek texts from the Septuagint, the New Testament, and Patristic sources, with attention to textual and exegetical issues. (Prerequisite: Permission of professor)

BUS140 3 units
Management and Organizational Behavior

A study of the major topics in management and organizational behavior by surveying theories and practices relating to managerial roles, organizational cultures, fundamental strategic issues, planning, team building, communication, motivation, leadership, decision-making, control, structure and change.

BUS190 3 units

Business Statistics

An overview of the theory and business application of statistical concepts including: collection and presentation of data; measure of central values and spread; probability as a measure of uncertainty; sampling and sampling distribution of the sample average estimation via confidence intervals; hypothesis testing; regression and correlation.

BUS210 3 units

Management Information Systems

An overview of computer hardware, software concepts, operating system functions, strategic and managerial issues involved in the design, implementation, and maintenance of information systems.

BUS240 3 units

Macroeconomics

An analysis of economic aggregates such as total output of goods and services produced by society and the level of prices. Other issues such as total unemployment, inflation, and the rate of economic growth will be reviewed.

BUS241 3 units

Microeconomics

An analysis of household and firm behavior as the foundations of supply and demand. Allocation of resources and distribution of income as affected by the workings of the price system and by government policies.

BUS243 3 units

Financial and Budget Management (for non-business majors)

This is an introductory course exploring the financial operations of an organization, either for profit or non-profit, for non-business majors. Upon the successful completion of this course, learners will have a basic financial understanding of how to more effectively operate an organization. Topics include: the business environment (business cycle with major macro/micro economic concepts), organizational structure and governance, forecasting-planning-controlling-decision making, best budgeting practices and principles, business strategy formation & analysis, the fundamentals of finance (debt/equity/leasing alternatives-time value of



money), accounting essentials for non-business majors, tax considerations & strategies, and personal money management principles.

BUS245 3 units

Financial Accounting

An overview of accounting from the perspective of a non-accounting manager, including the tools to understand the essentials of how accounting functions within an organization. Specific topics include internal controls, the function of accounting, historical accounting data, financial planning, accounting postulates and principles, application of accounting theory to accumulate and summarize financial data, and interpretation of financial statements.

BUS246 3 units

Managerial Accounting

Uses of accounting data for managerial decision-making. Topics include: cost accumulation for product costing; cost structure for control and motivation; cost-volume-profit relationships; profit planning; standard costing; flexible budgets; and relevant costs for non-routine decisions.

BUS260 3 units

Legal Implications for Business

A general explanation of the law including its sources, development, and terminology. Specific legal doctrines and principles that affect business including an introduction to contracts, legal documents, and property are covered. Business organizations such as corporations and partnerships are described.

BUS302 3 units

Organizational Communication

An introduction to the concepts of effective communication. It will enhance communication in building teams and in other organizational settings and addresses important interpersonal exchange issues, such as conflict resolution. This is a writing intensive course and has the WPA imbedded.

BUS320 3 units

Marketing

A general explanation of the analysis of marketing opportunities; planning of marketing programs with emphasis on product, price, promotion and distribution; control of the marketing effort; social and ethical responsibilities of marketing.

BUS323 3 units

Marketing the Nonprofit

Understanding the principles of marketing as applied to the non-profit sector. Examine and evaluate the unique marketing strategies for social service organizations, foundations and other non-profit organizations. (Prerequisite: BUS320)

BUS342 3 units

Financial Management

An overview of the financial principles and accepted practices which need to be mastered by all managers including banking, money, credit, financial instruments, investments, financial planning, internal and external auditing, profit, stocks, bonds, and other financial forms will be examined. (Prerequisite: BUS245)

BUS 343 3 units

Intermediate Accounting I

This course is an intensive study of accounting theory and principles, control and theory of accounting for assets; correction of prior year's earnings; measurement and determination of income. Projects involving spreadsheet software required. (Prerequisites: BUS245)



BUS 344 3 units

Intermediate Accounting II

The course continues the study from Intermediated Accounting I covering principles, controls, and theory of accounting for liabilities and equities; preparation, utilization, and analysis of cash flow and fund statements; financial ratios and statistical analysis of financial statements accounting data. Projects involving spreadsheet software required. (Prerequisites: BUS343)

BUS 345 3 units

Cost Accounting

This course explores managerial accounting concepts used in planning and controlling operations, determining cost of production, inventory control and evaluation, budgeting, and long-range planning. Emphasis is placed on cost determination, cost accumulation, cost allocation, cost-volume-profit relationships, standard costs, variances analysis and reporting, and the relationship between controlling costs and controlling operations. (Prerequisites: BUS245, BUS246)

BUS347 3 units

Real Estate Finance

Focus on the concepts and tools used by real estate developers, investors, lenders, and government to analyze real estate developments. Students will understand financing techniques, sources of real estate credit, loan underwriting and investment analysis. Microcomputers are used to analyze the cash flow and amortization characteristics of fixed-rate, variable-rate, and graduated-payment mortgages. (Prerequisite: BUS342)

BUS372 3 units

International Business

A study of management functions and practices in an international context; comparison of management and business practices from various political and cultural perspectives; emphasis on what managers need to be aware of in order to perform in the international environment.

BUS373 3 units

Non-Profit Management

This course provides students with an overview of the unique management implications of the non-profit sector. It examines the roles of the executive director, the board, staff, fund-raisers and volunteers. Students will cover the major business functions and how they apply to the unique nature of nonprofits and discuss current trends in the management of these organizations.

BUS381 3 units

Operations Management

An overview of the processes that transform inputs into finished goods and services; helps students understand the importance of operations management and how it interacts with other parts of the organization; develops skills in applying appropriate analytical tools to business operations challenges. (Prerequisite: BUS190)

BUS382 3 units

Human Resource Management

A study of the theories and practices of human resource management; strategies to secure, develop and maintain a productive workforce; job analysis, work design, HR planning, recruitment, selection, training, evaluation, compensation and benefits, EEO, OSHA, labor relations, employee rights and discipline.

BUS383 3 units

Total Quality Management

An introduction to quality management principles and the implementation of quality into an organization. Specific topics include continuous improvement, statistical process control, quality philosophies, quality awards, quality certification and design. (Prerequisite: BUS190)

BUS385 3 units

Project Management



An overview of project management from both strategic and operational points of view. Quantitative methods include project planning, budgeting, evaluation, selection, scheduling and control. Project management software will be used to illustrate the concepts. Qualitative methods include project organization structure, staffing and team building. The role and responsibilities of the project manager will be discussed. (Prerequisite: BUS210, BUS220)

BUS388 3 units

Entrepreneurship

This course provides an insight into the characteristics of entrepreneurs and examines the growth of entrepreneurship. Students will apply the methods used to create, identify and evaluate opportunities for new ventures and the skills that are needed to start and manage new ventures. Students will develop a preliminary business plan including problems and factors involved in launching and operating small profit and non-profit organizations. Emphasizes entrepreneur characteristics sought by venture capitalists and investors, role of the business plan and evolutionary stages of start-up activity.

BUS420 3 units

Marketing Communication

Evaluate the major forms of marketing communications channels. Topics address advertising, sales, e-commerce, public relations, integrating promotional ethics.

BUS421 3 units

International Marketing

Focus on the business of global marketing. Focus will include the major economic, technological, industrial, political and demographic forces affecting international trade integrated with the marketing management functions. (Prerequisite: BUS320, BUS372)

BUS441 3 units

Auditing

This course is a survey of topics in auditing as a control activity in society. A variety of opportunities in the auditing profession will be covered including external auditing, internal auditing, compliance auditing, and operational auditing as well as fraud examinations. Some specific topics include evidence and documentation, professional ethics, auditing computer systems, statistical sampling, and internal controls. The basic approach to planning an audit is discussed as are the audit objectives and procedures applied to the elements in a financial statement. (Prerequisite: BUS 343, BUS 344)

BUS442 3 units

Federal Tax

This course is an introductory course in taxation with emphasis on certain themes that pervade the federal income tax system and their impact on business. Federal taxation concepts are used in effective decision making. Students will develop a working knowledge of the concepts of gross income, deductions, tax rates, and property transactions as they pertain to corporations, partnerships, S corporations, and individuals; and proficiency in the application of tax concepts as they pertain to business and individual taxpayers. (Prerequisite – Financial Accounting)

BUS475 2 units

Business Internship

A directed educational experience with a business, non-profit organization or church. It involves supervision by a manager of the business and a faculty advisor as the business intern applies business principles in a practical environment. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course.

BUS492 3 units

Marketing Research

This course is a practical application of contemporary methods for gathering, analyzing, and developing market research for use in business decision making. Research methodology includes specific topic areas as the research process, primary and secondary data, qualitative and quantitative research methods, statistical analysis, and utilization of technology. Questionnaire and



experimental design, attitude measurement, sampling and data analysis are emphasized along with applications to marketing decision-making. (Prerequisite: BUS190, BUS320)

BUS495 3 units

Investment Analysis

Procedures and tools necessary to evaluate investment variables, determine value and analyze risk/return characteristics of equity, fixed income securities, and alternative individual investments. Emphasizes responsible decisions and provides background for portfolio analysis. (Prerequisite: BUS342)

BUS498 3 units

Strategic Management

Integrative capstone seminar analyzing interrelationships of managerial decisions/actions within and between the firm and its environment. Applies multi-disciplinary techniques to diagnose and recommend actions appropriate to specific company situations, using case method. (Prerequisites: BUS320, BUS342, BUS 381)

C

CART101 3 units

The Creative Christian

The Creative Christian is the cornerstone to a BACA student's education. Within this course, the student will learn about the nature and purpose of art viewed through a Judeo-Christian lens. They will discover how this knowledge can guide their aesthetic comprehension as they observe, create, and support art and artists. Using both the bible and other powerful literature derived from some of the great aestheticians of our time - the student will be able to approach art with a newly developed critical eye to guide them through the rest of their study in the creative arts.

CART105 3 units

Introduction to Theatre

The Introduction to Theatre will provide students a glimpse of one of the oldest, multi-disciplinary art forms in history. This course will give an overview of the theatrical experience - what it is, what its basic elements are, and how it has developed throughout history. The student will learn fundamental theatre terminology and explore some of the major practitioners, physical spaces, genres and literature throughout the expanse of theatre history as a means to better understand and appreciate this art form.

CART132 1 unit

Practicum in Production

This course is intended to give student within the theatre/Arts Management concentration an understanding of what happens behind the scenes in a theatrical production. Students will get practical experience working in a specific role within a production crew. The student has the potential to get experience as a stagehand, on costumes, set construction, light and sound board operation, stage management, properties, and other various assignments pertinent to the theatrical production.

- -Instructor chooses appropriate fulfillment of practicum
- -One or more prerequisites required

CART133 1 units

Practicum in Performance

This course is intended to give a student within the theatre concentration an understanding of what happens on stage within a theatrical production. Students will get practical experience crafting a compelling performance during a theatrical presentation. (A student must audition and be cast in order to sign up for this practicum experience. A student is not guaranteed a role upon auditioning)

-There is a fee associated with this course



- -Instructor chooses appropriate fulfillment of practicum
- -One or more prerequisites required

CART137 1 units

Practicum in Management

This course is intended to give a student within the Arts Management concentration a hands-on experience in managing an arts center or event. Students will get opportunities in house management, stage management, box office management, gallery management, event center management and event management

-Instructor chooses appropriate fulfillment of practicum

CART165 3 units

2-D Design

An introductory course introducing the fundamentals of design and focusing on terms and techniques that are relevant to two-dimensional design. Students will deal with line, space, form, color and color theory, shape, value balance, texture, order, tension, rhythm and more as they explore the two-dimensional world of art both past and present.

-Supplies and lab fee required

CART176 3 units

Acting I - Fundamentals

This is the fundamental course for the acting track. The student will learn about the basic building blocks of human behavior within this course and begin to discover what it means to live truthfully under imaginary circumstances. The purpose of this course is to dissolve bad performing habits within the actor and to build good habits so that the actor can deliver a simple, honest and objective-driven performance. The student will learn how to craft a simple objective and to approach basic character analysis from the actor's point of view.

CART245a 3 units

Art Criticism and Analysis

This course is designed to increase the student's aptitude for understanding art from a philosophical, historical, cultural, visual and social perspective. Studying specific art pieces throughout history, the student will discuss not only the form of great works of art but also the content. Expanding aesthetic discussions concerning the visual arts specifically, students will gain understanding of the values behind art that made the pieces emblematic of their genre and time period.

CART245b 3 units

Text Criticism and Analysis

In this course a student within the Theatre /Arts Management concentration will tackle play texts from a multitude of genres for the purpose of analysis. Using a set of tools derived from the great theatre analysts throughout history, the student will learn to analyze a text from the perspective of dramaturge, director and designer.

CART245c 3 units

Music Criticism and Analysis

Students will study recordings of various important pieces of music throughout history and analyze them from a philosophical, cultural, musical, and social perspective. The student will study both form and content in this course, looking at both the music and the lyric (when applicable) and how the two fuse together. Students will gain understanding of the values behind the music that made the pieces emblematic of their genre and time period.

CART260 3 units

Drawing I

This foundational course will give students the techniques and tools to approach this traditionally black and white visual medium. Students will work on a variety of subject matter as they explore the world of drawing and much of what encompasses that world.



-Supplies and lab fee required

CART263 3 units

Painting I

This course is the foundational course in the medium of painting. Using a variety of subject matter, students will learn the techniques needed to create compelling artistic works with paint. Students will deal with multiple paint types, styles and forms and learn the basic elements to effectively communicate and create using this powerful form.

-Supplies and lab fee required

CART276 3 units

Acting II - Realism

This course is designed to solidify the actor's skill set. The student will begin to analyze and score texts from the actor's point of view and learn how to craft powerful and compelling objectives. The student will work on 20th Century American works and turn of the century realism. They will also work with subtext and language with specific focus on their scene partner.

CART340a 3 units

Art History I

This course is a survey of the history of the visual arts from its earliest known origins to the Renaissance. The scope of this course deals primarily with western artistic traditions but delves into the traditions of non-western visual artistry as well.

CART340b 3 units

Art History II

This course surveys the visual arts from the Renaissance until modern day. The scope of this course is primarily western in artistic tradition but also delves into non-western visual artistry.

CART341a 3 units

Theatre History I

The Theatre/Arts Management student will study the development of theatre from Ancient Greece until the Restoration within this course. They will become familiar with the texts, spaces, conventions, practitioners, and values behind the theatre created during these theatrical periods.

CART341b 3 units

Theatre History II

The Theatre/Arts Management student will study the development of theatre from the Restoration through the Contemporary Theatre world within this course. They will study the texts, spaces, conventions, practitioners, and values behind the theatre created during these theatrical periods.

CART360 3 units

Drawing II

This course will take the students further into the realm of drawing and focus on portraits and model drawing. Students will navigate their way through specific design and artistic problems as a means to increase their drawing skill and overall quality of artistry. Using theory, critique, and application the student will strengthen their ability to communicate and create through the medium of the pencil and paper.

- -Supplies and lab fee required
- -One or more prerequisites required

CART361 3 units

Graphic Design I



Students apply their work from prior design courses into this technology-driven medium and communication tool. The goal is for the student to be able to create and communicate a targeted message using this form of artistic media. Students will deal with the elements of design and begin to explore the software appropriate for communicating a clear message through design.

- -Proper computer and computer programs needed to complete this course
- -Lab fee required

CART363 3 units

Painting II

This course will take the students further into the realm of painting, studying primarily oil and watercolor in depth. Students will navigate their way through specific design and artistic problems as a means to increase their painting skill and overall quality of artistry. Using theory, critique, and application, the student will strengthen their ability to communicate and create through the medium of paint.

- -Supplies and lab fee required
- -One or more prerequisites required

CART365 3 units

3-D Design

This course is intended to introduce students to the concepts of creating within the third dimension. Expanding on the information the student already learned in 2-Dimensional Design, Mass, Volume, Plane, Perspective, texture, and more are explored and applied to various three dimensional materials and forms. Students will learn different techniques of exploring the three dimensional world of artistry.

- -Supplies and lab fee required
- -One or more prerequisites required

CART373 3 units

Digital Photography

In this introductory course, students will explore the basic techniques and history of photography. They will also discuss the requirements needed to be a proficient photographer in our contemporary society, including the proper purchase and care of equipment and materials for the current photographic artist.

- -Lab fee required
- -Acquisition of a digital camera, memory card, appropriate computer and computer programs necessary for this course

CART376 3 units

Acting III - Period and Style

This advanced course in acting will solidify the skills already approached in the previous acting classes and venture into turn of the century comedy of manners, and classical texts such as Shakespeare. Students will begin to learn how to act in a theatrical style that is different than their own. The student will also approach heightened language and physical characterization that supports the needs of the time period.

CART380 3 units

Musical Theatre Dance

This overview in Musical Theatre dance will deliver fundamental dance technique in both ballet and jazz to the student, explore the history and background of the different practitioners and dance styles within musical theatre, and culminate in a series of performances by the student within multiple genres of Musical Theatre dance.

CART385 3 units

Introduction to Tap Dance



This introductory course will train students in the fundamental technique applicable to both the Broadway and Jazz style of Tap Dance and learn about the development of tap dancing from its early American origins up through contemporary styles.

-Appropriate shoes are a requirement of this course

CART390 3 units

Musical Theatre Workshop

This course will give Theatre concentration students experience performing in this heightened and widely produced form of American theatre. The student will work on the techniques associated with performing scenes and songs, solos as well as group numbers, and discuss the musical theatre audition experience.

CART393 3 units

Unarmed Combat for the Stage

This course provides students with the basic techniques in unarmed combat for the stage. Students will learn how to perform a staged piece of fight choreography safely and effectively. This course will implement the standards used by the Society of American Fight Directors

CART395 3 units

Improvisation

This course is intended to develop a student's skill in improvisation and primarily improvisational comedy. Working on material developed by L. Derek Leonidoff, The Groundlings, ImprovOlympic and Second City, the student will learn the techniques to deliver strong scene work within improvisational comedy which will aid a student in their overall accessibility, vulnerability and flexibility as an actor.

CART461 3 units

Graphic Design II

This course will take the students further into the realm of Graphic Design focusing on excellence in use of the design tools. Students will navigate their way through specific design and communication problems as a means to increase their design skill and overall quality of artistry on the computer. The student will strengthen their ability to communicate and create through the medium of technology.

- -Proper computer and computer programs needed to complete this course.
- -Lab fee required
- -One or more prerequisites required

CART468 3 units

Web Design and Presence

This course applies the elements of design into a web-based medium and then prepares a student to use those elements to create an online presence. Students will learn how to design and create compelling web pages and explore how to market themselves in the online world. They will learn the design tools and coding necessary to create a strategic and visually captivating web presence.

- -Proper computer and computer programs needed to complete this course.
- -Lab fee required
- -One or more prerequisites required

CART473 3 units

Digital Video

This introductory class will explore the process of creation within the medium of film. Students will learn the theory, terminology, technical skills, and technique for crafting a compelling, visual story through the medium of the cinematic arts.

-Lab fee required



- -Student must provide their own digital camera/video camera, computer, and computer programs according to the instructor's specifications
- -One or more prerequisites required

CART₄₇₅ 2 units

Internship

A student will begin an Internship with an arts organization for the purpose of practical, professional experience in their chosen field. (The students must adhere to the rules and regulations put forth by the BACA department and their advisor concerning internships in order for the student to receive credit for the internship.)

CART476 3 units

Screen Acting

In this course, theatre students will learn the basic stylistic adjustments needed to craft a compelling and believable performance on film. The student will be dealing with multiple on-camera styles including commercials, sitcom, night time drama, and many others.

- -Lab fee required
- -One or more prerequisites required

CART477 2 units

Senior Project

The student must put forth a proposal for a devised artistic experience that the student will manage from the conception to the delivery of the experience. (The students must adhere to the rules and regulations put forth by the BACA department and their advisor concerning the Senior Project in order for the student to receive credit for their Senior Project.)

CART480 3 units

Directing for the Stage

This course is intended to give Theatre students the tools to successfully direct a compelling performance on the stage. Students will be introduced to the many ways to physically communicate a story with actors, sets, props, lights and sound. The students will learn techniques of blocking within different stage styles, how to communicate with actors, how to communicate with the design team and casting a vision for a production.

-One or more prerequisites required

CART497 o units

Applied Aesthetics Lab

This no-credit course is a laboratory course that is to be taken in conjunction with CART 498 Applied Aesthetics. The purpose of this course is to prepare students for the professional world of artistry by helping them develop a personal marketing package.

CART498 3 units

Applied Aesthetics

This course is the capstone to the BACA student's experience at WJU. This course will revisit some of the aesthetic arguments and discussions brought forth during a student's tenure at WJU. The student will go deeper into the discussion of aesthetics and how aesthetics can be applied to artistic practice. The purpose of the course is to provide students a critical and moral compass in which they can approach their work as well as other work in the professional arts field of their choosing. It is the hope that this course will frame out a sense of purpose and a plan for the student to aid in the redemption of culture through personal engagement of the arts.

CD352TE 3 units

Christian Perspective in Education

This course will include an examination of the Christian worldview and the interaction between Christianity and various contemporary worldviews. Students will analyze and critique a variety of worldview paradigms, including modernism and



postmodernism. Students will be encouraged to develop a distinctly Christian worldview to apply to all aspects of life, particularly to a personal philosophy of education.

CD352XL 3 units

Christian Perspective

This course will include an examination of the Christian worldview and the interaction between Christianity and various contemporary worldviews. Students will analyze and critique a variety of worldview paradigms, including modernism and postmodernism. Students will be encouraged to develop a distinctly Christian worldview to apply to all aspects of life, particularly to a personal philosophy of education.

CD461XL 3 units

Christian Theology

A study of the teaching of the Bible concerning the nature and attributes of God, the origin and nature of man and sin, and the person and ministry of Christ.

CEDU101 a, b 3 units each

Early Childhood Education I, II (F, S)

This course covers learning how to nurture and teach the youngest people in the journey of faith, including how children first start to learn, the importance of classroom instruction, how to implement classroom management strategies so students can learn, and specifics in curriculum design for children birth through age five.

CEDU321 3 units

Students will be challenged to gain insights into the nature and needs of children from birth to age twelve and to consider ways to help them grow as disciples of Christ. They will explore issues and possibilities in church-based ministries with children, including basic philosophies of ministry and their practical implications. A portion of class sessions in the second half of the semester will feature children's ministers working in the Sacramento area, sharing their philosophy of ministry and addressing specific topics. (Prerequisite: PSCY141)

CEDU337 2 units

Family Ministry

Students will learn to develop a comprehensive ministry to strengthen marriages and families in the church and community. The course will feature hands-on skills, resources, and strategies.

CEDU372 1 unit

Effective Bible Teaching

This course introduces the student to the purpose and goal of Christian Education and equips teachers for the Church by preparing students to share the fruits of their biblical education with clarity, understanding, and compassion. Since Hermeneutics (BIBL349) supplies the interpretation skills needed for Bible study, this course will focus on the goal, preparation, and delivery of the lessons.

CEDU407 1-4 units

Christian Education Practicum

An assignment of field work that contributes to advancing the experiential level of learning for the student. The focus is identified in a proposal and the experience is monitored by the instructor. (Prerequisite: Instructor permission)

CEDU409 1-4 units

Christian Education Travel Study

A program of study involving research, travel, reporting, and evaluating some aspect of the educational enterprise. Such events are group oriented and use the group process as well as the course content to enhance learning. (Prerequisite: Instructor Permission)



CEDU453 3 units

Christian Spirituality

This course seeks to engage the student in the spiritual formation process through the writings and interpretation of a body of literature, built throughout history, known as *devotional classics*. Students will be expected to define Christian spirituality and contrast its interpretation from five traditions: Contemplative, Holiness, Pentecostal or Charismatic, Social Justice, and Evangelical. (Prerequisite: LDRS152 or LDRS352)

CEDU454 3 units

Spiritual Direction

An introduction to the history and theory of spiritual direction from a Biblical and experiential perspective. Specific focus is on assisting others in deepening their relationship with God through increased sensitivity and responsiveness to the Holy Spirit's presence and work in all areas of life. (Prerequisite: CEDU453)

CEDU472 3 units

Christian Formation and Discipleship

This capstone course is designed to help the student synthesize Christian education theory and practice in a major contribution to the field of Christian education or an application of sound educational philosophy to an educational aspect of the Church. A further goal of this course is to enlighten the student with respect to the historical development of education in the church and in America, in order that students articulate a biblically based rationale for Christian education which integrates a Christian worldview of education with implementation in a church or school environment. This is a writing intensive course and has the WPA imbedded. (Prerequisites: upper division standing, BIBL101, BIBL104, CEDU321, CEDU475)

CEDU475 3 units

Christian Education Internship

Building on the learning experiences from the concentration, the student will apply classroom learning to a direct field experience. In the context of a teaching environment, the student will engage in an important aspect of ministry, reflect on that experience with a field supervisor and build a personal portfolio of educational experience. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisites: 2 CEDU concentration courses, and an approved Internship Proposal)

CEDU480 3 units

Current Issues in Christian Education

An exploration of current trends and topics in the field of Christian education. The student will research and report on trends and trend makers. (Prerequisite: Instructor Permission)

CEDU499 1-4 units

Special Studies

Individualized instruction based on a specific topic or course content proposal. Activities vary depending on the background and the topic of interest to the student. Specific objective and learning activities must be negotiated before the student can register for this course. (Prerequisite: Instructor Permission)

CHEM 105 CHEM 105L 5 units Introduction to General Chemistry

Introduces fundamental principles of inorganic chemistry including types of matter and physical states, physical and chemical transformations, chemical equations and stoichiometry, bonding, atomic and chemical structure, intermolecular forces, gas laws, solutions, colligative properties, acids and bases, nuclear chemistry. The course is designed to meet the requirements for certain nursing, dental hygiene, physical therapy, agriculture, and forestry programs, and helps satisfy general education science requirements. Lecture 4 hrs; Laboratory 3 hrs; course fee \$150 (Prerequisites: completion of high school algebra with a "C" or better. Eligibility for college level English course).



CHEM 106 & CHEM 106L 5 units

Introduction to Organic Chemistry and Biochemistry

Introduces fundamental principles of inorganic chemistry including types of matter and physical states, physical and chemical transformations, chemical equations and stoichiometry, bonding, atomic and chemical structure, intermolecular forces, gas laws, solutions, colligative properties, acids and bases, nuclear chemistry. The course is designed to meet the requirements for certain nursing, dental hygiene, physical therapy, agriculture, and forestry programs, and helps satisfy general education science requirements. Lecture 4 hrs; Laboratory 3 hrs; course fee \$150 (Prerequisites: CHEM 105 or CHEM 110 and 111).

CHEM 110 & CHEM 110L 5 units General Chemistry I

Covers the periodic table, stoichiometry, chemical equations, physical properties and kinetic theory of gases, atomic and molecular structure and chemical bonding. Laboratory experiments include stoichiometric relations, properties and collection of gases, atomic spectroscopy, condensed phases and intermolecular forces, and introductory quantitative analysis. CHEM 110 and 111 are intended for students planning professional school studies in medicine or graduate studies in life sciences. Lecture 3 hrs; Laboratory 6 hrs; course fee \$150 (Prerequisites: completion of high school algebra with a "C" or better. Eligibility for college level English course; high school chemistry and physics strongly recommended).

CHEM 111 & CHEM 111L 5 units General Chemistry II

Continues the 110 series with emphasis on chemical thermodynamics, chemical equilibria, acids and bases, solubility, kinetics, electrochemistry, spectroscopy, structure and bonding in transition metal compounds, application of principles to chemical reactions. Laboratory experiments include thermochemistry, equilibria, and quantitative analysis using volumetric methods, selected analytical methods and syntheses. Lecture 3 hrs; Laboratory 6 hrs; course fee \$150 (Prerequisites: CHEM 110).

CHEM 205 & CHEM 1205L 4 units Organic Chemistry; a Brief Course

Introduces nomenclature, structure, chemistry, and reaction mechanisms of organic compounds and organic laboratory techniques. The course is intended for students planning on post-graduate studies or training in dietetics, nutrition, ecology, or teaching science at the secondary school level. Lecture 3 hrs; Laboratory 3 hrs; course fee \$150 (Prerequisites: CHEM 111 or CHEM 106).

CHEM 210 & CHEM 210L 5 units

Organic Chemistry I

Offers a rigorous, in-depth presentation of basic principles with emphasis on stereochemistry and spectroscopy and preparations and reactions of nonaromatic hydrocarbons, haloalkanes, alcohols, ethers, aromatic hydrocarbons, and organometallic compounds. CHEM 210 and 211 are intended for students planning professional school studies in medicine or graduate studies in life sciences. Lecture 4 hrs; Laboratory 3 hrs; course fee \$150 (Prerequisites: CHEM 110 and 111).

CHEM 211 & CHEM 211L 5 units

Organic Chemistry II

Continues the 210 series with emphasis on the preparation, reactions, and identification of aldehydes and ketones, carboxylic acids and their derivatives, alkyl and acyl amines, ß-dicarbonyl compounds, and various classes of naturally occurring, biologically important compounds. Lecture 4 hrs; Laboratory 3 hrs; course fee \$150 (Prerequisites: CHEM 210).

CM301XL 3 units

Strategies for Success

Building on individual strengths, this course prepares adult students for college success and sharpens their critical thinking, writing, and research skills. It also integrates biblical principles into personal strategies for success within and beyond the School of Professional Studies. This is a writing intensive course and has the WPA imbedded.



CM372XL 3 units Foundations of Teaching and Preaching

A "cross-training" module to introduce the principles and skills necessary to effectively communicate Scripture through teaching and preaching delivery. Practical application assignments will be made, and reports/presentations will be given. Emphasis will be placed on methods and applications.

CM410XL 3 units

Evangelism and Discipleship

A study of the nature, purpose, and process of biblical evangelism and its application to various ministries; a study of New Testament discipleship principles and their application, with a special emphasis upon building discipling relationships and small group ministry.

CM474XL o units

Internship Seminar

Introduces students to the internship and assists them as they consider their own career goals and establish personal and ministry objectives for their internship experience.

CM475aXL o units

Internship I

Practical application and further development of ministry concepts learned in class. Students participate in a 6 month internship in a ministry setting under the direct guidance of a ministry supervisor. This educational experience allows students to learn by being involved in the observation, contemplation, and practice of ministry. This course is the designated service learning course within this major.

CM475bXL 3 units

Internship II

A continuation of the internship process begun earlier. This course is the designated service learning course within this major.

CM495XL (a-e) 1 unit each

Integration and Applied Learning

This series of 1 unit courses are concurrently sequenced with the core curriculum to focus on the integration and application of course concepts. Assignments are designed to complement and enhance the topics in each course through group and individual projects as well as exposure to community resources.

COMM100XL 3 units

Introduction to Oral Communication

Study of the basic principles and methods of public speaking. This course is offered periodically through the SPS Bridge Program.

COMM180 3 unit

Speech

Study of the basic principles and methods of public speaking.

COMM320 3 units

Creative Communication (S)

Introduction to homiletical theory with practical application. Attention will be given to selection of texts, titles, and outlines. Students will preach both expository and topical sermons. Formerly PMIN320. (Prerequisite: ENGL101A)

E

ENGLo92 3 units Fundamentals of Reading and Writing (F)

This course is designed for developing writers. The basics of writing are covered, including topic development, focus, structure, organization, support, and mechanics. Emphasis is on the writing process from prewriting through revising. Course placement is by SAT/ACT scores or WJU Placement Exam. Credits not applicable to graduation.

ENGL101A 3 units

Composition I (F,S)

Intensive instruction and practice in college writing, focusing on the reading, writing, and critical thinking skills required for participation in academic discourse. Includes all parts of the writing process-- prewriting, drafting, revising, and editing--with emphasis on a variety of rhetorical strategies, including argumentation. Features reading, discussion, and analysis of texts, both fiction and non-fiction. Requirement of at least 6000 written words. (Prerequisite: passing grade of C- or better of ENGL092 or approved SAT/ACT scores)

ENGL101AXL 3 units

English Composition I

A study of college level written and spoken composition. Emphasis is on all parts of essay writing and speech planning process, including research. This course is offered periodically through the SPS Bridge Program.

ENGL101B 3 units

Composition II (F,S)

Course focusing on advanced critical thinking, argument, analysis of texts, and research skills. Features application of skills to a variety of texts, both fiction and non-fiction. Requires completion of a research project or paper using MLA format. Requirement of at least 6000 words of formal writing. (Prerequisite: passing grade of C- or better in ENGL 101A) Students must pass this course with a C- or better in order to meet graduation requirements.

ENGL101BXL 3 units

English Composition II

A continuation of the writing process, with an emphasis on argument, advanced critical thinking, analysis and interpretation of readings and expository materials. Short essays requiring documentation and a major research paper are requirements in this course. This course is offered periodically through the SPS Bridge Program. (Prerequisite: Successful completion of ENGL101A)

ENGL₁₅₀ 3 units

Literature and Culture

An examination of the ways literature has influenced and been influenced by culture throughout the world and throughout recent history Includes readings in contemporary literature from the non-Western world and from various sub-cultures in the United States. (Prerequisite: ENGL 101A)

ENGL160 3 units

Introduction to Literary Studies (S)

An introduction to the interpretation and analysis of literature, including novels, short stories, poetry, films, and plays. Course focuses on developing an interpretation and writing a short critical analysis paper. (Prerequisite: ENGL 101B)

ENGL220 3 units

Foundations of British Literature (F)

A survey of the foundations of British literature from ancient times through the Restoration. Includes works from Greek, Roman, Old and Middle English, the Renaissance, and the 17th and 18th centuries. (Prerequisite: ENGL101B)



ENGL221 3 units

British Literature from 1800 (S)

A survey of various texts and topics in British literature from 1800 to the present, such as Romanticism, the development of the novel, revolution and industrialism in literature, and the literary representation of war. (Prerequisite: ENGL101B)

ENGL226 3 units

Topics in British Literature

Topics in British Literature offers an introduction to a specific genre, type, or era of British f literature. The specific subject of the class differs from semester to semester. Course meets the Core Curriculum Humanities requirement and may be taken more than once for credit as the topics differ. (Prerequisite: ENGL101B)

ENGL231 3 units

American Literature to 1865 (F)

A survey covering significant literary works in American literature from its beginnings through the end of the Civil War period. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. (Prerequisite: ENGL101B)

ENGL232 3 units American Literature 1865 to Present (S)

A survey covering significant literary works in American literature from from the end of the Civil War period to present. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. (Prerequisite: ENGL101B)

ENGL236 3 units

Topics in American Literature

Topics in American Literature offers an introduction to a specific genre, type, or era of American literature. The specific subject of the class differs from semester to semester. Course meets the Core Curriculum Humanities requirement and may be taken more than once for credit as the topics differ. (Prerequisite: ENGL101B)

ENGL256 3 units

Topics in World Literature

Topics in Literature offers an introduction to a specific genre, type, or era of world literature. The specific subject of the class differs from semester to semester. Course meets the Core Curriculum Humanities requirement and may be taken more than once for credit as the topics differ. (Prerequisite: ENGL101B)

ENGL266 3 units

Topics in Professional Writing

Topics in Professional Writing offers an introduction to a specific type of professional writing, such as professional or technical editing, journalism, or business writing. The specific subject of the class differs from semester to semester. Course meets the Core Curriculum Humanities requirement and may be taken more than once for credit as the topics differ. (Prerequisite: ENGL101B)

ENGL286 3 units

Creative Writing (F)

Introduction to creative writing, dedicated to examining and experimenting with fiction and poetry writing. Discussion of student writing and relevant literary texts. Required for creative writing concentration. (Prerequisite: ENGL101B)

ENGL296 3 units

Topics in Literature

Topics in Literature offers an introduction to a specific genre, type, or era of literature. The specific subject of the class differs from semester to semester. Topics may include such things as Science Fiction, Interpretation of Dramatic Literature, Film and Christian Worldview, or Fantasy Literature. Course meets the Core Curriculum Humanities requirement and may be taken more than once for credit as the topics differ. (Prerequisite: ENGL101B)

ENGL320 3 units

Shakespeare (S)



Survey of many of the major works in the Shakespearean canon, including tragedies, comedies, histories, romances, and poetry. (Prerequisite: ENGL101B)

ENGL321 3 units

C.S. Lewis

An introduction and overview to the man and his work. Emphasis is on an investigation of his ideas, style of writing, and life-changing events. Features review of other members of the Inklings. (Prerequisite: ENGL101B)

ENGL330 3 units

Bible and Literature

A careful study of the influence of the Bible on a wide range of works in British Literature from the earliest forms until the present era. (Prerequisite: ENGL101B)

ENGL350 3 units

Children's Literature

Selected readings from classic and contemporary literature for children from preschoolers to young adults. Emphasis on effectiveness of various works for different developmental stages. (Prerequisite: ENGL101B)

ENGL355 3 units

Mythology

Study of myths from around the world. Emphasis on the relationship between the myths and the cultures in which they arose along with a broad comparison of common tales within the myths. Features numerous comparisons to like Biblical accounts. (Prerequisite: ENGL101B)

ENGL360 3 units

Critical Analysis of Literature (F)

Introduction to contemporary trends in literary and cultural criticism, with an emphasis on the skills needed to perform effective analysis of literary texts, including poetry, drama, and fiction. Includes readings from various eras of British and American literature. Service learning course. This is a writing intensive course and has the WPA imbedded. (Prerequisites: ENGL220, ENGL221, ENGL231, or ENGL232)

ENGL362 3 units

Advanced Academic Writing

Intensive study and practice in collegiate and pre-professional writing. Course emphasizes detailed formatting using MLA and APA guidelines, proposal writing, problem solving, and critical thinking. Course may be required for certain students at the discretion of their major advisor. (Prerequisite: ENGL101B)

ENGL363 3 units Introduction to Professional Writing (F)

Introduction to Professional Writing covers the theory and practice of writing in a professional setting, whether business, technical, or journalistic. Students are introduced to professional writing and editing in a number of fields and will begin to develop specialization in the discipline of their choice. This course emphasizes workshopping and editing of writing for facility and technical perfection. (Prerequisite: ENGL101B)

ENGL386 3 units

Advanced Creative Writing

An continuation of the study of various genres of creative writing, with the opportunity to write and critique poetry and short fiction pieces. This is a writing intensive course and has the WPA imbedded. (Prerequisite: ENGL286)



ENGL426 3 units

Special Studies in British Literature

Advanced study in a particular era, genre, or type of British literature. The specific subject of the class differs from semester to semester. Class may be taken more than once for credit if topic is different. (Prerequisite: ENGL360, ENGL386, or consent of instructor)

ENGL429 3 units

Major British Authors

Extensive reading and analysis of the work of a major figure or several contemporaneous figures in British literature, for example, Chaucer, Milton, Donne, or Dickens. (Prerequisite: ENGL360 or ENGL386 or consent of instructor)

ENGL436 3 units

Special Studies in American Literature

Advanced study in a particular era, genre, or type of American literature. The specific subject of the class differs from semester to semester. Class may be taken more than once for credit if topic is different. (Prerequisite: ENGL360, ENGL386, or consent of instructor)

ENGL439 3 units

Major American Authors

Extensive reading and analysis of the work of a major figure or several contemporaneous figures in American literature, for example, Steinbeck, Faulkner, or Morrison. (Prerequisite: ENGL360 or ENGL386 or consent of instructor)

ENGL456 3 units

Special Studies in World Literature

Advanced study in a particular era, genre, or type of world literature. The specific subject of the class differs from semester to semester. Class may be taken more than once for credit if topic is different. (Prerequisite: ENGL360, ENGL386, or consent of instructor)

ENGL459 3 units

Major World Authors

Extensive reading and analysis of the work of a major figure or several contemporaneous figures in World literature, for example, Sophocles, Homer, Tolstoy, Cervantes, or Garcia-Marquez (Prerequisite: ENGL360, ENGL386, or consent of instructor)

ENGL466 3 units

Special Studies in Professional Writing

Advanced study in a particular type of professional writing. The specific subject of the class differs from semester to semester. Topics may include advanced technical or professional editing, publishing, journalism, or business writing. Class may be taken more than once for credit if topic is different. (Prerequisite: ENG363 or consent of instructor)

ENGL475 1-6 units

English Practicum

English Practicum is designed to provide English majors with a real-world experience in the field of English studies. Practicum assignments may include working in a community literacy or tutoring program, being a TA for a freshman composition class, working in a writing internship with a local publisher, or working in the writing lab on campus. Students will earn units of credit based on the hours they work; one credit hour will be awarded for each three hours of work a week. Course may be taken twice for credit. (Prerequisite: Consent of Department Chair)



ENGL484 3 units

Metonym (F)

Metonym is the literary journal of the WJU English Department. The class produces the journal, from soliciting submissions through publication. During class time, students will read and critique manuscripts submitted for publication consideration, as well as edit and proofread contracted work. As the course progresses, students will have the opportunity to learn nuts-and-bolts publishing aspects of journal editing, including layout, design, and other general aesthetic concerns. Students will earn between one and three units of credit based on the hours they work; one credit hour will be awarded for each three hours of work per week. (Prerequisite: ENGL386)

ENGL486 3 units

Special Studies in Creative Writing

Advanced study in a particular genre or aspect of creative writing. The specific subject of the class differs from semester to semester. Class may be taken more than once for credit if topic is different. (Prerequisite: ENGL360, ENGL386, or consent of instructor)

ENGL497 3 units

Advanced Seminar in Literature (S)

Capstone course for the Concentration in Literature. Student will choose an area of British, American, or World literature and read or reread the pivotal works of that era, and will then complete an original work of literary analysis as a senior project. (Prerequisite: Senior standing in the English major with Literature Concentration)

ENGL498CW 3 units Advanced Seminar in Creative Writing (S)

Capstone course for the concentration in creative writing. Completion of senior project in creative writing. (Prerequisite: Senior standing in the English major with Creative Writing concentration)

ENGL498PW 3 units Advanced Seminar in Professional Writing (S)

Capstone course for the concentration in professional writing. Completion of senior project in professional writing. (Prerequisite: Senior standing in the English major with Professional Writing concentration)

ENGL498T 3 units

Advanced Seminar in Teaching (S)

Capstone course for the concentration in teaching. Completion of senior project in teaching. (Prerequisite: Senior standing in the English major with Teaching or TESOL concentration)

ENGL499 3 units

Selected Topics

Examination of a current issue in English studies, for example contemporary literary theory, post-colonial literature in translation, literature and film, or Christian faith through the eyes of literature. (Prerequisite: ENGL360 or ENGL386)



HIST204 3 units

Introduction to Archaeology

An introduction to the study of archeology, and an overview of the discipline. (Prerequisite: ENGL101B)

HIST221 3 units

Western Civilization I (F)

A survey of the history, philosophy and art of the western world through c. 1500. (Prerequisite: ENGL101B)



HIST222 3 units

Western Civilization II (S)

A survey of the history, philosophy, and art of the western world from c. 1500 to the present. (Prerequisite: ENGL101B)

HIST231 3 units

World Civilization I (F)

A survey of the history, philosophy, religion, art, music, literature, and dance of the world's major cultures through c. 1500. (Prerequisite: ENGL101B)

HIST232 3 units

World Civilization II (S)

A survey of the history, philosophy, religion, art, music, literature, and dance of the world's major cultures from c. 1500 to the present. (Prerequisite: ENGL101B)

HIST291 3 units

American History (F)

This course will trace the political, constitutional, cultural, and socio-economic history of the United States from the colonial period to the present day. In addition, this course will also treat the political, socio-economic and cultural history of the state of California. Particular attention will be paid to the themes identified in The History - Social Science Framework of California Public Schools. This course meets the requirements for US History, Constitution and American Ideals.

HIST310 3 units The Early Church (Paul to Justinian) (F)

An overview of the expansion of Christianity from the New Testament era through the sixth century. Particular attention will be paid to the lives and writings of the Church fathers and Church councils. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST311 3 units

Old Testament Archaeology

An investigation of the major archaeological finds and primary sources relevant for understanding the Old Testament. (Prerequisite: HIST221/HIST222 or HIST231/HIST232, BIBL101)

HIST312 3 units

New Testament Archaeology

An investigation of the major archaeological finds and primary sources relevant for understanding the New Testament. (Prerequisite: HIST221/HIST222 or HIST231/HIST232, BIBL104)

HIST315 3 units

History of religion in America (S)

An overview of the history of religion, particularly Christianity, in America from the colonial era through the present. Specific attention will be paid to the interaction of religion with cultural institutions. Embedded in this course is a service learning project. This is a writing intensive course and has the WPA imbedded. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST330 3 units

History of the Ancient Near East

This course is a survey of ancient Near Eastern history from the dawn of civilization to the death of Alexander the Great. The course will concentrate on the region of Mesopotamia, but will also include peripheral areas including Iran, Anatolia, Syria, and Palestine within its cultural sphere of influence. It will integrate primary sources, art, and archaeology in discussing the region.



HIST331 3 units

Ancient Greece

A survey of Ancient Greece from the Minoan and Mycenaean Bronze Age to the Roman conquest of Greece. This survey will emphasize the political, social, cultural, and economic institutions and values that Hellas created to revolutionize the Ancient Mediterranean world.

HIST334 3 units

Greece and Rome

An overview of the history of ancient Greece from the Mycenaean era through the Hellenistic era. An overview of Roman history from the early Republic to late antiquity. Particular attention will be paid to the cultural, political and philosophical legacy bequeathed to us from the ancient world. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST336 3 units History and Archaeology of Ancient Rome (F)

The history of Rome from its foundation to the end of the Empire with emphasis on its political institutions, social structure, economy, religions, and culture. Written sources will be studied as well as the art and architecture of Rome and nearby cities of Ostia, Pompeii, and Herculaneum to gain a comprehensive view of ancient Rome. (Prerequisite: HIST221 or HIST231)

HIST371 3 units

The Twentieth Century (F)

This course will focus on developments and trends in Europe, Asia and the Third World during the 20th century, including various ideological movements and their consequences, post-colonialism and globalization. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST372 3 units

Christianity and Islam in Conflict

This course will take an in-depth look at the interaction of Christianity and Islam from the conquests of Mohammed in the Middle East through the current world-wide struggle arising from a newly resurgent and often militant Islam. The course will explore the historical, cultural and theological aspects of this interaction between two of the world's great monotheistic faiths. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST374 3 units

Military History (S)

A study of the origins and development of military institutions, traditions and practices from ancient Mesopotamia to the 21st century. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST380 3 units

Topics in History

An in-depth study of a specialized topic in history, subject to interest and instructor availability. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST441 3 units

Renaissance and Reformation

An overview of the artistic, philosophical and technological innovations of the Renaissance as well as the change in the religious landscape of Europe caused by the protestant Reformation and the Counter-Reformation. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST443 3 Units

History of the Renaissance

An overview of the artistic, philosophical, and technological innovations of the Renaissance (particularly in Italy), with particular attention paid to the renewal of classical scholarship and its impact on subsequent centuries of European thought.



HIST461 3 units

History of Latin America

An overview of the political and cultural history of the modern states of Latin America from its pre-Columbian origins to the present day. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST481 3 units

California History

This course will survey California history from exploration to the present day. Contemporary issues in California's economy, ecology and society will also be examined. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST₄85 3 units

The American Frontier

An overview of westward expansion of the United States from the colonial period through the "closing of the Frontier" (Frederick Jackson Turner) near the close of the 19th century. The continuing legacy of the Frontier and what that means for the American mythos will also be studied. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

HIST498 3 units

Research and Historiography (S)

This course will serve as the capstone for the history major. Philosophies of history, methodological concerns and the development of history as a discipline will be examined. Students will be required to do primary research and writing on an historical issue of their choice. (Prerequisite: HIST221/HIST222 or HIST231/HIST232)

ICS103 3 units

Kairos: God, the Church and the World

A foundational course on the study of God's global purposes from biblical, historical, cultural, and strategic perspectives. This course guides the students in envisioning their role in the world Christian movement.

ICS202 3 units

Cultural Anthropology (F)

An introduction to the science of the study of man in his cultural setting. The end in view is the gaining of a better understanding of different customs and cultures to enable more effective cross-cultural communication. (Prerequisite: Sophomore standing)

ICS210 3 units

Identity of Asian Americans

An examination of the unique issues experienced by Asian-Americans in American culture, with an emphasis on identity development and cross-cultural ministry.

ICS246 3 units

Building a People of Power

An independent study course with integrative discussions based on Robert C. Linthicum's VHS series and book Building A People of Power. This course explores how God's people can exercise power in ways that further God's kingdom by transforming urban neighborhoods into shalom communities.

ICS280OL 3 units

Introduction to Islam: Understanding and Relating to the World's Second Largest and Most Misunderstood Religion

In this course, students will learn about the basic tenets of the religion of Islam. They will understand the similarities and differences with the other two "Middle Eastern Religions" of Judaism and Christianity, and be able to appreciate each one for what



it is and what it has offered to the world. The student will be able to discern what is good and what is deficient in Islam, but do so in a respectful manner.

ICS281OL 3 units

Jesus in the Muslim Context: Methods from the Life of Christ

In this course, students will understand the history of missionary methods in Muslim nations and what has worked and what has not, and why. They will also learn how Muslims have tried to evangelize Christians throughout history - and why that is important for us to understand as well. Primarily, the student will finish this class with a great sense of hope - that Muslims do, in fact, come to know the biblical Lord and Savior Jesus Christ quite easily when they are presented a clear message.

ICS310 3 units

Intercultural Communication (F)

An introduction to how culture affects the process of intercultural communication with practical experience as a high contrast cultural partnership. Understanding is the priority as students look at the vast varieties of worldviews, customs, attitudes, values, belief systems, and behaviors which culture includes. Enhanced communication of the Christian gospel is cross-culturally is one expected outcome.

ICS320 3 units

World Religions (S)

A study of the major world religions including: Islam, Hinduism, Buddhism, Taoism, Animism, Confucianism, Chinese popular religion, and Shintoism. Discussions include the reasons Western societies have been vulnerable to Asian religious concepts that have spawned the burgeoning "New Age" cults. Efforts are made to discover bridges of approach for sharing the uniqueness of Christ. (Prerequisite: Sophomore standing)

ICS330XL 3 units

Introduction to Missiology

This course is an introduction to missiology with an emphasis on the biblical theology of missions. This course explores the most effective church planting strategies through a historical and current perspective as well as providing practical steps in bringing closure to the Great Commission. This course will equip and prepare students who become missionaries, mission committee members, or short term missionary participants by studying and gaining greater understanding of God's missionary heart.

ICS332 3 units

Business in the Global Marketplace

This course addresses the missional issues of working in, to and through business to accomplish the missio Dei. Issues in this course include: an overview of the missio Dei, basic issues in contextualization, living and working cross-culturally, models of business as mission, challenges facing the establishing business as mission and resources for business as mission.

ICS333 3 units

Partnership Development and Management (F)

A study of the relationship between the local church and missions. This course will explore means of developing, maintaining, and maximizing the potential of synergistic partnerships between cross-cultural missionaries, mission agencies, and local churches.

ICS341 3 units

Serving in Urban Contexts

A critical reflection on the theological, biblical and philosophical bases for cities. Issues such as rapid urbanization and development, effects of marginalization, promoting Kingdom signs in the city, and leadership and discipleship for the urban church will be discussed. This is a writing intensive course and has the WPA imbedded.

ICS350 3 units Cross-Cultural Teaching and Learning



Theories and strategies in preparing people for various roles using formal and non-formal approaches. The focus of this course is on contextualizing curriculum, content, methodology and delivery systems to meet learner needs.

ICS351 1 unit

Teaching Effectively

Incorporates the integration of Biblical teaching, concepts, and points of view into the analysis of teaching behavior. The concepts are explored of teacher as spiritual model, mentor, gospel presenter and the explicit spiritual formation and character development of students.

ICS352 3 units

Leadership in a Multicultural Context

This course addresses the impact of culture on Christian leadership. Topics such as the character of leaders, leadership emergence patterns, models of leadership, and leadership style will be examined for the impact that multicultural and cross-cultural contexts have upon the leadership situation.

ICS375 3 units

Intercultural Studies Practicum

An application and integration of classroom instruction into the fabric of crosscultural ministry by providing opportunities for learning through experiences under the guidance of qualified personnel. Applications should be submitted to the Intercultural Studies Department Chair. Briefings and debriefings as well as a written self-evaluation and supervisor's report are required.

ICS38oOL 3 units

The Modern Middle East: At the Intersection of Oil, Religion and Terror

In this course, students will develop an understanding of all things "Middle East." They will be able to recognize the similarities and unique differences in the nations, cultures and tribes of the region while focusing on the rich diversity of this vital part of our world. They will learn and understand the interplay between religion, politics and economics and how those have played out both positively and negatively on the international stage.

ICS381OL 3 units

Muslim-Christian-Jewish Relations: Principles for Building Common Ground

In this course, students will understand the basic tenets of each of these three religions and their historical, cultural and theological ties to the Middle East. Students will gain an appreciation for the people who practice these religions and come to understand how they can work together to build bridges that unite rather than divide, while still holding on to our distinctive Evangelical beliefs.

ICS382OL 3 units

The Israeli-Palestinian Conflict: Sorting out the World's Most Divisive Conflict

In this course, students will be able to understand and interpret the cultural, religious, historical and political nuances to a highly complex region and its ongoing conflict. They will know the roots of the conflict and the current realities that continue to fuel this fight for a single piece of land. The students will also leave the class with a sense of hope for the future as they see the vast array of people who are working for the good of all in the Holy Land.

ICS383OL 3 units

American Interests in the Middle East: Public Policy and Economic Opportunity

In this course, students will be able to understand how America plays a key role in all things Middle East, and how through strategic initiatives that role can be even more productive. The students will learn to appreciate and envision a positive American role in its foreign policy towards the region and in sponsoring robust economic exchange between the East and West.



ICS401/PMIN401 3 units Establishing Faith Communities (S)

Survey of the theology, history, and practical skills relative to starting a new church. The practical instruction emphasizes evangelism, demographics, facilities, leadership development, and promotion.

ICS403 3 units 🕲

Issues in Intercultural Life and Work (S)

A discussion of the theological basis of God's plan for global evangelism and principles and methods used in today's mission efforts. This is a writing intensive course and has the WPA imbedded. (Prerequisites: Upper division standing, ICS103)

ICS413 3 units

Care and Counseling

Deals with counseling issues most common to the local master: premarital and family counseling, death, loss, and other crises. The emphasis is on informal, short-term methods. Preparation for a role in counseling, weddings, funerals, baptisms, and other pastoral situations of Christian ministry. (Prerequisite: PSYC100)

ICS475 2-5 units

Intercultural Studies Internship

An application and integration of classroom instruction into the fabric of cross-cultural ministry by providing opportunities for learning through experiences under the guidance of qualified personnel during an extended period in the summer. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisite: Junior standing or instructor approval)

ICS492 3 units

Advanced Intercultural Studies Seminar

A study of innovation and best practices in ministry. As participant observers students will examine 3-4 area cross-cultural and/or urban ministries of their choice. Students will use research to determine best practices for similar ministries and use these benchmarks to evaluate the ministries they have observed and set patterns for their own ministries. Students will report their findings to the class in integration sessions. (Prerequisites: ICS103, ICS202, ICS341, ICS403)

L

LDRS100 1 unit

Principles of Academic and Personal Development

The purpose of this course is to expose students to academic and personal tools that will help them enhance their strengths, acknowledge and develop their weaknesses, and learn to adapt the tools in such a way that they can be modified for lifelong learning.

LDRS102 5 unit

Implementing Academic and Personal Development Principles

The purpose of this course is to take the principles learned in Principles for Academic and Personal Development (LDRS100) or Discipleship for Personal Development (LDRS152b) and continue to apply them to academics, daily living, and a career path.

LDRS152a, b 3 units + 2 units

Contemporary Discipleship for Freshman

A beginning study of the Christian Faith exploring the doctrines, worship, ethics and life of the intentional Christian life. Students are challenged to begin a journey of faith and join their lives to the overarching story of God's seeking love for mankind. Students will take the three-unit lecture course and choose a two-unit learning community. Learning communities are Discipleship for Christian Theology, Discipleship for a Relationship with God, Discipleship for Personal Development, Discipleship for Culture,



Discipleship for Apologetics and Evangelism, and Discipleship for Service. Course is required of all freshmen and freshman transfer students.

LDRS200a, b 1 unit each

Seminar in Student Leadership

This course provides an overview of the leading theories of leadership, and application of leadership theory to work in higher education. In addition to providing a theory base, self-evaluations of leadership skills are administered, aiding students in a greater understanding of their strengths and weaknesses. Students are then given an opportunity to put leadership into practice through student leadership activities and campus responsibilities.

LDRS201 1 unit

WJU Academy

WJU Academy is reserved for students who need an intensive Academic Support environment, providing skills in time management, personal assessment, study skills, career development, and Christian ethics and integrity.

LDRS300XL 3 units

Foundations of Leadership

Introduces basic leadership theory and foundational leadership perspectives from the Bible.

LDRS341 3 units

Spiritual Dimensions of Leadership

In the midst of the contemporary leadership crisis, this course is designed to equip students to thoughtfully and intentionally accept the challenge of spiritual leadership through a process which requires personal reflection, spiritual discipline, and leadership skills that can be implemented in a variety of settings. (Prerequisites: LDRS152 or LDRS352, PSYC141, junior-level standing)

LDRS352 3 units

Contemporary Discipleship Praxis

Transfer students who transfer to WJU with 30 or more units will take this course in place of Contemporary Discipleship for Freshman (LDRS152). This course covers the same material as LDRS152 at an accelerated pace and without learning communities.

M

MATH092 3 units

General Mathematics (F)

A review of general math skills, including computation, elementary algebra, and geometry. This course also covers the principle topics of high school algebra. Topics include solving equations and inequalities, polynomials and exponents, factoring, rational expressions, and equations and inequalities in two variables. Students are placed based on SAT/ACT scores or WJU Placement Exam. Units are not applicable to degree program requirements.

MATH100 3 units

Analytical Inquiry

This course is an introduction to the connection between mathematics and contemporary culture. Topics include critical thinking skills regarding mathematical information in society, some statistics and probability, mathematical models and their applications, number theory, some algebra and graphs and functions. (Prerequisite: passing grade of C- or better of MATHo92 or approved SAT/ACT scores. Credit for passing score of CLEP College Mathematics approved.)



MATH 101 3 units

College Algebra

Geometry, including functional relationships, linear and quadratic equations, representational systems, and statistics.

MATH 102 3 units

Pre-Calculus

This course prepares students for the calculus sequence. Topics covered include number systems, analytic geometry, elementary function theory (including logarithmic and trigonometric functions), and basic proof techniques.

MATH 140 4 units

Calculus I

This course is an introduction to the basic techniques of calculus of one variable, including limits and continuity, differentiation and integration, with graphing and applications.

MATH 141 4 units

Calculus II

Infinite series, polar coordinates. Three-dimensional geometry and vector algebra, functions of two and three variables, partial differentiation, multiple integration, and line integrals.

MATH200XL 3 units

Math for the Educated Citizen

A study of some of the uses of mathematics in society today, including probability and statistics, business applications, and the analysis of patterns.

MATH 210 3 units

Linear Algebra

Linear systems, matrices, vectors and vector spaces, linear transformations, inner products, norms, eigenvalues and eigenvectors, orthogonality and applications. Provides a foundation for many areas of study in mathematics, computer science, engineering, and science.

MATH220 3 units

Statistics

An introduction to the tools of statistics, covering such topics as frequency distributions, variability, probability, and hypothesis testing. (Prerequisite: passing grade of C- or better of MATH092 or approved SAT/ACT scores)

MATH 241 3 units

Differential Equations

An introduction into the theory, methods of solution, and selected applications of ordinary differential equations. Topics include first order equations, second order linear equations with constant coefficients, numerical analysis of ordinary differential equations, Laplace Transforms, series solutions, and systems of differential equations.

MATH 300 3 units

History of Mathematics

The history of mathematics and number theory from ancient times to the present is covered through methods and concepts, including theorems of Format, Euler, divisibility, factorization, primes, congruencies, diophantine problems, and other topics.

MATH 310 3 units

Modern Algebra

An introduction to the theory of groups, rings, and fields. Topics in group theory include Lagrange's theorem, quotient groups, applications to geometry, public key cryptography, and finitely generated abelian groups. Topics in ring theory include ideals,



quotient rings, and polynomial rings. Topics in field theory include field extensions, Euclidean construction problems, cubic and quartic equations.

MATH 320 3 units

Probability and Statistics

Discrete and continuous probability including conditional probability. Independence and Bayes' Theorem. Expected value, variance, and moments of a random variable. Distributions, methods for identifying distributions, and the Central Limit Theorem. Statistical hypothesis testing, errors, correlation, regression equations, and analysis of variance.

MATH 340 4 units

Vector Calculus

The differential and integral calculus of Euclidean 2- and 3-space are developed in this course. The treatment of real-valued functions of two or more real variables and their partial derivatives are also included. Functions that associate vectors with real numbers are studied. Applications to geometry, physics, and engineering are covered. The course provides a brief study of both double and triple integrals for functions of two or three variables. A laboratory approach is used in graphing 2- and 3-space group activities and projects.

MATH 350 3 units

Geometry

Selected topics from finite, affine, projective, Euclidean and non-Euclidean geometry from both the axiomatic and transformation approaches.

MATH 440 3 units

Real Analysis

This course offers an advanced study of the real-number system, functions, sequences, series, continuity, differentiation, integrability, and convergence by use of the limit concept and basic axioms of the real number field.

MATH 460 3 units

Numerical Methods

Numerical methods for solving systems of linear equations, finding roots and fixed points, approximating data and functions, numerical integration, finding solutions to differential equations.

MATH 462 3 units

Discrete Mathematics

Covers a collection of topics useful to mathematics and computer science majors. The unifying factor is that the topics deal mainly with finite collections of mathematical objects (graphs, trees, finite state machines, etc.). Also includes examination of sets, logic, Boolean algebras, proof techniques, algorithm analysis, and recursion.

MATH 499 3 units

Independent Study in Mathematics

Study of a selected problem or topic under the direction of an instructor. The instructor and student propose the course of study. Approval by the department chair is required.

MATH 498 2 units

Senior Seminar

This capstone course is a seminar in which faculty members, some guests, and the students give lectures on topics of general interest in mathematics. Students compile their senior portfolio, which encapsulates their learning experience in the mathematics program.



ME441XL 3 units

Managerial Accounting

An overview of accounting from the perspective of a non-accounting manager including the tools used to understand how accounting functions within an organization. Specific topics include internal controls, the function of accounting, historical accounting data and financial planning. (Prerequisite for Financial Management)

ME442XL 3 units

Financial Management

An overview of the financial principles and accepted practices which need to be mastered by all managers including: profitability analysis; cash management; ideal capital structure; investment alternative evaluation; reading and interpreting financial statements; understanding financial instruments such as stocks, bonds and promissory notes; financial planning; risk and return calculations; discounting and future value analysis; interest rate calculations; internal and external auditing; understanding financial markets; and other financial terms common to organizations will be examined.

ME450XL 3 units

Business Law

A general explanation of the law as it pertains to profit and not-for-profit organizations including its sources, development, and terminology. Specific legal doctrines and principles that affect business including an introduction to contracts, legal documents, and property are covered. Business entity structures such as sole-proprietorships, partnerships, limited liability companies and corporations are addressed.

MGMT320XL 3 units

Marketing for Managers

An introduction to marketing emphasizing the manager's role in product, price, place and promotion decisions. Topics include: marketing communications, target market identification, segmentation, consumer behavior, product life cycle, planning and marketing strategies. Addresses issues in marketing ethics and marketing for both the profit and not-for-profit organization.

MGMT340XL 3 units Management and Organizational Behavior

Introduces the four parts of managing organizations; planning, organizing, leading and controlling within the context of how organizational goals, priorities and strategies interface with the behavior of individuals and groups inside the organization and in other affecting organizations. Attention is given to the effect of organizational culture, organizational development and creating effective work groups.

MGMT342XL 3 units

Economics for Managers

An overview of economics from the perspective of management with a special focus on microeconomic concepts applied in specific case studies. This course will include an accelerated review of supply, demand, price, production, strategy and the important elements of economic theory relating to key decision making within the firm. The course will also review relevant macro economic theory as it relates to firms existing in different market structures. This course serves as a prerequisite for the Business Administration major and may be waived by students who have completed both Macro and Micro Economics at a qualified college or university.

MGMT₃8₂XL 3 units

Human Resource Management

From a management perspective, explores the interrelationship of the Human Resource Department and other organizational units in carrying out such activities as workforce planning, job analysis, recruiting, selection, staffing, orientation, training, employee development, performance evaluation, compensation, employee benefits, health and safety, employee relations, discipline, legal implications of HR, and international impact on labor and HR practices.



MGMT385XL 3 units

Project Management

A practical overview of the discipline of Project Management and its broad utilization within profit and not-for-profit organizations including personal application in planning and project execution. Emphasis of the class includes a focus on tools, terminology and software applications used in Project Management and introduction to the certification requirements and process for various project management professional designations.

MGMT388XL 3 units

Entrepreneurship

This course provides an overview of entrepreneurship. Insight will be discussed into the characteristics of entrepreneurs and examines the growth of entrepreneurship. Students will apply the methods used to create, identify and evaluate opportunities for new ventures and assess skills that are needed to start and manage new ventures. Students will develop a preliminary business plan including reviewing problems and actions involved in launching and operating small profit and not-for-profit organizations. This course emphasizes entrepreneur characteristics sought by venture capitalists and investors, roles of the business plan and evolutionary stages of start-up activity.

MGMT₄81XL 3 units

Operations Management

An overview of the processes that transform inputs into finished goods and services. This course helps students understand the importance of operations management and how it interacts with other parts of the organization, providing the necessary framework for developing skills needed to apply appropriate analytical tools to challenges within the business operations.

MGMT490XL (PSYC490XL) 3 units

Research Methods and Statistical Concepts

Provides the student with an overview and understanding of research methods and statistical terms used in both the psychology and business disciplines with a special focus on compilation and interpretation of data. Research methods will include introduction to identification and procurement of relevant sources of information for conducting research relative to both an academic or practitioner application. Students will learn the proper documentation for applicable formatting of source data within their area of study.

MGMT495XL(a-e) 1 unit each

Integration and Applied Learning

This series of 1 unit courses are concurrently sequenced with the core curriculum to focus on the integration and application of course concepts. Assignments are designed to complement and enhance the topics in each course through group and individual projects as well as exposure to community resources.

MGMT496XL 3 units

Strategic Management

An integrative course with a focus of analyzing interrelationships of managerial decisions/actions within and between the firm and its environment. Applies multi-disciplinary techniques to diagnose and recommend actions appropriate to specific company situations using the case study method.

MGMT497aXL o units

Capstone Seminar

Introduces and launches the Capstone project as the culminating activity of the Business Administration degree. Session includes discussion on selecting an organization and project; addresses the expectations of the Capstone; specifies key dates and important milestones for specific assignment; and provides examples of previous student prepared Capstones.



MGMT497bXL o units

Capstone I

Provides an opportunity to integrate practically what has been learned through the program as a project to manage. The project is intended to demonstrate the integration and achievement of the primary learning goals of the University and Business Administration major and will include an intervention with an outside organization of the students choosing. This course is one of two designated service learning courses within this major.

MGMT498XL 3 units

Capstone II

Provides an opportunity for reporting the culmination of the Capstone Project including a thorough and well documented presentation to class-mates on respective project. This project aims to integrate learning from the coursework, and practical work in a management setting with-in an actual organization selected by the student. This course is the second designated service learning course within this major.

MUS100-400 ½ unit

Applied Lessons (F, S)

One 25-minute private lesson per week in the area of voice, keyboard, or instrument specified as the applied major. Students must obtain a juried level 400 in one applied area before presenting their senior recital. Students are encouraged to broaden and develop their skills in non-concentration applied areas as well.

MUS101 3 units

Music Appreciation

A general introductory course designed to enhance listening enjoyment and ability. Course emphasis is on the elements of music, the characteristic styles of major historical periods, and the lives and works of key composers within the Western musical tradition. Course includes in-class demonstrations and attendance at outside musical events. No previous musical study required.

MUS171 3 units

Music Fundamentals (F)

Introduction to note reading, rhythm, time signatures, ear-training, and musical terminology.

MUS190D 1 unit

Beginning Drums (S)

Class instruction in the development of the fundamental skills of drum playing. The course is designed for students with little or no previous experience with the drums. May be repeated for credit.

MUS190G 1 unit

Beginning Guitar (F)

Class instruction in the development of the fundamental skills of guitar playing. The course is designed for students with little or no previous experience with the guitar. May be repeated for credit.

MUS190P 1 unit

Class Piano I (F)

Class instruction in the development of a basic proficiency in piano. Emphasis is on note and rhythm reading, repertoire, sight reading, scales, and basic chord progressions. May be repeated for credit.

MUS190V 1 unit

Beginning Voice (S)

Class instruction in the art of singing. This course is designed for non-voice majors and beginning voice students. Course content includes vocal technique, repertoire building, and performance practice.



MUS196 0-1/2 unit

University Community Chorus (F, S)

A Mixed voice choir open to the general public, alumni, faculty, staff and students. Music of various styles and periods is rehearsed and performed both on campus and in the community. Activities include varied opportunities for on campus and tour performances. May be repeated for credit.

MUS197 ½ unit

Community Band

An instrumental ensemble of varying instrumental composition open to the general public, alumni, faculty, staff, and students. Music of various styles and periods will be performed both on and off campus. May be repeated for credit.

MUS220 2 units

Intro to Music Technology

In this course, students study analog and digital electronic sound synthesis, theory of synthesizer operation; programming new sounds, computer applications including sequencing, patch libraries and programming aids, musical instrument digital interface (MIDI) and its applications, drum machines, and sampling sound synthesis.

MUS221 ½ unit

Basic Sibelius

An introduction to Sibelius notation software use, this course satisfies technology requirements. (Prerequisites: MUS272 and MUS274)

MUS250 1 unit

Worship Leading Lab I

This course provides basic instruction for acquiring skills in a worship arts team, including musical excellence, worship leadership and music directing, building basic skills in building, coordinating and directing a worship team.

MUS251 1 unit

Worship Leading Lab II

This course provides more advanced instruction for leading a worship arts team with musical excellence, worship leadership and music directing, composing chord charts, lead sheets and vocals in arranging music for worship teams, and integrating a variety of musical styles to minister to a multi-cultural society.

MUS272 3 units

Music Theory I (F)

A study of the basic harmonic, melodic and rhythmic components of music. Included in the course content will be scales, keys, triads, inversions, transposition, counterpoint, chord progressions, and non-harmonic tones.

MUS274 3 units

Music Theory II (S)

A review of diatonic theory, and an introduction to dominant and non-dominant seventh chords, ninth, eleventh and other expanded harmonies, figured bass, Sonata Allegro and other forms, secondary dominants, keyboard harmony, and analysis. (Prerequisite: MUS272)

MUS280 1 unit

Seminar in Sound Systems (S)

An introductory seminar in sound equipment and acoustics and their practical application to music venues.

MUS290P 1 unit

Class Piano II (S)

Continuation of class instruction in the development of a basic proficiency in piano. Emphasis is on expanded note and rhythm reading, advancing repertoire, sight reading, scales, and chord progressions. May be repeated for credit.



MUS296 0-1/2 unit

University Choir (F, S)

A non-audition choral group of mixed voices. Music of various styles and periods is rehearsed and performed both on campus and in the community. Activities include on and off campus concerts and chapel performances. May be repeated for credit.

MUS297 O-1/2 unit University Instrumental Ensemble (F, S)

An instrumental ensemble of varying instrumental composition. Music of various styles and periods will be performed both on and off campus. May be repeated for credit.

MUS301 1 units

Ear Training I (S)

A skills acquisition course covering sight singing, melodic intervallic, rhythmic and basic choral identification, reading, and dictation. (Prerequisites: MUS272 and MUS274)

MUS302 1 units

Ear Training II (S)

A skills acquisition course covering sight singing, melodic intervallic, rhythmic and basic choral identification, reading, and dictation. (Prerequisites: MUS272, MUS274, MUS301)

MUS303 1 units

Ear Training III (F)

A skills acquisition course covering sight singing, melodic intervallic, rhythmic and basic choral identification, reading, and dictation. (Prerequisites: MUS272, MUS274, MUS301, MUS302)

MUS304 1 units

Ear Training IV (S)

A skills acquisition course covering sight singing, melodic intervallic, rhythmic and basic choral identification, reading, and dictation. (Prerequisites: MUS272, MUS274, MUS301, MUS302)

MUS310 1 units

Basic Conducting (F: even years)

An introduction to the basic skills and techniques of conducting: beat patterns, subdivisions, cues, releases, terminology, score preparation and preparatory gestures. (Prerequisites: MUS272 and MUS274)

MUS321 2 units

Midi Notation (S: even years)

An introduction to MIDI use, including software options, programming, and composition. This course satisfies technology requirements. (Prerequisites: MUS272 and MUS274)

MUS322 ½ unit

Advanced Sibelius

A deeper look into Sibelius notation software use, this course satisfies technology requirements. (Prerequisites: MUS272 and MUS274)

MUS323 2 units

Recording and Production

Recording & Production covers basic acoustics review, mixers, microphones, monitoring systems, studio acoustics, digital recording techniques, mixing concepts, outboard effects, and acoustic and synth recording basics. Lab Fee May Apply.



MUS324 2 units

Recording and Production II

The intent of this class is to work in production teams to produce a musical recording project. Each team includes students oriented towards arranging, engineering, music business, and performance. They take on a large project, divide the production tasks, and learn to work as a production team. Topics include session and arrangement planning, budgeting, contracting, preproduction techniques, recording of acoustic and electronic instruments, work process and synchronization, final mix, and mastering. Students are given a budget and use realistic figures for studio time, musicians, CD costs, etc. This is meant to be a shared project, with each student contributing particular skills and orientation to the final product, which can be used as a demonstration of the student's abilities and capacity for working in a production team. As a final step, each student evaluates others on the same production team.

MUS332 1 unit

Woodwind Techniques

This course offers beginning instruction in the woodwind instruments. Careful focus is given to tone production, technique, instrument care, study materials, and teaching procedures.

MUS333 1 unit

String Techniques

The course offers beginning instruction in the stringed instruments. Careful focus is given to tone production, bowing, technique, study materials, instrument care and teaching procedures.

MUS334 1 unit

Brass Techniques

Students receive elementary instruction in the brass instruments. Careful consideration is given to tone production, technique, care of instruments, study materials, and teaching procedures.

MUS335 1 unit

Percussion Techniques

This course provides elementary instruction in the percussion instruments. Careful consideration is given to technique, care of instruments, study materials, and teaching procedures.

MUS340 3 units

Western Music to 1750 (F: odd years)

A study of the music of Western Civilization from antiquity through the mid 1700s. The course will reference both secular and sacred music. Students will explore the lives and music of major genres, musicians and composers from the covered periods of music. This is a writing intensive course and has the WPA imbedded. (Prerequisites: MUS272 and MUS274, instructor permission)

MUS341 3 units

Western Music from 1750 (S: odd years)

A study of the music of Western Civilization's musical development from Mozart through contemporary composers. This is a writing intensive course and has the WPA imbedded. (Prerequisites: MUS272 and MUS274)

MUS342 3 units

Seminar in the Baroque (F)

A seminar covering the forms, composers, instrumentation, style and developments of the Baroque period of music from 1685-1750. (Prerequisites: MUS272 and MUS274, Writing Proficiency complete)



MUS343 2 units

Hymnology

A study of the development of Christian hymnody from early times to the present. Discussions of the composition, performance, and relevance of hymns will be included. (Prerequisites: MUS272 and MUS274, or instructor permission)

MUS344 3 units

Seminar in the Romantic (F)

A seminar covering, in depth, the forms, composers, instrumentation, style and developments of the Romantic period of Music from early to late 19th Century. (Prerequisites: MUS272 and MUS274, Writing Proficiency complete)

MUS346 3 units

Seminar in the Classical (S)

A seminar covering the forms, composers, instrumentation, style and developments of the Classical period of Music from 1750-1825. (Prerequisites: MUS272 and MUS274, Writing Proficiency complete)

MUS350 2 units

Seminar in Worship

Learning practical leadership principles applicable to music and worship, the student will learn the essentials of worship leading and become equipped to lead worship in a variety of ministry contexts.

MUS351 1 unit

Seminar in Leadership Skills

This course is a forum for integrating contemporary, historical, and biblical theories, examples and perspectives on leadership with how they relate to authority, influence, persuasion and motivation, leadership effectiveness skills in the areas of understanding organizational culture, group process, communication, and conflict resolution, leadership efficiency focusing on visioning, goal-setting, self-management, understanding of leadership styles, preferences and the learning process, and leadership empowerment and the stewardship of others.

MUS352 2 units

Music Business

This course is part of the commercial music emphasis core. Students study careers in commercial music, journals of the business, and networking and career development, and receive an overview of the production process for music and post production and an introduction to: A&R, touring, contracting, copyright law, licenses, royalties, mechanicals, publishing and distribution, performing rights organizations, contracts, legal issues, etc.

MUS356 2 units

Instrumentation and Arranging (S)

An introduction to orchestration. Students will develop scoring skills for orchestral, symphonic and wind ensemble instruments. Scoring for full ensembles and for smaller combinations typical in school and church settings will be emphasized. (Prerequisites: MUS272 and MUS274, Writing Proficiency complete)

MUS363 1 unit

Accompaniment (F, S)

Designed to give the keyboard major experience in accompaniment. Students will be assigned to an applied student or to one of the college ensembles. Instruction will stress the basics of accompaniment as opposed to solo performance skills. Keyboard majors may substitute this course for Class Piano. May be repeated for credit.

MUS366 2 units

Instrumentation and Arranging (F: odd years)

Students will learn the basics of arrangement including orchestration, instrumentation, and voicings. (Prerequisites: MUS272 and MUS274, MUS455)



MUS367 2 units

World Music (S: even years)

A survey of the music of the non-western world, including selected areas from Africa, Asia, and South America.

MUS370 2 units

Song Writing (S)

A course in the composition and scoring of song forms. Students will study, analyze and compose various song forms and genres. (Prerequisites: MUS272 and MUS274, Writing Proficiency complete)

MUS372 3 units

Music Theory III

A more advanced look at diatonic theory, and dominant and non-dominant seventh chords, ninth, eleventh and other expanded harmonies, figured bass, Sonata Allegro and other forms, secondary dominants, keyboard harmony, and analysis. (Prerequisite:MUS272 and MUS274)

MUS374 3 units

Music Theory IV

A continuation of advanced theory. (Prerequisite:MUS272, MUS274, and MUS372)

MUS396 0-1/2 unit

Master Works (F, S)

Master Works Chorale provides students with performance group experience centered in traditional choral repertoire. The group emphasis is on rehearsal and performance of works drawn from the Renaissance, Baroque, Classical, Romantic, and Contemporary periods of music. The Master Works Chorale is open to all William Jessup University students regardless of major. The Chorale performs approximately three times each semester.

MUS398 1 unit

Junior Recital

Music Majors are required to present in the junior year a recital of one hour (minimum length) prior to continuation. Students will register for MUS398 during the semester of their scheduled recital. (Prerequisite: MUS300 Applied Level)

MUS410 2 units Advanced Conducting (S: even years)

Continued development of conducting techniques, rehearsal strategies, and repertoire selection. (Prerequisite: MUS310)

MUS420 2 units

Music Composition (S: odd years)

This course includes writing of original hymns, choruses, binary and ternary forms, leading into larger classical forms. (Prerequisites: MUS272 and MUS274)

MUS421 2 units

Counterpoint

(Prerequisites: MUS272 and MUS274)

MUS440 (G, P, or V) 2 units

Pedagogy (S)

Students will develop and apply knowledge of the anatomy and physiology of the voice with the methods, curriculum, materials and procedures of teaching. Students will participate in observed teaching situations with an assigned voice student. (Prerequisites: MUS300 Applied level, MUS374, MUS290P)



MUS441 2 units

Music Education

This course addresses philosophical understanding of the foundations of music education paired with practical application of the principles of the psychology of music in the classroom.

MUS450/PMIN350 3 units

Worship in Contemporary Culture (S: even years)

Capstone Course

A capstone course in the Music and Worship Major. This course is an integration of theology, historical information, critical thinking, and practical skills application related to worship in culture. (Prerequisite: Senior class standing, MUS272 and MUS274, MUS310, Writing Proficiency complete)

MUS455 2 units

Music Organization and Leadership (S: even years)

Capstone Course

A capstone course in the practical aspects of organizing, maintaining and leading a music program. Areas covered will include resources, staffing, planning, and organization skills. (Prerequisites: MUS274, MUS 310, Writing Proficiency complete)

MUS475 3 units

Music Internship

Students will be placed in a music ministry internship with a local congregation. Under supervision, they will apply the skills and knowledge acquired in the major to practical ministry situations. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisites: MUS420 or MUS450)

MUS498 o units

Senior Recital (Capstone Course)

Music Majors are required to present in the senior year a senior recital of one hour (minimum length) prior to graduation. Students will register for M498 during the semester of their scheduled recital. (Prerequisite: MUS400 Applied Level, Writing Proficiency complete)

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NT210 3 units

Acts (F)

A comprehensive study of the Acts of the Apostles from historical, theological, missiological, and literary perspectives. The course considers the importance of Acts for our understanding of early Christianity and integrates the careers, message, and theology of the apostles with the rest of the New Testament. (Prerequisite: BIBL104)

NT213 3 units

General Epistles

An examination of the General Epistles (Hebrews, James, 1 and 2 Peter, 1-3 John, and Jude). The course considers their individual themes, authorship and historical background, as well as theological emphases and contemporary relevance. (Prerequisites: BIBL101, BIBL104)

NT221 2 units

Sermon on the Mount

A thorough examination of the teaching of Jesus in Matthew 5, 6 & 7 with attention to background and context in Jesus' ministry and application to life and discipleship today.



NT241 3 units

Gospel of Matthew

Expository and theological examination of Matthew's gospel with emphasis on the unique contribution made to our understanding of Jesus the Messiah. (Prerequisite: BIBL101, BIBL104, BIBL249 or BIBL349)

NT242 3 units

Gospel of Mark

Expository and theological examination of Mark's gospel with emphasis on the unique Markan insights into Jesus as Christ, Son of Man, and Son of God. (Prerequisite: BIBL104)

NT243 3 units

Gospel of Luke

Expository and theological examination of Luke's gospel with emphasis on the unique Lukan contribution into Jesus as Christ and Son of Man. (Prerequisite: BIBL104)

NT244 3 units

Gospel of John

Expository and theological examination of John's gospel with emphasis on the Johannine distinctives and spiritual insights into Jesus as The Word made flesh and Son of God. (Prerequisite: BIBL104)

NT300 3 units New Testament Christianity: Luke-Acts

This course introduces New Testament biblical literature, hermeneutics, and inductive methodology with a primary focus upon the Gospel of Luke and the Acts of the Apostles. Special attention is given to the text with regard to its political, cultural, religious, and geographical setting, the literary genre, and the intended meaning of the text in its original cultural and literary context.

NT308 3 units

Romans (F, S)

A comprehensive study of the Epistle to the Romans. The course considers the importance of the epistle for Christian theology and living and includes an exegetical component. (Prerequisites: BIBL104, BIBL249 or BIBL349)

NT309 3 units

Prison Epistles

Examination of Ephesians, Philippians, Colossians, and Philemon with emphasis on doctrines of the Church, Christian living, and Christology. (Prerequisites: Junior class standing BIBL104, BIBL249 or BIBL349)

NT311 3 units

Pastoral Epistles

An examination of I and II Timothy and Titus with an emphasis on ministry in the life of the early church and the disciplines of being church in society. (Prerequisites: Junior class standing, BIBL101, BIBL104, BIBL249 or BIBL349)

NT312B 2 units

James

This course is presented as an expositional, theological, devotional and interactive study of the Epistle of James. (Prerequisite: BIBL249 or BIBL349)

NT315 3 units

I and II Corinthians

An examination of the Corinthian correspondence (1 and 2 Corinthians), including the letters' emphasis on church life, ministry and theological issues, and Paul's relationship with the church. The course integrates the letters with Paul's ministry as presented in Acts as well as the historical and cultural background of the first century. (Prerequisite: BIBL104)



NT320 3 units

Early Pauline Epistles

An examination of the epistles from the early part of Paul's ministry (Galatians, I and II Thessalonians, I and II Corinthians). The course considers the epistles' historical backgrounds, individual messages and theological emphases, and integrates them with Paul's first and second missionary journeys. (Prerequisites: BIBL101, BIBL104, BIBL249 or BIBL349)

NT404XL 3 units

Gospel of John

Focuses on the unique contribution of the fourth Gospel to the record of the life and teachings of Jesus Christ. Special attention is given to the doctrinal, prophetic, and structural features of this Gospel.

NT408XL 3 units

Romans

An exegetical and historical study of Paul's Epistle to the Romans with exposition and application of the book's leading themes.

NT423 3 units

Hebrews

A study of the thought and theology of the book Hebrews. The course examines authorship, background, use of the Old Testament and the Priesthood and Sacrifice of Christ. (Prerequisites: Junior class standing, BIBL101, BIBL104, BIBL249 or BIBL349)

NT424 3 units

Revelation

An introduction to the major approaches to the interpretation of John's Apocalypse. The course will compare and contrast differing views in the Spirit of Christ and encourage the student to think through the text for him or her self. (Prerequisites: Junior class standing, BIBL101, BIBL104, BIBL249 or BIBL349)

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ORLD300 3 units Understanding Your Leadership Capabilities

Students will examine their own personal leadership capabilities and effectiveness through self-assessment. A variety of leadership instruments will be used as the students reflect on their own leadership traits and those of others. A 360 degree assessment will also be utilized to provide insight into how student's leadership is viewed by others in their organizations and provide a basis for leadership development. Biblical leadership principles will be infused into the discussion as students examine various leadership and motivation styles; students will not only learn their particular leadership style, but how to relate to the leadership styles of others.

ORLD301 3 units

Foundations for Leadership

Introduces basic leadership theory and foundational leadership perspectives from the Bible.

ORLD321 3 units

Leading Organizational Teams

This course will address how organizational goals, priorities and strategies interface with the behavior of individuals and teams both inside the organization and through external constituencies. Attention is given to the effect of organizational culture, government laws and regulations, the economy upon organizational behavior and the important dynamics associated with teams.



ORLD420 3 units

Leadership and Negotiations

This course focuses on the practice of leadership through effective negotiation and will review the theory, practice, and processes of negotiation in a variety of settings. Students will study the fundamentals of negotiation practice and group psychology and apply leadership and negotiation frameworks to simulations and workplace opportunities. Students will participate in a series of exercises to become better observers of their own leadership and negotiation capacities.

ORLD421 3 units

Organizational Ethics

This course provides a foundation for responsible leadership within organizations and society. Students will engage in value clarification and understand how their faith influences ethical behavior. Through the use of conceptual and real-world ethical dilemmas, students will build their personal decision-making model and apply it to organizational situations. Students will wrestle with personal, team, and organizational based ethical challenges.

ORLD422 3 units

Leadership and Planning

Students will examine the role of planning in maximizing resources and addressing organizational change. Project planning and management concepts will be discussed and applied to real-world planning initiatives. Specific techniques for analyzing complex problems and for planning and evaluating interventions will be applied. Students will examine a problem or issue in their current or proposed future vocational setting and prepare plans for the implementation of a well-designed program or policy.

ORLD430 3 units

Leadership in Global Society

This course will explore the nature of leadership in various cultures and the skills needed in a global economy and society. Students will examine the leadership implications for cross-cultural and multi-national organizations. Students will engage in discussions of the "Great Commission" and reflect on historical aspects of global leadership. The future of global leadership will be examined and the potential leadership challenges considered. To the extent possible, students will be challenged to cultivate their own global leadership "map" as they interact with the emerging global scene.

ORLD431 3 units

Leading Change/Public Policy

This course introduces students to theories and models of change management. Students learn how organizations address the rapidly changing nature of the internal and external environment within which they operate. Students will discuss the role of organizational change agents and how to implement strategies for organizational intervention. Using work specific challenges and organizational case studies, students will develop the skills to evaluate and analyze how to lead effective change initiatives in the workplace. Students will also address the impact of public policy changes on organizations and society. A particular focus of this course will be in leading and managing changes across various organizational cultures.

ORLD432 3 units

Evidenced Based Leadership and Decision Making

Students will increase their literacy for decision making. Making decisions is arguably one of the most important tasks of leadership. Students will recognize both the art and science of making decisions in an uncertain organizational climate. Students will build literacy surrounding the issue definition, gather relevant information, and retrieve the best available evidence to apply to key organizational decisions. Students will understand how their faith integrates with decision making and the impact of decisions within the organizational setting. Emphasis on this class will also include the importance of decision making and execution; moving from strategic planning to tactical activity will be a focus of the study and conversation.

ORLD495(a-e) 1 unit each

Integration and Applied Learning

Personal Leadership Challenge, Organizational Leadership Challenge, Policy Challenge. These session specific projects provide students with an opportunity to research, apply, write, and present on real-world leadership challenges corresponding to the session specific curriculum. Students will work individually and in groups to address workplace opportunities and challenges,



presenting innovative solutions. These experiential learning opportunities allow the student to synthesize the knowledge, skills, and abilities from the rest of the program applying theoretical leadership concepts to concrete applications.

OT238 3 units

Exodus (S: odd years)

An in-depth study of the pivotal event of the Old Testament, the Exodus from Egypt and the beginning of molding Israel into a nation prepared to enter the Promised Land. Exodus will be considered from the standpoints of the historical, cultural, and theological setting of the book and its importance for understanding salvation and redemption. (Prerequisite: BIBL249 or BIBL349)

OT302 3 units

Psalms (S)

An exegetical and theological study of the corporate and individual expressions of trust in the praises of ancient Israel. Each psalm will be viewed in its original historic and literary context as well as its use in worship then and now. (Prerequisite: BIBL249 or BIBL349)

OT341 3 units

Deuteronomy (F: odd years)

An in-depth study of the covenant between God and the nation of Israel, with its accompanying obligations and consequences for obedience or disobedience. Deuteronomy will be considered from the standpoints of its historical, cultural, and theological setting and its importance for understanding the purpose of the Torah. (Prerequisite: BIBL249 or BIBL349)

OT343 3 units

Conquest and Settlement (S: even years)

An exegetical and historical study of the books of Joshua, Judges, and Ruth. The investigation will give attention to current debates about the historicity and ethics of Israel's conquest of Canaan and the contemporary significance of the themes of these books. (Prerequisite: BIBL249 or BIBL349)

OT349 3 units

I & II Chronicles

A course focusing on the general themes of these two post-exilic books. Emphasis will be given to parallel passages in Samuel and Kings and to the Chroniclers unique contributions to Israel's history. From this perspective students will begin to build theological bridges applicable to the church today.

OT351 3 units

Ezra-Nehemiah

This course covers the historical background of the Jewish people that led to the events of these books and an in-depth study of the books themselves with a view toward their message to the present day church.

OT358 3 units

Isaiah (F: odd years)

An in-depth study of the messages of Isaiah in their historical, cultural, and canonical setting. Special emphasis will be placed on his messianic prophecies and their fulfillment in Jesus Christ. (Prerequisite: BIBL249 or BIBL349)

OT361 3 units

Monarchy (F: odd years)

An exegetical and historical study of the books of Samuel, Kings, and Chronicles. The investigation will give special attention to the themes of leadership and social justice. (Prerequisite: BIBL249 or BIBL349)



OT363 3 units

Minor Prophets of the Eighth and Seventh Centuries B.C. (S: odd years)

A survey of the distinctive purpose, content, and fundamental messages of the prophets of Israel and Judah prior to the Exile. Each prophet will be studied in terms of the political, social, and religious issues of their days with parallels to ours. (Prerequisite: BIBL249 or BIBL349)

OT368 3 units

Jeremiah

An in-depth study of the life, times, and writings of Jeremiah. Special emphasis will be placed on major themes of Jeremiah and Lamentations including that of suffering and loss in the life of a servant of God. (Prerequisite: BIBL249 or BIBL349)

OT374 3 units

History and Literature of the Intertestamental Period (S: even years)

Investigates the events after the Old Testament and their implications for understanding New Testament times and literature. The study will include the history, archaeology, and literature of the period including the Apocrypha, Pseudepigrapha, and the Dead Sea Scrolls. (Prerequisite: BIBL249 or BIBL349)

OT₃80 3 units

Selected Topics in Old Testament

Investigation and discussion of relevant biblical passages on a topic of current interest. The topic chosen by the professor in response to student interest with an emphasis on application of biblical truths. (Prerequisites: BIBL101, BIBL104, BIBL249 or BIBL349)

OT401 3 units

Genesis (F: even years)

An in-depth analysis of the book in its historical and cultural setting provides the basis for examination of important theological concepts in Genesis. The course will consider various interpretive viewpoints and their importance for the foundation of a biblical world view. (BIBL249 or BIBL349)

OT404 3 units

Wisdom Literature (F: odd years)

Examines Job, Proverbs, Ecclesiastes, and Song of Solomon in their historical, cultural, and literary milieu. Emphasis will be placed on the relevance of these texts to living successfully from a biblical perspective. (Prerequisite: BIBL249 or BIBL349)

OT411 3 units

Exilic Prophets (S: even years)

An exegetical and theological study of the books of Ezekiel and Daniel in the historical, cultural, and canonical setting of the books. It will include an introduction to the genre of apocalyptic literature, its impact on communities in need of hope in the Old and New Testaments. (Prerequisite: BIBL249 or BIBL349)

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PHED100 3 units Wellness

This course is designed to introduce students to concepts of wellness and promote their awareness of six aspects of wellness: social, physical, emotional, intellectual, spiritual, and environmental. Evaluation of current life habits including diet, exercise, and inter/intra personal setting of short and long term goals will be included.



PHED110 ½ unit

Circuit Training

This course is designed to introduce students to the activity of circuit training. Students will explore aerobic and anaerobic training and conditioning as an activity.

Strength and Conditioning

This course is designed to introduce students to the activity of strength and conditioning. Students will explore aerobic and anaerobic training and conditioning as an activity. Students will learn safety, spotting techniques, core muscle groups and strength and endurance philosophies.

PHED212 (B,C,G,S,SB,T,V) 1 unit

Intercollegiate Sports

Golf, Men's Basketball, Women's Basketball, Cross Country, Men's Soccer, Women's Soccer, Softball, Track, Volleyball

PHED230 3 units

Coaching Team Sports

This class is designed for students interested in coaching team sports. The course will emphasize the components of team concepts and the organizational skills needed to implement and conduct a team sports program.

PHED280 3 units

Sports Psychology

This class is designed for students interested in sports psychology. The course will emphasize the components of sport psychology and the psychological skills needed to improve sports performance or improve coaching. As well as improve coping skills in life and gain a better understanding of self.

PHIL271 3 units

Introduction to Philosophy (S)

A survey of philosophy from the early Greeks to modern times, with emphasis on epistemology and the relationship of human critical thinking to biblical revelation.

PHIL331 3 units

Christian Ethics

An introduction to the terminology and concepts of ethics with an emphasis on Character or Virtue Ethics. The course will deal with the major ethical issues of our time, applying Christian principles to decision making and problem solving. (Prerequisites: Junior class standing, LDRS152, BIBL101, BIBL104, and BIBL249 or BIBL349)

PHIL352 3 units

Apologetics

A course designed to study the defense of the faith in our contemporary crosscultural world giving an overview of the different methodolgies and evidences that can be used to construct a valid apologetic for a particular context. (Prerequisite: ENGL101A, BIBL249 or BIBL349)

PHIL₃80 3 units

Topics in Philosophy

An in-depth study of one topic in philosophy, such as Philosophy of Religion or Modern Philosophy. (Prerequisite: HIST241, 242)

PHIL452 3 units

Christian Perspective (F,S)

An examination of the Christian worldview and the interaction between Christianity and various alternative worldviews. Students will analyze and critique a variety of worldview paradigms including modernism and postmodernism, as well as other religions and worldview perspectives, and will develop a distinctly Christian worldview to apply to all aspects of life. (Prerequisites: Junior class standing, LDRS152, BIBL101, BIBL104, and BIBL249 or BIBL349, THEO451)



PMIN322 3 units

Strategic Communication (F)

This course examines all relevant communication modes used in leading and working in church/para-church organizations. Topics include composition of letters, memos, persuasive/motivational presentations and survey of sermon forms including evangelistic, life situation and apologetic. Projects will focus on enhancing the student's ability to communicate effectively and efficiently in a variety of settings. (Prerequisite: COMM320 or PMIN320—see COMM320 for course description)

PMIN350/MUS450 3 units

Fundamentals of Worship (S)

Instruction in the history, theology, and leadership of corporate worship. Emphasis will be on the aspects and planning of worship, providing a wide range of worship experiences.

PMIN375 1 unit

Pastoral Ministry Practicum (F, S)

An activity which validates field work done by a student in the area of Pastoral Ministry.

PMIN401/ICS401 3 units

Introduction to Church Planting (F)

Survey of the theology, history, and practical skills relative to starting a new church. The practical instruction emphasizes evangelism, demographics, facilities, leadership development, and promotion.

PMIN410 2 units

Evangelism and Church Growth (S)

Introduction to the history, theology, and contemporary methods for church growth. (Prerequisites: LDRS152, PMIN350)

PMIN422 2 units

Practice Preaching (S)

A review of homiletical theory. Students will preach several times demonstrating different types of sermons. (Prerequisite: COMM320)

PMIN423 3 units

Pastoral Care and Counseling (S)

Deals with counseling issues most common to the local master: premarital and family counseling, death, loss, and other crises. The emphasis is on informal, short-term methods. Preparation for a role in counseling, weddings, funerals, baptisms, and other pastoral situations of Christian ministry. (Prerequisite: PSYC100)

PMIN475 3 units

Pastoral Ministry Internship

Senior year program of activity in church or related ministry; involves supervision by a local pastor and a faculty advisor. Interns will complete a regimen of assigned tasks and written reports. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisites: COMM320, PMIN322, PMIN350)

PMIN480 3 units

Church Administration (F)

Capstone Course

A study of the guiding principles of administration and leadership of the church, focusing on practical matters and their solutions. The machinery of church organization, committees, and other matters pertaining to pastoral leadership are surveyed. (Prerequisites: COMM320 and PMIN350)



PMIN499 1-2 units

Special Studies

Independent study in the area of Pastoral ministry. Individual or colloquium.

PPOL111 3 units

American Government

This course provides a historical and institutional review of American government, tracing its development following the Revolutionary War and Constitutional Convention to its modern structures. The course will provide an overview of the executive, legislative, and judicial branches as well as governmental agencies and institutions within and outside these branches.

PPOL₁₇₄ 1 unit

Public Policy Internship Studies

A preparatory course for the public policy internship, this course allow students to research internships, prepare resumes and application materials, conduct practice interviews, and discuss and compare internship opportunities with previous interns and instructors. This course is required for students in their first year of the program and who are preparing for internships.

PPOL201 3 units

Political Theory and Philosophy

An introduction to political theory & philosophy, this course surveys classic and modern thinkers and writings that provide the context for and development of contemporary political thought, structures, and society. The course provides foundational principles of American government and politics and for a comparative study of governments and politics worldwide. (Prerequisites: PPOL111, PHIL271)

PPOL221 3 units

Political Process

This course provides an overview of U.S. political processes in the executive, judicial, and legislative branches with an emphasis in electoral process. The course will also provide an introduction to specific administrative processes, between branches and within agencies. Students will develop an understanding of how political structures develop and implement policy. (Prerequisites: PPOL111, HIST291)

PPOL253 3 units

Public Administration I

This course is intended to serve as an undergraduate introduction to the study and practice of public administration. Although the field has a shorter history than other social sciences, gaining a perspective on the way in which it has developed helps to understand the current practice of administering the public's business. It is also important to understand the broader social and political environment within which public administration functions as well as the dynamics of behavior within large organizations. Indeed, to be successful, a well-trained administrator must have a clear grasp of the continuing issues that have shaped the field since its inception.

PPOL260 3 units Introduction to Criminal Justice & Society

Overview of criminal justice system, including historical development, present status, and suggested reforms. Includes detailed descriptions of the duties and functions of actors in the criminal justice system, including: victim, offender, police, prosecuting and defense attorneys, courts and corrections. Will elaborate criminal justice processes from the formation of laws to the final stages of the treatment of criminals, including a section on juvenile offenders.

PPOL₂₆₁ 3 units

Intro to Criminal Law

The criminal law course discusses the creation and application of substantive criminal law. It includes the nature and origins of criminal law, substantive due process, elements of criminal liability, the doctrine of complicity, uncomplicated crimes, defenses to criminal liability, and the elements of crimes against persons, property and public order.



PPOL₃O₄ 3 units

Ethics in Public Policy

Biblical principles and ethical standards provide the basis for an understanding of Christian policymaking. This course provides a review and discussion of the moral and ethical standards and conduct for public sector leadership and service. Coursework includes a review of biblical teaching on ethics, other prominent writings on ethics principles and ethical practices, and application of such principles and practices to a modern ethics issue or case study.

PPOL321 3 units

Legislative Process

This course offers a review of legislative process on the state and federal levels. The course will trace the process of how a measure or bill becomes law in the United States and California and how those processes may compare or contrast. The course will also highlight key bills currently on the legislative agenda, and offer students opportunities to discuss and debate bills in legislative sessions.

PPOL324 3 units

State and Local Government

This course provides an overview of California state and local government. The course examines the major state offices and their bureaucracies, the California state legislature and budget process, and local governments. This course will establish an understanding of how state government works and interacts with county and city governments, and the role of the players and policies that influence and are influenced by state and local government.

PPOL₃₂₅ 3 units

Comparative Government & Politics

A survey of the major modern political and governmental systems, the course will review varying political regimes as well as compare Western and Eastern governmental systems. The course will also provide a comparative review of the major political and governmental systems around the globe – democracy, monarchy, communist/Marxist, theocracy—with a specific study of Great Britain, Russia, China, India, Iran, Nigeria, and Mexico. This is a writing intensive course and has the WPA imbedded. (Prerequisites: PPOL111, PPOL201, PPOL341, PPOL361)

PPOL329 3 units

Campaign Organizing

Campaign Organizing is a course that teaches students the process, strategies, and implementation of political campaigns. The course will cover various types of campaigns including for public office and for ballot measures. The course will also distinguish specific approaches and concerns for local, state, and national campaigns. In addition the course will relate various players such as media and interest groups that have an impact on political campaigns.

PPOL341 3 units

Political Economy

An introduction to the principles of micro- and macroeconomics, this course reviews both the principles of economic theory and application, as well as a comparative review of economic practices. The course includes an analysis of supply and demand, allocation of resources, and economic aggregates. The course also emphasizes the significance of economic policies as they relate to political policymaking. (Prerequisite: PPOL221)

PPOL342 3 units

Economic Development

This course provides an introduction to the context, theory, process, and practice of state and local economic development policy. The objectives of the course are 1) to provide an introduction to the concepts, ideas, and strategies employed in the pursuit of economic development; 2) to review basic principles for critically examining alternative development policies and programs; 3) to reflect on the goals and objectives of economic development efforts; 4) to examine the economic, political, and social context in which development policymaking occurs; 5) to survey and critically review the range of strategies commonly used to improve the economic prospects of neighborhoods, cities, and regions; and 6) to hone your ability to critically analyze and present your analysis in a variety of mediums.



PPOL343 3 units

Public Budgeting

Budgeting touches every aspect of the public sector, demanding that anyone concerned with policymaking or implementation understand how the process works. Budgeting shapes the macro economy; it reflects the political power of a variety of actors who engage in different strategies; it determines what programs get funded at what levels. This course provides a general understanding of budget preparation, adoption and execution; proposed reforms of the budget process; and competing theories of the politics of budgeting.

PPOL353 3 units

Public Administration II

This course covers the major administrative theories that drive macro-level public behavior. The course will discuss the significance of the study of public administration, how theorists and practitioners have sought to develop formal perspectives on public management that have constructed an integrated perspective on public management. The course will examine a range of management issues and strategies within the context of managing public organizations including the day-to-day dilemmas faced by competent public managers. (Prerequisite: PPOL253)

PPOL361 3 units

Constitution & Civil Rights

The Constitution is the Supreme Law of the United States and provides the foundation for the laws, processes and structures of our government and political system. This course will provide an understanding of the major provisions of this document as they relate to American government and politics. The course will also highlight the rights and responsibilities of citizens and residents, and introduce civil rights protected by the Constitution and related legislation. (Prerequisites: PPOL111, HIST291, PPOL201, PPOL221)

PPOL₃62 3 units

Criminology

This course provides an overview of the nature and causes of crime and criminal behavior. The course reviews the characteristics of the offender and categories of crime ranging from white collar crime to violent crimes. The course also introduces foundational elements of the criminal justice system, including theories of sentencing and measurements of crime as well as the procedures and actors. (Prerequisite: PPOL361)

PPOL363 3 units

Law & Social Policy

This course examines critical social concerns and their impact on U.S. legal and social policy. The course will highlight both the Biblical context and the historical and modern laws addressing significant social issues such as marriage, education, and health. Constitution, civil rights and senior seminar topics will be included for course discussion and review.

PPOL₃64 3 units

Police and Society

The broad objectives of this course are to (1) provide students with a basic understanding of the role(s) that police play in American society; (2) expose students to the often conflicting issues that police officers confront; (3) familiarize students with empirical research on police behavior and evaluation research on the impact of different police tactics; and (4) teach students how to assess the quality of research.

PPOL₃65 3 units

American Foreign Policy

This course studies the development of American Foreign Policy from the post-Revolutionary to the post-9/11 era. The course reviews the significant milestones of American foreign policy and examines the implications for current policies and international relations. The course will highlight economic and military policies of key Presidents and as well as those instituted by Congress.



PPOL366 3 units

Corrections

Introduces the student to the field of corrections and its role in the criminal justice process. Major topics include: organization of correctional systems; correctional role; institutional operations; alternatives to institutionalization; treatment and rehabilitation, and current and future issues.

PPOL₃₇₄ 1 unit

Public Policy Professional Studies

A preparatory course for the public policy internship, this course allows students to research internships, prepare resumes and application materials, conduct preparatory interviews, and discuss and compare internship opportunities with previous interns and instructors. This course is required for third year students preparing for internships, as well as fourth year students conducting their internship. (Prerequisite: PPOL174)

PPOL463 3 units International Relations & Human Rights

This course studies the institutions that conduct international relations and/or implement international policy, and the issues that inform those policies. The course will review governmental bodies such as the U.S. State Department, as well as intergovernmental organizations, particularly the United Nations, and how they address current international issues. The course will also highlight nongovernmental international organizations and major international documents and protections related to international human rights. (Prerequisites: PPOL111, PPOL201, PPOL341)

PPOL464 3 units International Conflict and Conflict Resolution

This course studies the concepts of global conflict including war and terrorism from Biblical, theoretical, legal, and historical perspectives. The course will feature the Biblical war examples as well as American Revolutionary and Civil Wars, the French Revolution, WWI and WWII, the Cold War, and the War against Terror to review the purposes, means, and results of war. The course will also discuss the methods of diplomacy and conflict resolution in regional insurgencies.

PPOL₄65 3 units

Global Advocacy & Diplomacy

Economic policies, social and cultural practices, and civil/political conflicts are key factors affecting global poverty, disparity, and conflict. This course focuses on how governmental, intergovernmental, and nongovernmental institutions advocate in national and international arenas to address these global concerns. The course will highlight regional issues in Africa, Asia, and Latin America, compare U.S. and international policies, and examine the Biblical context for global advocacy.

PPOL₄66 3 units

Administrative Law

The administrative law process, concentrating upon the functions and procedures of federal and state administrative agencies and upon judicial review of agency actions. Specific topics include the constitutional position of administrative agencies, the availability and scope of judicial review, legislative and executive control of administrative discretion, the administrative power to investigate, the process of decision within the agency, and the constitutional right to an administrative hearing.

PPOL₄69 3 units

Violence and Terrorism

This course systematically examines political violence, responses by government institutions to that violence and implications of both for the administration of justice. Content is structured along a continuum, ranging from small-scale violence to mass violence – assassinations, terrorism by sub-national and transnational organizations, state terror and genocide. In recent years political violence has progressively drawn the American governmental institutions, particularly justice agencies into the global picture of violence committed by both domestic and international terrorists. Theoretical approaches to the study of terrorism and analysis of terrorist theory and strategies will be covered as well. Additionally, the course examines the Bible, and historical causes of terrorism, and examines other religions, primarily Judaism and Islam.



PPOL₄₇₀ 3 units

First Amendment

This course provides an in-depth review of the First Amendment of the US Constitution. The course includes an overview of each element of the First Amendment including: Freedom of Speech, Press, Assembly (and derived freedom of Association) as well as the Free Exercise of Religion and the Establishment Clause. The course will examine related legislation, case law, church and political history, and current news and policy issues. The course will discuss the interrelationship of the First Amendment with other rights and responsibilities imbedded in the US and State Constitutuions as well as related statutory law. The course will also engage students in focused debate on current topics relating to the specific elements of the First Amendment.

PPOL₄₇₅ 3 units

Public Policy Internship

Senior year program of activity in Public Policy field; involves field supervision and a faculty advisor. Interns will complete a regimen of assigned tasks and written reports. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course.

PPOL491 3 units

Political Research and Policy Analysis

Students will learn basic methods to research and compile statistical, historical, and legal data for policy analysis. The course will provide working examples and opportunities to apply research methods to current policy issues. (Prerequisites: PPOL111, PPOL221, PPOL)

PPOL498 3 units Senior Seminar: Leadership and Service

A capstone course, the purpose of this senior seminar is to provide intensive analysis and practical application of the historical, theoretical, and organizational public policy issues and institutions studied in the first through third year curriculum. The senior seminar will survey major policy areas and provide focused discussion of policy topics such as: business and corporate responsibility; gender, race & ethnicity; social policy; international policy & advocacy; media and journalism. (Prerequisites: PPOL111, PPOL112, PPOL174, PPOL221, PPOL253, PPOL301, PPOL304, PPOL325, PPOL361, PPOL Senior) a and b sections???

PSYC100 3 units

Introduction to Psychology

An introduction to the study of human behavior and mental processes. The history of psychology and basic theories of learning, motivation, personality, and emotion are explored. Application of psychology to everyday living is emphasized.

PSYC102 3 units

Psychology and Christian Thought

Students will be introduced to the nature of persons from a Christian world view, while considering the nature and process of the application of Christian thought to the study and practice of psychology. An examination of the practice of responsible integration will be included.

PSYC141 3 units

Developmental Psychology

An overview of physical, cognitive, psychosocial, and moral development of humankind from prenatal life through old age. This class should be taken early in the student's training as it is prerequisite to many other courses.

PSYC141XL 3 units

Developmental Psychology

An overview of physical, cognitive, psychosocial, and moral development of mankind from prenatal life through old age. This class is a prerequisite to the psychology program.



PSYC170XL 3 units

Introduction to Addiction in Society

A study of patterns of addiction within various sub-groupings of society as well as society as a whole. Historical and contemporary issues related to understanding and responding to substance abuse problems will be covered in this introductory course. Basic research and statistical issues as they relate to addictions will be addressed. Societal perception of addiction and professional and social system responses to addiction will be reviewed, including prevention and the impact of addiction on society, groups, families, and individuals.

PSYC200 3 units

Marriage and Family

A psychologically and theologically integrated study of marriage and family relationships, this course prepares students to develop a personal philosophy of family. It will include a personal evaluation of familial experiences and a challenging look at cultural norms and biblical principles. This course prepares students to develop a personal conceptualization for family development in addition to aiding others to do the same.

PSYC203 3 units

Social Psychology

The study of the impact of the social context on the individual, this course examines the relationship of the individual to the family, the group, and the larger social milieu. Both theory and research findings will be examined as students analyze social behavior, including social cognition, attitude formation and change, conformity, prejudice, and group processes.

PSYC203XL 3 units

Social Psychology

The study of the impact of the social context on the individual, this course examines the relationship of the individual to the family, the group, and the larger social milieu. Both theory and research findings will be examined as students analyze social behavior, including social cognition, attitude formation and change, conformity, prejudice, and group processes.

PSYC222 3 units

Interpersonal Processes

A study of the elements of effective communication. Increasing self-awareness and improving personal effectiveness are emphasized. Consideration of cultural traditions as they impact communication styles is included.

PSYC230 3 units

Psychology of Relationships

An exploration of man's relational nature as it reflects God's relational nature. Health in a variety of relational contexts will be explored. Self awareness as well as implications for ministry to others will be emphasized.

PSYC270XL 3 units

Human Services

This course provides and over view of the core functions of the addiction professional as well as their related implications, with particular emphasis on treatment and social service protocol.

PSYC300 3 units

Personality Theory and Therapy

An introduction to basic theories of personality and their application in therapeutic contexts, this class includes an analysis of the credibility of each theory from a Christian perspective. Legal and ethical issues, including reporting requirements in abusive situations are included. This is a writing intensive course for the Psychology major.

PSYC300XL 3 units

Personality Theory

This course is an introduction to basic theories of counseling and an analysis of the credibility of each theory from a Christian perspective. Legal and ethical issues, including reporting requirements in abusive situations are included.



PSYC310 3 units

History and Systems of Psychology

This course explores the historical and theoretical foundations of professional psychology, including classical systems in psychology. It includes a discussion of the philosophy of science relevant to psychological systems, assessment, research, theory, and practice. Particular attention will be given to how psychology emerged as an independent discipline from its roots in philosophy and theology and what it means for the discipline to call itself a science. A discussion of our commitments as Christian scholars and practitioners in psychology will be included. Prerequisites: Psyc 100, 102, or consent of the instructor.

PSYC311XL 3 units

Foundations of Biblical and Psychological Integration

Students will be introduced to a history of the integration movement, the unique challenges and controversies of integration, and a review of models of integration. They will be equipped to critically examine various integration issues within the field of Psychology and Christianity.

PSYC322 3 units

Small Group Dynamics

An integrated study, from theological and psychological perspectives, of effective group process and leadership. Techniques for forming groups, analyzing processes, leadership facilitation, measurement of behavior, and methods of stabilizing gains over time will be included.

PSYC322XL 3 units

Small Group Dynamics

An integrated study of effective small group dynamics from both a psychological as well as a theological perspective. Students will be equipped to lead small groups and to train others in small group dynamics.

PSYC331 3 units

Counseling Skills

The appropriate use of techniques and strategies in counseling provides the core focus for this class. Skills to assess need, provide appropriate interventions, and use relevant referrals will be included. This practical course emphasizes demonstration and application. (Prerequisite: PSYC222)

PSYC332 3 units

Crosscultural Issues in Psychology

Students will explore cultural differences and develop greater sensitivity to these differences as they influence human behavior and mental processes. Psychological dynamics involved in the formation and reduction of prejudices, discrimination, and stereotypes will be explored.

PSYC333 3 units

Human Sexuality

An examination of the biopsychosocial science of human sexuality. This course provides students with an opportunity to explore complex sexual issues. Designed to help participants become more comfortable with discussing sexuality, the course emphasizes increased self awareness and provides direction for working with sexual issues in others.

PSYC342 3 units

Child and Adolescent Psychology

An in-depth look at the development of children and adolescents. Guidance and practical parenting skills as well as therapeutic interventions will be emphasized. Students will be encouraged to reflect on their own development and the experiences in childhood and adolescence that have shaped their lives. (Prerequisite: PSYC141)



PSYC345 3 units

Gender Studies

An exploration of a scriptural view of male and female identity and roles, this course is designed to expand the student's perspective regarding gender differences and similarities. The impact of culture upon men and women socially, physically, and spiritually will be examined. Issues unique to each gender will be explored with the goal of preparing students for working more effectively with both men and women.

PSYC346 3 units

Adult Development and Aging

An in depth exploration of relevant developmental issues in adulthood in the early, middle, late, and late late years. The prevention of mental health issues and stress reduction as adults manage careers, parenting, and the care of older adults will be emphasized. Community support for adults as they age and experience loss of physical health and loss of relationships will also be included. (Prerequisite: PSYC141)

PSYC346XL 3 units

Adult Development and Aging

This course provides a biopsychosocial orientation to aging processes in adulthood. It includes basic theoretical models, research results, and other current information on the psychology of adulthood and aging. Community support for adults as they age and experience various development challenges, including the loss of physical health and loss of relationships, will also be included. Emphasis will be placed on successful aging through the prevention of illness both physically and psychologically.

PSYC351 3 units

Abnormal Psychology

A study of psychopathology or abnormal behavior. Emphasis is placed on description and identification of individual disorders. A consideration of cultural differences in the expression of abnormal symptomatology is included. (Prerequisites: PSYC100)

PSYC352 3 units

Psychology of Addiction

This course is designed to explore the psychological, physiological, and societal effects of addiction. Students will be introduced to a variety of addictions and drug classifications; gender, ethnic and cultural differences regarding addiction; psychological and physiological effects of a variety of drugs; and the part that family and society play in addiction, treatment, and rehabilitation.

PSYC352XL 3 units

Psychology of Addiction

This course is designed to explore the psychological, physiological, and societal effects of addiction. Students will be introduced to the classifications and symptoms of both Substance and Process additions. Assessment techniques and treatment approaches will be covered.

PSYC364XL 3 units

Abnormal Psychology

A study of psychopathology or abnormal behavior with emphasis placed on description and identification of individual disorders. A consideration of cultural differences in the expression of abnormal symptomatology is included.

PSYC370XL 3 units

Addiction Assessment & Treatment Strategies

This course is a review of options and strategies for assessment of addictive behavior and the application of appropriate counseling models and theories. Family systems, their assessment and support, as well as life span development issues will be included. The patterns of addiction related to families, family systems, and couples will be studied. This course will also cover therapeutic theories and models as well as assessment and treatment issues with standard professional protocol in a variety of case management functions.



PSYC371XL 3 units

Counseling of Addictive Behavior

An introductory course focusing on basic counseling issues, skills and knowledges, progressing to various applied counseling skills and theories for substance abuse and addiction issues

PSYC377XL 3 units

Marriage and Family

An integrated study of marriage and family relationships from theological and psychological perspectives, that prepares students to develop a personal philosophy of family and set the foundation for the development of a family ministry. Includes a personal evaluation of familial experiences and a look at cultural norms and biblical principles. This skill building course prepares students for participation in leadership of family life.

PSYC390 3 units

Research Statistics for the Social Sciences

A study designed to facilitate the student's fluency in social science statistical concepts and methods. Focus will be on understanding and analyzing data in psychological research; including descriptive, inferential statistics, correlation, prediction, multivariate analyses, ethical use of statistics and use of SPSS to do necessary computations and data analysis. (Prerequisites: PSYC100, Math)

PSYC 392 3 units

Research Methods in the Social Sciences

This course is designed to enhance the student's understanding of scientific research methodology as it is applied to the science of psychology. The focus of this course is on developing the student's knowledge and skills in scientific methodology, ethics, research processes, experimental design, qualitative strategies, and APA style. Prerequisite: Passing Research Statistics with a C-or better.

PSYC410 3 units

Cognitive Psychology

Organized topically, this course will provide a current and comprehensive overview of psychological learning theory. It examines the theoretical and empirical research related to learning, memory, attention, problem solving, concept formation and language. Additionally, it will also review controversies that have developed as our understanding of human learning has developed and will explore the implications of these various theories.

PSYC423XL 3 units

Multicultural Issues in Psychology

Students will explore cultural differences and develop greater sensitivity to cultural issues in counseling relationships.

PSYC 430 3 units

Community Psychology

A study of theory, research, and practice relevant to the reciprocal relationships between individuals and the social systems which constitute the community context. Special emphasis will be placed on management and administration of community agencies providing social services including mental health, corrections, chemical dependency, and child/adolescent treatment services. Legal and ethical issues in the administration of these agencies will be included.

PSYC432 3 units

Grief and Loss

An experiential examination of the elements of therapeutic, growth-oriented grieving. The effective journey into, through, and out of the loss experience is explored from a personal as well as a ministerial perspective. This interactive course is designed to



provide the student with a model informed by scripture and psychological theory/research for incorporating grieving skills into his/her current life and for helping others do the same.

PSYC433 3 units

Case Management

The study and practice of human assistance to the frail, needy, and disenfranchised within the broader social context. Students will be introduced to the theories of social welfare, the principles and practices of social work, and effective social interventions to individuals, families, groups, and larger community systems. The course is skills-based and it is expected that students will practice and develop rudimentary competency in the 12 core skills of social work practice. (Prerequisite: PSYC430)

PSYC441XL 3 units

Counseling Skills

Focuses on the appropriate use of techniques and strategies in counseling. Includes skills used to assess needs and make appropriate referrals. Emphasizes demonstration and application.

PSYC450 3 units

Biopsychology

This course includes a comprehensive study of the physiological and neurological correlates of behavior; including neurobiology (at both cellular and systemic levels), neuroendocrinology, molecular biology, and biological considerations of mental disorders. (Prerequisite: PSYC100)

PSYC450XL 3 units

Biopsychology

This course will study the physiological and neurological correlates of behavior. Students will study the structure of function of the nervous system, including the biological bases of psychopathology and normal function. (Prerequisite: PSYC100)

PSYC460 3 units

Professional Skills

Student will develop an understanding of the legal and ethical requirements of practice in the field of addiction counseling. The foundational legalities of a counseling practice such as confidentiality as well as those specific to Drug and Alcohol counselors will be explored. Personal and professional growth issues will be discussed including stress management. Additionally, advanced and applied counseling skills for substance abuse and addiction will be explored and developed. (Prerequisites: PSYC322, PSYC331, PSYC451)

PSYC46oXL 3 units

Professional Treatment Skills

A survey of law, documentation, protocol, ethics, confidentiality, record keeping, outreach, education, administrative, and management issues related to program development and management. Personal and professional growth issues including stress management and education will be addressed.

PSYC467XL 3 units

Human Sexuality

A course designed to explore sexual information/issues. Self awareness as well as implications for ministry to others will be emphasized.

PSYC470XL 3 units

Treatment of Chemical Dependency

This course is a survey of current models of education and intervention in substance abuse including, occupational services, managed care funding, and third party payment issues. It is designed to provide a practical understanding of how to help a client arrive at sobriety in both religious and secular programs. A wide variety of addictive problems will be investigated including



denial, relapse and progression. Special populations, cultures, subcultures, victims, and groups, including ACA's and CA's will be covered.

PSYC471XL 3 units Physiology and Pharmacology of Addiction

This course examines the physiological effects and biopharmaceutics of alcohol and other drugs, especially as to tolerance, withdrawal and addiction patterns. Critical issues of pathology, and medical treatment of addiction will be reviewed

PSYC474XL o units

Pre-Practicum Seminar

Introduces students to the practicum experience and assists them as they consider their own career goals and find a placement site that will prepare them for their specific niche in the helping professions.

PSYC475a (Fall) & PSYC475b (Spring) 2 units each Field Work in Psychology

The student will be expected to work in an agency/setting congruent with their psychology concentration. Cross cultural, educational, mental health, correctional, or related placements may be approved, depending upon the concentration chosen by the student. Supervision on site as well as group supervision on campus will be a part of field work. Field Work in Psychology will be taken the senior year. All required course work must be concurrent with or prerequisite to Field Work in Psychology. This course is a designated service learning course within the psychology major. (Prerequisites: PSYC300, PSYC331, PSYC351)

PSYC₄₇₅c 3 units

Practicum in Addiction Studies I (F)

Under the supervision of both the agency personnel and addiction studies faculty, students experience hands on volunteer experience in an agency practicing the 12 core functions of a substance abuse counselor. Primary focus of faculty supervision for the fall semester is on development of Orientation, Screening, and Client Education skills as well as mastering the intake process. Legal and ethical issues will be discussed in the context of case conferencing. All required coursework must be concurrent with or prerequisite to Practicum. This course is a designated service learning course within the psychology major. (Prerequisites: PSYC331, PSYC351, PSYC430)

PSYC475d 3 units Practicum in Addiction Studies II (S)

A continuation of agency volunteer experience under the supervision of both agency personnel and addiction studies faculty, students will practice the core functions of the substance abuse counselor. The primary focus of faculty supervision for the spring semester will be assessment, counseling, treatment planning, case management, crisis intervention, and referral. All required coursework must be concurrent with or prerequisite to Practicum. This course is a designated service learning course within the psychology major. (Prerequisites: PSYC331, PSYC351, PSYC430)

PSYC475bXL 2 -3 units

Practicum I

Students will work in a therapeutic setting in which the focus of work is assisting individuals/couples/families in personal distress. Onsite training and supervision as well as faculty supervision on campus will be a part of the practicum experience. Students will study legal and ethical issues in counseling relationships alongside site placement.

PSYC475dXL 2 -3 units

Practicum II

Students continue working in a therapeutic setting in which the focus of work is assisting individuals/couples/families in personal distress. Supervision on-site, and supervision from a faculty practicum supervisor provide support as students work at their practicum site.



PSYC491 3 units Advanced Statistics for the Social Sciences

This course covers modern methods of multivariate statistical analysis; with emphases on data analysis and interpretation of results. Specific topics will include data screening, analysis of covariance (ANCOVA), multivariate analysis of variance (MANOVA), multivariate analysis of covariance (MANCOVA), multiple regression, factor analysis, discriminant analysis, and logistic regression. (Prerequisites: Passing both Research Statistics and Research Methods with a C- or better)

PSYC490XL (MGMT490XL) 3 units Research Methods and Statistical Concepts

Provides the student with an overview and understanding of research methods and statistical terms used in both the psychology and business disciplines with a special focus on compilation and interpretation of data. Research methods will include introduction to identification and procurement of relevant sources of information for conducting research relative to both an academic or practitioner application. Students will learn the proper documentation for applicable formatting of source data within their area of study.

PSYC491XL 3 units

Research Statistics

Provides the student with an overview and understanding of research methods and statistical terms used in both the psychology and business disciplines with a special focus on compilation and interpretation of data. Research methods will include introduction to identification and procurement of relevant sources of information for conducting research relative to both an academic or practitioner application. Students will learn the proper documentation for applicable formatting of source data within their area of study.

PSYC492 3 units

Psychological Testing and Assessment

Theory and principles of psychological assessment and testing including test construction, reliability and validity, assessment, and the application of assessment in various professional settings.

PSYC495XL(a-e) 1 unit each

Integration and Applied Learning

This series of 1 unit courses are concurrently sequenced with the core curriculum to focus on the integration and application of course concepts. Assignments are designed to complement and enhance the topics in each course through group and individual projects as well as exposure to community resources.

PSYC497 2 units

Applied Research

Research Activity under the supervision of a primary researcher in the community or under the supervision of the professor of record is the focus of this class. Advanced statistical applications will be included. Prerequisite: Research Statistics & Research Methods. (Prerequisites: PSYC100, PSYC102, PSYC141, PSYC222, PSYC230, PSYC300, PSYC331, PSYC331, PSYC351, PSYC490)

PSYC498 3 units

Applied Integration

Capstone Course

The senior capstone experience for Psychology majors, this course provides the opportunity to demonstrate the ability to integrate course work from the breadth of the entire program. Students are required to successfully complete a comprehensive exam in order to graduate. This course should be taken in the spring semester of the senior year. (Prerequisites: PSYC100, PSYC102, PSYC141, PSYC222, PSYC230, PSYC300, PSYC331, PSYC333, PSYC351, PSYC490)



PSYC498XL 2 units

Counseling Psychology Capstone

The senior capstone experience for Psychology majors, this course provides the opportunity to demonstrate the ability to integrate course work from the breadth of the entire program. Students will complete a self assessment of personal strengths and growth areas as they prepare to launch into the mental health professions. They will also write a paper on the integration of faith and practice in the helping professions.

PSYC 499a (Fall) & b (Spring) 2 units each

This course provides a practical research experience for students who have selected a pre-doctoral concentration in psychology. Students are required to participate and be supervised in a real research study. Depending on the stage of the specific project, students will have opportunities to partake in the design of a research study, conduct literature reviews, create human subjects IRB requests, run subjects, collect and analyze data, contribute to writing an APA style report, and present findings at a professional convention. (Prerequisites: Research Statistics, Research Methods, & Instructor approval. Recommended: Advanced Statistics.)

S

SCI120 3 units

Conceptual Physics

An introduction to the concepts and principles of physical science and chemical science, with an emphasis on structure and properties of matter and principles of motion and energy. A complementary lab component (SCI120L, 1 unit) is required.

SCI131 3 units

Earth and Environmental Science

An introduction to the concepts and principles of earth and space science including geology, meteorology, and oceanography. It is a study of the earth and the intertwined processes that shape it. Spatial locations and relationships between the atmosphere, hydrosphere, biosphere and solid earth will be examined, along with the earth's position in space and the solar system and universe. A complementary lab component (SCI131L, 1 unit) may be offered but not required.

SCI140 4 units

Introduction to Computer Programming

Students are introduced to object-oriented programming, with a strong emphasis on problem solving, design and analysis of algorithms, and programming principles. Principles of object-oriented and structured programming, problem analysis, and documentation are also covered. An object-oriented language is used, and a lab is required.

SCl212 3 units

Human Anatomy

Structure, relationships among structures, and histology of the human body. A rigorous course in human anatomy designed especially for science/medical majors (premedical, predental, prenursing, occupational and physical therapy, laboratory technician, medical technician, physical education, zoology, biology, and other science-oriented majors). A complementary lab component (SCl212L, 1 unit) is required. This course meets for 108 hours.

SCI213 4 units

Human Physiology

Function, regulation, and homeostasis of systems in the human body. Recommended for students in nursing, medicine, physical education, physical and occupational therapy, psychology, and life science majors. Experiments on nonliving systems, blood and circulation, muscle, nervous system and sense organs, ion balance and fluid environment, endocrines, respiration, and digestion. A complementary lab component (**SCl213L, 1 unit**) is required. This course meets for 126 hours.



SCI216 3 units

Tropical Ecosystems

This course examines the ecological diversity of the unique systems of natural resources and protected areas in the Central American Caribbean nation of Belize. It offers an introduction to relationships between organisms within the lowland rainforest and within the coral reef ecosystems. Human interactions with and impacts on local ecosystems will be discussed as well. Travel to Belize and/or Guatemala during the semester is required for the lab component of the course.

SCl221 4 units

Physics for Science and Engineering I

Students are introduced to the various areas of physics using basic differential and integral calculus. Topics covered include mechanics, thermal properties of matter, and mechanical waves, energy and momentum, conservation laws, Newtonian mechanics, Einstein's special relativity. Lab is included.

SCI222 4 units

Physics for Science and Engineering II

Students are introduced to the various areas of physics using basic differential and integral calculus. Topics covered include properties of waves (both light and sound) and electricity and magnetism. Lab is included.

SCl230 3 units

Morphology of Streams and Watersheds

This course will include introductory hydrology and geography of fluvial systems, with an emphasis on central California watersheds. Fluvial systems and their formation, impacts on landscape, erosion and processes will be examined in lecture and in the field. Some Saturday field trips are required as part of the total lecture hours. Meets earth science GE requirement for lecture only.

SOC123/TEDU123 3 units

Multicultural Education

This course explores the impact of a number of diverse cultures represented in the classroom, focusing on research and reflection on important strategies to help each student learn and develop the core curriculum subjects throughout the school experience. Conceptual approaches to educational programming enables each student to learn tolerance for different cultural realities and appreciation for the power of those cultural differences.

SOC201 3 units

Introduction to Sociology

A study of human relationships and interaction focusing on group behavior, organizational life, and social problems. Urbanization, race and ethnicity, societal development, and religious worldviews are addressed in relation to Christian ministry. Insights are gained from comparative studies of the behavior of group-oriented societies in contrast to Western individualism.

SOC222 3 units

Cultural Geography

This course offers a consideration of the interaction between the human landscape and the physical environment. This includes the interaction of cultural and physical factors on dynamic processes and patterns worldwide such as distribution and diffusion of people, religions, language, agriculture and industry. Students will analyze the nature, variation and distribution of cultural features of the earth's surface through maps and other geographic tools.

SP382XL 3 units

Interpersonal Communication

This course studies the elements of effective communication. Increasing self awareness and improving personal effectiveness are emphasized. A study of scripture's direction concerning communication and consideration of cultural traditions as they impact communication styles is included.



SP383XL 3 units

Organizational Communication

An introduction to the concepts of effective oral and written communication. It will enhance communication in building teams and in other organizational settings as well as interpersonal business exchanges.

SP440XL 3 units

Small Group Communication

An integrated study, from theological and psychological perspectives, of effective small group leadership. Students will be equipped to lead small groups and to train others in small group leadership.

SPAN215a, b 3 units each

Spanish

An introduction to the Spanish language and culture.

T

TEDU101 3 units

Teaching as a Profession

This course provides the student interested in a career in school teaching (public, private or charter schools) the path to a California state teaching credential, including learning the basics in preparing to teach a class (course goals, lesson objectives, lesson methods, lesson evaluation, and content methods selection). Each student will observe in various classrooms for 30 hours and report on these observations in the class. (Prerequisite: Certificate of Clearance as issued by CCTC)

TEDU102 3 units

Curriculum & Methods in Physical Education & Health Science

The focus of this course is exploring the dynamic of motion, implications for a healthy body, and procedures for elementary school teachers to use in assisting the developing students. Coursework explores health including instruction in principles and practices of individual, family, and community health.

TEDU110 2 units

Technology for Teachers

This course is a comprehensive overview of the use of computer-based technology in the educational environment and integration of computer based applications into instruction in the classroom. Emphasis is on making significant changes in teaching and learning through technology by connecting instructional strategies with relevant technologies. Topics for study include interactive technologies, computer application, educational utilities, computer ethics, computer access and equity, critical thinking/problem solving, computer-assisted instruction, and the impact of these technologies on our schools and nation

TEDU123/SOC123 3 units

Multicultural Education

This course explores the impact of a number of diverse cultures represented in the classroom focusing on research and reflection on important strategies to help each student learn and develop the core curriculum subjects throughout the school experience. Conceptual approaches to educational programming enables each student to learn tolerance for different cultural realities and appreciation for the power of those cultural differences.

TEDU223 3 units

Mathematics for Teachers

This course covers various topics in mathematics including geometry, probability and statistics, special relativity and time dilation. Students will collect data, analyze the data, and make probability statements from the data. Students will analyze



complex problems, apply logical reasoning techniques learned from the above-mentioned areas, evaluate the truth of mathematical statements, and apply different solutions strategies.

TEDU251 3 units

Curriculum & Methods in Visual & Performing Arts

This course focuses on learning the resources and tools available for teaching visual and performing arts. Hands-on development of methods for classroom use including 2 hours of observation in a K-8 VAPA classroom and interview of a specialized VAPA educator. Participation in a VAPA fair is also required. This course prepares teachers to meet the California state requirements in visual and performing arts for the multiple subject credential and equips students with knowledge and methodologies for successful integration and teaching of these subjects. (Prerequisite: HIST231, HIST232, TEDU101, TEDU123)

TEDU₂₇₅ 2 units

Initial Student Teaching I

Serving as a classroom assistant for 30 hours during the semester, the student will learn about the dynamics of lesson preparation and classroom instruction. The student will learn about specific pedagogical skills for subject matter instruction, the interpretation and use of assessments, making content accessible to students, developmentally appropriate teaching practices, and teaching English learners. These expectations will be demonstrated in Teaching Performance Assessment Task 1 (Subject Specific Pedagogy) which will be prepared and submitted (passing score of 3 or 4 is required). This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisites: TEDU101, TEDU102, TEDU123)

TEDU302 3 units

Foundations of Education



This course reviews the major philosophic developments of education through research of the key components of education in a democracy and reflection on the power of the educational process in personal, social, mental, and spiritual development. The student will be encouraged to reflect on their own developmental journey and how they can help others research their potential for success and societal improvement. The student will explore the Philosophy of Education endorsed by the Association of Christian Schools International (ACSI). This aspect of the course will prepare the student for an initial credential with ACSI. This is a writing intensive course and has the WPA imbedded. (Prerequisites: TEDU101 or 2 CEDU concentration courses)

TEDU310 3 units

Educational Psychology

This course explores the disciplines of developmental and educational psychology of theories and patterns of learning, development, instruction, and individual differences as they relate to teacher practices and educational programs. (Prerequisite: PSYC141)

TEDU311 3 units

Curriculum & Methods in History and Social Science

Designed to familiarize students with the resources and tools available for teaching history and social science. Hands-on development of methods for classroom use including a minimum of two hours of observation and participation in history and social science classrooms required. This course prepares teachers to meet the California state requirements in history and social science for the multiple subject credential and equips students with knowledge and methodologies for the successful integration and teaching of these subjects. (Prerequisites: TEDU123, HIST231, and HIST232)

TEDU323 3 units

Language, Culture, and Literacy

Explores the wonder and development of language with various cultures, the literacy aspects of language development and structure, and attention to the development of concepts, vocabulary and contextual analysis. Areas covered in this course include the essential foundations for teaching reading, language, and literature. (Prerequisite: TEDU123)



TEDU375 2 units

Initial Student Teaching II

The next step into the real world of teaching directs the student to more hands-on classroom assisting under the care of a classroom teacher. Thirty hours of classroom assisting required. Specific attention will be given to connecting instructional planning to student characteristics in order to facilitate preparation of Teaching Performance Assessment Task 2 (Designing Instruction) which the candidate will prepare and submit (passing score of 3 or 4 is required). This experience may not be with the same teacher, the same grade level, or the same subject used in Initial Student Teaching I. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisites: TEDU275, TPA Task 1 score of 3 or 4, Verification of passing CBEST Examination, all portions of the CSET must be passed prior to enrolling or upon Advisor approval, PSYC141)

TEDU413 3 units Curriculum & Methods in Math and Science

The focus of this course is to learn the resources and tools available for teaching mathematics and science subjects. Hands-on methods for classroom use are developed. A minimum of four hours of observation and participation in mathematics and science classrooms is required. This course prepares teachers to meet the California state requirements in mathematics and science for the multiple subject credential and equips students with knowledge and methodologies for the successful integration and teaching of these subjects. (Prerequisites: TEDU223, SCI110, SCI120, SCI130)

TEDU423 3 units

Curriculum & Methods in Literature and Language

Students will learn the resources and tools available for teaching literature and language subjects. Hands-on methods for classroom use are developed. A minimum of two hours of observation and participation in literature and language classrooms is required. This course prepares teachers to meet the California state requirements in literature and language for the multiple subject credential and equips students with knowledge and methodologies for the successful integration and teaching of these subjects. (Prerequisites: ENGL101B, TEDU323)

TEDU₄₇₅ 6 units

Student Teaching I

This provides teaching experience in the day school under guidance of the University supervisor with cooperation of a credentialed master teacher in a regular school classroom. (May be public, private or charter school setting.) (Note: students seeking a California teaching credential must do this teaching in a public or charter school classroom to learn about California state adopted academic content standards.) The course is open to multiple subject credential candidates who have received full admission from the Teacher Education Committee and have been cleared for student teaching. An application for student teaching must be received by March 15 for the fall semester and by October 15 for the spring semester. A weekly seminar accompanies student teaching. Field experience involves nine weeks of half-day classroom instruction under supervision. Teaching Performance Assessment Task 3 (Assessing Learning) will be prepared and submitted (passing score of 3 or 4 is required). This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisites: TEDU311, TEDU375, TEDU413, TEDU423, Full Admission to CWC program, Verification of passing CSET subtests 101, 102, 103, Minimum GPA of 3.0)

TEDU₄₇₆ 6 units

Student Teaching II

Provides additional teaching experience in the day school under guidance of the University supervisor with cooperation of a credentialed master teacher in a regular school classroom. (May be public, private or charter school setting.) The course is open to multiple subject credential candidates who have received full admission from the Teacher Education Committee and have been cleared for student teaching. An application for student teaching must be received by March 15 for the fall semester and by October 15 for the spring semester. A weekly seminar accompanies student teaching. The candidate will teach for nine weeks for a full day of class instruction. This experience may not be with the same teacher, the same grade level, or the same subject used in Student Teaching I. Teaching Performance Assessment Task 4 (Culminating Teaching Activity) will be prepared and submitted (passing score of 3 or 4 is required). This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisites: TEDU475, Minimum GPA of 3.0)



THEO250 3 units

Theology of the Cults (S)

A study of modern-day cults and the challenge they present to those committed to the Christian faith. Discernment will be emphasized along with a missionary approach enabling witness to the individuals in these groups. (Prerequisites: Sophomore class standing, BIBL249 or BIBL349)

THEO254 3 units

New Testament Theology

A study that compares and contrasts theological themes of the New Testament writers. (Prerequisites: Sophomore standing, BIBL104, BIBL249 or BIBL349)

THEO255 3 units

Theology of the Hebrew Scriptures

An overview of the major theological themes of the Hebrew Bible including God's self-revelation, sin, covenant, law and ethics with special emphasis on prophecies of the Messiah. (Prerequisites: Sophomore class standing, BIBL101, BIBL249 or BIBL349)

THEO301 3 units

Historical Theology

An examination of the development of Christian thought and major doctrines throughout the history of the church. The course places theological development in its historical context and emphasizes the interaction of culture and Christian thought. (Prerequisite: Junior class standing)

THEO306 3 units

Johannine Theology

An exploration into the writings of John including the Gospel, the three letters and the book of Revelation. The course will explore major themes throughout the five writings seeing their rich interconnectedness and the way John's thought uniquely presents Christ. (Prerequisites: Junior class standing, BIBL101, BIBL104, BIBL249 or BIBL349)

THEO307 3 units

Pauline Theology

A study of Paul's letters surveying the major themes regarding the Christian Faith. The course will cover significant doctrines and Paul's unique vocabulary that fills up our understanding of Christ and the Christian life. (Prerequisites: Junior class standing, BIBL101, BIBL104, and NT308)

THEO315 3 units

Christ in the Old Testament

A course presenting sound Christocentric methodology for interpreting the Old Testament texts. Students will be equipped to prepare sermons and lessons from those scriptures implementing seven expository steps. (Prerequisites: Junior class standing, BIBL101, BIBL104, BIBL249 or BIBL349)

THEO380 3 units

Selected Studies in Theology

An advanced course for in-depth exploration of special interest and contemporary concerns. (Prerequisite: Junior class standing)

THEO₄₅₁ 3 units

Christian Theology (F, S)

An interactive study of the great doctrines of the Christian faith, helping students to form and articulate a biblical faith that speaks to the world today. The course places emphasis not only on clarifying the doctrines themselves but explores how each one informs our ethical existence, our lives and ministries in the world. Integration of thought, critical thinking and application to life will be emphasized. (Prerequisites: BIBL101, BIBL104, BIBL249 or BIBL349, and NT308)



THEO₄₅₂ 3 units

Contemporary Theology

An introduction to the major trends in contemporary theological thought. The course will explore 20th and 21st Century men, women, and movements including trends in liberation and contextualized theology. (Prerequisites: Junior class standing, BIBL101, BIBL104, BIBL249 or BIBL349)

THEO₄₅₃ 3 units

Third World Theology

"Third World" is a designation for a people who have been excluded from power, from the authority to mold and shape their own future. Racial minorities, the poor, women and the marginalized peoples of the world all fit this category. This course gives attention to the most recent trends in third world theology, particularly the Liberation and contextualized theology of the 20th Century. (Prerequisites: Junior class standing, BIBL101, BIBL104, BIBL249 or BIBL349)

THEO₄80 3 units

Capstone Course for Theology

Capstone Course to be completed in the student's last semester of study, bringing together all of the students work demonstrating the knowledge and skills gained in the program.



YMIN175 3 units

Youth Ministry Skills (F)

An examination of organizational issues and job seeking skills, focusing on resumes, staff relationships, budgets, and time management. An introduction to discipling, evangelism, youth leadership, legal issues, dealing with tragedy, discipline, service projects, publicity, fund raising, mission and service, measuring effectiveness, staying and leaving.

YMIN237 3 units Ministering to Families with Teenagers (F)

An in depth exploration of the concept and practice of effective ministries to families in the local church. Emphasis will be on family enrichment programs designed to strengthen and equip families in developing healthy family relationships.

YMIN273 3 units

Camping Administration and Programming (S)

A hands on approach to planning and conducting summer camps, church retreats, wilderness experiences, and other off-site events. Development of a philosophy of camping ministries. Will culminate with a weekend retreat planned by and for the students of the class (additional charge).

YMIN283 2 units

Youth Culture, Trends and Issues (F)

The course emphasizes culture shifts and trends affecting adolescents. Understanding why teenagers act the way they do and developing ministry responses that meet those needs. A closer look at current and significant issues including: peer pressure, sexual patterns and attitudes, mass media, school, movies, TV, magazines, advertising, Internet, music, drugs and alcohol, gangs, violence, self-mutilation, substance abuse, and eating disorders.

YMIN291 3 units

Christian Education of Youth (S)

An introduction to creative Bible teaching to youth, including skills in conversing one on one with youth and communicating to the adolescent. Involves an expanded section on experiential learning through games, simulation and role playing. (Prerequisite: Junior class standing)



YMIN373 2 units

Youth and Missions (F)

Through analysis of qualifications, obstacles, programs and raising support, this course assists in the preparation of selecting a mission field for youth. An emphasis will be placed on cultural sensitivity and cross-cultural living. (Prerequisite: Junior class standing)

YMIN326 3 units

Counseling Youth (S)



An exploration of strategies and techniques of counseling adolescents. The class will examine needs and problems of normal and troubled adolescents including self image, sexuality, eating disorders, suicide and depression. Attention will be given to recognizing warning signs and understanding the referral process. This is a writing intensive course and has the WPA imbedded. (Prerequisite: Junior class standing)

YMIN431 3 units Urban/Parachurch Youth Ministry (F)

Developing a cultural sensitivity to those with different backgrounds and developing strategies for effective ministry within those cultures. Historical background as well as the policies and methodologies of key inner city and parachurch ministries will be examined. (Prerequisite: Junior class standing)

YMIN463 3 units

Philosophy of Youth Ministry (S)

Capstone Course

A study of the importance of youth ministry. An exploration of philosophies and models of youth ministry. Particular attention is given to the organization of a comprehensive youth ministry via guest lecturers from local area youth ministers. Students will develop a conceptual Biblical framework for youth ministry including purpose and strategies. The course will include appropriate onsite observations of various models and programs. (Prerequisite: Junior class standing)

YMIN475 3 units

Youth Ministry Internship (S)

This is a supervised training experience assisting in a local church, parachurch, or appropriate ministry setting. The student will be able to practice and sharpen performance skills in a ministry setting working alongside an experienced qualified supervisor. Opportunities will be provided for participation in planning, organizing and administering a youth ministry. This course is the designated service learning course within this major. Service credit can be earned for successful completion of this course. (Prerequisite: Junior class standing)



Graduate Studies

Introduction to the Master of Arts in Teaching

Dear Candidate,

Welcome to William Jessup University. You have chosen a noble and rewarding profession. Soon enough you will be in your own classroom teaching and leading others through the educational endeavor. At Jessup, the faculty believes that knowledge and skills alone are not enough to be effective change agents in the educational environment. When I think of my favorite teachers they were people of exceptional character. More specifically, they displayed love, joy, peace, patience, kindness, goodness, gentleness, faithfulness, and self-control, to name a few. I am sure that you can think of many more examples. Over the years, my research has confirmed that the number one factor contributing to a student's "favorite teacher" is a character trait. That is why we emphasize the importance of preparing educational leaders with the knowledge for their heads, the skills for their hands, and the character for their heart.

Master of Arts (M.A.T.) in Teaching candidates will embark upon a journey where collaboration, connection, and commitment will take place in an accelerated cohort model. This journey will move swiftly. Increasingly, many of us are distracted by technology and other various entertainment entities that compete for our attention. Our hope is that you enjoy the journey and are engaged with each experience involved with your degree. The journey will have coursework, fieldwork, character development, state mandated examinations, and a culminating thesis paper. The program has adopted the Scholar-Practitioner theoretical framework that desires to produce effective classroom instructors that understand how to research and assess their own work. Some individuals come with a well-developed scholar background and would like some support with the practice to become more comfortable with teaching. Others come with a well-developed practitioner background and would like support with the scholar side of understanding research. Whichever your case is, we have a place for you in our program. Upon the completion of the M.A.T. you will have earned a Master's degree and a California Preliminary Teaching Credential. You can be certain that this journey will provide you the expertise required to be an effective leader of learning in a variety of educational settings.

Thank you for choosing us to be a part of your transformation.

God Bless,

Nathan Herzog, Ph.D.

General Information

Program Expectations

All candidates participating in the Master of Arts in Teaching will have some degree of transformation. However, it is expected that each candidate bring with them the wealth of knowledge, depth of content, and life experience into their graduate level education. Furthermore, each candidate will complete introductory, practice, and demonstration assignments with their best effort. Candidate's best efforts will help to develop the Scholar-Practitioner graduate culture at Jessup. While engaged in the graduate culture at Jessup, candidates will thrive spiritually, receive a quality liberal arts education, and develop highly employable skills.

Sample Schedule

MATSU₁₃

Master of Arts in Teaching, Summer 2013 Tuesdays, 6pm-10pm



Mandatory Orientation TBA

Course	Units	Assessment	Character Focus	Field Experience
2013 Summer Semester				
EDU 501 [6/11-7/16] Teaching & Learning	3		Love	Observing [6 hours]
EDU 610-01 [6/15 Sat. seminar + ONLINE] Integration of Faith	1		Joy	
EDU 512 [7/23-8/20] Research Methods & Statistics	3		Self-Control	
2013 Fall Semester [CSET scores due by 10/1 for Student Teaching Application, also save the date for The Education Conference]				
EDU 610-02 [8/27-12/17 ONLINE] Integration of Faith	1			
EDU 507 [8/27-10/1] Social Cultural Foundations	3		Peace	Assisting [6 hours]
EDU 570 [concurrent with 507] Initial Student Teaching	1	TPA Task 1	Faithfulness	
EDU 506 [10/8-11/5] Psychological Foundations	3		Patience	
EDU 505 [11/12-12/17] Literacy Instruction Across the Curriculum	3		Kindness	
RICA Training [12/14 optional]	[FEE]	[M.S. only]		
2014 Spring Semester [apply for commencement by 8/1, also save the date for STEM Expo & Mock Interviews]				
EDU 610-03 [1/7-4/15 ONLINE] Integration of Faith	1			
EDU 508 [1/7-2/4] C&I 1: Designing/Assessing Instruction	3		Goodness	Student Teaching 2 seven-week Placements [2/3-3/21] [3/24-5/16]
EDU 575 [2/11-3/11] Student Teaching 1	6	TPA Task 2 TPA Task 3	Practice All Traits	
EDU 509 [3/18-4/15] C&I 2: Creating/Maintaining Effective	3		Gentleness	
2014 Summer Semester				
EDU 576 [4/29-6/3] Student Teaching 2	6	TPA Task 4	Demonstrate All Traits	
EDU 675 [6/10-7/15] Thesis 1 - Proposal	4	Thesis Ch. 1-3	Demonstrate All Traits	Partnership School



EDU 676 [7/22-8/19] Thesis 2 - Defense		4		Thesis Ch. 4-5		Demonstrate All Traits				
EDU 699 Thesis Continuation Status			[FEE]							
Completer Celebration [TBA]										
Holidays [no class meeting on these dates]										
5/28/13	Memorial Day	9/3/1	Labor Day	12/2 4/13	Chris	stmas	4/22/14	Easter	7/1/1 4	Independence
7/2/13	Independenc e	11/26 /13	Thanksgiving	12/31 /13	New	Years	5/27/14	Memorial Day	9/2/ 14	Labor Day

Cohort Delivery Model

The M.A.T. is an accelerated program where cohorts meet one night a week for four hours (6-10 PM). Every course is a hybrid course where some of the new learning takes place through our LMS Moodle at home. Every course in the program has minimum Moodle requirements. While some courses require additional rigor, all courses will have at least two new topics of study, two online discussions, and one additional assignment. The face-to-face course time may or may not discuss these tasks in person.

Orientation

Prior to the first class meeting the M.A.T. office will host a scheduled orientation where candidates can complete the majority of the business office requirements. At this orientation the first course expectations and assignments will be explained. You will also receive the text books for the first semester.

Key Staff & Faculty

Director Liberal Studies & Credentialing	Tim Gillespie 916.577.2279 tgillespie@Jessup.edu	Field Experience Coordinator	Jill Wolfe 916.577.8022 jwolfe@jessup.edu
Coordinator of Graduate Studies TPAs	Nathan Herzog, Ph.D. 916.577.2284 nherzog@Jessup.edu	Financial Aid	David Judy 916.577.2235 djudy@Jessup.edu
Credential Analyst	Arlene Waggoner 916.577.2277 awaggoner@Jessup.edu	Associate Registrar	Mike Boon 916.577.2248 mboon@Jessup.edu
Administrative Coordinator	Jenice Sabra 916.577.2286 jsabra@jessup.edu		



Admission Requirements

Admission decisions are made by full-time faculty in the Liberal Studies & Credentialing Department using a combination of factors, including academic degree(s), records and experiences. Applicants will be admitted to the program based upon enrollment availability and their ability to meet the following minimum recommended entrance requirements.

All the following documents and are to be submitted to the WJU Graduate Programs Admission Office:

Resume' / curriculum vitae

A resume, or curriculum vitae, documents your prior work experience, publications, honors and awards received and a summary of your educational experiences and degree.

Personal Statement

A personal statement includes why you want to teach, your professional goals, attributes and qualities that you possess that make you a good candidate for the program, and any special interests and/or experiences you believe to be important for the admission committee to know. (Two-page maximum)

Character Essay

Essay Topic: We believe the essential character traits of a great teacher are found in Galatians 5:22-23. Choose one of these traits and explain how it might be applied in a classroom. This essay is to represent your thoughts and the quality of work you would produce during your graduate program; two-page maximum.

Three Letters of recommendation

From individuals who can assess your character, academic potential, professional commitment, and/or experience. Highly encourage to have two letters from professional educators. Letters from friends and peers should be limited.

Examinations

- Verification of Pass scores on:
 - CBEST(s) or equivalnt http://www.cbest.nesinc.com/
 - (http://www.ctc.ca.gov/credentials/leaflets/cl667.pdf)
 - CSET Examination for appropriate credentialing subject or completed the appropriate http://www.cset.nesinc.com/index.asp

For direct William Jessup University CBEST & CSET score reporting, the Institution code # is 001281

Optional: Other relevant examinations

Baccalaureate degree

Official transcripts from a regionally accredited college or university verifying an earned baccalaureate degree.

Undergraduate 3.0 or better GPA

Official transcripts showing an undergraduate 3.0 plus GPA is an indicator of academic potential and success at the graduate level. Applicants not meeting this standard are not automatically disqualified; however they should provide an explanation of prior performance and describe the experiences and skills they believe indicate the ability to succeed at the graduate level.

Certificate of Clearance

The Certificate of Clearance is a document issued by the California Commission on Teacher Credentialing to an individual who has completed the Commission's fingerprint and character and identification process, whose moral and professional fitness has been shown to meet the standards as established by law. See <u>Credential Leaflet CL-900</u> for details on applying for the Certificate of Clearance.



Tuberculin Test (TB) Clearance

We adhere to the strictest interpretation of the California Education Code (Section 49406). An applicant must show evidence of passing a TB in the past year.

Educational Field Experience

List and describe at least 90 hours of educational field experiences within the last three years. These experiences might include teaching, missions work, coaching, volunteering, and others.

M.A.T. Graduate School Policies and Procedures

Transfer Credit

A maximum of 9 semester units of transfer coursework is acceptable toward meeting M.A.T. requirements, provided that a grade of B or higher was earned and the courses have not been counted toward any previous degree. If the school granting the credit for transfer is regionally accredited and would accept the work for graduate credit toward its degree programs, it may be considered for inclusion in the M.A.T. program. Transfer credit must be approved by the Coordinator of Graduate Studies for content.

Registration and Enrollment

To register, please contact the SPS office at Jessup.

Maintaining Good Academic Standing

As a candidate admitted to the M.A.T. program, you must maintain a minimum 3.0 grade point average in every course taken subsequent to admission to the M.A.T. program, whether in your approved program, other Jessup courses, or coursework taken at another accredited institution. Failure to maintain a 3.0 average in any category will result in academic probation in the M.A.T. program. Failure to remedy the deficiency within one semester with appropriate courses approved by the Coordinator of Graduate Studies will result in disqualification from the M.A.T. program. Candidates disqualified from the M.A.T. program will not be allowed to enroll in any regular session of Jessup for at least one year, and must reapply and be admitted to a program in order to return to regular enrollment.

If your major department finds that you do not satisfy established criteria in the discipline, you will be terminated in that discipline upon the graduate school's receipt of a letter from the Coordinator of Graduate Studies requesting such termination.

Full-time Status

Except as noted below, full-time graduate candidates are those who are admitted to the M.A.T. program and carry at least 6 semester units.

Graduate Courses

While a graduate candidate may enroll in courses at any level, only courses in the 500 or 600 series may be counted toward the M.A.T. program. Any course to be counted toward the M.A.T. program must be acceptable for graduate credit by the discipline offering the course.

Maximum Course Load

M.A.T. candidates may not register for more than 16 units of work in any semester without the approval of your advisor. The typical M.A.T. degree requires four semesters for completion, and it is strongly recommended that candidates register for no more than 12 units each semester – this includes courses taken at other institutions.

Repeating Courses with Forgiveness

Once the bachelor's degree has been awarded, candidates may not raise their undergraduate grade point average by repeating a course originally taken as an undergraduate. M.A.T. candidates may repeat one course with forgiveness if specified requirements are met. To repeat a post-baccalaureate course to raise one's grade point average, a petition for forgiveness must be filed with the Registrar in the semester that the course is repeated.

Adding/Dropping

Candidates withdrawing from a course must submit a Petition to Drop form to the SPS office. Candidates who submit a Petition to Drop before the first class session will not receive a penalty and the course will not appear on the candidate's permanent transcript. Candidates who drop a course after the first class session ends will receive a W on their permanent transcript. The Petition to Drop Form is to be submitted to the SPS office. The effective date of the drop will be the postmark, fax date and time (original must follow by mail), or date and time received personally by SPS staff. Failure to withdraw from class by submission of a Petition to Drop will result in an F being entered on the permanent transcript for the class and any refunds for the class are forfeited.

A candidate who has officially dropped a class and who is no longer registered for credit or for audit is ineligible for further attendance in that class. Dropping a class may affect the candidate's financial aid. It is the candidate's responsibility to contact the Financial Aid office for information.

Attendance

Due to the accelerated nature of the M.A.T. courses, the program practices a 100% attendance policy. Consistent class attendance is mandatory for candidates.

First absence: Candidates who miss one class of a five-week course are expected to make up the class by writing a 10-12 page paper that relates directly to the discussion covered in the missed class. The session make up must be completed and submitted to the instructor no later than 2 weeks after the last class session for the course. Failure to make up the absence will result in a grade reduction. This paper is in addition to the original homework assignment that must also be completed.

Second absence: (This applies to candidates who have not filed a drop card according to policy for a course. Please refer to the policy on dropping a course for details) Any candidate who misses the FIRST TWO nights of any course without a Petition to Drop has not established attendance and will receive an "Unofficial Withdrawal" from the class, earning a "U" grade. Candidates who miss two nights of class in ANY OTHER COMBINATION will automatically receive an "F" grade. In each case the course must be repeated at a later time at the candidate's own expense. Financial consequences may result. Financial Aid may be affected. The candidate is responsible to contact the Financial Aid office for information.

If there are extreme and extenuating circumstances that necessitate a second absence beyond the control of the candidate, a candidate may petition the automatic U/F received after the second absence. A Second Absence Petition for Reinstatement in Course must be completed and filed within 48 hours of the second absence. In such a case, the Education Graduate Committee will review the petition in order to:

- determine whether the absence warrants special accommodation, and
- determine what that accommodation should be, given the circumstances.

In most cases, if such an accommodation is granted, the candidate will be required to meet with the instructor for a make-up study over the material they missed in the course. In this event, a fee will be charged to cover the cost of the make-up study. The Education Graduate Committee will consider the following factors in rendering their decision:

- The nature and reasons for both absences
- Whether the candidate has had a previous request during their academic career of a similar nature, and
- The overall academic performance of the candidate with no other late work outstanding

Leave of Absence

A Leave of Absence (LOA) may be granted by petition for up to one year. Doing so enables candidates to return and complete a degree program under the requirements in place at the time they took the leave. If the candidate does not resume classes at the end of the LOA period, he/she will be considered to have been out of school since the last day of the term in which he/she was last enrolled and attending class. Please note that Academic Leave of Absence is different than Leave of Absence for the purposes of financial aid. For financial aid purposes, you will be considered withdrawn from Jessup after one term without taking any coursework as the leave of absence for financial aid is no longer than six months. This will affect the repayment schedule for any



Title IV federal loan funds and may place the candidate in immediate repayment status. Candidates considering an Academic LOA should therefore contact Financial Aid to discuss the implications of their decision.

Readmission

Candidates seeking to readmit themselves into the M.A.T. program have two possibilities:

- Leave of Absence Candidates: those graduate candidates that are under the "leave of absence" status can simply register
 for courses by completing an add/drop form available on the www.Jessup.edu website. This form can be submitted to
 the Credential Analyst for review and approval.
- Candidates not under a leave of absence: those graduate candidates that are returning to the program but have not
 maintained the "leave of absence" status will need to reapply to the institution and they will fall under the new catalog
 and curricular requirements.

Program Time Limit

M.A.T. candidates must complete all requirements for a master's degree no later than seven years from the end of the semester of enrollment in the oldest course on the approved program.

In special circumstances, an extension of the program time limit may be granted to a maximum of no more than two additional years. The extension may require taking additional coursework and dropping expired courses from the approved program, or validating expired coursework (see "Validation of Expired Coursework"). The approval for the extension and the duration of the extension are determined by the petitioner's Education Graduate Committee, the Coordinator of Graduate Studies, and the Provost, in that order.

M.A.T. Continuation Status

Candidates that do not complete the Thesis requirements within the allotted time may continue working on the Thesis by entering the EDU 699 Thesis Continuation Status Course. All candidates will have seven years to complete the M.A.T. program starting with the beginning of the program, before they are disqualified from earning the degree.

M.A.T. Academic Probation

Candidates that fall below the required 3.0 will be placed on Academic Probation. If a GPA of 3.0 or higher is not achieved in the following semester, the candidate will be disqualified from the program.

M.A.T. Disqualification

Candidates can be disqualified from the M.A.T. degree for the following reasons:

- Inappropriate character antithetical to the Jessup culture. This may take place on the Jessup campus or with a partnering school/district.
- Multiple unsuccessful attempts at State Mandated Examinations (CBEST, CSET, RICA, TPAs)
- Academic probation due to low academic performance or GPA.
- M.A.T. degree work extending past seven years.

M.A.T. Appeals

Appeals may be filed at any point in the program by a candidate to the M.A.T. Education Graduate Committee. Appeals are appropriate when the candidate believes that proper procedure or policy was not followed during a relevant M.A.T. event. When submitting an appeal please send the following information to the Coordinator of Graduate studies:

Name



- Reason for Appeal
- Desired outcome
- Rationale for desired outcome
- Any relevant documents

Please note that instructors have complete autonomy with grades and assignments. Like all situations, please direct your first level of communication to the instructor. In the event that a candidate feels that a grade was wrongly applied to the course the candidate should direct all correspondence to the instructor.

MAT Resources

Discovery

Discovery is Jessup's password protected Intranet where you can access current information and documents. You can log into Discovery at discovery. Jessup.edu with your Jessup username and password. The documents available relate to fieldwork, lesson/unit plan, employment resources, surveys, TPAs, and other general information. These documents are updated regularly. Do not carry over documents from previous courses.

The Learning Commons Privileges

The Learning Commons in the Paul Nystrom library is a resource for support. There are a variety of services available to you as a Jessup graduate candidate. Some of the resources available are:

- · Paul Nystrom Library
- Tutoring
- · Teacher Resource Center
- · Online Resources
- · Counseling and Psychological Services
- Advocacy Resources

Information Technology Support

If you have an issue with technology equipment please contact IT Helpdesk. The best way to contact is via email. The instructors are not technology experts. Please be sure that you have compatible hardware/software for the program requirements. M.A.T. candidates will be expected to perform word processing tasks, spreadsheet tasks, regularly utilize the internet, communicate through e-mail, and similar tasks. Microsoft Office is the software used by the department. The latest version of MS Office is highly recommended and typically offers a student discount with purchase. You will also need Adobe Acrobat to view many of the department documents. There is a free version that you can download online.

It is essential that you complete your assignments on time. Technology can be unpredictable especially in the classroom. Candidates that wait until the last minute to complete assignments may be at more risk of equipment not functioning properly. Please have a backup plan. Candidates that have technological malfunctions will not be granted more time for projects/assignments.

Moodle Support

This program employs the use of Moodle as an online classroom management tool, enabling all homework and class resources to be managed on a virtual basis. If you have an issue with Moodle do not hesitate to contact the Moodle support team. They are available 24 hours a day and seven days a week.

• Prior to Week 1 of a course, log into Moodle through Discovery. Your username and password for Moodle are the same as those used for all other university resources. Simply enter your first initial and full last name, and then your current password. Course Name should be listed on your home page under the category "My Courses." Log in to Moodle and enter the Course Name section before the first class. This login process will complete your enrollment in Moodle for this



class. Supplemental materials, assignments and any course changes will be posted in Moodle. Additional learning resources including screen capture tutorials are available in the general announcements.

- Review any additional resources or assignments within the week posted by the instructor and complete these assignments as specified. All written work and other designated task are to be turned in through Moodle to the assignments initiated by instructor. Your instructor will provide more information on the use of Moodle for this course.
- All Moodle assignments are due before the next class meeting. Late Moodle assignments will be reduced by at least one letter grade. No Moodle assignments will be accepted one week after the due date.
- On Moodle there are three types of tasks: Studies, Discussions, & Assignments.
 - **Studies** are areas that the candidate needs to study or learn on their own. For example, a study may be to read a chapter out of a book, to watch a video, to read an article, to interview someone, and much more.
 - Discussions are statements, prompts, or questions that relate to the studies and challenge the Candidate's thinking. All discussions must be posted on Moodle two to three days before the class meets. All Candidates are required to reply to two classmate's posts. Each reply must be significant. That is, a reply should further the discussion, consider another point of view, or point out contradictions in the argument. Both replies must be completed by the next class meeting. It is critical that your initial post be posted early in the week so that your classmates have adequate time to respond to each other.
 - Assignments are those larger tasks that only the instructor will see. Assignments must be posted on Moodle
 prior to the next class meeting.

Graduate Program Financial Aid

Financial Aid

The Financial Aid office is here to assist Jessup graduate candidates in obtaining financial aid to help pay for education costs. The staff is available to assist you with filling out forms and to answer the many questions that arise regarding financial aid. Your education is an investment in your future and our goal is to assist you in any way possible with the cost of this investment. Therefore, Jessup participates in the Federal Direct Loan Program to help you fill the gap between the cost of your education and your ability to pay.

Student Loan Eligibility

Candidates enrolled in the M.A.T. program are eligible to receive an Unsubsidized Direct Loan for up to \$20,500 per academic year. In an attempt to help you be a wise borrower, the Jessup Financial Aid office will only award you student loans that cover your direct, billable costs.

Should you require additional funding, you may also apply for a Graduate PLUS Direct Loan. Unlike an Unsubsidized Loan, a Grad PLUS Loans does take into account your financial history and is subject to a credit check. Please contact your Financial Aid Counselor for more information on the application process for Graduate PLUS Direct Loans.

Candidates may elect to pay the interest while in school (recommended) or have the interest capitalized into the principal balance of the loan (an less desirable option which will significantly increase your overall student loan debt when you are finished with school).

To be eligible for student loans, you must be enrolled at least half-time (a minimum of 6 units per semester). You also need to achieve Satisfactory Academic Progress (see the SAP section below)

Student Loan Application Process

Graduate candidates are required to apply for financial aid each year in order to qualify for Federal Direct Loans. The Free Application for Federal Student Aid (FAFSA) must be completed annually in order to determine your eligibility. If you choose not to complete the FAFSA, you will not be eligible for any financial aid at Jessup. Please refer to the following steps in order to apply for financial aid:



- 1. Complete the FAFSA at www.fafsa.gov. Jessup's school code is 001281.
- 2. An electronic Student Aid Report (SAR) will be e-mailed to you in the next few days (check your junk mail) confirming that your FAFSA has been processed and sent electronically to Jessup.
- 3. Complete all admissions requirements and ensure that you have submitted all required documents to the Financial Aid office.
- 4. You can expect to receive a Financial Aid Offer Letter within 2-3 weeks of acceptance to Jessup. Review the letter, accept the aid you would like to receive, sign the letter, and return a copy to the Financial Aid office. However, you can also view and accept your financial aid package online in your candidate portal.
- 5. If you choose to accept your loan eligibility, you will need to complete:
 - a. Master Promissory Note (MPN)
 - b. Direct Loans Sub/Unsub Entrance Counseling

Note: Both of these steps can be completed at https://studentloans.gov/.

Satisfactory Academic Progress (SAP) Policy

In order to be eligible for federal, state or institutional aid, candidates must maintain satisfactory academic progress (SAP) according to Jessup's policy. This policy requires a candidate to have a cumulative GPA of at least 2.0 at the time of SAP assessment, not have a term GPA of below 2.0 for 2 consecutive semesters and successfully complete a minimum of 66.67% (2/3) of classes in the terms which the candidate was enrolled each academic year. This percentage is known as the pace of completion. Completing courses at this pace ensures that every candidate will complete degree requirements in 6 years or less.

To determine the pace of completion, divide the cumulative units successfully completed by the cumulative units attempted. As long as this percentage stays at or above 66.67 % (2/3), a candidate can be assured they will complete degree requirements in the federally required time frame.

Withdrawals, incomplete courses and units transferred in from other colleges have the potential to affect the pace of completion. Withdrawals lower the number of successfully completed units. Incomplete courses not completed in a timely fashion act essentially as a withdrawal and also lower the number of successfully completed units.

Units transferred in from other colleges may actually help the pace of completion, as these units are counted on a 1:1 ratio for units completed and units attempted.

Graduate candidates will be reviewed for SAP compliance at the end of every summer semester (or more frequently if deemed necessary by any member of the Financial Aid office). Candidates who have not met the requirements for SAP immediately lose eligibility for all types of financial aid in the future.

Any candidate who loses financial aid eligibility for failing SAP does have the right to appeal to the Financial Aid Committee if extenuating circumstances have occurred such as medical problems, family emergencies, a death in the family, or other unique circumstances determined applicable by Jessup.

An appeal is a request for reinstatement of financial aid eligibility and is initiated by completing the Satisfactory Academic Progress Appeal Form, available at www.lessup.edu/financial-aid/forms-and-resources. The appeal must address why the candidate failed SAP and what has changed in the candidate's situation which will allow them to successfully achieve SAP by the next evaluation period.

Financial aid eligibility may or may not be reinstated at the discretion of the Financial Aid Committee. If an appeal is granted, the candidate will be placed on Financial Aid Probation and financial aid eligibility will be reinstated. Specific criteria for successfully moving off Probation as well as a candidate-specific timeline for meeting those criteria will be outlined in a 'Probation Granted' letter to the candidate. The timeline will generally be the next semester (or defined period of enrollment), but can be extended if the Financial Aid Committee deems it appropriate to the situation. Failure to satisfy the terms of the Probation will result in immediate loss of all financial aid eligibility.



A candidate who fails to meet the terms of the Probation may submit a subsequent appeal for reinstatement by repeating the appeal process outlined above. Generally, after failing SAP in two successive semesters, a candidate may not be granted Probation again until achieving satisfactory progress without any financial aid. Exceptions will be considered on a case-by-case basis.

NOTE: It is possible for a candidate to fail SAP (and not be eligible for financial aid) but not be academically dismissed from the school. In this situation, a candidate has successfully earned the right to completely pay for school on their own. Financial Aid SAP and Jessup's Academic Probation/Dismissal policies are different. Please refer to the Registrar website www.Jessup.edu/registrar/academics-policies-and-procedures/academic-standings) for specific details on Academic Probation and Academic Dismissal.

Contact Information

For further information regarding financial aid for graduate candidates at Jessup, please visit our website at www.Jessup.edu/financial-aid or contact David Judy in the Financial Aid office at 916.577.2235 or djudy@Jessup.edu.

M.A.T. Program Requirements

Program Objectives

Upon completion of the program, a candidate will be able to:

- 1. Make subject matter comprehensible to students
- 2. Assess student learning
- 3. Engage and support student learning
- 4. Plan instruction and design learning experiences for students
- 5. Create and maintain effective environments for student learning
- Develop as a scholar practitioner

Admission requirements

Refer to back page of cohort schedule for admission requirements.

Character Development requirements

At Jessup, our graduates are prepared with tools for their head (knowledge), hands (skills), and heart (character). Today people are faced with growing moral decisions that require all three of these skills. For example, the internet, television, billboards, and much more force our young people to develop character at a young age. It is essential that we prepare our students with the knowledge, skills, and character to determine appropriate thoughts, feelings, and actions. As a result, tools for the head, hands, and heart are essential to a Christian Liberal Arts education.

The Department of Education defines character as the fruit of the spirit from the bible. As a Christ-Centered Liberal Arts University we look to the bible as the authority of what is morally and ethically appropriate. The bible identifies the essential character pieces as fruits that should be displayed by those that have the spirit within them. To list, the fruit of the spirit are **love**, **joy**, **peace**, **patience**, **kindness**, **goodness**, **faithfulness**, **gentleness**, **and self-control** (Galatians 5: 22-23). The manifestation of these fruits displays the appropriate thoughts and feelings rooted in a sound moral identity. Character development at Jessup has two primary goals which include intrapersonal character development and interpersonal character development.

Course work requirements

EDU 501 Teaching and Learning - 3 Semester Units

Teaching and Learning in the Classroom is a course designed to introduce and explore the educational paradigm historically and philosophically. Candidates survey curriculum practices, teacher effectiveness and the concepts and issues related to K-12

education. Development of personal knowledge base and understanding of the following areas will be enhanced: 1) the competing purposes and values of schools in our society, 2) the nature of the teaching profession, 3) the related impact of local, state, and federal government policies on schools, 4) current educational issues related to health, safety, laws, and protection and 5) effective instructional design. Field experience will be required in the area of observation. The candidates will be introduced to the vital character traits associated with effective teachers.

EDU 512 Research Methods and Statistics - 3 Semester Units

This course is designed to provide an in-depth view of quantitative and qualitative research methods in the social sciences. Topics covered include (1) hypothesis formulation and theory construction (2) the measurement and evaluation of sociological variables (3) data collection techniques - experimental, survey, and observational (4) and data analysis using sophisticated tools. By the end of this course, you should be able to conceptualize a research problem and develop a number of complementary design, measurement, and data collection approaches to bring evidence to bear on the problem. You should be able to prepare a research proposal, and critically evaluate the quality of evidence in published research. Furthermore, candidates should appreciate both the strengths and the limitations of sociological research techniques, and will hopefully have a solid foundation for beginning to conduct research on their own.

EDU 507 Social Cultural Foundations - 3 Semester Units

This course enables future teachers to examine a broad overview of concepts and issues of multicultural education and the pedagogical implications for teachers in a pluralistic society. Candidates will learn concepts and strategies for infusing cultural understanding across all subject areas and grade levels into the classroom. Candidates will reflect upon the new knowledge acquired to develop a multicultural perspective. This course prepares teachers to provide subject specific and developmentally appropriate teaching practices, to provide equal access for all students, to educate English language learners, and to create a professional English language development plan.

EDU 570 Initial Student Teaching - 1 Semester Unit

Serving as a classroom assistant, the candidate will learn about the dynamics of classroom preparation and instruction. The candidate will demonstrate specific pedagogical skills for subject matter instruction, the interpretation and use of assessments, making content accessible to students, developmentally appropriate teaching practices, and effective teaching for English learners. The Subject Specific Pedagogy Teaching Performance Assessment Task will be prepared and submitted. A passing score of 3 or 4 is required.

EDU 506 Psychological Foundations for Education - 3 Semester Units

This course focuses on explanations of how people learn, including people of ethnic and cultural diversity. Theories and research are included with emphasis on practical applications, such as methods used to improve learning and teaching, and how learning relates to motivation, personality, development, creativity, and perception. The appropriate developmental needs associated with child, adolescent, and young adult years within grades PreK-12 will be evaluated. Current brain-based research and its application are reviewed.

EDU 505 Teaching Reading and Writing Across the Curriculum - 3 Semester Units

This foundational course prepares the candidate to assess students' language level, make appropriate lesson plans, develop methods to help the student learn to read and write, and evaluate the student's progress toward being able to read and write the English language. The historical significance of vocabulary will be discussed; including Greek, Latin, and Anglo-Saxon roots. The candidate will learn to make these applications for students with different grade and age levels. This course helps all subject area and grade level teachers to implement reading and writing across the curriculum.

EDU 509 Curriculum & Instruction I: Designing and Assessing Instruction - 3 Semester Units

This course is designed for Teaching Candidates to learn methods and curriculum planning for teaching and learning in public/private elementary, middle, and high schools. The primary focus will be placed on learning best practices with designing instruction, universal access, and evaluation. Each candidate will be required to demonstrate how language arts will be taught across the curriculum. Multiple subject candidates will focus their curriculum and content design in Math and Science (including



statistics and probability). Single Subject candidates will focus their curriculum and content design in their selected credential area.

EDU 575 Student Teaching I - 6 Semester Units

This course will allow candidates to practice and demonstrate how to appropriately design instruction and design, implement, and analyze assessments within a variety of grade levels and subject areas. The latest research on effective research will also be evaluated. The course will provide support and sharing of best practices among student teachers where strategies and value added experiences can be collaborated.

Connected to the course is the seven week full-day student teaching field experience. Candidates will teach under the guidance of Jessup supervisor with cooperation of a credentialed master teacher in a traditional classroom. In the field candidates should experience preparation, instruction, assessment, cumulative files, STAR results, IEPs, SSTs, RTI, PLC, faculty meetings, and a variety of educational experience relevant to the individual school or district. At least one of the student teaching placements must be in a title 1 diverse school/district. Multiple Subject Candidates are required to have one placement in a lower elementary (K-3) grade and another in an upper elementary (4-8) grade that is self-contained. Single Subject candidates must have two separate placements within their desired subject area that require a separate grade level or prep.

The course is open to multiple subject and single subject credential candidates who have met all requirements according to the student teaching application and the student teaching handbook. The candidate will prepare the Designing Instruction Task and the Assessing Learning Task of the California Teaching Performance Assessments. Candidates must pass the each TPA by a score of 3 or 4.

EDU 508 Curriculum & Instruction II: Creating and Maintaining Effective Environments - 3 Semester Units

This course is designed for Teaching Candidates to learn methods and curriculum planning for teaching and learning in public/private elementary, middle, and high schools. The primary focus will be placed on learning best practices with maintaining effective learning environments and classroom management within the subject area(s). Each candidate will be required to demonstrate how language arts will be taught across the curriculum. Multiple subject candidates will focus their curriculum and content design in visual and performing arts, social science, history, physical education, and health. Single Subject candidates will focus their curriculum and content design in their selected credential area.

EDU 576 Student Teaching II - 6 Semester Units

This course will allow candidates to practice and demonstrate how to appropriately design instruction and design, implement, and analyze assessments within a variety of grade levels and subject areas. The latest research on effective research will also be evaluated. The course will provide support and sharing of best practices among student teachers where strategies and value added experiences can be collaborated.

Connected to the course is the seven week full-day student teaching field experience. Candidates will teach under the guidance of a Jessup supervisor with cooperation of a credentialed master teacher in a traditional classroom. In the field candidates should experience preparation, instruction, assessment, cumulative files, STAR results, IEPs, SSTs, RTI, PLC, faculty meetings, and a variety of educational experience relevant to the individual school or district. At least one of the student teaching placements must be in a title 1 diverse school/district. Multiple Subject Candidates are required to have one placement in a lower elementary (K-3) grade and another in an upper elementary (4-8) grade that is self-contained. Single Subject candidates must have two separate placements within their desired subject area that require a separate grade level or prep.

The course is open to multiple subject and single subject credential candidates who have met all requirements according to the student teaching application and the student teaching handbook. The candidate will prepare the Culminating Teaching Experience of the California Teaching Performance Assessments. Candidates must pass this TPA by a score of 3 or 4.

This course guides candidates through the process of writing either their thesis following the guidelines/practices of their field. Depending on student abilities, course topics generally include idea organization and development, word choice, advanced



grammar, and revising their own writing. Plagiarism and citation of sources are also covered. Individualized attention is an integral part of the course.

EDU 675 Thesis 1 - Thesis Proposal - 4 Semester Units

This course guides candidates through the process of writing either their thesis following the guidelines/practices of their field. Depending on student abilities, course topics generally include idea organization and development, word choice, advanced grammar, research methodology, research data analysis and statistics, and revising their own writing. Plagiarism and citation of sources are also covered. Individualized attention is an integral part of the course.

Thesis 1 is part one of a two part Thesis sequence. In this course candidates will complete chapters 1-3 of the proposal, collaborate with a participating school, and coordinate with their mentor. The reading and writing assignments and in-class activities will be determined by the specific needs of the students in this class, i.e., their level of language proficiency and current knowledge of proposal and thesis writing. Considerable attention in class is given to the rhetorical and grammatical analyses of sample thesis proposals or chapters, while in writing conferences candidates discuss their thesis (specific chapters) writing. This course also discusses the writing conventions of various kinds of academic correspondence.

EDU 650 Integration of Faith - 3 Semester Units

In this course candidates will discuss theory and practice associated with integrating their life into faith. A variety of theoretical frameworks will be discussed to analyze, strengthen, modify, and develop ones worldview. The course will begin with awareness to help bring consciousness to a variety of positions. Once an individual is aware they are able to make decisions when faced with challenges. Many of the struggles associated with teaching and learning in a secular environment will be discussed. Once an individual is aware and they make decisions they can characterize what they have learned into their own worldview. Some of the conflicting worldview topics may include art, culture, love, sex, gender, and violence. Appropriate best practices and methods of Christians in the workplace will be evaluated.

EDU 676 Thesis 2 - Thesis Defense - 4 Semester Units

This course guides candidates through the process of writing either their thesis following the guidelines/practices of their field. Depending on student abilities, course topics generally include idea organization and development, word choice, advanced grammar, research methodology, research data analysis and statistics, and revising their own writing. Plagiarism and citation of sources are also covered. Individualized attention is an integral part of the course.

State mandated Assessments

CBEST	California Basic Educational Skills Test (Must be taken and passed before beginning program. If all four CSET tests are taken and passed, it waives the basic CBEST requirement.)
CSET 101	Reading, Language and Literature, History and Social Science (must be taken and passed before beginning student teaching)
CSET 102	Science, Mathematics (must be taken and passed before beginning student teaching)
CSET 103	Physical Education, Human Development, Visual and Performing Arts (must be taken and passed before beginning student teaching)
CSET 104	Writing Competency
RICA	Reading Instruction Competence Assessment (incorporated into program)
TPA	Teaching Performance Assessment Tasks 1, 2, 3, 4



Fieldwork requirements

Observation

Course: EDU 501 - 6 hours of observations are required.

Assisting

Course: EDU 570 - Initial Student Teaching

Assisting Guidelines

Candidates are required to assist one teacher for six hours. This assignment must be completed within the five weeks of Initial Student Teaching. Candidates will also complete their first Teaching Performance Assessment Subject Specific Pedagogy and apply it to their assisting experience. The six hours may be completed in one day or spread out over several days.

Student Teaching

Courses: EDU 575 - Student Teaching 1 & EDU 576 - Student Teaching 2
For all requirements please refer to the Student Teaching Handbook (available on Discovery).

Thesis

Courses: Thesis 1 & Thesis 2

The Thesis will be a group project. The groups should be 3-4 candidates. Each group will be required to partner with a school site and a university mentor to determine a topic suitable to Action Research that will contribute to the literature in the educational field. For more information refer to the Thesis portion of this handbook.

Master of Arts in Teaching Thesis Overview

Thesis Types

The Department of Education defines the Thesis as having four major parts: pre-text pages, text (5 chapters), documentation, and appendices. These four parts of the Thesis are explained in the following sections.

Thesis Ethics

As candidates engage in original research and problem solving that demonstrate independent original contributions to their disciplines, University policies and personnel support the highest standards of academic honesty. Consult the handbook or Coordinator of Graduate Studies to determine the appropriate disciplinary conventions for conducting research.

Misconduct

If the review of graduate work by faculty and committee members or in technology-assisted audits raises allegations of misconduct in research, coursework, or the culminating activity, the relevant program coordinator will determine the merits of the allegation of plagiarism or misuse of sources and possible disciplinary action.

Plagiarism Defined

Jessup, like the Council of Writing Program Administrators, distinguishes between plagiarism and the misuse of sources:

"In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or online, to manuscripts, and to the work of other student writers." (www.wpacouncil.org)

Plagiarism includes claiming credit for the artistic or creative work of someone else, such as a map, graph, musical composition, photo, electronic image, painting, drawing, sculpture, design, or computer code. Obtaining unauthorized assistance from another person in the writing of a comprehensive examination is also plagiarism.

The most likely disciplinary outcome of plagiarism in any completed culminating activity will be expulsion from Jessup without possibility of readmission.

Misuse of Sources Defined

"Ethical writers make every effort to acknowledge sources fully and appropriately in accordance with the contexts and genres of their writing. A candidate who attempts (even if clumsily) to identify and credit his or her source, but who misuses a specific citation format or incorrectly uses quotation marks or other forms of identifying material taken from other sources, has not plagiarized. Instead, such a candidate [has] failed to cite and document sources appropriately." (www.wpacouncil.org)

Evidence of misuse of sources will be referred to the Coordinator of Graduate Studies. If sources have been misused, in order to receive credit for the work in question, the candidate will be required to revise until the Coordinator of Graduate Studies and professor(s) are satisfied that all sources are cited and documented appropriately.

Copyright Restrictions

The U.S. copyright law provides federal copyright protection for both published and unpublished works. Therefore, authors who may wish to include quotations, illustrations, charts, graphs, musical arrangements and so forth in their thesis/project should make every effort to be sure that reproduction of the copyrighted material does not exceed the doctrine of "fair use," which considers both the purpose and character of the use of copyrighted material. Unpublished works, as well as works published without valid copyright notice, are eligible for protection. Absence of a c-world (©) does not necessarily mean that a work is in the public domain. Tabular arrangements and compilations are specifically covered under copyright law. Permission to reprint or adapt charts, tables, graphs, tabular arrangements, musical arrangements, and so forth must be sought from the copyright holder.

To obtain current information on the use of copyrighted material, it is recommended that candidates refer to sites such as the Copyright Crash Course (http://www.utsystem.edu/ogc/Intellectualproperty/cprtindx.htm) or http://fairuse.stanford.edu. These sites are current, well maintained, and user friendly.

Fair Use

If a work is protected by copyright, permission must be acquired prior to incorporation of that work into a new document. Extracts and quotations may be used to a limited extent for purposes of illustration and criticism. The language of the copyright law is vague as to what constitutes fair use, so when in doubt, seek permission and consult with the thesis editor.

Securing Permission

Efforts to obtain permission to use material from other sources should begin well in advance of a final draft. Candidates are expected to acquire written permission to use the material, and evidence of such permission must be provided with the final copy of the thesis/project. Written permission may either be by a letter or by a fax and must be accompanied by the signature of the individual granting permission. An e-mail response granting permission is considered similar to acquiring verbal permission over the phone. Neither is considered adequate proof that permission has been secured; therefore, they must be backed up by some means of written permission. A statement of permission must appear below the caption of a figure or at the bottom of a table. The owner of the copyright may request that specific words or phrases be used to indicate that permission was granted. All copyrighted tables and figures must be followed by a complete reference citation (e.g., not the abbreviated format such as author/year) and should state, "Reprinted with permission."

Requests for permission should be directed to the copyright holder or the copyright permissions editor of the publication. When requesting permission to reproduce copyrighted material, be sure to specify that the request is for a one-time, non-profit, educational use.



Jessup is committed to upholding the highest standards of academic honesty. It is incumbent upon each candidate to become familiar with current standards and policies. Culminating activities that do not have appropriate copyright releases for borrowed material will not be approved.

Limit on Thesis/Project Submissions

Theses and projects may be submitted no more than three times (the original submission and two resubmissions) for content approval. If none of the submissions pass as acceptable, the candidate cannot complete the degree with a thesis or project as the culminating activity.

Human Subjects in Research

The use of human subjects in research is governed by the policies of the Institutional Review Board, which follows the Code of Federal Regulations for the protection of human subjects. If human subjects are part of your research, these regulations and policies must be complied with and proper procedures followed. Failure to comply with these regulations jeopardizes not only your own standing, but that of Jessup as well.

NOTE: All M.A.T. candidates must include a copy of the clearance letter from the Human Subjects in Research Committee approving their research.

More information and guidelines on the use of Human Subjects in Research may be found on the Jessup intranet and the program handbook. Should you have additional questions or need assistance in completing the forms, please contact the Coordinator of Graduate Studies.

Animals in Research

In accordance with university policy, and pursuant to Federal Regulations governing the use of animals in research, such studies are reviewed by the Institutional Review Board.

The Learning Commons Privileges

The Learning Commons is available to support in many research and tutorial types of services. Some of the services provided include:

- Paul Nystrom Library
- Teacher Resource Center
- Online Resources
- Counseling and Psychological Services
- Advocacy Resources

Information Technology Support

If you have technology difficulties please contact the Jessup IT office through the Helpdesk.

EXECUTIVE ADMINISTRATORS

(Dates in parentheses indicate start of service with WJU.)



John Jackson President (2011)

Chapman University, BA, 1981; Fuller Theological Seminary, MA, 1983; University of California, Santa Barbara, MA, Ph.D., 1986.

John believes that God prepared him for this role through every professional experience he has ever had. The 71+ year legacy of William Jessup University is an amazing gift and John is seeking to extend and expand that legacy into a "God-sized" future for WJU. John wants to use his leadership and teaching gifts In tandem with his administrative capabilities to help galvanize and synergize our university family to greater heights than we have ever dreamed possible. John believes God that William Jessup will be a premier Christian Liberal Arts University and that we are providing Christian education for eternal impact.

Prior to becoming President of WJU, John served as the Executive Director of Thriving Churches International and as the Executive Pastor of Bayside Church. John is the Founding Pastor of LifePoint Church in Minden, Nevada and previously served as a denominational executive for over 280 churches in the Pacific Southwest. John has served on non-profit and corporate governing boards, taught at the graduate level for Tozer Theological Seminary, for John Maxwell's EQUIP organization, for Rick Warren's Purpose Driven Organization, has made 10 trips to Kenya, and has spoken to church and public audiences across the country.



Dennis Jameson
Provost/Chief Academic Officer (2011)

Bethany University, BS, 1975; Assemblies of God Graduate School, MA, 1977; Golden Gate Theological Seminary, M. Div., 1978; University of Santa Clara, MA, 1982; Fuller Theological Seminary, D. Min., 1991; University of California, Los Angeles, Ph.D., 1994.

Dennis has been in higher education for over 30 years. He is uniquely qualified to lead our faculty and academic endeavors towards the God-size future we are already seeing and sensing. Prior to accepting our offer, Dennis was in his twelfth year of leadership as the Provost (chief academic, program and operating officer) at Trinity Western University in British Columbia (Canada's first and largest Christian university enrolling approx. 4000 students in undergrad, graduate and seminary programs as well as serving nearly 10,000 students through online, continuing, summer and extension programs).

Friends and colleagues frequently describe him as one who is filled with godly ambition, affable-quick to laugh, a people person who makes friends quickly, a dedicated husband and father, and a perpetual relationship builder and Christian witness.

Dr. Dennis Jameson is a self proclaimed Academic Architect. This description is validated by his extensive experience and accomplishments. The faculty are thrilled to work with Dr. Jameson to craft an even stronger Academic future for WJU.



Eric Hogue Chief Development Officer (2011) William Jessup University, BS, 2012

Eric is a 31-year radio (talk/sports) television professional, a former pastor and current owner of the political news site HOGUE NEWS. Hogue was honored with Salem Communication's 2004 "Andy Anderson Award" for excellence in broadcasting, Pacific Justice Institute's "Media Award", and he is best known for his launching of the 'historic recall' of California in 2003.

Eric Hogue currently hosts a local talk show called "The Capitol Hour" from his WJU office each day. Eric spends his down time with family, watching sports, reading, cooking, preparing for his daily talk show, and preparing for each day's advancement of William Jessup University.

Hogue is a frequent speaker for Northern California commercial events, as well as numerous ministries and charitable organizations in Northern California. Hogue was also a youth director at High Mill Christian Center and founding pastor of Full Life Fellowship both in Canton, Ohio.

Eric Hogue is a veteran husband of 23-years, married to the lovely Tammy Hogue (Boosz) and blessed to be a learning father of two wonderful daughters.

The "Hogue Hut" calls the Rocklin-Roseville, Placer County area home.

FACULTY

The faculty at WJU are committed to God, the mission of the University, academic excellence, and our students. Excellence in teaching and personal interaction with the students are the two main priorities of the faculty. The student-teacher ratio at WJU is 12:1, which allows professors the opportunity to know their students on a personal level. Interaction with students outside of the classroom is not something that just happens to occur, but is purposefully initiated and enjoyed.

FULL-TIME FACULTY

PROFESSORS



Les Christie Chair, Youth Ministry (1993)

Pacific Christian College, BS, 1971; Fuller Theological Seminary, MA, 1974; Trinity International University, D.Min., 2002.

Les has been in youth ministry for 40+ years, serving at Eastside Christian Church in Fullerton, CA for 22 years. He has spoken in 48 states, 18 foreign countries, and at more than 25 Christian colleges, seminaries and universities. Les has led seminars at the Youth Specialties National Youth Workers Convention every year since 1980. He is a team member for "Understanding Your Teenager", leading parenting seminars all over the country.

Les has had over 150 articles printed in national magazines. He has written 18 books (*What If...?*, Have You Ever...?, Unfinished Sentences, Gimme Five..., and Best Ever Games For Youth Ministry, and Awaken Your Creativity) and co-authored an additional 10 books (including A Youth Workers Commentary on John, Volumes One and Two). Some of his books have been translated into Spanish, Korean and German. He is listed in *Who's Who in Religion* (1992), Who's Who in America (1992), and Who's Who Among American Teachers (2002 and 2004).



Merilyn Copland Old Testament (1997)

San Francisco State University, BA, 1968; MA, 1973; Institute Holy Land Studies (Israel), MA, 1982; University of California at Berkeley, Ph.D., 1992.

Merilyn Copland really "digs" what she does-literally. As an archaeologist, she has spent a lot of time in Israel excavating at archaeological sites and gaining a different perspective on the world of the Bible and the land where Jesus lived. She brings to her teaching of Old Testament, archaeology, and Hebrew the excitement of discovering "buried treasures" in God's Word and their relevance for Christian life and ministry today.

Merilyn taught at several colleges, universities and seminaries before coming to William Jessup University. She has written articles for magazines and journals and co-authored a book, *Hindsight Tour Guide*. She appeared on the *Day of Discovery* television series on *Revelation* and has spoken at retreats across the U.S. She was also named one of *Who's Who Among American Teachers* (2002).





Julius (Rex) Gurney III History (2003), Chair, General Education Program

University of New Mexico, BA, 1979; Golden Gate Baptist Theological Seminary, M.Div., 1987; Union Theological Seminary - Virginia, Ph.D., 1999.

Rex has a passion for teaching history; he believes that learning about the past can help our understanding of the present. Who we are as Christians living in the 21st century has been molded by the understanding of "the ways of God and Man" of those who have journeyed on this earth before us. For the Christian, an appreciation of the rich tapestry of history – both secular history and Church history – is an invaluable tool for self-understanding. Being able to articulate who one is and why – a process aided by the study of history – is an important part of the journey of self-discovery.

Prior to joining the faculty of WJU, Rex pastored for nine years in Oakland and San Jose, CA. He has also spent several years on the mission field in both Colombia and Ecuador, taught high school overseas and in the States, and directed Golden Gate Baptist's Hispanic Seminary Extension in San Francisco.



Portia Hopkins Chair, English (1994)

San Jose State University, BA, 1984; MA, 1989; California Institute of Integral Studies, Ph.D., 2007.

Portia loves to read, write, and share these passions with others. "All truth is God's truth" is the motto of her program, so she emphasizes helping students find meaning and personal application in both their writing and reading coursework. Portia is also interested in reflective writing as a meta-cognitive discipline, as well as writing style and literature each in connection with personality.

Portia began teaching English to college students at San Jose State University in 1988. There she was awarded the *Mara Steffey Award for Outstanding Graduate Student* in 1989, and the award for *Best Thesis in the School of Arts and Humanities* in 1990.



Kay Llovio

Chair, Family and Children's Ministry (1985), Accreditation Liaison Officer

San Jose Bible College, BS, 1985; San Jose State University, MLS, 1987; University of San Francisco, Ed.D., 1998.

Kay is passionate about Christian higher education and the transformation which takes place in students' lives.

Kay works collaboratively with faculty and others on campus to develop and implement an overall university plan for demonstrating educational effectiveness. Llovio also serves as Professor and Chair of the Family & Children's Ministry program. She has previously served WJU as VPAA, Associate Academic Dean and Library Director, providing academic leadership in the transition from Bible college to Christian liberal arts university. Llovio has been published in the Christian Education Journal, High Plains Applied Anthropologist, and the Evangelical Dictionary of Christian Education. She was named *Outstanding Doctoral Student* in the Organization & Leadership program in 1998 for her cutting edge research on spirituality in leadership.



Kenneth Logan Psychology (2004)

California State University, Sacramento, BA, 1991; MA, 1995; California School of Professional Psychology, Psy.D., 2001; Licensed Clinical Psychologist.

Ken's primary academic and clinical interests center around the effects of spiritual formation and character development on health and wellbeing. His graduate research focused on measuring Christian styles of belief and the effects of confession on psychological and physiological health.

Ken brings 12 years of academic and clinical experience to William Jessup University. He earned his doctorate at the California School of Professional Psychology, instructs full-time as an Associate Professor of Psychology at William Jessup University, part-time as an Assistant Professor at Western Seminary, and maintains a part-time clinical practice in Sacramento. His areas of clinical expertise and specialization include marriage therapy, parent-child interaction therapy, and Christian spiritual formation. He is a frequent presenter at churches and retreats.



Jon McFarland Chair, Bible and Theology (1987)

Pacific Christian College, BS, 1968; Lincoln Christian Seminary, M.Div., 1972.

It is the fulfillment of a long-time goal to now be training others for service and ministry at WJU. Jon brings to this task a love for people and the preaching and teaching of the word.

Jon came to William Jessup University with fifteen years of local ministry experience. Six of those years were in Southern California, where Jon taught extension classes for Pacific Christian College. For the other nine, Jon was in Northwest Arkansas. During his ministry in Rogers, Arkansas, Jon worked with the Northwest Arkansas Hospice group caring for the critically and terminally ill. He also served on the Hospice Board for a number of years and on the boards for various area minister's alliances, men's fellowships, Christian camps, and the board of directors for Christ on Campus. Jon is a member of the Society of Biblical Literature, the learned association of Bible/theology teachers.



Roger Salstrom
Chair, Business (1999)

Purdue University, BSAE 1971; Indiana University, MBA, 1973; University of California, Ph.D., 1989.

Roger believes that God must direct our lives 24 hours a day, seven days a week. Too often God and ethics are removed from the everyday decisions made in businesses and often Christians are not visibly different from others. His focus is on how to incorporate Biblical values into the business environment so Christians can use the workplace as an effective and evangelistic environment.

Prior to joining the faculty in 2003, Roger taught in the Organization and Management Department at San Jose State University for 14 years. In addition, he has over 13 years experience working for major corporations in management. He brings to the classroom practical experience and theory, as well as the perspective of analyzing business decisions from a Biblical point of view integrating faith with business.





Elizabeth Stanley

Music (1996)

California State University at Hayward, BA, 1978; Single Subject Teaching Credential, Music, 1980; MA, 1983; Boston University, ABD.

In the church Elizabeth has served in a variety of ministry positions, including her work as a Worship Leader, Music and Worship Director, Children's Choir Director, and deaconess. Elizabeth brings to William Jessup University an enthusiasm and a love of her students.

Elizabeth has been involved in Music Education at both the secondary and college level since 1980, having taught choral and vocal music in several local school districts and at Patten University in Oakland, CA. Elizabeth has also been active in solo, ensemble and choral performances with Bay Area choruses and opera companies. She has enjoyed serving as an adjudicator for ACSI competitions and for other solo, ensemble, and choral festivals. Elizabeth has also presented seminars on vocal technique and enjoys leading worship in conference and retreat settings.



Beverly Wiens

Chair, Psychology (1981)

Bakersfield College, AA, 1967; San Jose State College, BA, 1969; MA, 1970; Santa Clara University, MA, 1992; Northern California Graduate University, Ph.D., 2001; Licensed M.F.T.

Bev believes that God has designed us to live in intimate relationship with one another and with Him, and that our human intimacies are a rehearsal for intimacy with God. Licensed as a Marriage and Family Therapist, her passion centers around the study of human attachments and their correlations with attachment to God. This study was the focus of her dissertation.

Prior to joining the faculty at William Jessup University, Bev taught in the Family Life Science department at West Valley College and in the Child Development departments at San Jose City College and San Jose State University. In addition to her work at WJU, she is an adjunct faculty member in the Marriage & Family Therapy Master's program at Western Seminary, Sacramento and San Jose campuses. She brings to her teaching, rich experience in a variety of educational settings, as well as a keen appreciation for her freedom here at WJU to integrate her faith with the study of psychology.

ASSOCIATE PROFESSORS



Eric Bull

Teacher Education (2007)

San Jose State University, BA, 1978; MA, 1984; Curtin University (Perth, Australia), SciEdD.

A public school educator for over 25 years, Eric relishes teachable moments that engage adults and children in the wonder of learning something new. He is a true collaborator who seeks community among colleagues and challenges of finding intersections that draw unlikely candidates to find common ground. He has published and presented in workshops and conferences throughout the US. He and his wife Michelle have three children.

Prior to his position at WJU, Eric was an assistant professor of science education at Sacramento State University. He is a founding board member of RAFT (Resource Area for Teaching).



Rhonda Capron
Business (2004)
Shippensburg University, BS, 1981; University of New Mexico, MBA, 1996.

Rhonda confirmed her passion for teaching after first being an adjunct instructor in the WJU School of Professional Studies. She soon redirected both her time and energy to focus on teaching full-time at William Jessup University. Rhonda's focus is to prepare students to be Christ-centered business leaders.

Prior to joining the faculty at WJU, Rhonda was a Vice President for Support Services at Oracle Corporation. She has 20+ years of business experience, working for both the public and private sector, which she incorporates into the classroom. Her focus has been on technology solutions and planning.



Glen Gibson
Chair, Intercultural Studies (2008)
Pacific Christian College BA 1082: Hope International University MA 1002

Pacific Christian College, BA, 1983; Hope International University, MA, 1992; Fuller Theological Seminary, MA, 1997; Fuller Theological Seminary, Ph.D, 2004.

Through his young adult years God developed within Glen a passion for the lost and a love for other cultures that eventually led to him serving in cross-cultural ministry for most of his adult life. His desire is to inspire and equip others to sharing the good news of Jesus Christ with the unreached people of the world. He is excited about how the liberal arts educational focus at WJU enables him to integrate the preparation for cross-cultural life and ministry with equipping students for a variety of professions available through the degree offerings at the university.

Before coming to WJU, Glen served for four years as a youth minister in the Los Angeles area, lived and ministered for seventeen years as a missionary in the Philippines, and led the Training Department at Team Expansion, a mission agency with a world-wide focus, for five years. During his time at Team Expansion, Glen also served as a Vice-President of the

organization and as a Field Coordinator encouraging and overseeing several teams of field missionaries. In addition, he is an adjunct faculty member in the Graduate School at Hope International University, a husband, and a father of three wonderful daughters.



Nathan Herzog Liberal Studies (2004)

Point Loma Nazarene University, BA, 1999; National University, MA, 2002; Capella University, Ph.D., 2010.

Today, more than ever, teachers are taking the role of a parent. Because of this, Nathan feels it is important for him to instill parental responsibilities into WJU's teacher candidates. Coming from a family of eleven children with a large number of close-knit extended relatives, you can imagine he has many "real-life" situations to share in the classroom. Nathan is excited to be a part of what God is doing at WJU and specifically in the Credentials with Character program as it is designed to further develop characteristics helping students grow spiritually, intellectually, and academically.

Before starting as an adjunct instructor at WJU, Nathan taught for seven years in various public and private classroom settings at the senior and junior high levels. He has been a high school soccer coach, Science Department head, and Health Academy instructor in past years. He is also a state certified scorer and trainer for the Teaching Performance Assessments (TPAs) and has been published for his research on animal behavior.



Aisha Lowe Education (2013)

Stanford University: B.A. in Psychology (1999), M.A. in Sociology (2004), & Ph.D. in Education (2006)

Lowe is a passionate educator who has dedicated her life and career to improving education. She learned at a young age that education was her purpose and calling, and has served in educational non-profits, as a K-12 teacher, and as an adjunct professor. A native of San Francisco, Lowe made the Sacramento region her home in 2011 when she became the Executive Director of STAND UP, a Sacramento education non-profit mobilizing the community for education reform. Prior to joining STAND UP, Lowe served as the Director of Research and Evaluation for the California Charter Schools Association where she authored the Similar Students Measure for charter school accountability and a report about the performance of African American students in California, *Chartering and Choice as an Achievement-gap Closing Reform.*

Much of Lowe's work in education was serving low-income communities in East Palo Alto through academic and life enrichment programs for youth. She also served as the Co-Chair of the Board of Directors of Fellowship Academy and on the Board of Trustees and as President of the Alumni Association at The Urban School of San Francisco, her alma maters.

Lowe lives in Rancho Cordova with her four-legged daughter, Jada, and attends Center of Praise Ministries in Sacramento.



Jeff Stone Psychology (2011)

Stephen F. Austin University, BBA, 1978; Georgia State University, MEd, 1980; University of Houston, Ph.D., 1987

Stone has been the Director of the Master's program in Marriage and Family Therapy for Brandman University for the past three years at the Roseville and Yuba City campuses. He is familiar with the Sacramento region, practicing at Cornerstone Psychological Center.

He has more than 30 years in the profession, from director of treatment for a drug and alcohol rehabilitation center for 120 in-house residents to a psychologist for the Valley Psychological Center in Sacramento. Dr. Stone has been a licensed psychologist in California since 1990.

Dr. Stone conducts psychological assessments for pastoral candidates seeking ordination in the Presbyterian Denomination for Northern California and Nevada, and has been an adjunct professor for Fuller Theological Seminary in Sacramento since 1994.



David Timms
Bible and Theology (2011)

Johnson Bible College, BA, 1986; Emmanuel School of Religion, MA, 1988; Macquarie University, Sydney, Australia, Ph.D., 2001

Timms leaves his post at Hope International University in Fullerton, California where he served as professor of New Testament and Theology since 2001. While there, Timms was Chair of the Graduate Ministry Department and the School of Graduate Studies. He taught over 27 distinct courses while at Hope and built and developed online courses for 11 of those. He is deeply committed to an educational philosophy that integrates biblical, professional, and personal development and Jessup is the place to fulfill that commitment.

He has published various articles and e-publications as well as authored four books including his most recent work, The Power of Blessing: How a Carefully Chosen Word Changes Everything. In addition, Timms is a frequent speaker at various churches, retreats, conferences and special events. Prior to his career in academia, Timms was a pastor and church planter for seven years. He will relocate from the Southern California area with his wife and three children.



Albert Yee Math and Science (2011)

Stanford University, BS, 1986, MS, 1988; University of California, Berkley, Ph.D., 1992

Although his work was behind the scenes as a senior research and development engineer with the Thoratec Corporation, Yee took great satisfaction in helping aid the advancements of artificial hearts being made by the Pleasanton-based company. Prior to this role with Thoratec, Yee was an automation engineer at both Perlegen Sciences and Antara Biosciences, where he developed equipment and procedures for high throughput genomic sample preparation. Yee was also a research and development manager and engineer at Fanuc Berkeley Laboratory, focusing on robotic sensors. He developed two patents while at Fanuc.



Yee has very strong ties to academia. He grew up in Manhattan, Kan., where his father was a math professor at Kansas State University for more than two decades. After graduating high school, Yee didn't head to Stanford with thoughts of following in his father's footsteps.

Yee lives in Davis with his wife, Angela, and two children, Daniel and Megan. Angela has been the Adult Ministries Pastor the last three years at the University Covenant Church in Davis.

ASSISTANT PROFESSORS



James Crain

Bible and Theology (1971)

San Jose Bible College, BA, 1966; Western Conservative Baptist Seminary, M.Div., 1970

Jim likens himself to the farmer in Christ's Parable of the Sower who broadcast his seed into as much fertile soil as he possibly could in the allotted time he was given. After three decades of implanting God's Word into the hearts and minds of students, he has witnessed the crop of thirty, sixty and a hundred-fold promised by Christ. In recent years, he has enjoyed teaching the children of his earliest pupils.

Jim joined the full-time faculty in 1971 after five years in youth ministry at Central Christian Church in Portland, Oregon. For seven years he was Professor of Practical Ministries, teaching courses in youth work, Bible and theology and homiletics. From 1978 until 2005 he was an adjunct professor. During that time he founded a radio and concert ministry in the south Bay Area (1978-1985) and served as Senior Pastor of Green Valley Christian Church in San Jose (1985-2005).

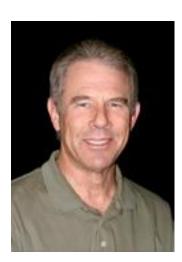


Phil Escamilla
Public Policy (2011)

University of California, Berkeley, BA, 1993; Harvard University, EdM, 1995; Boston College School of Law, JD, 1999

Phil brings to WJU nearly a decade of legislative, policy, and education experience at the local, state, and national levels. Most recently, Phil worked for the California School Boards Association as a legislative advocate and federal relations liaison. Phil also worked for the National Governors' Association in Washington, D.C. and the Massachusetts Department of Education. In addition, Phil taught in the Boston Public Schools and served as a consultant to the Boston Private Industry Council.

Phil currently also serves as the Director of Young Adults at Bayside Church in Granite Bay, where he leads Fusion (20s/30s) and Focus (30s/40s) for the singles' ministry. Phil, his wife Lisa, an emergency room nurse, and baby daughter Gabriella live in Roseville, California.



Tim Gillespie Director, Teacher Education (2007)

San Jose State University, BA, 1975; University of San Francisco, MA, 1982.

As an educator and administrator, Tim has demonstrated his skills as a county program specialist, district director, school site principal and community college supervisor. He has taught at both the high school and university levels. His vocational and personal interests have led him to participate on multi-agency committees, school and church boards, and in various community volunteer capacities. He and his wife, Patti, have two children (Kelli and Ryan).

Tim's California education credentials include: Administrative Services, Community College Supervisor, and Teaching. Prior to joining WJU Tim was an administrator in the Campbell Union High School District and the Eureka Union School District, a supervisor for the West Valley – Mission Community College District; and a Program Specialist with the Placer County

Office of Education. In addition, he taught in the Campbell Union High School District and the Roseville Joint Union High School District.



Fritz Moga Youth Ministry (2004)

San Jose State University, BS, 1979; San Jose Christian College, BS, 1990; Hope International University, MA, 2001.

Fritz has dedicated his life to serving God by teaching and caring for teenagers. After eighteen years as a Youth Pastor it was an exciting and natural step to move into teaching Youth Ministry at William Jessup University. His passion is to train up the next generation of youth leaders that will carry on ministry to teenagers both locally and globally.

Fritz's first teaching position was as a Physical Education instructor and Athletic Director at Valley Christian Junior High School in San Jose. Following that experience Fritz served as a Youth Pastor in San Jose for just less than eighteen years. He has vast experience in teaching, leadership, music, camping and missions programming. Prior to joining the faculty, Fritz spent four years as WJU's Director of Campus Ministries overseeing the chapels, small groups, and Christian service programs.



Dennis Nichols Chair, Pastoral Ministry (2011)

Gulf-Coast Bible College, BA, 1982: Fuller Theological Seminary, M.Div., 1986.

Dennis believes that all true ministry is simply the ministry of Jesus through us. His passion for fleshing out the gospel in a variety of ministry contexts is what has marked his 30 year career in ministry. He has pastored in four cities throughout California as both a senior Pastor and at the executive levels, including a church plant in the Bay Area. Dennis has served in the California Air National Guard as Chaplain for over two decades, including serving as Deputy State Chaplain for the National Guard state wide. He has completed all requirements for Board certification as a Hospital chaplain and has worked in three local hospitals with the Sutter system. Most recently, Dennis deployed state-side for 30 months in support of Operation Iraqi Freedom providing support to the Intelligences, Surveillance, and Reconnaissance mission at Beale Air Force Base.

Bringing the ministry of Jesus to diverse settings has marked his life and continues to fuel his goal for the Pastoral Ministry Department. Dennis lives in Rocklin with his wife Sue.



Kevin Pischke

Paul Nystrom Library Director (2007)

Multnomah Bible College, BS, 1999; Dallas Theological Seminary, MA, 2004; University of North Texas, MS, 2005

As the Library Director, Kevin is responsible for the overall development, policies and services in the library. He is particularly interested in information literacy and the role libraries play in the development of these skills for lifelong learning in the digital age. He and his wife, Dena, are the proud parents of Cooper, Paige, Zeke, and Fischer.

Prior to joining WJU, Kevin was the collection development librarian for California Baptist University in Riverside, CA.



Richard Ravalli

History (2011)

California State University, Stanislaus, BA, 1998; MA, 2001; University of California, Merced, Ph.D., 2009

Ravalli has taught at California State Stanislaus, Modesto Junior College, Humphreys and was a Teaching Assistant at UC Merced. He is published in a variety of journals including The Journal of American Culture, Pacific Northwest Quarterly, and Christian Scholar's Review.

Ravalli is an American historian with specialty in the History of the American West, but with broad interests including American cultural history, film studies, folklore and world history and culture.

Dr. Ravalli is also recognized for his work with the development of public history projects along with organizers at Modesto Junior College relating to the heritage of Modesto.



Thomas Ruscica

Chair, Music (2003)

Azusa Pacific University, BA, 1992; MA, 1995.

Tom has a passion for choral music and worship in the church. He has served in music ministry in many different denominations including Assembly of God, Baptist, Church of God, and Lutheran, and enjoys learning about different styles of worship. Tom also has a passion for teaching and considers equipping the ministers and worship leaders with the necessary skills a huge responsibility.

Prior to joining the faculty at William Jessup University, Tom served as worship leader and choral director at Resurrection Ministries, Shepherd of the Hills Lutheran Church, and Glendale Community Church of God. In addition to his work in the church, Tom taught music at various schools in Los Angeles, as well as at Liberty High School in Brentwood, California.





Manuel Salazar Business (2012)

University of North Carolina, BS, 1994: Luther Rice University, MA, 2000; Campbell University, MBA, 1995; Pensacola Christian College, EdD, 2007

Manuel has over 25 years of senior leadership experience in the military, education, and business fields. Manuel comes to Jessup from Grand Canyon University's Ken Blanchard College of Business, where he served as an adjunct business professor. He has taught graduate and undergraduate college courses in financial, managerial, cost and tax accounting, as well as corporate and managerial finance. Dr. Salazar will be helping to build the new accounting concentration at WJU, among other business areas.

A native Californian, Manuel has enjoyed tremendous success in the areas of business and accounting, having worked as the corporate controller of Lumbee Guaranty Bank (the oldest Native-American owned bank in the United States-located in N.C.), where he led their accounting and financial operations. More recently, Manuel has worked in the accounting and tax industry for a local CPA firm. In addition to his business experience, he also has educational administration experience, having served nearly a decade as a Christian school principal and high school mathematics and economics teacher.



Cynthia Shafer-Elliott

Archaeology, History, Bible and Theology (2012)

Simpson University, BA, 1997; Ashland Theological Seminary, MA, 2003; the University of Sheffield, Ph.D., 2011.

After completing her Ph.D. in England, Cynthia, a native of northern California, returned to teach at WJU. Specializing in the Hebrew Bible, Cynthia emphasizes the geo-historical, cultural and literary contexts of the Scriptures and their worlds. As an active field archaeologist in Israel, Cynthia teaches students how archaeology can help contextualize the Hebrew Bible, including a hands-on archaeological excavation class in Israel.

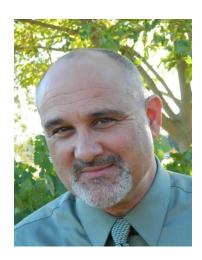
Prior to her work with WJU, Cynthia taught at several colleges and universities within the US and the UK. In addition, she presents papers at academic conferences, chairs various conference sessions, and conducts archaeological fieldwork in Israel.

Cynthia's Ph.D. thesis will be published as a monograph in the autumn of 2012 through Equinox Publishing and is entitled, *Food in Ancient Judah: Domestic Cooking in the Time of the Hebrew Bible*, which explores both the archaeological and textual sources to see what they reveal about the daily life of ancient Judahites. Other publications include various book reviews, contributions, chapters, and encyclopedia articles.

Steven Stiles

Psychology (2011)

Sonoma State University, BA, 1968; American Baptist Seminary of the West, M.Div., 1973; American Baptist Seminary of the West, D.Min., 1976.



Ted Tollner Biology (2011)

University of California, Davis. BS. 1987; M.S. 1993; PhD. 2007. Molecular, Cellular, and Integrative Physiology.

Ted studied both cellular and systemic physiology at UC Davis and has been a researcher in the field of reproductive biology for over 15 years. Since 2010, he has been a member of the research faculty in the School of Medicine at UCD. During this time Ted also served on the Science Advisory Board at William Jessup University.

Ted joins WJU as an Associate Professor in Biology and the Chair of the emerging biology program. Ted has taught human anatomy and physiology for several years in the Los Rios Community College District and has given many lectures in his areas of research expertise in undergraduate and graduate level courses at UC Davis, at scientific symposia, and for private biomedical corporations. He has guided and continues to mentor graduate students at UCD in research in mammalian fertilization and reproductive immunology.

As an author and co-author of over 30 publications in peer-reviewed scientific journals including *Reproduction, Human Reproduction, Biology of Reproduction, Fertility and Sterility,* and *Nature Reviews,* Ted thoroughly enjoys the process of discovery, scientific collaboration, and knowledge transfer. Recently, he was the primary author of a multi-institutional, multinational study published in *Science - Translational Medicine* describing how a relatively common genetic mutation results in reduced fertility in men.

Biology, Ted asserts, is an extraordinarily dynamic branch of science which touches upon every facet of the human experience. He is particularly enthusiastic about developing opportunities for students at WJU to receive hands-on experience applying 'real-world' approaches in ongoing studies in academics and industry. Most of all, he loves to demonstrate how God reveals Himself in the created world. Ted views our Christian faith and the growing body of science as powerful and converging testimonies of God's loving character.



Cameron Wilson English (2009)

Covenant College, BA, 2006; University of Tennessee at Chattanooga, MA, 2009; Trinity College Dublin, Ph.D. (*In Progress*) 2014.

Cameron is currently writing his doctoral dissertation on the Roman Catholic novelist Walker Percy, and is aiming to finish his doctorate at Trinity College Dublin by early 2014. He studied English Literature at Covenant College, where he received his Bachelor's degree in 2006, and at the University of Tennessee at Chattanooga where he earned his Master's degree in Literary Studies in 2009.

Cameron taught as an adjunct at William Jessup from 2009 to 2011, and spent the 2011-2012 academic year in Dublin, Ireland working on his dissertation at Trinity College Dublin. He has returned to William Jessup as a full-time faculty member. Cameron also taught at Mosaic Christian Academy for Junior and Senior High school English in the 2010-2011 academic year.

In 2012 Cameron's children's book, *Jahaangal Yaaya bee Daaso* (The Adventure of Yaaya and Daaso), was published through SIL Publishing. Cameron loves teaching, reading, and, in turn,



talking about teaching and reading. Other areas of interest include the works of Wendell Berry, Cormac McCarthy, Flannery O'Connor, Katherine Anne Porter, and Saul Bellow, and the films of Stanley Kubrick, Michael Haneke, David Lynch, and Joel and Ethan Coen.

PROFESSOR EMERITUS

David Beavers (1986)

St. Louis Christian College, BCE, 1968; Lincoln Christian Seminary, M.Div., 1982; MA, 1993; Oxford Graduate School, D.Phil., 1986.

AUXILIARY FACULTY

Erin Ambrose (2007)

University of California, Davis, BA, 1992; California State University, Sacramento, MA, 1995.

Angela Henning (2010)

California State University, Sacramento, BA, 2008; MA, 2010.

Doug Locke (2005)

California State University, Long Beach, BA, 1982; Azusa Pacific University, MA, 1987.

James Martinez (2013)

Kathryn Moga (2010)

San Jose Christian College, BA, 1990; California State University, Sacramento, MA, 2009.

Mark Moore (2010)

Indiana Wesleyan University, BA, 2000; Biola University, MA, 2002; Talbot School of Theology, MA, 2005.

George Stubblefield (2009)

Southern California University of Health Sciences, BA, 1975; DC, 1976.

ADJUNCT FACULTY

Kevin Adams (2011)

Calvin College, BS, 1982; Calvin Theological Seminary, MDiv, 1987; Gordon-Conwell Theological Seminary, DMin, 2003.

Shanda Adams (2011)

Bethany College, BA, 1996; Grand Canyon University, MA, 2001; San Jose State University, MA, 2009.

Carlo Alvarado (2013)

Sharon Anderson (2013)

University of San Francisco, MA, 1983; PhD, 1996.

Matthew Baland (2011)



Bethany College, BA, 2002; Western Seminary, MFT, 2005.

Gary Ball (2012)

Biola University, MA, 2008.

Sally Beaudry (2011)

Arizona State University, BA, 1989; Southwestern University School of Law, JD, 1992.

Willard Black (2006)

Ozark Christian College, BA, 1954; MA, 1957; University of Denver, BA, 1966; San Francisco State University, MA, 1977.

Keith Bolte (2011)

South Dakota State University, MEd, 1974.

Michael Boon (2013)

Cypress College, AS, 1972; Lincoln Christian College, BA, 1975; Lincoln Christian Seminary, MDiv, 1980.

Colette Booterbaugh (2012)

Chapman University, MFT, 2012.

Nancy Broxton (2003)

Westmont College, BA, 1990; Western Seminary, MA, 1998.

Steven Caminiti (2011)

Westmont College, BS, 1999; National University, MA, 2005.

Lori Casselman (2013)

California State University, Sacramento, MSW, 2000.

Becca Catlapp (2011)

Azusa Pacific University, MS, 2011.

Chris Caughey (2013)

Biola University, BA, 1996; Westminster Theological Seminary, MDiv, 2001.

Christopher Chaney (2012)

Lincoln Christian University, MDiv, 2009

Cristina Cibotar (2011)

State University of Arts, MA, 1999.

Rebecca Cihak (2009)

John F. Kennedy University, BA, 1992; California State University, Sacramento, MA, 2009.

Jonathan Ciobanasiu (2013)

California State University, Sacramento, MA, 2007.

Michelle Clark (2012)

California Baptist University, MS, 2008.



Van B. Crane (2007)

University of Southern California, BA, 1965; California State University, Northridge, MA, 1972.

Alyssa Cross (2013)

William Jessup University, BA, 2008.

Mack Cunningham (2013)

University of California, Santa Cruz, BA; Biola University, MA, 2003.

Corbett Cutts (2012)

Fuller Theological Seminary, MAT, 2012

Charilyn Damigo (2011)

San Jose State University, BA, 1993; Bethany University, MA, 2001.

Mikel Del Rosario (2011)

Biola University, BA, 1999; MA, 2003.

Emmanuel DeNike (2012)

Bethany College, BA, 2002; Western Seminary, MA, 2006.

David Dillman (2012)

Life Pacific College, BA; Azusa Pacific University, MA.1984

Sam Earp (1997)

University of Santa Clara, BA, 1973; MA, 1975; Ozark Bible College, BSL, 1968; San Francisco Theological Seminary, DMin, 1989.

Scott Eash (2006)

Rutgers University, BA, 1991; Gordon Conwell Theological Seminary, MA, 1994; Pacific Graduate School of Psychology, MS, 2005; University of Miami School of Law, JD, 1997.

Stephanie Everhart (2012)

University of Nevada, Reno, PhD, 2009.

Kristen Ewers (2006)

Point Loma Nazarene College, BA, 1994; Western Seminary, MA, 2001.

Matthew Farlow (2013)

University of California, Davis, BA, 1996; Multnomah University, MDiv, 2007; University of St. Andrews, PhD, 2011.

Trudy Ferguson (2013)

Bethany University, MS, 2010.

Daniel Fisher (2007)

Embry Riddle Aeronautical University, BS, 2001; Golden Gate University, MBA, 2005.

Chris Flesoras (2011)



Hellenic College, BA, 1993; Holy Cross Greek Orthodox School of Theology, MDiv, 1996; Northeastern University, MA, 1996; University of California, Davis, PhD, 2009.

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Preston Bramow JV & Men's Basketball Strength and Conditioning Coach

Tyler Brown

Ryan Nestell

Parker Daniels

JV Men's Basketball Coach

JV Men's Basketball Asst

Cross Country/Track Coach

Jake Rydman

Cross Country/Track Asst

Women's Soccer Coach

Dan Howard

Asst. Women's Soccer Coach



Maria May Women's Soccer Assist
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Cameron Entz Men's Soccer Asst.
Bob Hasty Men's Soccer Asst
Kevin Amick Women's Softball Coach

Jim WetzelSoftball AsstErin SagalaSoftball AsstLilly NevarezSoftball Asst

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Larry Gaddis Men's Golf Volunteer Asst Craig Gandy Men's Golf Volunteer Asst

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Amber Glatz Capital Campaign and Community Outreach

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Jim Jessup Director of Church Relations
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Rob Ryan Webmaster/Graphics Specialist

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Regina Davis Maintenance tech
Daniel Bowman Maintenance tech

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Vicki Quirarte Director of Writing

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Andrew Tweet Librarian

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Valerie Hanson, Regional Ministry Leader, El Dorado Hills, CA

Don Hinkle, Senior Pastor, Yucaipa Christian Church, Yucaipa, CA

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Mike West, Independent Consultant, Saratoga, CA

Randy Yee, Principal, The Office of the CIO, San Jose, CA



University Policies and Regulations

Notice of Nondiscriminatory Policy

William Jessup University admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of race, color, national and ethnic origin, age, gender, or physical handicap in the administration of its educational policies, employment practices, admissions requirements, or scholarship and loan programs. Assistance for handicapped students is available and is directed by the Success Center. Classrooms and offices are wheelchair accessible. Arrangements for students with other special needs may be coordinated by the Student Life Committee to enable them to complete their programs. Inquiries regarding compliance may be directed to the President of the University, 333 Sunset Blvd., Rocklin, CA 95765.

STUDENT TUITION RECOVERY FUND

California law requires that, upon enrollment, a fee be assessed in relation to the cost of tuition (Education Code Section 94343). These fees support the Student Tuition Recovery Fund (STRF), a special fund established by the California Legislature to reimburse students who are California residents and who might otherwise experience a financial loss as a result of untimely school closure. Institutional participation is mandatory.

It is important that students keep a copy of any enrollment agreement, contract, or application to document enrollment; tuition receipts or cancelled checks to document the total amount of tuition paid; and records which will show the percentage of the course which has been completed. Such records would substantiate a claim for reimbursement from the STRF, which, to be considered, must be filed within 60 days following school closure. For further information or instructions, contact: Bureau for Private Postsecondary and Vocational Education, 1027 Tenth Street, Fourth Floor, Sacramento, CA 95814-3517.

STUDENT RIGHT-TO-KNOW

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

- 1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the Registrar written requests that identify the record(s) they wish to inspect. The Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected.
- 2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. They should write the Registrar, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
- 3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Directors; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
- 4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by William Jessup University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office U.S. Department of Education, 400 Maryland Avenue, SW Washington, DC 20202-4605.



WJU reserves the right to refuse students to inspect the following records:

- 1. Their parents' financial statements.
- 2. Letters of recommendation that are a part of the admissions file. Once students are admitted, all letters of recommendation will be destroyed.
- Records connected with an application to attend WJU or a component of WJU if that application was denied.
- 4. Those records which are excluded from the FERPA definition of education records.

DIRECTORY INFORMATION

William Jessup University designates the following items as Directory Information: student's name, parent's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous school attended, and photograph. Students who do not want their directory information to be disclosed must make a written request to the Registrar during registration. If such action is chosen, WJU will not be allowed to announce any awards received, include students name and degrees earned in the graduation program, nor release any information to potential employers, graduate schools, or seminaries. WJU will be allowed to release directory information for students who do not waive their right to disclosure in writing.

POLICIES ON THE RETENTION OF STUDENT RECORDS

All student records are clearly and safely maintained, with transcripts held in fire proof, lockable cabinets. Student records are handled in accordance with governmental regulations regarding privacy. These records, kept in computer storage, are only accessible with proper security clearances and are regularly backed up securely according to industry best practices. Duplicate copies of all transcripts are kept in a fire-safe storage area apart from the building where the originals are stored. Although there is certainly no anticipation of William Jessup University closing, if such an event were to occur there is a WASC accredited sisterinstitution which could become the custodian of records.

STUDENT GRIEVANCE PROCEDURE

Every student has access to a formal grievance process if so needed. In the event that a student has a specific concern about a policy of the University, the student is encouraged to communicate the concern in writing to the Vice President for Academic Affairs (for academic matters) or the Vice President for Student Development (for co-curricular matters). The Vice President will act to bring formal resolution to the stated grievance either by addressing the issue directly, or, if necessary referring the issue to the Registrar or Associate Dean of Students, as appropriate. If satisfaction is not achieved, a student may appeal directly to the President.

DRUG FREE WORKPLACE

The Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226) requires all schools receiving federal funding of any kind (i.e. College Work Study, Pell Grants, FSEOG) to notify all students and employees of the following information on an annual basis:

- 1. The unlawful manufacture, distribution, possession, dispensation, sale, offer to sell, purchase, and/or use of a controlled substance (defined in schedules I through V of the Controlled Substances Act 21, U.S. Code 812, as amended) on the WJU campus, at its offsite locations, or at any WJU-sponsored activity is prohibited. Violation of this policy will be considered cause for dismissal.
- 2. WJU is required to impose sanctions, up to and including dismissal from all programs of study, on any students engaged in the abuse of alcohol or the unlawful possession, use, or distribution of illicit drugs while on the property of WJU. In addition, students involved in such illegal activity are subject to legal sanctions under local, state, and federal law.
- 3. The health risks associated with the use of illicit drugs and the abuse of alcohol are many. Detailed information concerning known health hazards resulting from the abuse of drugs is available in the library in the resource file entitled "Drug Free Campus."
- 4. Several drug and alcohol counseling, treatment, and rehabilitation programs are available. Should you or someone you know need help in dealing with a drug or alcohol problem contact:



YOUTH CRISIS HOTLINE: 800-HIT-HOME SUICIDE PREVENTION CRISIS LINE: 916-368-3111 ALCOHOLICS ANONYMOUS: 916-454-1100

AL-ANON: 916-334-2971 **ALA-TEEN**: 916-334-2971

KIDS ARE SPECIAL: 916-561-0590

(A program for children who are affected by substance-abusing parents/adults)

CRIME AWARENESS AND CAMPUS SECURITY ACT OF 1990

Campus Crime Rate

William Jessup University is committed to providing a safe and secure environment for its students. In the history of the University, there have been no reported crimes of homicide, rape, assault, or sexual offense on campus.

DISCLAIMER

William Jessup University reserves the right to change without notice any statement in this publication concerning, but not limited to, rules, policies, tuition, fees, professors, curricula, and courses. This catalog is not a contract or an offer of a contract.