



WILLIAM JESSUP
UNIVERSITY

JOB TITLE: Full Time Aviation Faculty
DEPARTMENT: Natural and Applied Sciences
SUPERVISOR: Dean

MAJOR PURPOSE:

The Faculty and Natural and Applied Sciences Division invites applications from well-qualified candidates in Aviation. Strongest consideration will be given to candidates with knowledge and/or proven experience in program development in a University environment. The candidate selected will assist in the continued development and implementation of an Aviation Degree to include managing instruction, course development, faculty collaboration and assisting the Aviation Program Director in the coordination and application of curriculum and classroom management. A military background and a least a private pilot's license is desirable.

ESSENTIAL FUNCTIONS:

- Oversee and manage specific aviation program curriculum
- Ensure quality control of aviation school facilities, equipment, and personnel
- Advise students on course selection to stay on path towards graduation
- Monitors and updates curriculum as needed to link to learning outcomes
- Develop collaborations and protocols for acquiring international students

OTHER FUNCTIONS:

- Develop relations with various aviation groups for student aviation scholarships
 - Market aviation program to military groups and other identities
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QUALIFICATIONS

- Sound Christian testimony with the ability to integrate faith and learning
- Subscribe to the statement of faith for William Jessup University
- Subscribe to the community covenant for William Jessup University

EDUCATION/ CERTIFICATIONS

- Master's degree required (Aviation, Industrial, or Mechanical Technology Desirous) and at least 5 years active ATP experience (military included)

REQUIRED KNOWLEDGE/ EXPERIENCE

- Experience in working effectively with domestic and/or international students
- Leadership experience within the industry or university level.

PENDING AVAILABLE FUNDING

SKILLS / ABILITIES

- Ability and willingness to work effectively with international students
- Willingness to build and teach fully online courses

MENTAL DEMANDS

- Ability to integrate Christian thought and values in all aspects.
- Ability to engage in critical thinking and exercise independent judgment.
- Ability to maintain confidentiality and manage confidential information.
- Ability to communicate effectively in written and oral form.
- Ability to take initiative without direct supervision.

WORKING ENVIRONMENT:

The employee agrees to promote the values and mission of WJU as a private Christ-centered University and live a life consistent with Biblical principles. All employees of the University are expected to firmly support without reservations the William Jessup University doctrinal statement of personal Christian faith and Community Covenant and Chapters.

Employee's performance shall be assessed, in part, by meaningful progress in their Biblical spiritual formation role. This includes leading class devotions, leading a SFG (Spiritual Formation Group), or performing other duties consistent with Biblical spiritual formation role. The employee shall document their Biblical spiritual formation roles in partial fulfillment of the University Service requirements in their professional development and tenure evaluation processes.

WORKING CONDITIONS:

The employee is regularly in a typical office environment with adequate light and moderate noise levels. No hazardous or significantly unpleasant conditions. Air-conditioned buildings; tile, concrete and carpeted floors; adjustable workstation with ergonomic keyboard is provided.

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION:

While performing the duties of this job, the employee is regularly required to talk or hear and frequently required to stand, walk, sit, and use hands to handle files, computers, and phones; reach with hands and arms; stoop, and kneel. Frequent and regular repetitive movements required using the wrists, hands, and/or fingers. The employee will occasionally lift and/or move up to 40 pounds. Specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The above statements and job description is intended to describe the nature and level of work being performed within this job. They are not intended to be an exhaustive list of all responsibilities, duties and tasks. Other similar or additional duties are to be performed or assigned. Job descriptions are not intended as and do not create employment contracts. William Jessup University maintains its status as an at-will employer. Employees may be terminated for any reason not prohibited by law.

I acknowledge I have reviewed the content of this job description and understand that if I have any physical limitations or require any reasonable accommodations in order to perform my job, I must immediately inform administration.

Employee Signature

Date

PENDING AVAILABLE FUNDING